

Please complete **ENTIRE** form, attach assignments (enough to cover the week) and turn into front desk receptionist on Monday prior to 1<sup>st</sup> period.

## Chapel Hill ISD Student Assignment Form

Date received: \_\_\_\_\_

Initials: \_\_\_\_\_



(Front Office use only)

Student \_\_\_\_\_

Subject \_\_\_\_\_

ID # \_\_\_\_\_



Teacher \_\_\_\_\_

Extension # \_\_\_\_\_

Date \_\_\_\_\_

Email: \_\_\_\_\_@chisddevils.com

**Assignment(s) & Textbook Information: Please attach all handouts, tests, etc...**

M \_\_\_\_\_

Tu \_\_\_\_\_

W \_\_\_\_\_

Th \_\_\_\_\_

F \_\_\_\_\_

**Instructions for student & deadlines (if applicable):**

M \_\_\_\_\_

Tu \_\_\_\_\_

W \_\_\_\_\_

Th \_\_\_\_\_

F \_\_\_\_\_

Comments:

**For DAEP Personnel:**

Work was:  Emailed  Teacher Drop-off

Work emailed / arrived to DAEP:

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Initials: \_\_\_\_\_

COMPLETE

Work returned to office: \_\_\_\_/\_\_\_\_/\_\_\_\_ Initials: \_\_\_\_\_

**Campus Office:**

Work was returned to office: \_\_\_\_/\_\_\_\_/\_\_\_\_

Placed in teacher's box: \_\_\_\_/\_\_\_\_/\_\_\_\_

Initials: \_\_\_\_\_