

SINGLE SIGN ON

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Single Sign On

Single Sign On - Connect Your Gator Accounts

Communi**Gator** are delighted to introduce the full live release of our Single Sign On (SSO) program.

The idea with SSO is to give you a unified site to securely access all your Communi**Gator** products under one login. When you login to SSO, you will be able to attach individual product logins for any of the following: Gator**Mail**, Gator**Leads**, Gator**Express**, Gator**Social**, Gator**Docs** (and more). The SSO dashboard allows you to meet your marketing automation needs.

It does not matter if you only use one of our products and have one login for it or if you have multiple logins for multiple products. All of it can be attached to your SSO account.

View the guide below.

Creating a Single Sign On account

The idea with SSO is to give you a unified site to securely access all your CommuniGator products under one login. When you login to SSO, you will be able to attach individual product logins for any of the following: GatorMail, GatorLeads, GatorExpress, GatorSocial, GatorDocs (and more). The SSO dashboard allows you to marketing automation needs.

****It does not matter if you only use one of our products and have one login for it or if you have multiple logins for multiple products. All of it can be attached to your SSO account. ****

Social Signon URL - <https://signon.communiGator.co.uk/login>

Single Account

The screenshot shows the CommuniGator SSO dashboard. The top navigation bar includes the CommuniGator logo and dropdown menus for GatorLeads, GatorExpress, GatorMail, GatorWorkflow, GatorSocial, and GatorDocs. The user's email address, charlotte.austin-olsen@com..., is displayed in the top right. Below the navigation bar, there are tabs for Home, Recent, Calendar, Campaigns, Creative, Events, Audience, Templates, Tools, and Reporting. A search bar with a magnifying glass icon and the text "Campaign Selection" is visible. On the left, a sidebar shows a "Campaigns" menu with sub-items: Boosts, Gator MKT, Nett Sales, and z Neil. The main content area features a table with columns for Name, Notes, Created, Status, and Action. The table contains two rows of campaigns: "Campaign 1" and "Thank you for your interest". Each row has an "Initiate" button and a red "X" icon. Above the table, there are buttons for "New Campaign", "New Gator Express", "Filter/Search", and "Clear Filter/Search". A search filter is set to "A".

If you have only attached one account, clicking on the product will take you straight to that account.

Screenshot shows SSO top menu with all products accessible.

