

Prescott Elementary Parent and Family Engagement Plan – 2017-2018

District: Prescott

School Improvement Status: Needs Improvement

Grade Levels: K-6

Percent Free and Reduced: 82%

Title 1 School: yes

Parent Engagement Coordinator: Tonda Pennington

Committee Members:

Tonda Pennington – Parent Engagement Facilitator

Kimberly Grimes - Principal

Farrah Newton - Parent

Anthony Bullinger – Parent

Beverly Stockton – Teacher

Melanie Yates – Media Specialist

Caitlin Stockton – Teacher

Penny Plunkett – Teacher

Amanda Buck - Teacher

Kathie Janes – Federal Coordinator Title 1

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

Tonda Pennington will distribute monthly newsletters starting in November. Newsletters are developed with participation of the parent –school organization, principal, staff, and parent volunteers. These newsletters will be handed out for each student to take home, as well as be posted on the school web site. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills and study skills.

The school has created a school web site, <http://curleywolves.org>, for pertinent information to parents of students. Pertinent classroom information will be available on classroom websites. Also, parents can access their child's grades through Home Access by using a PIN number they received at the beginning of the school year. Parents may use email to communicate with members of the school staff.

Each teacher will send home a folder containing student papers and work samples each week. Parents in grades K-1 will be asked to sign the folder and return it to school.

Teachers will contact parents as needed. Teachers will contact parents on an individual basis to communicate about their child's progress.

The school will provide the parents progress reports every four weeks with information regarding their child's academic progress and upcoming classroom and school events beginning October 16, 2017. Classroom teachers will be responsible for these conferences.

2. List the proposed parent meetings, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include two state mandated P/T Conferences each year)

These meetings will include a series of family nights that provide an opportunity for parent and child to experience the school situation in a positive and helpful manner. Prescott Elementary School will hold a Parent Night during October 2017. School staff may provide any needed assistance or encouragement. Grade level chairpersons will be responsible for facilitating the meetings with other grade level teachers.

The school will hold an orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the Title I plan. This meeting will take place in the fall of 2017.

Teachers will hold conferences with parents of children in their classrooms. October 16, 2017 and March 15, 2018 will be the dates. Parents will be given summary reports of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching their goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will be

given suggestions for coordinating school-parent efforts, as well as, explanations of homework and grading procedures.

The school will encourage parents to volunteer in the classrooms and participate in such activities as: reading buddies, volunteer tutors and to chaperone field trips. All volunteers will pay for and agree to a background check if they are working one on one with a child outside of the normal classroom.

Parents, who have passed the required background check, can volunteer on a daily basis or as their time allows. They will contact the classroom teachers or Kimberly Grimes, Principal if they are interested in volunteering. Parents are asked to volunteer at Parent Orientation on August 10, 2017.

3. How will your school provide information to parents about volunteer opportunities?

The school will provide a list of opportunities and solicit ideas for other types of volunteer efforts during orientation to parents held on August 10, 2017. Parents will be asked to volunteer to assist in the classroom, work with small groups of children, work in Media Center, make posters, speak to a class on a specific topic and have the opportunity to write in what they would like to volunteer doing.

The school will work with preschool programs in Prescott, Arkansas, and Prescott High School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. Fourth grade will hold a transition day in May, 2018. The sixth grade will hold a transition to high school day in the fall and the spring. This will be coordinated by Haleigh Glass the Prescott High School Career Counselor.

The State Board of Education's standard for Accreditation of Arkansas Public Schools and School districts shall require no fewer than (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

4. How will your school work with parents to create a School-Parent Compact?

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving the student academic achievement and the means by which the school and parents will build and develop a partnership to help each child achieve the state's high academic standards. All stake holders will sign the compact. The school secretary, Satarra Williams, will be responsible for copying the compact. Teachers will be responsible for handing out compacts and discussing them with parents during Parent Orientation, August 10, 2017.

5.

The school will engage parents in decision making about the allocation of its Title I, Part A funds for parental involvement. The Prescott Elementary School Title I meeting will be held in the fall of 2017. Kathie Janes, Federal Coordinator, and Kimberly Grimes, Principal, will facilitate meeting.

The school shall enable the formation of a Parent Teacher Association or organization that will foster parent and community involvement within the school. At this time there is not an active organization.

6.

Parents may visit the Parent Center during the hours of 8:00 a.m. – 4:00 p.m. Monday through Friday to access educational websites, check grades on Eschool and check out materials to be used at home. The Parent Center operates during school times. The school also has a district website page and Facebook page where parents can access information.

Title I School (Prescott Elementary) will distribute informational packets each year that includes a copy of Title I Goals, the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/teachers/students in school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year, parental rights, and information about the system that will be used to allow parents and teachers to communicate (notes, phone-calls, e-mail). Satarra Williams will be responsible for copying materials to put in this packet under the direction of Ms. Tonda Pennington, Parental Facilitator (887-2514). The classroom teachers are responsible for putting the packets together and giving them to parents during Parent Orientation held on August 10, 2017.

To promote and support responsible parenting, the school shall, as funds are available: purchase parenting books, magazines, and other informational materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. These will be available in the Parent Center.

The school has created a Parent Center.

The school's policy handbook describes the process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.

Tonda Pennington shall serve as Prescott Elementary Parent Facilitator.

7.

The school will engage parents in the evaluation of the Title I, Part A program. This will include an annual evaluation using comprehensive needs assessment filled out by teachers, parents, and school staff. The Title I committee made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. Collecting evidence

about satisfaction with the program and the school's effort to increase parental involvement will be part of the evaluation; the survey will also collect specific information on the (1) Growth of number of parents participating in workshops and meetings; (2) Specific needs of parents; (3) Effectiveness of specific strategies and (4) Engagement of parents in activities to support student academic growth. Tonda Pennington, will be responsible for survey.

8.

The school will ask parents to fill out a parent interest survey, no later than October 2017, to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Tonda Pennington, Prescott Elementary School Parent Engagement Facilitator and Kimberly Grimes, Principal, will be responsible for distributing and collecting survey data.

The school will evaluate the activities that were suggested in survey and use this as a base for determining parental involvement needs for the school year.

The school will also evaluate parental involvement activities held during school year and those suggested by parents at the end of the school year (May 2018) as part of the annual parental involvement plan evaluation. Parental Involvement committee members will evaluate and make recommendations for the coming school year.

9.

The school will conduct an annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a descriptive/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level of students are expected to meet. This will be held in the fall of 2017.

The school will conduct an Annual title I meeting for parents of the students who participated in the title I, Part a program. The meeting will be held in the fall of 2017. An agenda, sign in sheet and minutes will be kept in the Prescott Elementary Office.