

Burlington



Unified School District No. 244

200 South Sixth Street
Burlington, KS 66839
620-364-8478

April 11, 2018

TO WHOM IT MAY CONCERN:

The Burlington Unified School District NO. 244 Board of Education will receive sealed bids on the purchase of dairy products for the 2018-2019 school year. It is the intent of the Board to accept the lowest responsible bidder. However, the Board reserves the right to reject any or all bids. It is the responsibility of each bidder to comply with all local, state, and federal laws, ordinances, and regulations. All out-of-state bidders must comply with preferential bid law K.S.A. 75-3740a.

GENERAL BID INFORMATION:

1. All bids shall be sealed. The outside of the envelope must be marked DAIRY BID. FAX bids are acceptable, but must be followed with an official sealed bid.
2. All bids shall be received at the Board of Education Office, 200 South Sixth Street, Burlington, Kansas 66839, by 11:00 a.m. on Monday, April 30, 2018.
3. All bids shall be opened on Monday, April 30, 2018 at 11:05 a.m. The public is welcome to attend the bid opening.
4. All bids shall state the total cost for the item(s) being bid.
5. If a bidder substitutes a different item than one listed in the bid specification, a detailed description of the specifications of the substituted item must be enclosed in the bid. The detailed description must prove the substituted item is equivalent in all aspects to the one specified.
6. Delivery to be FOB Burlington, Kansas 66839.

ITEM SPECIFICATIONS:

All items must be made in the USA.

Daily consumption of milk is estimated at 800 one-half pints.

1% White Milk, ½ pint
Skim Chocolate Milk, ½ pint
Skim Strawberry Milk, ½ pint
Reduced Fat Cottage Cheese, 5# container
Fat Free Sour Cream, 5# container
Fat Free Yogurt, 6 oz.
4oz. Juice—Apple, Orange, Cherry-Apple

Thank you for your participation in our bidding process. If you have questions on any phase of the bidding, please feel free to call Nutrition Services Director Diana Hess or myself at 620-364-8478. Bids should be mailed to:

Tracey Moerer
USD 244 Burlington
200 South Sixth Street
Burlington, KS 66839

FAX: 620-364-8548

Sincerely,

Tracey Moerer
Clerk of the Board