

**Minutes of the Regular Meeting  
McDade I.S.D. Board of Trustees  
July 19, 2016**

A **Regular Meeting** of the trustees of the McDade Independent School District was called to order at 7:05 PM in the Education Building following a budget workshop from 6:15 – 7:00 PM. School Trustees present were Willard Rother, President; Bil Kahaneck, Vice President; Jason Ledlie; Mark Dube; Janet Brade; Jill Smith-Mott and Win Harbison, Secretary.

Administrators present were Superintendent Barbara Marchbanks; Assistant Principal (& High School Principal)/AD Paul Smith; Elementary School Principal Scott Houston Maintenance/Facilities Director Shaun Hernandez; Technologies Director Cliff Spurlin and Administrators: Jana Muery and Robin Johnson.

Also present were Noe Reyes, Connie Rose and Ellen Owen of the law firm of McCreary, Veselka, Bragg & Allen.

**Public Comment/Open Forum**

None

**Quarterly Tax Report**

Noe Reyes presented the quarterly delinquent tax report showing the results of their collection efforts.

**District Reports**

**Principal's Report**

Paul Smith reported on the results we have received on the STAAR test. The results are good, but of course, could be better. The staff will be striving for even better scores next year. He also presented the basic schedule planned for the High School next year.

**Superintendent's Report**

Mrs. Marchbanks presented the current count for enrollment for the 2016-17 year. It stands at 309 for the time being. She expects additional registrations by the time school starts. She provided the board with a copy of a letter requesting a "letter of intent" from Elgin ISD confirming that they will be accepting the McDade students in grades 10-12 who choose to attend Elgin High School rather than move into McDade High School. She also discussed some aspects of the budget being developed for the next fiscal year.

**Board President's Report**

Willard Rother presented the assembly with the "Best All-Around Float" award from the McDade Watermelon Festival. School participation in the Watermelon Festival is greatly appreciated, and a time for all to enjoy life in McDade.

**Consent Agenda Items**

Win Harbison moved to accept the Minutes of the June 11<sup>th</sup> regular board meeting and the Called Meetings of June 24<sup>th</sup> and July 8<sup>th</sup>, the June Financial Reports, Check Payments and the Monthly Tax Office Report as presented. Jill Smith-Mott seconded and the motion **passed 7 – 0**.

**Action Items**

- A. Mark Dube moved to approve renewing of the contract with the Texas Association of School Boards (TASB) for the District's insurance. Jason Ledlie seconded and it **passed 7 – 0**.
- B. The Business and Procedures Manuals (TASBO Model) were presented and proposed for adoption for the 2016-17 year. Win Harbison moved to adopt as presented. Mark Dube seconded and the motion **passed 7 – 0**.
- C. The 2016-17 Employee Manual (TASB Model) was presented and discussed. Bil Kahanek moved to adopt it as presented. Jason Ledlie seconded and it **passed 7 – 0**.
- D. Paul Smith presented the Athletic and Cheerleading manuals for 2016-17. Janet Brade moved to adopt as presented. Mark Dube seconded and the motion **passed 7 – 0**.
- E. Mark Dube moved to adopt both the proposed Student Handbook (TASB Model) and the Code of Conduct for the 2016 – 17 school year (TASB Model) as presented. Win Harbison seconded and it **passed 7 – 0**.
- F. Mark Dube moved to approve the hiring of Delaine Durham as a Kindergarten Teacher and Rosalee Hopkins as a 4<sup>th</sup> grade teacher for the 2016-17 school year. Jason Ledlie seconded and it **passed 7 – 0**.
- G. Mark Dube moved to approve the Budget Amendment as presented. Jill Smith-Mott seconded and the motion **passed 7 – 0**.
- H. The proposed Stipends and Salary Schedules for 2016-17 were presented. Mark Dube moved to approve as presented. Win Harbison seconded and the motion **passed 7 – 0**.

**Possible topics** suggested for the next meeting were:

- Any of the items on the McDade Board of Trustees Planning Guide listed for August meetings.
- High School Progress
- Facility plan
- Technology 5 year plan
- Safety and security.
- Marketing.
- Look at new teacher training and preparation.
- Establishing goals for the Board and Superintendent (team of 8 training – possibly).

No further business appearing, Janet Brade moved to Adjourn, Jason Ledlie seconded and it **passed 7 – 0**.

The meeting adjourned at 8:40 PM.

*Win Harbison, Jr.*

Win Harbison, Jr.  
Secretary