

Minutes

Meeting of the Board of Directors

South Central Service Cooperative

November 14, 2018

The Board of Directors of the South Central Service Cooperative met on November 14, 2018, in a legal, open meeting at South Central Service Cooperative in Camden, Arkansas. President Jim Tucker declared a quorum of members present and called the meeting to order at 9:00 AM with a moment of silence. The following board members were present: Jimmy Cunningham, Gary Hines, Dr. Judy Hubbell, Dr. Albert Snow, John Ward, and Michael White.

In attendance were Karen Kay McMahan, SCSC Director; co-op staff members: Ella Faye Davis, Administrative Assistant to the Director; and Glen Scott, Bookkeeper. Also, in attendance was Dr. Cheryl Murphy, U of A Head of Curriculum & Instruction.

The minutes of the October 10, 2018, meeting of the SCSC Board of Directors were read. Mr. John Ward made a motion to approve the minutes for October 10, 2018; Mr. Gary Hines seconded the motion. The motion carried.

The financial reports were presented by Mr. Glen Scott. The director recommended that the board approve the September financial reports as submitted. Mr. Gary Hines made a motion to accept the director's recommendation to approve the September financial reports as submitted; Mr. John Ward seconded the motion. The motion carried.

The first item of business was the introduction of Dr. Cheryl Murphy, U of A Head of Curriculum and Instruction. Dr. Murphy introduced herself and shared information from her department at U of A. This was informational only.

The next item of business was the statement of assurance. Mr. Glen Scott stated that the statement of assurance was a standard assurance that the board approves each year. The director recommended the board to approve the statement of assurance for FY19. Mr. John Ward made a motion to accept the recommendation for the board to approve the statement of assurance for FY19. Mr. Michael White seconded the motion. The motion carried.

The next item of business was the CACFP Program Contract for FY19. Mrs. McMahan explained the CACFP Program Contract would need to be approved retroactive to October 1, 2018. The director recommended the board to approve the CACFP Program Contract retroactive to October 1, 2018. Mr. Michael White made the motion to approve the director's recommendation of the CACFP Program Contract retroactive to October 1, 2018. Mr. Jimmy Cunningham seconded the motion. The motion carried.

The next item of business was the inventory retirement/deletion by Mr. Glen Scott. Mr. Scott provided the board with a list of inventories that needed to be retired/deleted as follows:

1. Tag #665 - Sharp MX-B402 Copier	2. Tag #622 - Vizio Flat Screen TV
3. Tag #630 - Mcbook Pro	4. Tag #664 - Conference Projection System
5. Tag #666 - Liebert Network Equipment	6. Tag #667 - Fortigate 80C
7. Tag #668 - Shoretel Phone System	8. Tag #686 - Mcbook Pro
9. Tag #537 - Proliant MI 310 Server	10. Tag #538 - Proliant MI 310 Server
11. Tag #611 - Bomgar B200	12. Tag #619 - Xserve Server
13. Tag #655 - Xserve CTO Server	14. Tag #656 - Xserve CTO Server
15. Tag #657 - Xserve CTO Server	16. Tag #676 - HP Proliant DL 380 Server
17. Tag #727 - Kramer Matrix Switcher	18. Tag # 569 - Imac
19. Tag #627 - Macbook Pro	20. Tag #684 - Macbook Pro
21. Tag #620 - Vizio Flat Screen TV	22. Tag #718 - Macbook Air

23. Tag #719 – Vizio Flat Screen TV	24. Tag #539 – HP 4700 Lab Printer
25. Tag #1012 – ID Card Printer	26. Tag #616 – I Mac
27. Tag #758 – Redcat Flexmike	

The director recommended that the inventory be retired/deleted. Mr. John Ward made a motion to accept the director’s recommendation that the inventory be retired/deleted. Mr. Michael White seconded the motion. The motion carried.

The next item of business was a building update by Mrs. McMahan. The director gave the board an update on the building progress. This was informational only.

The next item of business was the resolution for Fordyce. The director presented the board with a resolution from Fordyce to withdraw from the co-op. After discussions, the director recommended that the board approve the resolution for Fordyce to withdrawn from the board upon approval from the Department of Education. Mr. Jimmy Cunningham made a motion to accept the director’s recommendation that the board approve the resolution for Fordyce to withdrawn from the board upon approval from the Department of Education. Mr. Gary Hines seconded the motion. The motion carried.

The next item of business was the resignation of Deborah Curry, K-12 Literacy Specialist, effective January 1, 2019. The director recommended that the board accept the resignation of Deborah Curry, K-12 Literacy Specialist, effective January 1, 2019. Mr. John Ward made a motion to accept the director’s recommendation to accept the resignation of Deborah Curry, K-12 Literacy Specialist, effective January 1, 2019. Mr. Jimmy Cunningham seconded the motion. The motion carried.

The next item of business was an ABC update report. Mrs. McMahan gave the report in the absence of Mrs. Robin Cole. This update included numbers for preschool and update on the playgrounds that were being updated. This was informational only.

The next item of business was the Teacher Center Coordinator’s Report by Mrs. Karen Kay McMahan, Teacher Center Coordinator. This was informational only.

Other relevant business discussed was as follows:

1. The next scheduled board meeting will be December 12, 2018, at 11 AM at the TAC House in El Dorado. It will be followed by lunch at 12 Noon and the Legislative Roundtable at 12:45 PM.
2. SCSC Board Member Training provided by APSRC will be November 27, 2018. The training would begin with dinner served at 4:45 and the training beginning at 5:30 PM. It will be held at Cullendale First Baptist Church located at 1850 Cash Road, SW, in Camden. Please register you and your board members with Faye Davis.
3. AREA Fall Meeting will be November 27, 2018, at 9 AM at West Little Rock Embassy Suites.
4. Guest for December Board Meeting will be Mr. Lance Taylor & Mr. Joe Walters from AAA and Jason & Keri Burkman from HUB/ALE.

With no further business to discuss, Mr. Jimmy Cunningham made a motion to adjourn the SCSC Board of Directors’ meeting; Mr. Gary Hines seconded the motion. The motion carried, and the meeting adjourned at 10:00 AM.

BOARD APPROVED ON:

	12/12/18		12/12/18
President	Date	Secretary	Date