

PRESCOTT SCHOOL DISTRICT
PRESCOTT JUNIOR HIGH PARENT ENGAGEMENT PLAN
762 MARTIN STREET
PRESCOTT, ARKANSAS 71857
(870) 887- 2521

School Year: 2018 - 2019

Superintendent: Robert Poole

Principal: Jay Turley

School Improvement Status:

COMMITTEE MEMBERS:

Jay Turley

Position: Principal

Pearl Bailey

Position: Teacher - Parent and Family Engagement Facilitator

Diana Agurrie

Position: Teacher

Remona Block

Position: Community Leader

Laura Bradley

Position: Parent

Chakeytia Edward

Position: Parent

Larry Faulkner

Position: Community Leader

Frank Hensen

Position: PJH Counselor

Danielle Loe

Position: Parent

Patricia Love

Position: Parent

Penny Lynch

Position: Teacher and Community Leader

April Marshall

Position: Parent

Heather Ratcliff

Position: Parent

GOALS

Goal 1: List various communication strategies used in your school to provide additional information to parents and to increase parental engagement in supporting classroom instruction.

Parents can access their children's grades by user name and an assigned password through the E-school Program which is used by the Prescott School District. The Parent Viewer is maintained by the administrative assistant (870 - 887- 2521) and parents may contact her directly when they need assistance. Additionally, parents may use e-mail to communicate with members of the school staff. The school's website is under the supervision of Ed Blom (870 - 887-3123) and Public Relations Valarie Cobb, (87-887-2421).

The school will provide to parents reports/report cards with information regarding their children's academic progress at the mid-nine and at the end of each grading period. The fall semester Parent-Teacher Conferences at Prescott Junior High School are scheduled for Monday, October 22, 2018 and our spring semester conferences are scheduled for Thursday, March 14, 2019. Both will be held in the junior high building. This affords parents an opportunity to discuss their children's

academic progress with their teachers and to, along with their children, develop a new academic action plan, if needed. Grade reports will be generated by the office staff and distributed to parents at the conference. If a parent is unable to attend, grade reports will be mailed to their home address and teachers will contact parents to make arrangements to meet at a more convenient time for the parent. Parents will be informed of grading procedures and homework during PT conferences. During the fall parent conferences, parents will receive information about the state mandated test, the ACT Aspire and a copy of the student's score.

Each classroom teacher will distribute a weekly newsletter informing parents of assignments, school or classroom activities, and tips for parents.

The district and schools improvement specialist, Missy Walley, will share and explain the school involvement in any literacy initiative including R.I.S.E. This information will be reported at the school board meeting or other parent meetings. Teachers will also receive training for the Science of Reading professional development during the fall 2018.

Parents will have access to viewing their child's grades and parents or teachers may schedule meetings about a student's progress and how to help. Teachers are asked to contact parents any time a student's grade is slipping or is below an average of a C.

The school will send letters home with students, post notices in school facilities and public buildings, provide information for local newspapers and radio stations, and post information on the school website and Facebook about parent conferences, workshops and meetings. Patricia Roberts, our administrative assistant (870- 887- 2521), and Valarie Cobb, our public relations(870 -887-2521) are the contact persons for all publications and public notifications.

A copy of the student handbook is available on line on the website or parent can request a printed copy. All meetings including PT conferences will require a sign in sheet. For meetings and seminars, an agenda, sign in sheet, and minutes will be required. Those will be kept in the junior high office and a copy of agendas,

minutes, and sign in sheets will be given to the district parent and family engagement coordinator at central office.

Goal 2: List the proposed parent meetings, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental engagement and build staff and parent capacity to engage in these types of efforts.

On August 7th, Principal Jay Turley and the Prescott Junior High School staff welcomed parents to the annual open house and parent orientation held at the beginning of each school year. This event allowed the parents to meet and greet new staff members, review policy and handbook changes, and receive other state mandated information. Principal Turley discussed the main focus for the 2018 - 2019 school year which is to change the culture at Prescott Junior High and to increase student achievement for all students on assessments including ACT Aspire. The school will continue using the strategies which work and implementing different approaches which are not working to ensure that our Curley Wolves' academic and citizenship grow and improve.

The Prescott School District has two dates on the district calendar for parent - teacher conferences. These annually scheduled events are Monday, October 22, 2018, for the fall semester and Thursday, March 14, 2019 for the spring semester. School will dismiss on both dates at 2 o'clock and the conferences will run from 2:30 p.m. to 8:30 in the evenings. This will afford parents a desirable window of opportunity to attend these conferences. Additional conferences, on campus or by phone will be scheduled throughout the school year when parents or teachers deem it helpful to their children or students' progress.

Parents will meet with teachers and given a copy of their ACT Aspire score. Teachers will explain what interventions they are using or implementing to help their child reach his/her academic goals. Missy Walley, the district and schools improvement specialist, will share at the Report to the Public explaining the statewide assessment system, standards, and accountability measures including the ESSA index and the school's grade. If this information is not available before the

Report to the Public, information will be posted on the district's website under state required information and also sent home as "An at a Glance" report.

Goal 3: How will your school provide information to parents about volunteer opportunities (must include state mandated parent meetings)?

The school will provide volunteer opportunities and solicit ideas for other types of volunteer efforts during parent orientation/open house, at parent - teacher conferences and by a parent volunteer survey form placed in each parent packet. Principal Jay Turley and Parent Facilitator Pearl Bailey will explain the importance and rewards of a good parent volunteer program at Prescott Junior High School during school events and at community affairs. Contact persons for more information are Jay Turley and Pearl Bailey, 870-887-2521. Mr. Henson or a designee will train parents and community members who want to serve as a volunteer. Pearl Bailey will be responsible for gathering the information and sharing the volunteer information including how to contact those who want to volunteer and share with the teachers and administration.

