

**Minutes of the Regular Meeting
McDade I.S.D. Board of Trustees
November 15, 2016**

A **Regular Meeting** of the trustees of the McDade Independent School District was called to order at 7:01 PM in the Education Building. School Trustees present were Willard Rother, President; Bil Kahanek, Vice President; Janet Brade; Mark Dube; Jill Smith-Mott; and Win Harbison, Secretary.

Administrators present were Superintendent Barbara Marchbanks; High School Principal/Athletic Director Paul Smith; Elementary Principal Scott Houston; Technologies Director Cliff Spurlin; Maintenance/Transportation Director Shaun Hernandez; and Administrators: Jana Muery and Robin Johnson.

Members of the public in attendance were: Joe Carlock with DSA, Inc. Construction Management and Randy Fromberg, an Architect from Austin.

Public Comment/Open Forum – None.

District Reports

DSA, Inc. Construction Management Presentation

Joe Carlock with DSA, Inc. Construction Management and Randy Fromberg presented some typical scenarios of how a construction project could be put together to build classrooms and other buildings for the high school. They presented general timelines of how a project would work, as well as discussed how the project manager would normally run the construction project. This presentation was designed to acquaint the board with their responsibilities in the event that a building project would be approved. The timeline was designed to help the board understand the potential timing of a project.

Teachers' Report – NASA STEM Training

Rosalee Hopkins (4th Grade Teacher), Kelsey Shatte (5th Grade Teacher), Amanda Hankemeier (6th Grade Teacher) and Lacy Jewell (7th-10th Grade Science Teacher) discussed their STEM (Science, Technology, Engineering and Math) training at NASA and how they were able to put this training to use with their students. They discussed how this learning can energize both students and teachers, as well as, enable the students to think creatively in these and other classes.

Principals' Report

Scott Houston reported on the current enrollment for PK3 – 6th grades. It is 272 students as of today. He discussed the scores of the 1st six weeks Checkpoint exam and how the teachers were using the data to help their students improve learning as the semester progresses. He discussed activities of the past month as well as the upcoming activities. The High School report was presented by Paul Smith. Current enrollment is 78 for grades 7 – 10. He, too, discussed the use of the Checkpoint exam and other data to help the teachers develop learning plans for the students. He also reported how the teachers and students were learning how to be successful utilizing Project Based Learning. He reported how the Odysseyware software is being utilized to provide classes not otherwise being offered at McDade. These include Music Appreciation, Spanish 1, BCIS, and a STARR Math class is scheduled to begin in the near future. He discussed activities for the previous month and the upcoming activities.

Maintenance Report

Shaun Hernandez discussed the progress on the Band Hall. Work was slowed by about 2 weeks due to rain. Electric poles have been set and power should be available in about a week. He reported on the success of the DPS working with the bus routes on Hwy 290. Awareness is up in this area. He also reported that cameras have been installed on bus #9 and #10. The drivers have been trained on reporting incidents.

Superintendent's Report

Barbara Marchbanks reported on grants received from the Watermelon Festival. She reported that all districts must develop and approve a Foster Care Transportation Policy as well as a policy for records retention which must comply with the Texas Records Retention Act. She discussed the Houston Space Center's free training for teachers. McDade teachers will utilize this training in order to improve the STEM training for students. She also reminded the board that the December board meeting will be on Dec. 13th (2nd Tuesday) due to the short month.

Board President's Report

Willard Rother reported that Jason Ledlie had submitted a letter declining to serve this new term due to work and family responsibilities. Willard indicated that the board will need to either appoint someone to fill this seat, or call a special election to fill the seat. Will be discussed later. He also reported, for information purposes, that the Watermelon Festival Association's by-laws states that if at any time the Association votes to disband or close down, the assets (primarily land used for the Festival) would be transferred to the McDade ISD. There are no plans for that occurrence any time in the near future, but the board should be aware of the possibility in the future.

Consent Agenda Items

Janet Brade moved to approve the Minutes of the October 20th Public Hearing, Special Meeting and Regular Board meeting as presented the October Financial Reports, and the Monthly Tax Office Report (includes the Pledged Securities Listing) as presented. Win Harbison seconded and the motion **passed 6 – 0**.

Action Items

- A. Mark Dube moved to approve the following school parties: Christmas, Valentines and Year End. And to accept the dates scheduled as required by the Texas Public School Nutrition Policy as presented by staff. Jill Smith – Mott seconded and it **passed 6 – 0**.
- B. A discussion was held concerning the Interlocal Transfer Agreement with Elgin ISD. No action was at this meeting.
- C. The 2015-16 Texas Academic Performance Report was presented and discussed. The report showed that McDade ISD "Met Standards" on: Student Achievement, Student Progress, Closing Performance Gaps, and Postsecondary Readiness". No areas were judged to be "Did Not Meet Standards" Bil Kahanek moved to accept the report as presented. Jill Smith-Mott seconded, and it **passed 6 – 0**.
- D. Budget Amendments were presented to align spending needs with budget dollars. Win Harbison moved to approve as presented. Mark Dube seconded and it **passed 6 – 0**.
- E. No action was taken related to Priorities for District Growth – Property at this meeting.
- F. No action was necessary related to hiring of a teacher at this meeting.
- G. Mrs. Marchbanks presented Board Policy FFC relating to transportation of students in Foster Care. Win Harbison moved to approve the policy as presented. Mark Dube seconded and it **passed 6 – 0**.
- H. No action was required relating to the report by Joe Carlock and Randy Fromberg.
- I. Board members: Jill Smith-Mott, Mark Dube and Win Harbison were formally sworn in as board members for their terms.

- J. Board officers were nominated and elected for the next year. President – Bil KahaneK, Vice President – Mark Dube and Secretary – Win Harbison. Each was nominated and then elected unanimously. These officers were then sworn in for the year.
- K. Bil KahaneK moved to “reapprove” the tax rate resolution approved at the last meeting. It contained a typographical error when prepared by the county tax collector. The effective tax rate is \$1.09809. The effective M&O tax rate is 1.04 and the tax for the pupose of payment of principal and interest on debts is \$0.05809. Jill Smith-Mott seconded and it **passed 6 – 0**.
- L. A resolution was presented by Administration to designate \$20,000 of fund balance for construction and remodeling projects and an undesignated amount of \$508,000. This is necessary due to timing of the payments expected from the State for this next year. Mark Dube moved to approve the resolution as presented. Jill Smith-Mott seconded, it **passed 6 – 0**.

Recess to Executive Session

At 10:13 PM the Board recessed in order to go into Executive Session to discuss personnel, property, safety and security issues.

Back into Open Session

At 11:04 PM, the Board called itself back into Open Session.

Possible topics suggested for the next meeting were:

- Any of the items on the McDade Board of Trustees Planning Guide listed for December meetings.
- High School Progress
- Facility plan
- Technology 5 year plan
- Safety and security.
- Sports results
- Look at new teacher training and preparation.
- Establishing goals for the Board and Superintendent (team of 8 training – possibly).
- Strategic Planning Committee reports.

No further business appearing, Janet Brade moved to Adjourn, Jill Smith-Mott seconded and it **passed 6 – 0**.

The meeting adjourned at 11:05 PM.

Win Harbison, Jr.

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Secretary