

View the Results of Your Committee's Vote

Administrators and Committee Managers can record committee voting on a case and enter the results into Review, Promotion, & Tenure.

Committee Members can view a chart displaying the overall results and the number of each vote cast. This article explains how to view the results of a committee vote from the "Committee Details" tab of the Case page.

Click on the name of the candidate in your list of cases

Case List

Create CaseView Template List

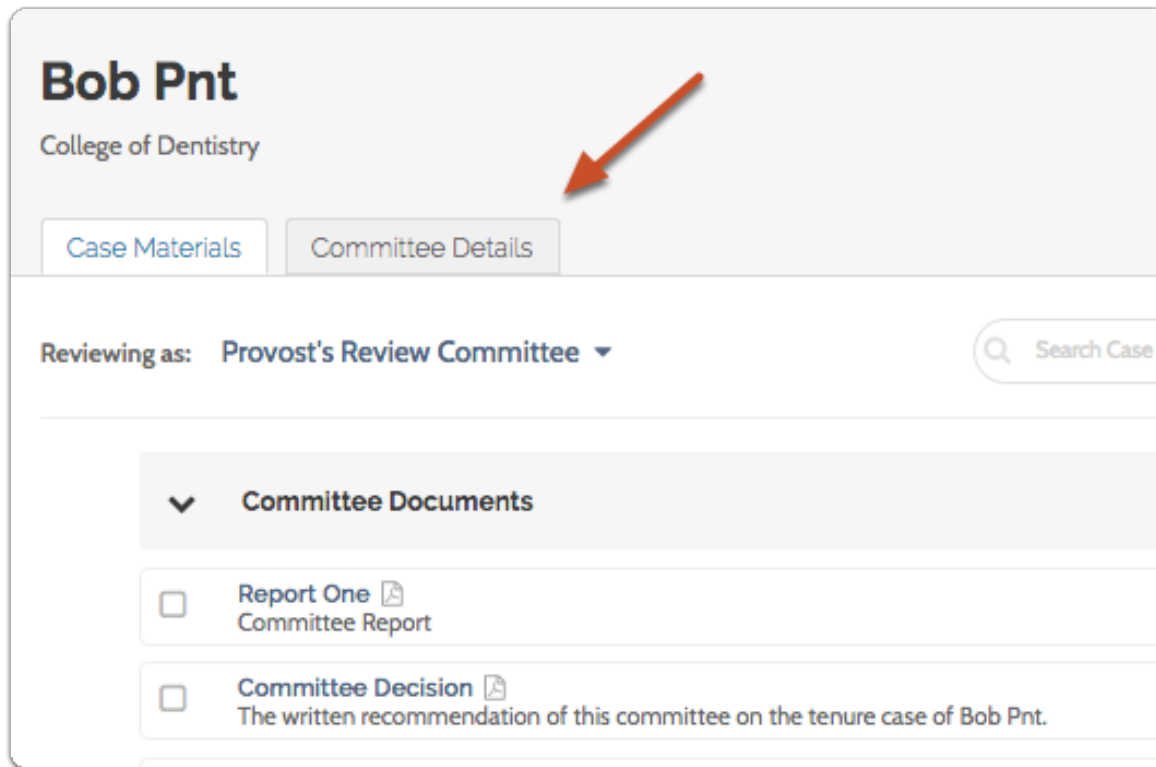
Search cases

Filter

18 of 18 cases

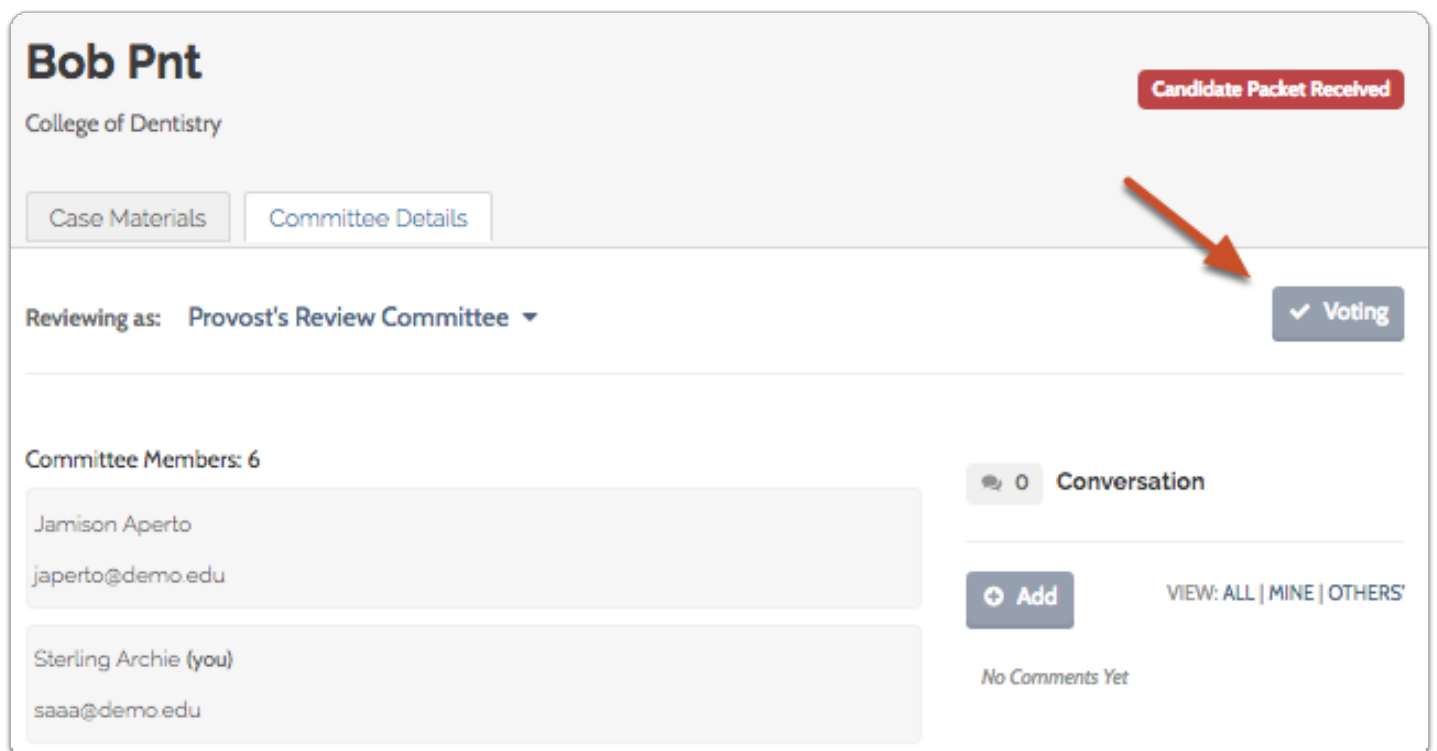
☐ Name	Type	Template Name	Status
☐ Rita A. Bookman Demo University	Promotion	Custom Workflow	Candidate Packet
Step 2 of 2: Provost Review Jan 21, 2017 ⚠️ Required Documents			
☐ Edward Angerer Historical Musicology	Appointment	Anthropology Promotion Cases	Tenure with Promotion
Step 1 of 3: Music History Promotion Committee			

