

How do I view announcements?

Announcements in UVACollab display in several locations. You can view them in your Home site, in an individual course or collaboration site, or in the *Announcements* tool.

View announcements in your Home site.

Home Information Display

EditHelp

members of the uva community may create new *collaboration* and *course* sites as follows:

1. Click on **Worksite Setup** in the My Workspace menu (at left).

2. Click the **New** link at the top of the Worksite Setup screen.

3. Follow the prompts on each screen to complete site setup.

For further guidelines and help, please refer to the built-in **Help**, or contact collab-support@virginia.edu.

UVACollab Usage Stats

• Number of collaboration sites: **28,863**

• Number of course sites: **64,201**

◦ Summer 2018: 121

◦ **Spring 2018: 4,394**

◦ January 2018: 104

◦ Fall 2017: 3,684

Recent Announcements

HelpOptions

(viewing announcements from the last 10 days)

ViewAll

Viewing 1 - 7 of 7 items

|<<

show 20 items...

>>|

Subject	Saved By	Site
Welcome	Tiffany Stull	18S
Homework 1 due!	Tiffany Stull	18S
Office Hours	Tiffany Stull	18S

In your Home site, the *Overview* page includes a list of *Recent Announcements*. This list displays announcements from all sites in which you are a member.

How do I view announcements?

Page 1

Select an announcement.

Recent Announcements

(viewing announcements from the last 10 days)

View All ▼

Viewing 1 - 6 of 6 items

|< < show 20 items... ▼ > >|

Subject

Welcome

Homework 1 due!

Office Hours

To access the full text and details of an announcement, select the announcement's **Subject**.

View announcement details.

Recent Announcements

Help

Options

Homework 1 due!

Saved By
Tiffany Stull

Modified Date
May 7, 2018 12:20 pm

Groups
site

Message

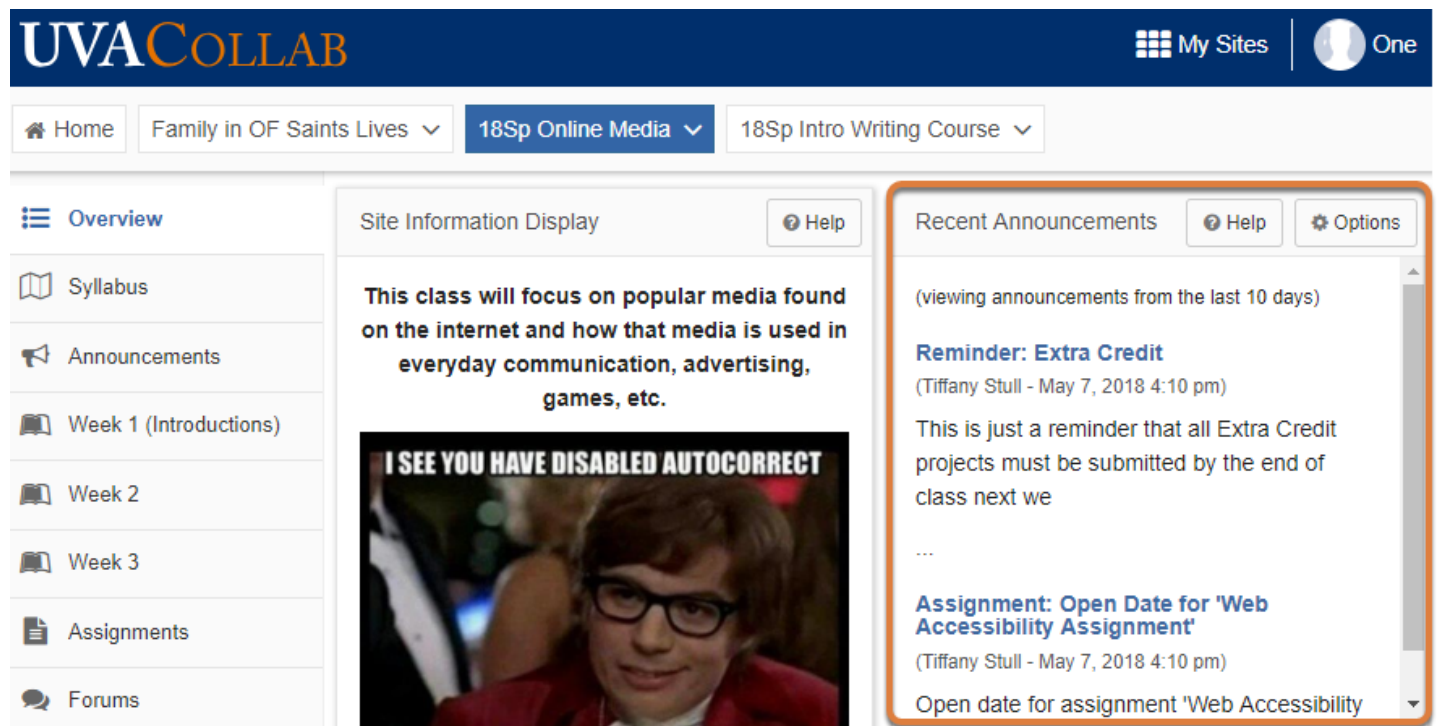
Please prepare your essay and submit it in Assignments by next week.

