

RFP – Sikeston R-6 School District – Wing Elementary Gym Projector and Screen

Sikeston R6 Schools is seeking proposals for a new projector and projection screen installation in the gym at Wing Elementary. Wing Elementary is currently under construction and will open in August 2019.

Scope of work:

Select appropriate equipment for the venue and install. The equipment shall include a projector and motorized projection screen of an appropriate size for the venue and selected projector. The system should include at least (1) VGA and (1) HDMI connection cabled to the projector's inputs from a faceplate. It should also include an audio connection cabled to the gym's house sound/PA system's mixer board from the faceplate's location.

Project Time Frame

Unless agreed upon differently by both parties, the proposed work shall be completed no later than July 31, 2019.

Warranty

1 year, minimum warranty shall be provided on all parts, labor, and workmanship.

Permits

Contractor is responsible for all permits required to perform the required work.

Sealed Bids

Sealed Bids are to be received at Sikeston R6 Schools, Attention: Steve Sparlin, 216 S. Ingram, Sikeston, MO 63801 no later than **2:00 PM on February 15, 2019**. Please mark 'SEALED BID' on the exterior of the envelope in lettering at least ½" tall. Bids received after this date and time will not be considered. A timely presentation of the bid is the responsibility of the bidder.

Special Notes:

Scheduled work is to be determined as negotiated by both parties and coordinated with the Construction Superintendent at the Wing Elementary construction site. Unless agreed upon differently by both parties, the proposed work shall be completed no later than July 31, 2019.

All inquiries should be directed to Steve Sparlin, Director of Technology at ssparlin@spsr6.org.

Bids should include the manufacturer's part and model numbers for the selected projector and screen. The manufacturer's datasheet for the projector should also be included.

Contractor is responsible for all permits, line locations etc.

A minimum of 5 references with Contact names and phone numbers shall be included of similar jobs of size and scope. Failure to include can be cause for disqualification.

Sealed bids are to be received at Sikeston R6 Schools, Attention: Steve Sparlin, 216 S Ingram, Sikeston, MO 63801 by 2:00 PM on February 15, 2019. Bids will be opened at this time. Bids received after this date and time will not be allowed. Bids will be reviewed and awarded at a later date. A timely presentation of all bids is the responsibility of the bidder.

Insurance requirements

See attached

Performance Bond

As a condition to entry into contract, Contractor shall provide to Sikeston Public Schools, a performance bond in the total contract amount guaranteeing the Contractor's faithful performance of all terms of the contract throughout the life of the contract. A surety letter must be included with the proposal from a Bonding Company which assures Sikeston Public Schools that the Contractor will be able to provide the required performance bond if awarded the contract.

Prevailing wage

Prevailing wage applies to this job. The current Annual Wage Order number 19 is included with this document. Contractor will be required to provide copies of prevailing wage compliance before payment is made.

Application of House Bill 1549 July, 2008

Safety training for employees

Contractor is responsible for understanding and making application (where applicable) the OSHA regulations regarding 10-hour safety training for employees. (House Bill 1549, July 2008)

Severe financial penalties may be resultant from failure to comply! The Sikeston R6 School District is not responsible for the enforcement of this bill nor do they seek any compensation from these penalties.

Federal work authorization program

Contractor will be required to sign a sworn affidavit that they do not knowingly employ unauthorized aliens in connection with contracted services and provide proof that they are enrolled in a federal work authorization program such as E-Verify. Additionally, contractor is responsible for verifying that any sub-contractor they employ does not hire unauthorized aliens and that the subcontractor is enrolled in a federal work authorization program.

The Sikeston R6 School District Board of Education reserves the right to refuse any and or all proposals.

For more information, please contact Steve Sparlin, Director of Technology at ssparlin@spsr6.org.

A full copy of this RFP and Non-Collusion verification must be signed and turned in with bid.

Name (print legibly) _____

Signature (legible) _____ Date _____

**SIKESTON R-6 SCHOOLS
Non-Kickback and Non-Collusion Affidavit**

I, being of lawful age and a duly authorized agent for _____,
regarding the attached bid, proposal, or contract with Sikeston R-6 Schools, Sikeston, Missouri
for _____, hereby swear/affirm that this affidavit is true and correct.

Furthermore, I swear/affirm that neither I, nor the firm, company or corporation, or any other employer for whom I am an authorized agent in this matter, has been a party to any collusion, among bidders or other competitors in restraint of freedom of competition by causing or contributing to cause anyone to refrain from bidding, or by being a party to any agreement or understanding among or between any persons, firms, or corporations to bid at a fixed or determinable price.

Furthermore, I swear/affirm that neither I, nor the firm, company or corporation, or any other employer for whom I am an authorized agent have been a party to any collusion with any school official or employee of Sikeston R-Schools as to quantity, quality, or price in this prospective bid, contract or proposal; or any other terms of said undertaking; nor have I or we been a party to any discussion between other competitors and any official of Sikeston R-6 Schools concerning the exchange of money or other things of value for special consideration in the letting of this bid, proposal or contract.

I do hereby swear/affirm that the work, contractual undertaking, services or materials as described by this invoice or other billing claim has been delivered, completed, or supplied in accordance with the specifications, orders, bids, requests, or contract furnished by Sikeston R-Schools, Sikeston, Missouri for the above mentioned bid. Furthermore, no consideration, either directly or indirectly, has or will be made to any elected official, officer or employee of Sikeston R-6 Schools or any other person, firm or corporation to obtain payment of the claim or to procure the contract or purchase order pursuant to which the claim is made.