Open the "Committee Details" tab on the Case page



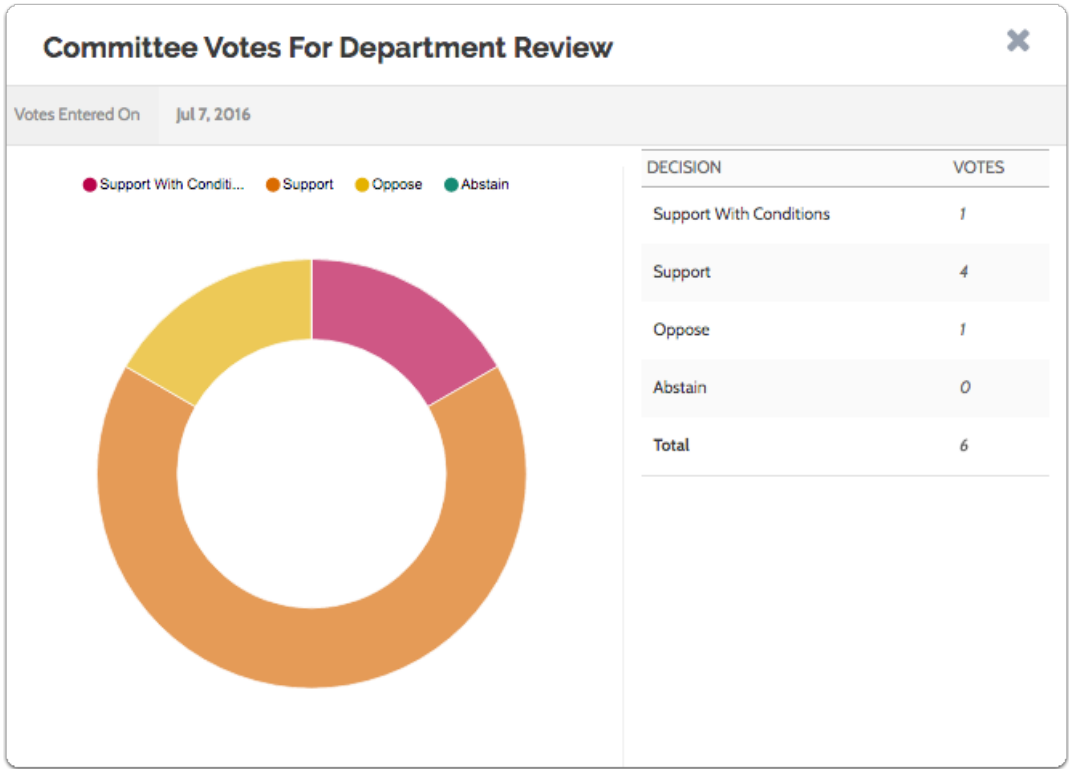
The screenshot shows the top section of a case page for 'Bob Pnt' at the 'College of Dentistry'. There are two tabs: 'Case Materials' and 'Committee Details', with an orange arrow pointing to the latter. Below the tabs, it says 'Reviewing as: Provost's Review Committee' with a dropdown arrow. To the right is a search bar labeled 'Search Case Materials'. A section titled 'Committee Documents' with a dropdown arrow contains two items: 'Report One' (labeled 'Committee Report') and 'Committee Decision' (labeled 'The written recommendation of this committee on the tenure case of Bob Pnt.').

Click "Voting" to the right of the page



This screenshot shows the same case page for 'Bob Pnt'. A red banner in the top right corner says 'Candidate Packet Received'. The 'Committee Details' tab is still selected. An orange arrow points to a 'Voting' button with a checkmark icon, located to the right of the 'Reviewing as' dropdown. Below the tabs, it says 'Reviewing as: Provost's Review Committee'. On the left, under 'Committee Members: 6', there are two member cards: 'Jamison Aperto' (japerto@demo.edu) and 'Sterling Archie (you)' (saaa@demo.edu). On the right, there is a 'Conversation' section with a speech bubble icon and '0' comments, an 'Add' button, and a 'VIEW: ALL | MINE | OTHERS' link. At the bottom of the conversation section, it says 'No Comments Yet'.

Committee votes appear in a pie chart with the number of each vote displayed in a table to the right



You can also see the number of each vote by scrolling over the pie chart