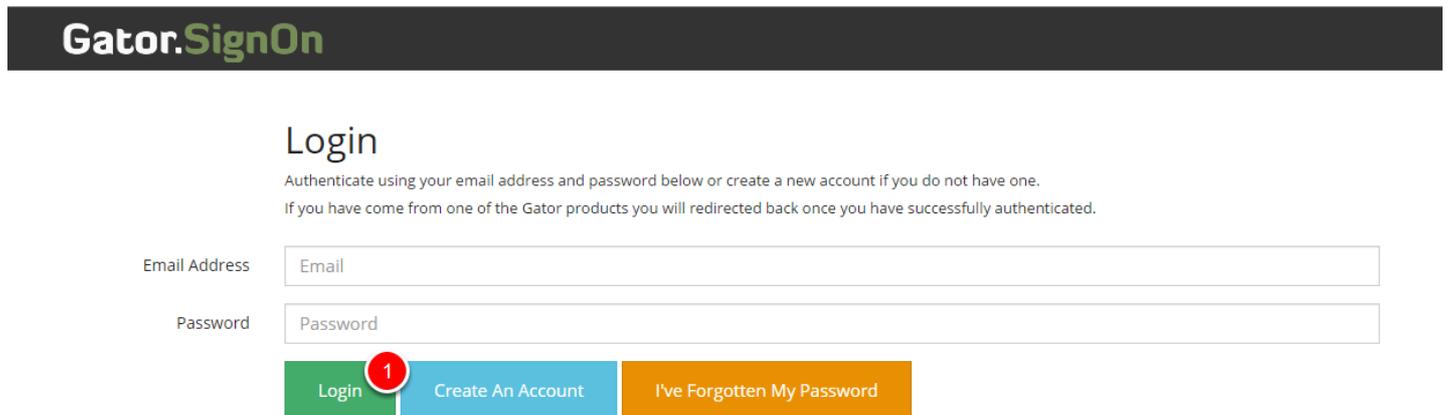
Multiple Accounts

The screenshot shows the CommuniGator SSO dashboard with multiple accounts attached. The top navigation bar is the same as in the previous screenshot. The user's email address is charlotte.austin-olsen@com... A dropdown menu is open over the GatorMail product, showing a list of accounts: CharlotteAOCGT (supporttestinglz), charlotte.austin-olsen@communiGator.co.uk (gatormaillz), charlottea0 (GatorTraininglz), and charlotte (gatorlz). The main content area is the same as in the previous screenshot, showing the Campaigns table and navigation elements.

If you have attached multiple accounts, clicking on the product will offer a list of those accounts for you to choose between.

Screenshot shows SSO top menu with multiple accounts of GatorMail as drop down.

Creating an account



Gator.SignOn

Login

Authenticate using your email address and password below or create a new account if you do not have one.
If you have come from one of the Gator products you will redirected back once you have successfully authenticated.

Email Address

Password

[Login](#) [Create An Account](#) [I've Forgotten My Password](#)

Go to <https://signon.communicator.co.uk/login>

1. Click on Create An Account

Note - You should ideally use the same email address which is associated with your GatorMail/ GatorLeads/etc username, as SSO will search for your accounts by using this address. If the email addresses do not match, SSO will not automatically find your accounts and you will have to add them manually, including putting in the password.

To find out what your email address is in Gatormail, navigate to 'Your Details' at the top-right of the screen. To find out in GatorLeads, navigate to Admin - Client Admin - Manage Users.

It is important to use your own company email address; SSO will not allow you to use gmail, hotmail or other personal email clients.

Enter your details

Gator.SignOn

Create An Account

Create a CommuniGator Single Sign On account using the form below.
This account will need to be activated by clicking on a link in an email we will send you.

1 First Name

2 Last Name

3 Email Address

4 Company Name

5 Password

6 Gauge Your Password Strength

- ✓ Contains a digit
- ! Contains an upper case character
- ✓ Contains a lower case character
- ! Contains a symbol

7 Confirm Password

8   [Privacy & Terms](#)

9

10 **Your Account Has Been Created**
Your account has been created and an email has been sent to the email address entered above.
Please follow the steps in the email to activate your account.

1. Enter your first name
2. Enter your surname
3. Enter your email address
4. Enter your company name
5. Create a password
6. This shows the strength of your password (not all have to be green ticks, this is just a guide)
7. Confirm your password
8. Recaptcha
9. Click Create
10. When you click create this message will appear

Activating Account

Hi Charlotte, Welcome to Gator's SSO!

We have activated your account, please follow the link below to confirm your email address.

Click to activate your account

<https://signon.communigator.co.uk/account/activate?t=OWY3MGQ4MWYtYzI2ZC00MGMwLWE1YzAtYTBiNWM4NjdlMzFh>

If clicking the link above doesn't work, please copy and paste the URL in a new browser window instead.

Account activation for

First Name: Charlotte

Last Name: Austin - Olsen

Email: charlotte.austin-olsen@communigator.co.uk

Company: CommuniGator

Go ahead and log back into SSO and set up access to all your products in one simple interface.

The Gator Support Team

Note: This email address cannot accept replies. If you experience any problems please contact support support@communigator.co.uk

You will receive an email to activate your SSO account; click on the link provided. If your email doesn't arrive, please check your junk folder first, then contact the support team.

Gator.SignOn

Account Activation

Your account has been activated.

[Click Here To Login](#)

Clicking the link in the email will activate your account

1. Click here to log in

Logging in

Gator.SignOn

Login

Authenticate using your email address and password below or create a new account if you do not have one.

