

**Minutes of the Regular Meeting  
McDade I.S.D. Board of Trustees  
July 18, 2017**

A **Regular Meeting** of the trustees of the McDade Independent School District was called to order at 7:03 PM in the School Library.

**School Trustees present:**

Bil Kahaneck, President  
Win Harbison, Secretary  
Willard Rother

Jill Smith-Mott  
Garrett Kohler  
Janet Brade

**Administrators present:**

Barbara Marchbanks, Superintendent  
Shaun Hernandez, Transportation/Facilities  
Frances Williams, Elementary Principal  
Codi Kadlecek, Assistant Principal

**Administrative Assistants:** Jana Muery, Robin Johnson, and Donna Stone, Supt. Secretary.

**Also present:**

Officer Cole (BCSO) and a number of members of the public.

**District Reports** – advanced to top of agenda to allow the presenters to leave afterwards.

**A. Facility Assessment Proposal reports**

- a. Gary Marek from Texas Assoc of School Boards presented their Facility Planning Overview and how they work with Sledge Engineering firm to help districts develop long range facilities plans.
- b. Joe Carlock with DSA Construction Mgt and Randall Fromberg discussed their experience helping school districts develop long range facilities plans.

**B. Action Item 6A – Architect Review of Project Plans** – Shaun Hernandez and Randall Fromberg discussed the need for the Architect who designed the onsite building we have agreed to have built to replace the “White House” will need to put his seal on the plans. The engineer seal on the plans are adequate.

**C. Quarterly Delinquent Tax Report** – Noe Reyes with McCreary, Veselka, Bragg & Allen, PC presented the quarterly delinquent tax report for the district. Collections are being made as agreements can be completed. Much of the delinquent taxes are in “deferred status” which means, they cannot be collected until a later date due to bankruptcy, or frozen taxes for over elderly taxpayers.

**Public Comment/Open Forum**

Six members of the public addressed the board.

- Lisa Newsome
- Earl Farris
- Lacy Jewell
- Rosalee Hopkins
- Finch Duncan
- Kathleen Grissom

**Director Reports**

**A. Principal Report - Frances Williams (Elementary Principal)** reported on the STAAR test results for the current year. The results were “Met Standard” and she identified areas where emphasis will need to be increased in the next school year. She also discussed some overall plans for the upcoming 2017/18 year. Included in her presentation was a discussion of the academic offerings for the high school and how they would help the students meet the graduation requirements.

**Break** – Bil Kahaneck called a short recess at 8:50 PM.

**Back in open session** Bill KahaneK declared the meeting back in session at 9:02 PM.

- B. Superintendent Report – Barbara Marchbanks** reported the district had received a letter from the Texas Education Agency indicating that the district was considered a Chapter 41 District. This means that we are considered a wealthy district under the Robin Hood laws. In order to avoid this treatment, and having to pay back some funds, we can accept transfers from other districts. Since we are planning to continue this practice, we will not be subject to pay back rules. She also presented a schedule of spending in the **administrative costs** (Function 41). The schedule compared the costs YTD of the current year with the last two prior years.
- C. President Report – Bil KahaneK** discussed the workshops he had attended at the TASB Summer Leadership meeting in San Antonio. He brought back a lot of information concerning what we as a board have been doing right as-well-as what we needed to improve upon. We will be implementing some organizational changes in the coming months in order to have smoother flowing meetings and get information out to the public faster.

#### **Consent Agenda Items**

- A. Minutes of Board Meetings – June 2, 2017 Special Meeting, June 6, 2017 Workshop Meeting and June 13, 2016 Special Meeting and Regular meeting.
- B. Financial Reports for June 2017
- C. Check Payments Reports for June 2017
- D. Tax Reports through June 2017

Motion to approve the consent agenda items by Win Harbison, seconded by Jill Smith-Mott. The motion **passed 6 – 0**.

#### **Action Items**

- A. Consider Architect Review of Project Plans – no action at this meeting – waiting for builder to provide.
- B. Win Harbison moved to rescind the approval to secure a loan from Frontier Bank for the building to replace the White House due to collateral requirements which cannot be met by the district due to laws dealing with property acquired with public funds and to secure financing at a later date. Garrett Kohler seconded and it **passed 6 – 0**.
- C. Consideration and possible approval of a resolution retaining professionals in connection with, and authorizing the issuance of, McDade Independent School District Time Warrant, Series 2017; providing for the payment of such time warrant; specifying the terms and features of said time warrant; and resolving other matters incident and related to the issuance, sale, payment and delivery of said time warrant. – No action taken at this meeting.
- E. Janet Brade moved to approve using Elgin ISD's old football field and the Watermelon Festival Property for practice and Jr. High football games for the 2017/18 year, and not contracting with Tribe's athletics department, nor let them use the Gym for volleyball, etc., this year. Willard Rother seconded and it **passed 6 – 0**.
- F. Win Harbison moved to approve the Stipends for 2017/18 School Year, Substitutes pay schedule for 2017/18 School Year, Non-Professional Pay Schedule for 2017/18 School Year and continue paying the \$504 health insurance premiums for the staff or the \$1,000 stipend if not participating in the insurance program for 2017/18 School Year. Jill Smith-Mott seconded and it **passed 6 – 0**.
- G. Consider Facility Assessment Proposals and Financing for Proposals – Due to the time, Bil KahaneK stated that the issue would be postponed until the Called Meeting on July 25, 20.
- H. Jill Smith-Mott moved to approve the Dress Code for the 2017/18 School Year as presented by Codi Kadlecek and discussed by board. Win Harbison seconded and it **passed 5 – 1**.
- I. Consider Employee Survey questions – Due to the time, Bil KahaneK stated that the issue would be considered at a later date.

**Recess open session to go into Executive Session** – Bil KahaneK declared the open session in recess at 11:15 PM under authority of Govt Code Sections 551.074 and 551.076.

\* Back in Open Session – Bil KahaneK declared the board back in Open Session at 12:48 AM (July 19<sup>th</sup>).

D. Win Harbison moved to approve the one year probationary contracts for the following teachers:

- a. Kathy Phipps – Kindergarten
- b. Valerie Haywood – 1<sup>st</sup> Grade
- c. Sherri Fiscus – 2<sup>nd</sup> Grade
- d. Andy Rivera – Special Education Teacher
- e. Krystalyn Patschke – History
- f. Cody Schwartz – Athletic Director/Physical Education
- g. Rodney Childers – Band
- h. Clint Nygard – Ag

Willard Rother seconded and the motion **passed 6 – 0**.

L Win Harbison moved to continue hiring security through the BCSO for board meetings for the time being. Jill Smith-Mott seconded and it **passed 5 – 1**.

**Possible topics** suggested for the next meeting were:

- Any of the items on the McDade Board of Trustees Planning Guide listed for august meetings.
- Property acquisition
- High School progress
- Budget
- Health Insurance Rates
- Golden Pennies
- Facilities Assessments
- Technology 5 year plan
- Safety and security.
- Establishing goals for the Board and Superintendent (team of 8 training – possibly).
- Strategic Planning Committee reports.
- Planning Guides
- Board Operating Procedures
- How to get better participation from the public.
- Opinion Surveys and public comment suggestions
- TASB items.

No further business appearing, Janet Brade moved to Adjourn. Willard Rother seconded and it **passed 6 – 0**.

The meeting adjourned at 1:00 AM, July 19, 2017

Win Harbison, Secretary



~~Bil KahaneK, President~~

Mark Dube VP



