

## BURLINGTON ELEMENTARY SCHOOL

 We Are *Pawsitive* 

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Darla K. Long, Principal

August 24, 2018

Dear Parents and Guardians,

Burlington Elementary School is experiencing traffic issues and concerns that exist with our current end of day procedures. As a friendly reminder:

- Busses will continue to pick up on the west side of the building. Parents are asked to not park in this bus lane or to pick students up on the west side to eliminate congestion for the busses.
- Kindergarten Students will exit out the south doors at the main entrance and be picked up in the half circle drive on Niagara Street.
- First Grade students will exit out the southeast Hug and Go doors and be picked up in the existing hug and go area.
- Second grade students will exit out the southwest doors at the end of the 2<sup>nd</sup> grade hallway and will be picked up in the half circle drive on Niagara Street.
- Third and fourth grade students will exit out the northeast doors (by the gym) and can be picked up at the existing hug and go area.
- Sibling students will be handled in this manner; older siblings will report to the dismissal door of the youngest sibling and exit at the identified area for the younger student.
- We ask kindergarten and second grade parents accessing the half circle drive to please be mindful of the stop sign along Niagara Street as well as watchful for traffic within the half circle drive. Be mindful to move forward in the half circle as traffic allows. Parents are not permitted to park in the half circle drive at dismissal time. It is for drive thru purposes only.
- Parents are always welcome to park in available spots in our parking lots and come pick up at the doors or inside the building. If you pick up at the classroom, you will need to sign in and get a visitor badge.

It is our goal to provide a safe routine to students to be released at the end of the day that is also time efficient for parents. A map is included that helps identify the exits named above. Thank you for supporting this proposal. If you have any questions, please contact your child's classroom teacher.

Sincerely,

Darla Long, Principal  
Burlington Elementary School

# North

