

**Minutes of the Regular Meeting
McDade I.S.D. Board of Trustees
December 13, 2016**

A **Regular Meeting** of the trustees of the McDade Independent School District was called to order at 7:00 PM in the Education Building. School Trustees present were; Bill Kahanek, President; Mark Dube, Vice President; Willard Rother; Janet Brade; and Win Harbison, Secretary.

Administrators present were Superintendent Barbara Marchbanks; Elementary Principal Scott Houston; Maintenance/Transportation Director Shaun Hernandez; and Administrators: Jana Muery and Kristin Torcoletti. Teachers present were Jaime Garcia, Math and Barbara Birnbaum, Language Arts.

Members of the public in attendance were: Fred Wilson and many others.

Public Comment/Open Forum – Fred Wilson asked that the board respond to his latest offer to sell property to the District. He asked that the board let him know one way or the other whether or not they were still interested.

District Reports

Teachers' Report

Jaime Garcia discussed his math classes and the progress the students were making. Barbara Birnbaum, along with a number of her students brought examples of shoebox dioramas or folders they had prepared for an assignment covering books they had read.

Principals' Report

Scott Houston reported on the current enrollment for PK3 – 6th grades. It is 262 students as of today. He discussed student binders for the students. These allow the students to track their own data, thus allowing them to see how they are progressing. He has made 35 "walk throughs" and 3 formal observations so far this year. He discussed activities of the past month as well as the upcoming activities. The High School report was presented by Scott, also. Current enrollment is 78 for grades 7 – 10. Report cards will be distributed after the Christmas Break. 24 formal walkthroughs and 2 formal teacher observations have been completed so far this year. Basketball season is in full swing.

Maintenance Report

Shaun Hernandez discussed the progress on the Band Hall. Work has been going forward. There were some changes required but the project is still under budget.

Superintendent's Report

Barbara Marchbanks presented the annual report of Board Member continuing education required each year. Hours reported by each member for Jan – Dec 2016 were as follows:

- Barbara Marchbanks 16.25 hours
- Mark Dube 8.50
- Willard Rother 8.50
- Jill Smith-Mott 10.75
- Jason Ledlie 5.00
- Win Harbison 28.25
- Bil Kahanek 25.75
- Janet Brade 8.50

She also reported on the upcoming legislative session and some potential issues. She presented priorities developed by superintendents of central Texas. These included the need for adequate funding by the State and local control of the districts. She presented the board copies of the report by our Auditors – Matters of Further Consideration. This report discussed nine issues where the Auditors felt needed to be addressed. One would lead to a possible Audit Finding. That one concerned the contract for the new band hall. While

several construction companies were contacted, and 6 quotes were presented to the board, we did not publish an advertisement for bids as required by state law. The district response was that while we did not properly publish an advertisement, all local contractors were contacted. In the future we will be aware of this requirement and will proceed accordingly. The other issues were either "verbal" or "written" notifications. These do not rise to the degree of an audit finding. They were each addressed and policies corrected to keep the district in compliance.

Consent Agenda Items

Willard Rother moved to approve the Minutes of the November 15th Regular Board meeting as presented, the November Financial Reports, and the Monthly Tax Office Report as presented. Win Harbison seconded and the motion **passed 5 – 0**.

Action Items

- A. Willard Rother moved to approve the TEA 2016 Texas Academic Performance Report – Final and the 2016 TEA Accountability Summary as presented in the Public Hearing. Mark Dube seconded and it **passed 5 – 0**.
- B. Bids were presented to construct a PK-Kinder playground. Discussion followed and the fact that the proposed equipment prices were from different companies, Mark Dube moved to allow the staff to acquire the equipment which would work best for our district not to exceed a total of \$8,000. Win Harbison seconded and it **passed 5 – 0**.
- C. The proposed Wellness Policy for 2017 – 2019 was presented. Mark Dube moved to accept the Policy as presented. Win Harbison seconded, and it **passed 5 – 0**.
- D. Mark Dube moved to reschedule the January Board Meeting to January 10, 2016. Willard Rother seconded and it **passed 5 – 0**.
- E. The District Foster Care Policies were presented as required by the TEA. Willard Rother moved to adopt as presented. Mark Dube seconded, and it **passed 5 – 0**.
- F. Changes to the District Transfer Policy were presented. Mark Dube moved to approve. Janet Brade seconded, and it **passed 5 – 0**.
- G. Mrs. Marchbanks presented a Resolution Concerning the A-F Accountability Rating System for Texas Public Schools. This resolution opposes the A-F rating system which is slated to become effective this next year. After a discussion and the request to remove a couple of paragraphs, Win Harbison moved to approve as amended. Mark Dube seconded and it **passed 5 – 0**.

Recess to Executive Session

At 9:40 PM the Board recessed in order to go into Executive Session to discuss personnel, property, safety and security issues.

Back into Open Session

At 10:15 PM, the Board called itself back into Open Session.

- H. Win Harbison moved to provide Gina Sanders with a \$1,500 stipend to cover the period from the present to the end of the school year for her to take over the 7th – 10th grade English Language Arts classes along with her other duties. Mark Dube seconded and it **passed 5 – 0**.

Possible topics suggested for the next meeting were:

- Any of the items on the McDade Board of Trustees Planning Guide listed for January meetings.
- High School Progress
- Superintendent Evaluation
- Budget projections
- Facility plan
- Technology 5 year plan
- Safety and security.
- Sports results

- Look at new teacher training and preparation.
- Establishing goals for the Board and Superintendent (team of 8 training – possibly).
- Strategic Planning Committee reports.

No further business appearing, Janet Brade moved to Adjourn. Willard Rother seconded and it **passed 5 – 0**.

The meeting adjourned at 10:17 PM.

Win Harbison, Jr.

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Secretary