

**MAGNOLIA
JUNIOR
HIGH
SCHOOL
Parent Involvement
Plan**

2016-2017

**MAGNOLIA JUNIOR HIGH SCHOOL
PARENT INVOLVEMENT PLAN
2016-2017**

District
Magnolia

School Improvement Status
Focus School

Grade Levels
7-9

Parent Involvement Coordinator
Gwen Carter

Are you Title I Schoolwide?
Targeted Title I

Percent of free and reduced lunch
69.00%

Parent Involvement Committee Members

| | |
|-----------------|------------------------------|
| Richard Askew | 9th Grade Parent |
| Leslie Boyd | 8th Grade Parent |
| Nicole Beeson | 7 th Grade Parent |
| Brandy Browning | 9th Grade Teacher |
| Dave Graham | 8th Grade Teacher |
| Dione Smith | 7th Grade Teacher |

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

Parents are given a copy of the Parent Involvement Plan at the beginning of the school year along with a school calendar with important events marked. Contact information for teachers and administration, school supply lists, and a guideline of district policies are also included. One per nine weeks, a student created newsletter the "Campus Cub" is distributed with information about current events at the school. A computer program, School Messenger, is used to contact parents about student absence, test dates, parent meetings, and cancellations during the year. Our electronic school sign also gives information about parent and student meetings, academic events, and athletic information throughout the school year. The district web site provides information about the junior high and lists emails for all teachers.

Teachers conduct team meetings once per week and send letters to parents or make phone calls about students. Progress reports are sent at the midway point of each nine weeks and report cards at the end of each nine weeks. Dates are listed on the calendar so parents know when to expect this information. Test scores were distributed by administrators and scores were explained to parents at registration in August. All parent meetings are announced on the web site, local newspaper, and three local radio stations. Parents can monitor their students' assignments and grades through the Home Access Center (HAC).

Magnolia School District web site is magnoliaschools.net and junior high information can be accessed from there. Our contact number is 870-234-2206 or 870-234-4933. Gwen Carter is in charge of Parent

Plan and Chris Lynch is in charge of Calendar distribution. Chris Lynch, Glenda Smith or Scott Nipper sends messages using School Messenger. Chris Lynch is in charge of the electronic sign. Scott Nipper provides information to the local media.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

July 29 – August 3 - Registration and orientations for all grades at junior high. Times will be staggered throughout the day to accommodate parents. August 12 - Open House for parents and students from 9:00 to 12:00 but building will remain open all day for parents who cannot come from 9:00 to 12:00. September 16 - Progress reports sent home. September 20 - Parent/Teacher conferences 3:30 to 6:30. October 21 - Report Cards sent home. November 11 - Progress reports sent home. November 15 - Parent/Teacher conferences 3:30 to 6:30. December 6 – JH Band Christmas Concert 6:30 p.m. and December 8 – JH/HS Choir Winter Concert TBA. Both open to the public. January 6 - Report Cards sent home. January 18 - Letters will be mailed to parents to students eligible for spring credit recovery. Conferences scheduled if desired with administration. February 3 - Progress Reports sent home. February 7 - Parent/Teacher conferences 3:30 to 6:30. March 17 - Report Cards sent home. April Testing - Parents will be contacted by telephone and notes sent home with students. April 21 - Progress reports sent home. April 25 - Parent/Teacher conferences 3:30 to 6:30. May 4 Spring Choir Concert and May 9 Spring Band Concert. Both open to the public. Credit recovery ends in May. June 5 - Report cards mailed. Summer School begins – June TBA.

Our contact number is 870-234-2206.

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

Parents are encouraged to participate in educational opportunities at the junior high by being guest speakers in Career Orientation, Civics, Economics, and Reading (Newspapers in Education) Classes. Community members are also welcomed in these classes. Parents may come and observe in classes anytime as long as they check in with the main office. Parents are also encouraged to come and have lunch with their children at the junior high campus. Survey and welcome letters are sent home at the beginning of the school year with a variety of activities parents may mark and volunteer for. Blank space is provided for parents to list other things they would like to do in the school system. These surveys are returned and kept on file in the assistant principal's office for reference. In the spring, 6th graders are brought to the junior high campus and work with counselors on their schedules and have a tour of the building. During the same week, administration and teachers are available to answer questions to ease transition to junior high. Parents have access to a resource center in the library with information about test takings skills, math and literacy information, and web access at no cost. Parents should check in at the main office and a paraprofessional can assist them if necessary.