[Return to List](#)

The announcement's details, including its author, modified date and message content, will display.

To return to the complete list of recent announcements, select **Return to List**.

View announcements on the Overview page of a course or collaboration site.



The screenshot shows the UVA Collab interface. At the top, there's a navigation bar with the UVA Collab logo, 'My Sites' link, and a user profile icon labeled 'One'. Below this is a breadcrumb trail: 'Home' > 'Family in OF Saints Lives' > '18Sp Online Media' > '18Sp Intro Writing Course'. On the left, a sidebar menu lists 'Overview' (selected), 'Syllabus', 'Announcements', 'Week 1 (Introductions)', 'Week 2', 'Week 3', 'Assignments', and 'Forums'. The main content area is titled 'Site Information Display' and contains a paragraph: 'This class will focus on popular media found on the internet and how that media is used in everyday communication, advertising, games, etc.' Below this text is a meme image of a man with glasses saying 'I SEE YOU HAVE DISABLED AUTOCORRECT'. To the right of the main content is a 'Recent Announcements' panel, which is highlighted with an orange border. This panel has a 'Help' button and an 'Options' button. It shows a list of announcements from the last 10 days, including a 'Reminder: Extra Credit' and an 'Assignment: Open Date for 'Web Accessibility Assignment''.

UVA Collab

My Sites | One

Home | Family in OF Saints Lives | 18Sp Online Media | 18Sp Intro Writing Course

Overview

Syllabus

Announcements

Week 1 (Introductions)

Week 2

Week 3

Assignments

Forums

Site Information Display

Help

This class will focus on popular media found on the internet and how that media is used in everyday communication, advertising, games, etc.

I SEE YOU HAVE DISABLED AUTOCORRECT

Recent Announcements

Help Options

(viewing announcements from the last 10 days)

Reminder: Extra Credit
(Tiffany Stull - May 7, 2018 4:10 pm)

This is just a reminder that all Extra Credit projects must be submitted by the end of class next we

