

**PARENTAL ENGAGEMENT PLAN**  
**PRESCOTT HIGH SCHOOL**  
**762 MARTIN STREET**  
**PRESCOTT, ARKANSAS 71857**  
**(870) 887-3123**

**School Year: 2018-2019**

**Superintendent: Robert Poole**

**Principal: Tommy Poole**

**School Improvement Status:**

**COMMITTEE MEMBERS:**

Tommy Poole

**Position:** Principal

Kathie Janes

**Position:** Assistant Principal and Federal/District Programs

Willie Wilson

**Position:** Dean of Students

Allison Kisselburg

**Position:** Business Education Teacher - Parent Liaison

Jeffery Williams

**Position:** Parent

Linda Benton

**Position:** Family and Consumer Science Teacher

Haleigh Glass

**Position:** PHS Career Coach

Shannon Kisselburg

**Position:** Parent

Rae Burdess

**Position:** Parent

## **GOALS**

**Goal 1: List various communication strategies used in your school to provide additional information to parents and to increase parental engagement in supporting classroom instruction.**

Parents can access their children's grades by user name and an assigned password through the E-school Program which is used by the Prescott School District. The Parent Viewer is maintained by the administrative assistants (870- 887-3123) and parents may contact her/him directly when they need assistance. Additionally, parents may use e-mail to communicate with members of the school staff. The school's website is under the supervision of Ed Blom and Valarie Cobb (870-887-3123).

The school will provide to parents reports/report cards with information regarding their children's academic progress at the mid-nine and at the end of each grading period. The fall Parent-Teacher Conferences at Prescott High School are scheduled for Monday, October 22, 2018 and our second semester conferences are scheduled for March 14, 2019. Both will be held in the high school lobby. This affords parents an opportunity to discuss their children's academic progress with their teachers and to, along with their children, develop a new academic action plan, if needed. Grade reports will be generated by the office staff and distributed to parents at the conference. If a parent is unable to attend grade reports will be mailed to their home address. Parents will be notified anytime a student is absent.

The school will send letters home with students, post notices in school facilities and public buildings, provide information for local newspapers and radio stations, and post information on the school website, Google classroom and Facebook about parent conferences, workshops and meetings. Teachers also use the Remind texting application to communicate with parents and students. Earnestene Johnson, our administrative assistant (870- 887-3123), and Valarie Cobb, our public relations contact (870-887-7604) are the contact persons for all publications and public notifications.

The school will use the student handbook, school website, signage at the school entrance, and parent orientation/open house to all parent nights, seminars, Parent Teacher conferences, and career/college readiness meetings as well as transition nights for those who are seniors and for those in eighth grade who will transition from junior high to high school.

**Goal 2: List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental engagement and build staff and parent capacity to engage in these types of efforts.**

On August 6th, Principal Tommy Poole and the Prescott High School staff welcomed parents to the annual open house/parent orientation held at the beginning of each school year in the high school auditorium. This event allowed the parents to meet and greet new staff members, review policy and handbook changes. Principal Poole will discuss his main focus for the 2018-2019 school year which is to change the culture at Prescott High. The school will continue using the things which work and implementing different approaches which are not working in increasing our Curley Wolves' academic and citizenship growth.

The Prescott School District has two dates on the district calendar for parent - teacher conferences. These annually scheduled events are Monday, October 22, 2018 for the fall and Thursday, March 14, 2019 for the spring. School will dismiss

on both dates at 2 o'clock and the conferences will run from 2:30 p.m. to 8:30 in the evenings. This will afford parents a desirable window of opportunity time period to attend these conferences. Additional conferences, on campus or by phone will be scheduled throughout the school year when parents or teachers deem it helpful to their children or students' progress. At Parent Teacher conferences and Open House, parents will be informed of grading procedures and homework information. Also, parents will be informed and provided explanation of the statewide assessment system, standards, and other accountability measures at the Report to the Public meeting held in September or October of each year (September 18, 2018). If all information is not available before the Report to the Public, Missy Walley, district and school improvement specialist, will create a document to be sent home to parents and an electronic copy will be available under state required information.

The District will have Parent Seminars with topics varying from Human Trafficking, Health and Wellness and College Prep sessions. Parents will also be informed on how to be involved in decisions affecting course selection, career planning, and transitioning into high school or exiting as graduates to post-secondary careers or postsecondary opportunities. High school counselor, Quintin Radford (870-887-3123), Willie Wilson, parent community outreach, (870-887-3123) and/or Haleigh Glass, career coach, (870-887-3123) will be responsible for overseeing these activities. Transition meetings for those students entering high school from junior high, and those in grades 11-12 will receive information on transitioning to high school, for those in 11-12 grades who are planning post-secondary careers or education, will be held at least in the fall and in the spring.

