

AR  
 Nettleton Junior High School (Nettleton School District)  
 4208 Chieftain Lane  
 Jonesboro AR 72401  
 870-910-7819

**School Parent Involvement Policy**

**This form was adapted from, *A Toolkit for Title I Parent Involvement.*  
 Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.**

**Hint**

**District**

Nettleton Junior High School

**School Improvement Status**

Needs Improvement School

**Grade Levels**

7-8

**Parent Involvement Coordinator**

Ashley Ziegler, Kathleen Byrd

**Are you Title I Schoolwide?**

- Yes
- No
- N/A

**Percent of free and reduced lunch**

Out of all 7th and 8th grade students, 51% receive free and reduced lunch.

**Parent Involvement Committee Members**

*(Select "Repeat" to open more entry fields to add additional team members)*

**Enter committee members**

**First Name**

Ashley

**Last Name**

Ziegler

**Position**

7th Grade English Teacher

**Enter committee members**

**First Name**

Kathleen

**Last Name**

Byrd

**Position**

7th and 8th Grade Literacy Teacher

**Enter committee members**

**First Name**

Sharman

**Last Name**

Bell

**Position**

Counselor

**Enter committee members**

**First Name**

David

**Last Name**

Shipman

**Position**

Building Principal

**Enter committee members**

**First Name**

Amy

**Last Name**

Reed

**Position**

7th Grade Parent

**Enter committee members**

**First Name**

Monica

**Last Name**

Freeman

**Position**

8th Grade Parent

**Enter committee members**

**First Name**

Lynette

**Last Name**

Thetford

**Position**

Media Specialist

**Enter committee members**

**First Name**

Robin

**Last Name**

Terry

**Position**

7th and 8th grade Resource Teacher

**Enter committee members**

**First Name**

Chloe

**Last Name**

Reed

**Position**

7th Grade Student

**Enter committee members**

**First Name**

Emma

**Last Name**

Terry

**Position**

8th Grade Student

**1. List various communication strategies used in your school to provide additional information to parents and to**

**increase parental involvement in supporting classroom instruction.**

- The school will distribute daily announcements on the school website that include school news and a calendar of school activities. Laura Copelin, Matt Nix, August 2016
- The school will host a website to house classroom websites for each teacher. Teachers may utilize the school website for their own personal page, or they may build their own. Homework assignments and pertinent classroom information will be available on the classroom websites. Also, parents may access their student's grades and attendance through a parent portal on PAC, the parent subsidiary of TAC. Parents were given this information on how to access the information at the beginning of the school year. Technology Department, August 2016
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress, and parents may use e-mail to communicate with members of the school staff. Teachers, August 2016
- The school will provide parents with grade reports every four to five weeks with information regarding their child's academic progress. Teachers/Karla Wheaton, October 12, 2016; December 16, 2016; March 10, 2017; May 26, 2017
- The school will send out a letter at the beginning of the school year, from the Arkansas Department of Education, that explains their child's test results and standardized test scores. Sharman Bell, 2016

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**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

- The school will host an Open House for rising 7th graders to welcome them to the building and to acclimate their families to the building and its methods. Ashley Ziegler, Kathy Byrd; May 2017.
- The school will host families for both a 7th grade and 8th grade orientation night, making families aware of the school's expectations. Students, as well as parents, are introduced to their teachers; parents get to ask questions about the school year and are given all the necessary information to have a successful school year; students are given lockers to keep their belongings throughout the year; students are introduced to the clubs and opportunities they have at our school. David Shipman, 2016.
- Teachers will hold two parent-teacher conferences throughout the school year. These will be held midway through the first quarter and at the end of the third quarter. David Shimpan, October 20, 2016; March 16, 2017.
- Parents will be given a summary of the student's test scores and an explanation of the student's AIP and interventions teachers are using to assist the child in reaching achievement goals. Sharman Bell, August 2016.
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning: field day volunteers, various committees, P.I.T. Crew volunteers and members. Ashley Ziegler, Kathy Byrd, 2016-2017.

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**3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

- Nettleton Junior High School counselor will work with Nettleton Middle School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will host an orientation program for parents and students to help with the transition. Parents will have the opportunity to meet the new teachers. Sharman Bell/Ashley Ziegler/Robin Nichols, May, 2017.
- State Requirement: As funds become available, information will be placed in the Parent Center on TAC that provides information to parents on how to incorporate developmentally appropriate learning activities in the home environment, discuss teen issues with their child, and how to access the Department of Education website tools for parents. Karla Wheaton, August 2016.
- State Requirement: (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts requires two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies and three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. David Shipman, May 2017.

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**4. How will your school work with parents to create a School-Parent-Compact?**

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. Ashley Ziegler, August 2016.

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**5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

- The school will involve parents on school improvement planning committees. Kathy Byrd, October 2016.
  - State Requirement: To take advantage of community resources, the school has created the Nettleton Education Foundation, which consists of alumni from the school and community members, to create an organization to provide additional funding for school improvement. Many of these funded activities involve parents. James Dunivan, May 2017
  - State Requirement: The school has formed a Parent Teacher Association called the PIT crew (Parent Involvement Team) that will foster parental and community involvement within the school. Ashley Ziegler, Kathy Byrd, August 2016.
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**6. How will your school provide resources for parents?**

- Parents may check out materials, use the computer to check grades, and visit educational websites. The school will open the media center at hours that are convenient at the request of parents. Lynette Thetford, August 2016.
  - State Requirement: The school will distribute informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). Sharman Bell, August 2016.
  - The school will maintain a bookcase of informative materials that parents make take concerning teen issues. Sharman Bell, August 2016
  - State Requirement: The school's policy handbook will relate the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. David Shipman, August 2016.
  - State Requirement: The principal of each school in a school district has designated a certified staff member who serves as a Parental Involvement Coordinator. Ashley Ziegler, Kathy Byrd, August 2016.
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**7. How will your school engage parents in the evaluation of your parental involvement efforts?**

- The school will engage parents in the annual evaluation of our parental involvement program efforts through an annual evaluation on April 21, 2017, using a comprehensive needs assessment completed by teachers, parents and school staff. The parent involvement committee, made up of teachers, parents, students, and school staff, will meet to determine the effectiveness of the parental involvement plan and make needed changes. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. Ashley Ziegler, Kathy Byrd, April 21, 2017.
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**8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?**

- The school will ask parents to fill out a parent interest survey during the first quarter of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Ashley Ziegler, October 2017.
- The school will use the results of the parent interest survey to plan the parental involvement activities for the year. Ashley Ziegler, Kathy Byrd, October 2017.
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Ashley Ziegler, Kathy Byrd, April 21, 2017.

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**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

Nettleton Junior High School is not a Title I School so the parent meeting will be held during Open House at the beginning of school and through discussions with parents about their child's AIP.

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***\*After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.***