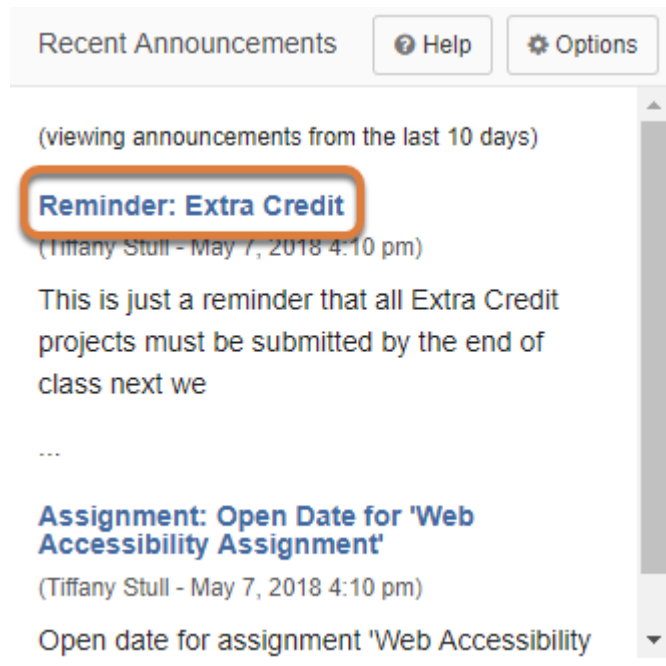
...

Assignment: Open Date for 'Web Accessibility Assignment'
(Tiffany Stull - May 7, 2018 4:10 pm)

Open date for assignment 'Web Accessibility

When you enter a given course or collaboration site, *Recent Announcements* for that site only will display on the site's *Overview* page.

Select an announcement.



Recent Announcements Help Options

(viewing announcements from the last 10 days)

Reminder: Extra Credit
(Tiffany Stull - May 7, 2018 4:10 pm)

This is just a reminder that all Extra Credit projects must be submitted by the end of class next we

...

Assignment: Open Date for 'Web Accessibility Assignment'
(Tiffany Stull - May 7, 2018 4:10 pm)

Open date for assignment 'Web Accessibility

To access the full text and details of an announcement, select the announcement's **Subject**.

View announcement details.

Reminder: Extra Credit

Saved By

Tiffany Stull

Modified Date

May 7, 2018 4:18 pm

Beginning Date

May 7, 2018 4:10 pm

Ending Date

May 14, 2018 5:00 pm

Groups

site

Message

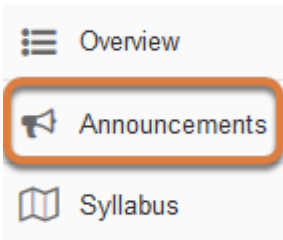
This is just a reminder that all Extra Credit projects must be submitted by the end of class next week! To get credit for the assignment, you must cite all sources properly following MLA guidelines and include a detailed description of the content you analyzed.

[Return to List](#)

The announcement's details, including its author, modified date and message content, will display.

To return to the complete list of recent announcements, select **Return to List**.

View announcements via the Announcements tool.



You may also view your announcements by selecting **Announcements** in the Tool Menu of Home, or within an individual course or collaboration site.

 **Note:** Remember that Home will display announcements from all sites.

Select an announcement.

Announcements

(viewing announcements from the last 365 days)

View

All

▼

Viewing 1 - 2 of 2 items

|<

<

show 10 items... ▼

>

>|

Subject	Saved By	Modified Date	For	Beginning Date	Ending Date
Reminder: Extra Credit	Tiffany Stull	May 7, 2018 4:18 pm	site	May 7, 2018 4:10 pm	May 14, 2018 5:00 pm
Assignment: Open Date for 'Web Accessibility Assignment'	Tiffany Stull	May 7, 2018 4:10 pm	site		

To access the full text and details of an announcement, select the announcement's **Subject**.

View announcement details.

Reminder: Extra Credit

Saved By	Tiffany Stull
Modified Date	May 7, 2018 4:18 pm
Beginning Date	May 7, 2018 4:10 pm
Ending Date	May 14, 2018 5:00 pm
Groups	site

Message

This is just a reminder that all Extra Credit projects must be submitted by the end of class next week! To get credit for the assignment, you must cite all sources properly following MLA guidelines and include a detailed description of the content you analyzed.

[< Previous](#)[Return to List](#)[Next >](#)

The announcement's details, including its author, modified date and message content, will display.

To navigate to a different announcement, select any of the following buttons: < Previous, Return to List, or Next >.