



## Unified School District No. 244

200 South Sixth Street  
Burlington, KS 66839  
620-364-8478  
620-364-8548 fax

March 12, 2018

### NOTICE OF INVITATION FOR BIDS

Written sealed bids will be received by the Board of Education of Unified School District No.244 Coffey County, Kansas at the office of the Board of Education, located at 200 South Sixth Street, Burlington, Kansas on the 2<sup>nd</sup> of April, 2018 at 10:00 am.

#### Specifications for Flooring Bid

**Project #1: Board of Education Office – Special Education Office Area**

**Project #2: BHS IDL South, North and Hallway**

**Project #3: BHS Rooms 109, 110, 113, 116, 117, 118, 123, 124, 125, 142, 144, 148, 149, 150 and 408 (not main level of multimedia room)**

Approximately 18,521 total square feet for the three projects.

#### **OPTIONS**

**Option A: Board of Education Office – Conference and Supply Rooms**  
Approximately 1,292 square feet

**Option B: BMS Rooms 112, 114, 134, 136, 137 and Office**  
Approximately 7,140 square feet

**Option C: BHS Room 212**  
Approximately 768 square feet

#### **Specifications:**

Carpet – Patcraft Big Splash, Belly Flop 00813

Modulars – in all areas except steps IO166

Broadloom – wrapped on steps IO165 EcoWorx Performance Broadloom

4" Cove Base with toe/Cove corners/Transition strips

Armstrong Color – Shale/Cove corners, on all corners including doors

Contractor is responsible for:

1. Work is to be scheduled such that there is no 'down time' of school activities.
2. Contractor is responsible for removing old flooring and debris.
3. Work may begin on Friday, June 1, 2018.
4. All work will be completed Wednesday, August 1, 2018.
5. Vendor's response is to include complete price for the specified with no hidden charges implied or intended.
6. Freight and dealer preparation are to be included in the base amount quoted.
7. Burlington USD No. 244 is tax exempt. The quotation/bid provided is to be exempt from all state and local taxes. A project exempt form will be provided to the successful bidder.

*No bids shall be awarded to any bidder until such bidder shall first:*

*Include a copy of bid bond (if over \$100,000)*

*Include a copy of certificate of Insurance.*

*Contractor shall comply with all state and federal laws, ordinances and regulations. See K. S. A. 44-1030.*

*Any notes or deviations from the specifications are to be noted in writing addressed to the Board Clerk Prior to implementation.*

Before any bid is consider for award, the bidder may be requested by the school district to submit a statement regarding its previous experience in performing such work, its business and technical organization, its financial resources , and labor available to be used in performing the work.

Bids should be sealed , marked "Flooring Bid " and addressed to Clerk of the Board of Education, Unified School District No, 244, Coffey County, Kansas. Failure to do so may result in a premature opening of or failure to open such bid. **No bids will be accepted after 10:00 a.m. on April 2, 2018.** Faxed or emailed bids are acceptable.

Bids will be received on standard bid forms or forms which indicate clearly the amount of money to be paid to school district or to be received from the school district for the performance of work under the terms and condition as described in this Notice.

Bids submitted prior to time of bid opening may be withdrawn by written by written facsimile or telegraphic request. Bids which are withdrawn may be changed and resubmitted, provided they are received prior to the time set for opening of the bids.

All bids will be publicly opened at the time set for opening specified in the Notice.

Each bid shall be subject to acceptance or rejection by the board within 15 working days following the bid opening. The bidder whose bid is accepted will, within the established in the bid, enter into a written contract with school district and furnish a performance bond (if over \$100,000) in the amount indicted in the "Invitation for Bids". The Board retains the right to reject any or all bids.

For information or more details, please contact Craig Marshall at 620-364-8478.

The successful vendor will be notified no later than April 10, 2018, after the Board of Education meeting.

Craig Marshall  
Superintendent of Schools

**BID FORM**

Bid amount for USD #244 Burlington Schools Flooring Project:

<u>Project #</u>	<u>Base Bid</u>
1.	\$ _____
2.	\$ _____
3.	\$ _____
Total	\$ _____

<u>Options</u>	<u>Bid</u>
A.	\$ _____
B.	\$ _____
C.	\$ _____
Total	\$ _____

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip Code)

\_\_\_\_\_ (Telephone Number)

Contact person: \_\_\_\_\_ (Telephone Number)

Signature of bidder: \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_