If you have come from one of the Gator products you will be redirected back once you have successfully authenticated.

1

Email Address

Password

2

[Login](#) [Create An Account](#) [I've Forgotten My Password](#)

1. Enter the correct credentials (this is the username and password you have just created for SSO, *not* your GatorMail or GatorLeads password).
2. Login

Associating your accounts

Dashboard **1** Account Wizard Charlotte Austin - Olsen ▾

Express 

GatorMail 

rSocial 

GatorDocs 

and you will be able to create your own account to link in GatorSignOn.

1. To associate all your accounts click 'account wizard'

Please note that once you have associated your accounts with SSO, if you change your password, this will also change the passwords for all the associated accounts. This can cause issues if you are using a shared login.

Attach Accounts

The GatorSignOn Wizard has found the following account(s) associated with your Email Address. Select the accounts you wish to attach and then click "Attach" to proceed.

[All](#) [None](#) [Invert](#)

GatorLeads charlotte.austin-olsen@communigator.co.uk	GatorExpress charlotteao (GatorTraininglz)	GatorMail charlotteao (GatorTraininglz)
GatorWorkflow	GatorSocial charlotte.austin-olsen@communigator.co.uk	GatorDocs

[Attach](#) [Cancel](#)

This will pick up all the accounts that are associated with your email address. Select all then click 'Attach.'

If SSO does not discover your accounts on its own, this is likely because the username/email used for SSO does not match the one in your GatorMail/GatorLeads account. To attach the account manually, hit the 'plus' button, put in your credentials for the relevant account and hit 'attach.'

Accounts

Gator.SignOn Dashboard Account Wizard Charlotte Austin - Olsen

GatorLeads CommuniGator S... Premier Holidays +	GatorExpress charlotte (gatorlz) charlotte.austin-o... charlotteao (Gato... CharlotteAOCGT (... +	GatorMail CharlotteAOCGT (... charlotte.austin-o... charlotteao (Gato... charlotte (gatorlz) +
GatorWorkflow +	GatorSocial charlotte.austin-o... +	GatorDocs +

Did you know...
You can make your account even more secure by enabling 2-Factor Google authentication under your account settings.

