

**EAST SIDE  
ELEMENTARY  
SCHOOL**

**Parent and Family  
Engagement  
Plan**

**2018-2019**

**EAST SIDE ELEMENTARY SCHOOL  
PARENT AND FAMILY ENGAGEMENT PLAN  
2018- 2019**

**District**

Magnolia

**School Improvement Status**

Arkansas Department of Education will determine by July 1, 2019.

**Grade Levels**

Kindergarten – Kindergarten Center; 1-3 East Side

**Parent Involvement Coordinator**

Jill Rader, Kindergarten Center & TJ Powell, East Side

**Are you Title I Schoolwide?**

Yes

**Percent of free and reduced lunch**

77%

**Parent Involvement Committee Members**

Anne Sands	Kindergarten Parent
Marja Berry	1st Grade Parent
Beverly Rowden	2nd Grade Parent
Katie Caldwell	3rd Grade Parent
Karrie Wiggins	District Parent
Andretti Murphy	Teacher
Gretchen Wooley	Teacher
Kayla McGee	Teacher
Jana Terry	District Teacher

**1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

- The school will distribute a weekly newsletter to parents that is developed with participation of the parent school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills. (J. Rader)
- The school will create a Web site to house classroom Web sites for Kindergarten Center and East Side. (D. Taylor & K. McDonald)
- Parents may use e-mail to communicate with members of the school staff. (Classroom Teachers, J. Rader & T. Powell)
- Each teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school. (Classroom Teachers)
- School messenger will be used to remind parents of upcoming events. (K. McDonald)
- The school will provide to parents reports/report cards every nine weeks with information regarding their child's academic progress. (J. Rader & TJ Powell)

**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

- Parent Night: Kindergarten Center East Side (August 30<sup>th</sup>)
- Math/Literacy Night (TBA; East Side) (TBA Kindergarten Center) will include parent training sessions to help parents understand how to enhance their child's education. (J. Rader & TJ Powell)
- Parent Teacher Conferences: East Side and Kindergarten Center September 20, 2018 and November 29, 2018 from 3:15 to 6:15. East Side and Kindergarten Center February 21, 2019 and May 2, 2019 (J. Rader & TJ Powell)
- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. (J. Rader & TJ Powell)
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning: (J. Rader & TJ Powell)
  - Library assistant
  - Reading buddy
  - Mentor
  - Tutor
  - Field day volunteers
  - Family literacy/math night
  - Parent Center
  - Parent education workshops
  - Orientation presentations
  - Open House
  - Parent-school organization
  - Red Ribbon week
  - Reading is Fundamental (R.I.F)
  - Various committees
  - Science Fair (3<sup>rd</sup> grade)

**3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

- Parental Involvement Committee Meeting: September 27, 2018, East Side Elementary and March 14<sup>th</sup>, 2019 from 4:30 to 5:00 (J. Rader & TJ Powell)
- Kindergarten Center and East Side will distribute Parent volunteer surveys to all parents. (J. Rader & TJ Powell)
- The school will provide opportunities for parents and community members to support the instructional program through such programs as Reading Buddies, and Watch Dog Dads. (J. Rader & TJ Powell).
- Kindergarten Center will work with East Side Elementary School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will host special orientation programs for parents and students to help with the transition. (J. Rader, J. Barham & TJ Powell)
- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the

use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. (L. Mayo)

- (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. Training is required every four years and two hours will be provided in 2018-2019. (P. Talley & K. Wyrick)

#### **4. How will your school work with parents to create a School-Parent-Compact?**

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. (J. Rader & TJ Powell)

#### **5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

- The school will ask parents to serve on curricular and instructional review committees. (J. Rader)
- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. (L. Mayo)
- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school. (J. Rader, TJ Powell, & K. Stouter PIE President)

#### **6. How will your school provide resources for parents?**

The school will provide information each year on school and district websites that includes the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). (J. Rader & TJ Powell)

To promote and support responsible parenting, the school shall purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. (R. Wooldridge & J. Terry)

Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. (Administrators)

The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator (J. Rader)

#### **7. How will your school engage parents in the evaluation of your parental involvement efforts?**

The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted.

While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

**8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?**

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. (Classroom Teachers, J. Rader & TJ Powell)
- The school will use the results of the parent interest survey to plan the parental involvement activities for the year. (J. Rader & TJ Powell)
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. (J. Rader, TJ Powell, & S. Nipper)

**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

- A District Wide Title I meeting will be scheduled in the spring. An agenda, the sign-in sheet and the minutes for this meeting will be completed separately from any other events. (S. Nipper, L. Mayo, J. Rader, & TJ Powell)