Administrators and teachers are provided the required amount of professional development in parent involvement to better serve our parents and community. Chris Lynch, Glenda Smith, Wendy Love, Jonathan Gosdin, Travis Sutton, and Tiffany Fallin arrange guest speakers, including parents and community members in classrooms.

The sixth grade campus is next door so no transportation is needed during spring orientation. Students are escorted to junior high by their teachers. Brandi Lewis is the contact person. Our resource center is open from 8:00 to 3:15 with other hours by request. Our contact number is 870-234-2206.

4. How will your school work with parents to create a School-Parent-Compact?

We have a compact that is being used in some classes, credit recovery, and the summer school program. A committee will be formed and the compact will be updated to include vision and mission statements and will be distributed in all classes for 2016-2017 school year. It was updated and distributed to all students this year.

Gwen Carter will be directing teachers to have the compact distributed and returned in their classes. This will be done on the first day of school and returned in a timely manner. Committee will do updates in a spring semester meeting in March (date to be determined).

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

Magnolia Junior High has a curriculum committee that meets on a monthly basis with the administration. School Improvement is discussed with the main Parent/Teacher Committee with administration on as needed basis (At least once per semester). ASCIP and Discipline are also discussed with some members serving on at least two committees. Parent organizations include Partners in Education which is open to all parents and community members, athletic booster clubs are open to all parents and work to support students with meals and refreshments before and after athletic events. Watch Dog Dads organization open to all father figures of junior high students (training and background check provided).

Check with any administrator about dates and times (Gwen Carter, Chris Lynch, or Glenda Smith at 870-234-2206). Curriculum committee meets in conjunction with the Campus Leadership Team once a month (date to be determined), Watch Dog dads (any day that approved "dads" choose to volunteer), Parent committee meets as necessary, and parent teacher committees usually meet the same night of parent teacher conferences listed in the school calendar. The Campus Leadership Team meets twice each month that school is in session at 3:20 p.m. (dates to be determined).

6. How will your school provide resources for parents?

Our parent resource center is located in the library at the junior high. It contains pamphlets with information about test-taking skills, adjusting to middle school, nutrition, and several other topics that would be helpful to parents. These pamphlets are free of charge. We have several books that are available for checkout also. Web access available computers are also located there. Regular hours are 8:00 to 3:30 but other hours are available by request. Information packages are distributed at the beginning of each school year through the Social Studies department. District handbooks, junior high calendars/handbooks, surveys, and teacher contact information are included in these packets. New students receive this information when they enroll in the counselor's office. Our handbook contains contact information and the appropriate administrator to contact to resolve concerns involving teachers and students.

Campus administrators and Tina Hardy (at 870-234-2206) supervise the resource center. Surveys are returned to the Assistant Principal Office, results tabulated and forwarded to Scott Nipper and/or Leslie Mayo.

7. How will your school engage parents in the evaluation of your parental involvement efforts?

We will encourage parents to fill out surveys and answer questions about the Parent Involvement program as part of a comprehensive assessment. Sign in sheets will provide numbers of parents participating currently and surveys will address the other questions. Survey distribution will be determined at a later date during the school year.

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

The school will ask parents to fill out a parent interest survey during the school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.

We will sponsor seminars to inform the parents of junior high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities. Meetings are conducted in the spring and fall to address schedules, credits, and requirements to graduate.

A parent survey will be placed on the school website during the fall of 2016. Data from the survey will be gathered and evaluated.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities).

The school-wide planning process has begun, Title I meetings will be held throughout the 2016-2017 school year. Contact persons are Leslie Mayo (870-234-4933) or Gwen Carter (870-234-2206).