

**Minutes of the Regular Meeting
McDade I.S.D. Board of Trustees
August 15, 2017**

A **Regular Meeting** of the trustees of the McDade Independent School District was called to order by VP Mark Dube at 7:03 PM in the School Library within the HBH Building on Marlin Street in McDade.

A quorum was present consisting of:

School Trustees present:

Mark Dube, VP	Jill Smith-Mott
Win Harbison, Secretary	Garrett Kohler
Willard Rother	Janet Brade

Absent: Bil Kahanek, President, was out of town.

Administrators present:

Cliff Spurlin, Technology Director
Frances Williams, Elementary Principal
Codi Kadlecek, Assistant Principal
Jana Muery, Business Office Manager
Robin Johnson, PEIMS Director
Donna Stone, Supt. Admin. Assistant.

Also present:

Officer Cole (BCSO) and a number of members of the public.

Public Comment/Open Forum

Three members of the public addressed the board.

- Reina Dunkin – Suggestions about minutes and questions about attendance requirements for Prom participation.
- Finch Duncan – Employee Surveys and proposed agenda suggestions.
- Elizabeth Beverly – Concerns over impact on costs of transfer students.

Recess open session to go into Executive Session – Mark Dube declared the open session in recess at 7:24 PM under authority of Govt Code Sections 551.072 to consider Real Property.

Back in Open Session – Mark Dube declared the board back in Open Session at 8:11 PM.

Action from Executive Session – Win Harbison made this motion: “Due to the unknown variables related to developing property within the Houston Toad Habitat Area, we (McDade ISD) respectfully withdraw our interest in the property across the street from our campus (Wilson Property).” Jill Smith-Mott seconded and it **passed 6 – 0**.

District Reports

- Principal Report - Frances Williams (Elementary Principal)** presented a short entertaining video prepared for the teachers to help them get in the spirit for back-to-school! She also discussed the teamwork exercises the staff is participating in to get prepared for the new year. Gina Sanders reported on her meetings with the high school students and parents to see the elections available and to opt for the ones they would be taking this year. She reported that there were now more elections than before. Frances Williams reported on upcoming activities in preparation for the new year, and provided a current list of employees and positions for the 2017-18 year.
- Technology Report – Cliff Spurlin (Technology Director)** discussed the website. He is working on a new and improved website which will allow easier access to forms and documents. He has updated the current site since his return from vacation. He also announced that Donna Stone will be the website assistant. She will help with keeping the website up-to-date.

- C. Vice President Report (Summer Leadership Institute Conference) – Mark Dube** reported on attending the conference and participating in various continuing education sessions.
- D. Report on Student Numbers – Robin Johnson** reported that as of August 15, 2017, enrollment is:
- | | |
|-------------------------------------|------------|
| a. Elementary Campus | 210 |
| b. High School Campus | <u>114</u> |
| Total anticipated enrollment | 324 |

Consent Agenda Items

- A. Minutes of Board Meetings – July 10, 2017 Special Meeting, July 18, 2017 Regular Meeting, July 25, 2017 Workshop Meeting and July 25, 2017 Special Meeting.
- B. Financial Reports for July 2017
- C. Check Payments Reports for July 2017
- D. Tax Reports through July 2017

Motion to approve the consent agenda items by Willard Rother, seconded by Win Harbison. The motion passed 6 – 0.

Action Items

- A. **Consider Government Capital Time Warrant for Loan on New Modular Building** – Win Harbison made a motion “Authorizing the issuance of, McDade Independent School District Time Warrant, Series 2017; providing for the payment of such time warrant (ten year annual payments with 3.30% APR) and resolving other matters incident and related to the issuance, sale, payment and delivery of said time warrant.” Jill Smith-Mott seconded and it passed 6 – 0.
- B. **Consider Employee Survey** – Willard Rother moved to postpone any action until after a Sept. 19th workshop (6:00 PM prior to the regular meeting) to discuss the survey. Win Harbison seconded and it passed 6 – 0.
- C. **Consider Setting a Called Board Meeting and Public Hearing for the purpose of Adopting the 2017-18 Budget and Setting 2017-18 Tax Rate on August 29, 2017 and Setting Board Workshop Meeting on September 12, 2017 to discuss Board Vision, Mission, and District Goals** Win Harbison moved to set the Public Hearing on August 29th at 6:00 PM and the Called Meeting at 7:00 PM that same night, and to set the Board Workshop on September 12th at 6:00 PM. Willard Rother seconded and it passed 6 – 0.
- D. **Consider 2017-18 Employee Handbook (TASB Edition)** – Janet Brade moved to adopt the 2017-18 Employee handbook as presented. Jill Smith-Mott seconded and it passed 6 – 0.
- E. **Consider Setting the Official ADA time for Elementary and High School** – Win Harbison moved to set the Official ADA time for both Elementary and High School at 9:45 AM. Janet Brade seconded and it passed 6 – 0.
- F. **Consider Texas A&M Agrilife Extension Resolution and Adjunct Faculty Appt. and Bastrop County Adjunct** – Janet Brade moved to adopt the Resolution and Adjunct Faculty appointments as we have done in the past. Win Harbison seconded and it passed 6 – 0.

Possible topics suggested for the next meeting were:

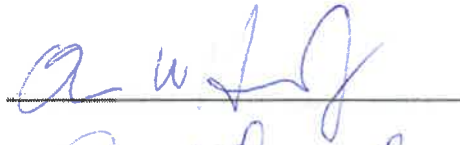
- Any of the items on the McDade Board of Trustees Planning Guide listed for September meetings.
- Property acquisition
- Law Enforcement presence at board meetings
- Budget
- Discuss plans for digitizing forms
- Facilities Assessments
- Technology 5 year plan
- Safety and security.
- Establishing goals for the Board and Superintendent (team of 8 training – possibly).
- Strategic Planning Committee reports.

- Planning Guides
- Board Operating Procedures
- How to get better participation from the public.
- Opinion Surveys and public comment suggestions
- TASB items.

No further business appearing, Janet Brade moved to Adjourn. Garrett Kohler seconded and it **passed 6 – 0**.

The meeting adjourned at 10:26 PM.

Win Harbison, Secretary

A handwritten signature in blue ink, appearing to read "A. W. Harbison", written over a horizontal line.

Bil Kahanek, President

A handwritten signature in blue ink, appearing to read "Bil Kahanek", written over a horizontal line.