INTEGRATED TOOLS
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UVa-Specific Tools
Third-Party Tools

Resources for Third-Party tools:

Blackboard Collaborate LTI (also called Live Online Meetings in some sites) (ITSWeb)

Panopto (For additional assistance with Panopto, please contact Classroom Support, classrooms@virginia.edu.)

Piazza

i>Clicker (For additional assistance with i>Clicker, please contact Classroom Support, classrooms@virginia.edu.)

Note: For instructions on how to add one of these tools, or any other tool, to your site, see How do I add a tool to my site?
SHANTI Tools

**SHANTI Knowledge Base Support resources:**

- Kaltura Media Gallery
  - Kaltura World Readable Permission Security Enhancement
  - Kaltura Media Storage Management Policy
- NowComment
- Wiki (Confluence)
- WordPress

*Note: For instructions on how to add one of these tools, or any other tool, to your site, see [How do I add a tool to my site?]*
How do I access my Course Evaluations?

Course evaluations are one of the most important ways in which students can provide feedback about their learning experiences at UVA. Many evaluation results are available during the class selection process, and they're also used to assess instructors during tenure reviews and other important milestones.

Course Evaluations Process Overview

1. Two weeks before course evaluations become available for student response, instructors are able to add questions to their individual evaluations. Instructors receive email notifications listing these dates. Evaluation periods differ by department, so be sure to note the dates of each course's evaluation period!

2. Students receive email notifications when courses are available for evaluation. If students have not yet completed an evaluation when it is about to close, they'll receive an email notification to remind them to complete it. Evaluation periods differ by department, so be sure to note the dates of each course's evaluation period!

3. When evaluations are available for a student to complete, they can find the Course Evaluations ACTIVE link in the Tool Menu of Home, NOT the sites for individual classes.

4. Once a student completes all available evaluations, or the end date for all their evaluations is reached, whichever comes first, the Course Evaluations ACTIVE link disappears from the student's Home tab.

5. Instructors can access evaluation results approximately one week after the evaluation period ends for a course. The Course Evaluations link is available in the Tool Menu of Home, NOT the sites for individual classes.

Additional information about Course Evaluations:

- Course Evaluations FAQ (ITSWeb)
- Course Evaluation results in the Course Selection Guide (ITSWeb)
How do students access Course Evaluations?

When you have evaluations available to complete, your Home site in UVACollab, NOT the site for an individual class, will contain a link in the Tool Menu, Course Evaluations ACTIVE.

When you have submitted all available evaluations OR when the evaluation period ends for a course, whichever comes first, the link will disappear from Home.

Evaluation periods differ by department, so be sure to note the dates of each course's evaluation period! Evaluation due dates cannot be extended.

Go to Home.

When you first log into UVACollab, you are placed in your Home site. If you're viewing an individual course site, click on the Home tab in the favorites bar at the top of the screen to access it.
Select Course Evaluations ACTIVE.

The Course Evaluations ACTIVE link is located near the bottom of the Tool Menu in your Home site. Click on it to access a list of courses for which you can submit evaluations.

*Note:* When you have submitted all available evaluations OR when the evaluation periods end for all your courses, whichever comes first, the link will disappear from your Home site.

Select a course.

Submit Course Evaluations for Courses You Are Taking

**NOTICE.** If you believe you have experienced or witnessed discrimination or harassment during a course, the University strongly encourages you to report this information through its Just Report It system, rather than the comments section of the course evaluation. You have the option to submit an anonymous report to Just Report It. For more information, please contact the Office of the Dean of Students at (434) 924-7133 or the Office for Equal Opportunity and Civil Rights at (434) 924-3200.

<table>
<thead>
<tr>
<th>Start Time/End Time</th>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
</table>
| 2017-11-21 01:00:00  
2017-12-12 23:59:59   | 17Fa NCBM 111-701 (SCPS) | Planning a PR Campaign     |
Click on a link in the Course column to submit an evaluation for the course.

How do instructors access Course Evaluations?

The Home site in UVACollab, NOT the site for an individual class, contains a link in the Tool Menu, Course Evaluations.

Go to Home.

When you first log into UVACollab, you are placed in your Home site. If you're viewing an individual course site, click on the Home tab in the favorites bar at the top of the screen to access it.
Select Course Evaluations.

The **Course Evaluations** link is located near the bottom of the Tool Menu in your **Home** site. Click on it to access a list of courses you are teaching or have taught, for which evaluations have been created.

Select a course.

**Submit Course Evaluations for Courses You Are Taking**
- You have no evaluations to fill out and submit at this time.

**Evaluations for Courses You Are Teaching and Results**
- 2008-1 FREN 101-0001 (CLAS) Elementary French
- 2007-3 FREN 101-0003 (CLAS) Elementary French

Click on the name of a course to access its evaluations.