

Minutes of the Special Meeting of the Board of Trustees of the McDade Independent School District

A **Special Meeting** of the Board of Trustees of the McDade Independent School District was held on Tuesday, the 25th day of July, 2017 in the McDade HBH Building - Library on Marlin Street in McDade, Texas.

1 Call the Meeting to order – Bil Kahanek called the meeting to order at 8:00 PM. The purpose of the meeting is to: conduct business necessary to complete prior to the beginning of the 2017-18 year and items postponed at the Regular Meeting on July 18, 2017.

2 Board members present were Bil Kahanek, President; Mark Dube, VP; Willard Rother; Janet Brade; Garrett Kohler; and Win Harbison, Sec.

Administration present were: Barbara Marchbanks, Superintendent; Jana Muery, Business Office Manager; Robin Johnson, PEIMS Coordinator; and Donna Stone, Admin Assistant. Also, present was Codi Kadlecek, asst. Principal and Shaun Hernandez, Maintenance/Transportation Dir.

3 Houston Toad Discussion – Cari Croft with the *Lost Pine Habitat Conservation Plan* discussed the rules concerning property in the Houston Toad Habitat area. The property being considered for purchase is within that area. She reported that she as the administrator could approve the development of only 1 acre of the land the district is considering. The US Fish & Wildlife Service would have to approve any development of the remaining 16+ acres. This would entail an application, \$3,000/acre and around a year for the plan to be approved or denied. No action was taken at this meeting.

4 Government Capitol Financing discussion – Drew Whittington discussed how the board can finance the purchase of land and why it needs to go through a company like theirs, and not a local bank. Time warrants are issued for the type of purchase the district would make. Ed. Code Sec 45.103 & 108 requires this type of financing. No action was taken at this meeting to approve financing.

5 Projected Student Numbers – Robin Johnson presented the potential student numbers as of 7-21-17. The total is 315 students pre K – 11th grade. This number will probably change by the first day of school in late August. Report only, no action needed.

6 Consider Student Handbook and Code of Conduct – Codi Kadlecek presented both the Student Handbook and the Code of Conduct. Mark Dube moved to approve the Student Handbook and Code of Conduct for 2017-18 with the exception that the section concerning awards & honors (Top Dog) has not been finalized and will be approved separately at a later date. Willard Rother seconded and it **passed 6 – 0**.

7 Facility Changes – Codi Kadlecek and Shaun Hernandez presented the proposed change to one of the 6th grade rooms. It is considerably larger than the one across the hall. The proposal is to take 12 ft. and convert it into a Teachers' Lounge giving them a quiet place to plan or just wind down. Mark Dube moved to approve the plan and authorize the Maintenance staff to begin making this change. Garrett Kohler seconded and it **passed 6 – 0**.

8 Consider Facility Assessment Proposals from TASB and DSA/Fromberg. Win Harbison moved to contract with DSA/Fromberg to assist the district in developing a Facility Assessment Plan in order to determine the short & long term needs of the district. This plan will include demographic studies for the district from a qualified person/organization. Willard Rother seconded and it **passed 5 – 0 – 1**. (Mark Dube abstained from voting as he was not present at the meeting where the presentations were made.)

9 Roof Damage Report – Shaun Hernandez reported on the damage to the roofs due to the hailstorm 5/23/17. Our Insurance Company has made an offer of \$21,827.59 net after depreciation and deductible. No action was taken waiting for an opinion from the board's attorney.

10 Counselor Stipend – Barbara Marchbanks reported that a stipend for a counselor of \$2,500 was not included in the schedule of stipends approved at the last business meeting. Win Harbison moved to include this stipend as presented for the 2017-18 year. Mark Dube seconded and it **passed 6 – 0**.

11 Consider Dates for Upcoming Board Meetings – Barbara Marchbanks presented a tentative schedule of Board Regular Meeting Dates for the 2017 – 2018 year. Mark Dube moved to approve the Board Calendar as presented with the exception that the Regular Board meeting in August should be August 15, 2017 and not the 22nd on the calendar. Win Harbison seconded and it **passed 6 – 0**.

Recess for Executive Session – Bil Kahanek called the open meeting into recess at 9:17 PM in order for the Board to go into Executive Session in order to consider land purchase (Govt Code 55-.072) and Supt. Administrative Matters and duties (Govt Code 551.074)

Call Back into Open Session – Bil Kahanek called the meeting back into Open Session at 10:30 PM.

12 Topics for Next Meeting:

- Items on schedule of activities for August Board Meetings
- Budget for 2017-18
- Tax Rate approval for 2017-18
- Budget Amendments for 2016-17
- Hire Teacher
- TASB Reports from Summer Leadership Conference
- Meeting formats & Issues to aid the public to hear the meeting better

Adjourn – Janet Brade moved to Adjourn the meeting. Win Harbison seconded and it passed 6 – 0.

Meeting was closed at 10:35 PM.

Secretary Signature 

Board President Signature 
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Vice