**Goal 3: How will your school provide information to parents about volunteer opportunities (must include state mandated parent meetings)?**

The school will send home volunteer forms during the month of September. Principal Tommy Poole, Dean of Students Willie Wilson and Parent Engagement Committee Jeffery Williams will explain the importance and rewards of a good

parent volunteer program at Prescott High School during school events and at community affairs. Contact persons for more information are Allison Kisselburg, Willie Wilson and Jeffery Williams, contact number 870-887-3123.

**Goal 4: How will your school work with parents to create a School - Parent Compact?**

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the contract. The administration's assistants will prepare and distribute the compacts at open house, August 4, 2018, and again on the first day of school, August 13, 2018. The school compact is reviewed by the Parent and Family Engagement (PFE) committee yearly and the principal or Dean of students serves on the committee (870-887-3123). Also, the district federal coordinator and district and school improvement specialist, Kathie Janes and Missy Walley (87-887-3016) are involved in the school compact.

**Goal 5: How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

Prescott High School is NOT a Title I School. Although Prescott High School is not a Title I school, Willie Wilson, parent community outreach (870-887-3123) and Allison Kisselburg, PFE facilitator, for high school, seek community resources to support parent and family engagement and to seek advice on suggestions on how the community and alumni can support and give input on school improvement.

**Goal 6: How will your school provide resources for parents?**

The school will distribute informational packets each year that include a copy of the school's parental engagement survey, a questionnaire for volunteer interests, suggestions of ways parents can become involved in their children's education, parental engagement activities that are currently planned for the current school year, and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail, etc.). The administrative assistants (870-887-3123) will prepare the informational packets and distribute them to parents at open house or on August 14th, the first day of school.

Homeroom teachers will ensure that each student receives a packet. Students not present during the first school day will be given a packet from Tracy Morrow or Earnestene Johnson, PHS administrative assistants.

To promote and support responsible parenting, the school shall, as funds are available, purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library or the parental engagement budget. Parents will be given an opportunities to borrow the materials for review. This will be accomplished under the leadership of Allison Kisselburg (870-887-2123) and further information about resources available can be obtained by contacting Anne Franks at (870) 887-7656. The school's parent center is located in an office off of the PHS lobby. The parent center is available during school hours or during after school events and meetings including Parent Teacher Conferences, seminars, and parent nights.

Included in the school's handbook is the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. Principal Tommy Poole, Willie Wilson, Dean of Students and community outreach. Allison Kisselburg, Prescott High School Parent Facilitator, can be reached at (870) 887-3132 in regard to parent questions or concerns.

The Prescott High School Parent and Family Engagement facilitator is Allison Kisselburg, contact number 870-887-3123.

## **Goal 7: How will your school engage parents in the evaluation of your parental engagement efforts?**

The school will engage parents in evaluation of the parental engagement efforts through an annual evaluation using school surveys given in September, and in March of the school year. The first survey was sent home in September and was also available online. The other parent survey will be available during parent teacher conferences. An end-of-the- year survey will be sent home no later than May 3, 2019. The data will be collected and evaluated by Parent Facilitator, Allison Kisselburg, Principal Tommy Poole, Dean of Students and community outreach liaison, Willie Wilson and the Prescott High School Parent and Family Engagement Committee. The survey results will be available for viewing by parents and the community in Principal Poole's office and will be shared with the school's PFE and the district's PFE. Copies of the survey results will be given to the district PFE coordinator, Kathie Janes, (870-887-3016).

While the survey and the annual evaluation collect evidence about the satisfaction with the program and the school's efforts to increase parent and family engagement , the Prescott High School Parent and Family Engagement Committee will also collect specific information on the...

1. The growth in the number of parents participating in workshops and meetings;
2. The specific needs of parents;
3. The effectiveness of specific strategies and activities
4. The engagement of parents in activities designed to support student academic growth.

## **Goal 8: How will your school use the parent interest surveys to select, plan and implement parental engagement activities that will be offered throughout the year?**

The surveys will be distributed and collected by Allison Kisselburg who will use the information to create a data summary to be evaluated and discussed by the administration, staff, and parent committee during the school year.

The school will use the results of the parent interest surveys to plan parental engagement activities for the year. Activities will be planned through the parental engagement committee, under the leadership of Jeffery Williams, Allison Kisselburg, Parent Liaison, Willie Wilson, Dean of Students, and committee members.

The school's parental engagement committee will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental engagement plan evaluation.

Seminars will be sponsored to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for post- secondary opportunities. We will be taking Prescott High School seniors to the University of Arkansas Community College at Hope (UACCH) for UAACH's College Fair. Representatives from colleges will come to discuss with senior high students and their parents possible future academic choices. Contact people for this activity are Career Coach Haleigh Glass (870-887-2770), Dean of Students Willie Wilson (870-887-3123), Counselor Quinton Radford (870-887-7809) and Parent and Family Facilitator Allison Kisselburg (870-887-7655).

**Goal 9: When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meeting or activities.).**

NA- Prescott High School receives no Title I Funds