The junior high will work with both Prescott Elementary and Prescott high school to help provide a smooth transition from PES to PJHS and from PJHS to PHS. This transition day will be held in either April or May of each school year. Haleigh Glass (870-887-2521), Brenda Smith (870-887-2514), Quintin Radford (870-887-3123), and Frank Henson (870-887-2521), counselors and career counselor will be responsible for conducting the transition days and offering parents flexible time to have the transition meetings.

Teachers and staff received two hours of parent and family engagement in August 2018. The training was conducted by Kathie Janes, district PFE coordinator, (870-887-3016). Documentation including a sign in sheet and agenda is kept in the district FTE office located in the Central Office.

Goal 4: How will your school work with parents to create a School - Parent Compact?

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the contract. The administration's assistant will prepare and distribute the compacts at open house, August 7, 2018, and again on the first day of school, August 13, 2018.

Prescott Junior High's Parent and Family Engagement Committee reviewed the parent school compact at its September meeting. Committee members are asked to give input on the compact. The compact will be reviewed at the end of the year meeting in either April or May, 2019.

Goal 5: How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

Parents and school employees will be given opportunities to have input on school improvement committees. To take advantage of community resources, the school will consider recruiting alumni from the school, under the district leadership of Willie Wilson, district and school community outreach liaison (870-887-3123), and at the junior high, Pearl Bailey, school PFE (870-887-2521), and Frank Henson, school counselor to create an alumni advisory committee to provide advice and guidance for school improvement.

Missy Walley, district and schools improvement specialist, with Counselor Frank Henson and junior high principal Jay Turley will guide the efforts with the school's advisory team to address school improvement and opportunities for parents and the advisory committee to participate and share in decision making about the junior high school's efforts.

The school shall enable the formation of a parent teacher association or organization that will foster parental and community involvement within the

school. Principal Jay Turley will encourage parents to get organized in the fall and have Parent Facilitator Pearl Bailey (870 -887- 2521) and Frank Henson (870 -887-2521) as the school contact persons for this group.

Goal 6: How will your school provide resources for parents?

The school will distribute informational packets each year that include a copy of the school's parental engagement survey, a questionnaire for volunteer interests, suggestions of ways parents can become involved in their children's education, parental engagement activities that are currently planned for the school year, and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail, etc.). The administrative assistant (870-887- 2521) will prepare the informational packets and distribute them to parents at open house or on August 13th, the first day of school. Homeroom teachers will ensure that each student receives a packet. Students not present during the first school day will be given a packet from Frank Hensen, Prescott Junior High counselor (870-887-2521) upon registration.

To promote and support responsible parenting, the school shall, as funds are available, purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library or the parental involvement budget. Parents will be given an opportunity to borrow the materials for review. This will be accomplished under the leadership of Pearl Bailey (870-887-2521) and further information about resources available can be obtained by contacting Prescott Junior High Library Media Specialist Kelley Dice at (870 - 887- 2521).

Included in the school's handbook is the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. Principal Jay Turley (870-887-2521) and Pearl Bailey, Prescott Junior High School Parent and Family Facilitator, can be reached at (870-887-2521) in regard to parent questions or concerns.

Goal 7: How will your school engage parents in the evaluation of your parental engagement efforts?

The school will engage parents in evaluation of the parental engagement efforts through an annual evaluation using information from a needs assessment and/or school surveys given in August, October, and in March of the school year. The first survey will be placed in the August parent packet. The other parent surveys will be available during parent teacher conferences. An end-of-the- year survey will be sent home no later than May 3, 2019. The data will be collected and evaluated by Parent Facilitator Pearl Bailey, Principal Jay Turley and the Prescott Junior High School Parent and Family Engagement Committee. The survey results will be available for viewing by parents and the community in Principal Turley's office. The end of the year survey for the evaluation of PFE plan, activities, and school will collect specific information on the following:

1. Growth in number of parents participating in workshops, meetings, and other programs;
2. Specific needs of the parents;
3. Effectiveness of specific strategies; and
4. Engagement of parents in activities to support student student academic and social growth.

Goal 8: How will your school use the parent interest surveys to select, plan and implement parental engagement activities that will be offered throughout the year?

The surveys will be distributed and collected by Pearl Bailey, FPE facilitator, who will use the information to create a data summary to be evaluated and discussed by the administration, staff, and PFE committee during the school year.

The school will use the results of the parent interest surveys to plan parental engagement activities for the year. Activities will be planned through the Prescott Junior High Parent Committee, Principal Jay Turley, Parent Liaison Pearl Bailey,

and the Prescott Junior High staff and the junior high parent and family engagement committee.

The school's parental and family engagement (PFE) committee will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental family and engagement plan evaluation. Included in the end of the year evaluation of PFE activities will be the number of parents and family who participated in activities, the results of satisfaction of the school, and results on how the school can better serve parents and family. The end of the year evaluation and all survey results will be shared by PFE facilitator Pearl Bailey at the district's end of the year PFE committee in May or June 2019.

Seminars will be sponsored to inform the parents of junior high school students about how to be involved in the decisions affecting their children. Contact people for these activities are Counselor Frank Henson (870-887-2521) and PFE Faciliator Pearl Bailey (870 - 887-7690).

Goal 9: When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meeting or activities.).

NA- Prescott Junior High School receives no Title I Funds