

**CENTRAL
ELEMENTARY
SCHOOL**

**Parent and Family
Engagement
Plan**

2018-2019

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PARENT and FAMILY ENGAGEMENT PLAN
2018-2019**

District
Magnolia

School Improvement Status
Arkansas Department of Education will determine by July 1, 2019

Grade Levels
4-6

Parent Involvement Coordinator
Becky White

Are you Title I Schoolwide?
Yes

Percent of free and reduced lunch
71%

Parent Involvement Committee Members

Brenda Cottell	4 th Grade Parent
Jason Ray	5 th Grade Parent
LaRita Ellis	6 th Grade Parent
Jayci Whitley	4 th Grade Teacher
Jessica Blackburn	5 th Grade Teacher
Annie Robinson	6 th Grade Teacher

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- A newsletter will be distributed every month which includes school news and an important dates list of upcoming events. (B. White)
- Parenting tips related to school achievement such as homework tips, organizational skills, and study skills are distributed in Informational Packets at the beginning of the school year. (B. White)
- The school will place information on the District Website and/or Facebook containing a calendar for upcoming events. (B. White)
- Teachers will communicate with parents via email, or by telephone to communicate students' progress on an individual basis. (Classroom Teachers)
- HAC will be available on the Central campus for parents to access grades. (Classroom Teachers)
- The school will provide to parents reports/report cards every nine weeks with information regarding their child's academic progress. (Classroom teachers, T. Baxley)

- School messenger will be used to remind parents of upcoming events. (B. White)

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- Parent Night (August 28, 2018). Parents are invited into their child's classroom to learn policies and procedures and how their child will spend the school day. (Classroom teachers, administrators)
- Parent/Teacher Conferences (September 20, November 29, 2018, February 21, May 2, 2019). (Classroom teachers, administrators). Parents will attend conferences for fourth, fifth, and sixth grade students at an appointed time.
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

Library assistant - Beginning September, 2018
 Mentor - Beginning September, 2018
 Book Fair Helpers - October, 2018
 Orientation presentations - May, 2019
 Open House - August, 2018
 Parent-school organization - Beginning September, 2018
 Red Ribbon Week - October, 2018
 Reading is Fundamental (RIF) – Fall 2018 and Spring 2019
 Band Concerts - December, 2018 and May, 2019
 Various committees - Beginning September, 2018
 Academic Pep Rally – April, 2019
 Student of the Month Recognition – Beginning September 2018

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- The school will provide opportunities for parents and community members to support the instructional program through such programs as Pep Rallies/Fun Fridays (B. White) Beginning September, 2018
- Parent Involvement Committee Meeting (October, 2018, May, 2019) (B. White, Committee Members)
- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts beginning in the 2014-2015 school year, and every fourth school year thereafter; each educator shall be required to have two (2) hours of professional development designed to enhance understanding of effective parental involvement strategies. Each administrator shall be required to have two (2) hours of professional development designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. (K. Wyrick, L. Mayo)
- Central Elementary will work with East Side Elementary School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will host a special tour for students to help with the transition. Central Elementary also upon request, provides tours for parents and/or students during the summer months. (May, 2019, J. Rader, A. Waters, K. Ochs, B. White)
- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by

trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. (L. Mayo, Beginning September, 2018)

4. How will your school work with parents to create a School-Parent-Compact?

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. (September, 2018, B. White, S. Nipper)

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- The school will involve parents on school improvement planning committees. (Began, March 2019 and continued in Fall, 2020) (A. Waters)
- The school will ask parents to serve on curricular and instructional review committees. (Curriculum Committee, Fall, 2018) (A. Waters, G. O'Guinn, B. White)
- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. (B. White, A. Waters, L. Mayo, Fall, 2018)
- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school. (Began September, 2018, B. White, PIE President, Vice-President, and Central Representative).

6. How will your school provide resources for parents?

- The school will distribute Informational packets each year that includes a copy of the school's parental involvement plan, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). (September, 2018, B. White)
- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. (Continue Fall, 2018, S. Snider)
- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. (August, 2018, Administrators)
- The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. (July, 2018, A. Waters, B. White)
- Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I Plan located in the parent resource center or media center. A suggestion sheet will also be available for parental input. The school will open the resource center/media center at hours that are convenient to parents. (Continue September, 2018, B. White)

7. How will your school engage parents in the evaluation of your parental involvement efforts?

The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. (Fall, 2017, A. Waters, B. White)

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

- The school will ask parents to fill out a parent interest survey at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. (B.White, A. Waters, classroom teachers)
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. (B. White, A. Waters, S. Nipper)

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- A Title I meeting will be scheduled. (TBD)
- An agenda, sign in sheet and minutes will be completed. (TBD)