# EMPLOYMENT APPLICATION FOR SERVICE AND SUPPORT PERSONNEL

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, disability, or any other legally protected status.

*An Equal Opportunity Employer*

**Personal Data**

Date of application _____

Name _____
*Last* *First* *Middle initial*

Current address _____
*Street/Box* *City* *State* *ZIP Code*

Other address where you may be reached _____

Work phone _____ Home phone _____

Other name that may appear on records _____
*(Used for certification, reference, and criminal history record checks)*

**Position Data**

List the position(s) you are applying for _____

Type of employment: ❑ Full-time ❑ Part-time ❑ Summer only

Date you can begin work _____

Have you been employed by Midway ISD in the past? ❑ Yes ❑ No

If you answered yes, provide dates of employment _____

**Education/Training**

Check the highest level of education attained:

❑ Not a high school graduate (circle last grade completed) 1 2 3 4 5 6 7 8 9 10 11 12

❑ High school graduate ❑ GED ❑ Less than two years of college

❑ Two or more years of college ❑ Bachelor's degree

❑ Master's degree ❑ Other training or education _____

Licenses and certificates held _____

| Name and location of schools attended | Course of study and major/minor | Diploma, degree, certificate, or license held | Year graduated *(College only)* |
|---|---|---|---|
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## Work Experience

Please provide a complete list of all positions you have held in the past 10 years. List the most recent first. Attach additional sheets if necessary (bus driver applicants, see addendum). Attach résumé if available.

| Employer and location | Position/title | Dates employed | Reason for leaving |
|---|---|---|---|
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## Special Skills

List specific skills and any machines or equipment you can operate. Include typing speed and number of years of experience.

1. _____ 2. _____
3. _____ 4. _____
5. _____ 6. _____

## General Information

Do you have a relative who serves on the Midway ISD Board of Education?
❑ Yes ❑ No If yes, please provide the relative's name and relationship: _____

Have you ever been convicted of, plead guilty or no contest (nolo contendre) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)? ❑ Yes ❑ No

If yes, please state where, when, and the nature of the offense _____

(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)



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**References**

Please list references the district can contact regarding your work history. Please include all managers and supervisors who evaluated or supervised your performance at your last two employers.

| Full name of reference | School district/ firm name | Mailing address | Position/title | Area code, phone number |
|---|---|---|---|---|
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**Verification**

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

I understand that the district is authorized by Texas Education Code §22.083 to obtain criminal history record information on applicants the district intends to employ.

_____ Signature  _____ Date

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for _____ months. If you have not received a response during this time period, you may reapply or reactivate your application.



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