Bidder's signature MUST appear on this form. Signature of bidder indicated he/she understands and will comply with the terms and conditions set forth within the Invitation for Bid.

Bidder's Signature

Please type or print name and address of Bidder

Phone Number _____

CONTRACTORS INSURANCE REQUIREMENTS THESE SPECIFICATIONS APPLY TO ALL CONTRACTORS WHO WILL BE ON THE JOBSITE, WHETHER A GENERAL CONTRACTOR OR ANY SUBCONTRACTOR.

INSURANCE: Contractor shall, at its expense, procure and maintain at a minimum for the duration of the Project and through the correction period stated in the agreement, except as otherwise set forth herein, the types and amounts of insurance described below or as

otherwise required by law on all of its operations, in companies registered to do business in the State of Missouri and having an A.M. Best Rating of A- IX or higher:

Workers' Compensation and Employers Liability Insurance. Contractor shall carry Workers' Compensation Insurance as required by any applicable law or regulation. Employers Liability Insurance shall be in amounts no less than \$100,000 each accident for bodily injury, \$500,000 for bodily injury by disease and \$100,000 each employee for bodily injury by disease.

Commercial General Liability Insurance Contractor shall carry Commercial General Liability Insurance written on ISO occurrence form CG 00 01 07 98 or later edition (or a substitute form providing equivalent coverage) and shall cover all operations by or on behalf of the Contractor, providing insurance for bodily injury liability and property damage liability for the limits indicated below and for the following coverage:

- (1) Premises and Operations
- (2) Products and Completed Operations
- (3) Contractual Liability insuring the obligations assumed by the Contractor under this Contract.
- (4) Personal Injury Liability and Advertising Injury Liability

Limit of Liability. The Commercial General Liability policy limits shall not be less than:

- \$2,000,000 Each Occurrence (Combined Single Limit for Bodily Injury and Property Damage)
- \$2,000,000 Aggregate for Products/Completed Operations
- \$2,000,000 Personal Injury/Advertising Injury
- \$2,000,000 General Aggregate – General Aggregate should apply per project

Additional Insured The Owner, all of its officers, directors and employees, shall be named as Additional Insureds under the Commercial General Liability Insurance using ISO Additional Insured Endorsements CG 20 10 (10 04 version) and CG 20 37 or substitutes providing equivalent coverage. These endorsements must be stated on the insurance certificate provided to the Owner and a copy of the endorsements confirming coverage should accompany the insurance certificate.

Primary Coverage The Contractor's Commercial General Liability Policy shall apply as primary insurance and any other insurance carried by the Architect or the Owner shall be excess only and will not contribute with Contractor's insurance. This must be stated on the insurance certificate and a copy of the endorsement confirming coverage should accompany the insurance certificate.

Business Automobile Liability Insurance The policy should be written on ISO form CA 0001, CA 0005, CA 0002, CA0020 or a substitute form providing equivalent coverage and shall provide coverage for all owned, hired and non-owned vehicles. The limit of liability should be at least \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident and should also cover Automobile Contractual Liability. The policy should name the Owner and all of its officers, directors and employees as Additional Insureds. The

policy shall be endorsed to be primary coverage and any other insurance carried by the Owner shall be excess only and will not contribute with Contractor's insurance. To confirm coverage, a copy of the Additional Insured Endorsement and the Primary Insurance Endorsement should accompany the insurance certificate.

Subcontractors Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of Owner. Contractor shall provide to Owner copies of certificates evidencing coverage for each Subcontractor. Subcontractors' commercial general liability shall name Owner as Additional Insured.

Copies of Policies. Contractor shall furnish a certified copy of any and all insurance policies as required under this Contract within ten (10) days of Owner's written request for said policies.

Certificates of Insurance As evidence of the insurance, limits and endorsements required, a standard ACORD or equivalent Certificate of Insurance executed by a duly authorized representative of each insurer shall be furnished by the Contractor to the Owner and Architect before any Work under the Contract is commenced by the Contractor. Owner shall have the right, but not the obligation, to prohibit Contractor or any Subcontractor from entering the Project site until such certificates are received and approved by the Owner. With respect to insurance to be maintained after final payment, an additional certificate(s) evidencing such coverage shall be promptly provided to Owner as a precondition to final payment. The Certificate of Insurance shall provide that there will be no cancellation or reduction of coverage without 30 days prior written notice to the Owner. Failure to maintain the insurance required herein may result in termination of the Contract at Owner's option. In the event the Contractor does not comply with the requirements of this section, the Owner shall have the right, but not the obligation, to provide insurance coverage to protect the Owner and Architect, and charge the Contractor for the cost of that insurance. The required insurance shall be subject to the approval of the Architect, but any acceptance of insurance certificates by the Architect or Owner shall in no way limit or relieve the Contractor of their duties and responsibilities in this Agreement.

Other Insurance. The Owner may require insurance coverage in excess of the types and amounts required in this Exhibit. Contractor shall attempt in good faith to obtain quotes for such additional coverage and provide them to Owner for review. Contractor shall purchase any such additional insurance as may be requested by the Owner in writing. Owner shall pay any additional premium for such additional coverage.