This is now how your Single Sign On dashboard will look

Home Page

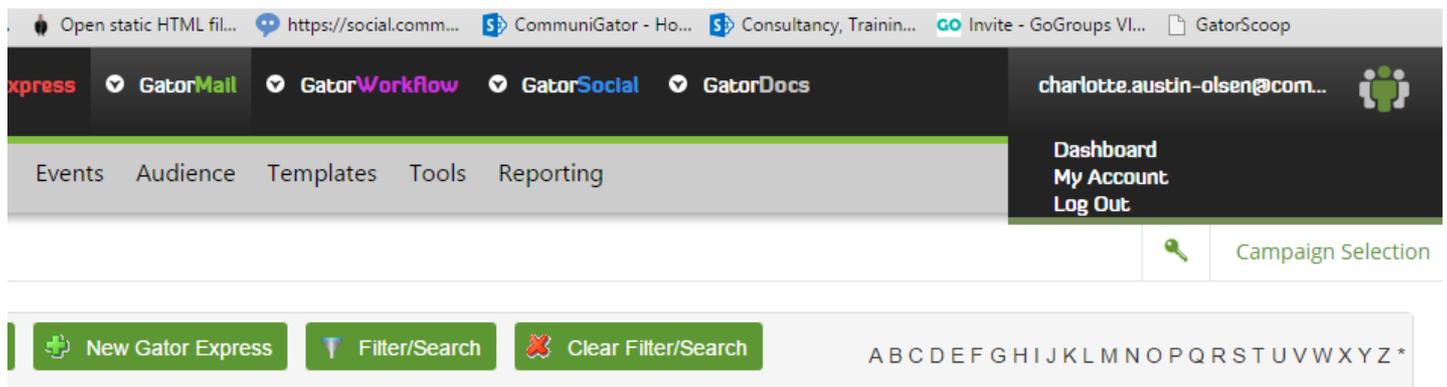


1. To add an account as your home account if you have multiple instances, double click and click on the home icon.

If you wish to delete an account, double click and click on the bin icon

2. Click the tick icon to save your changes

Dashboard

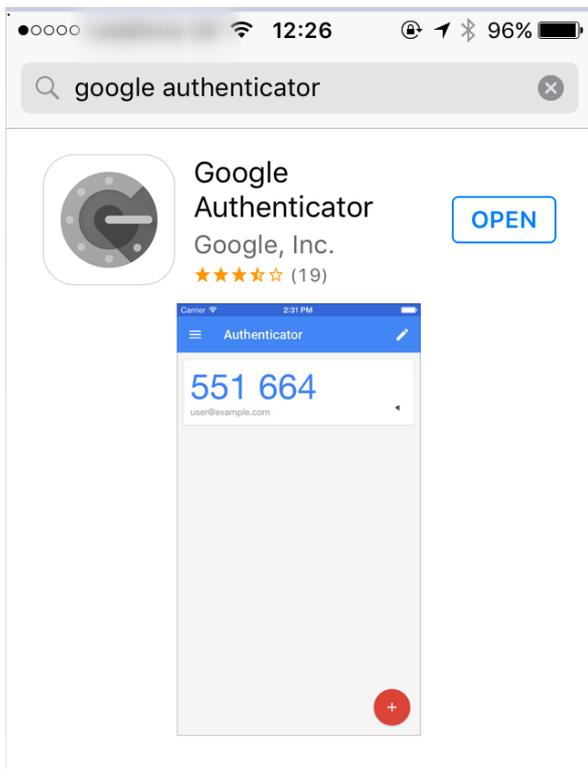


Whenever you now log in to SSO you will go direct to your products and still have dashboard access from the right hand menu within SSO...

Single Sign On - Sign in using Google Authenticator

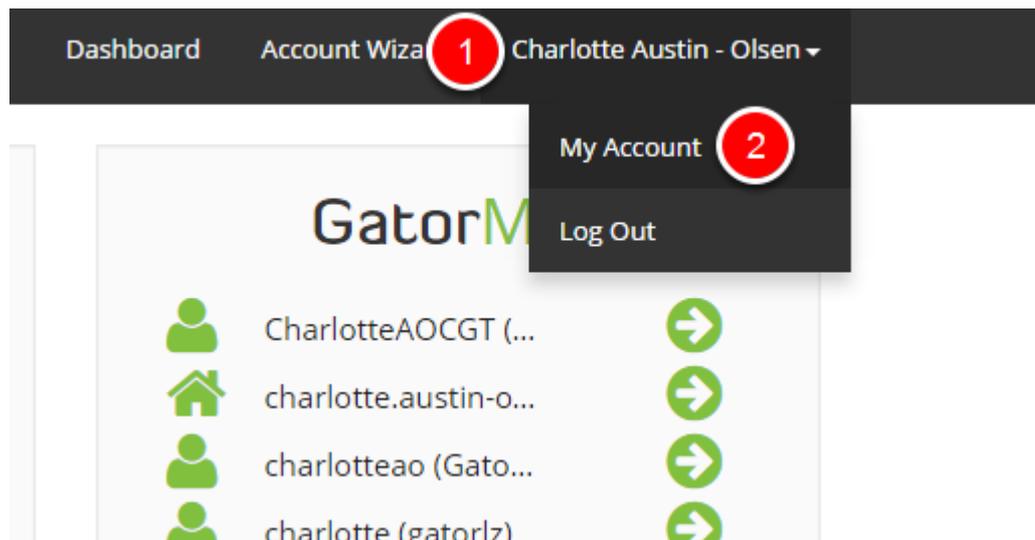
Single Sign On allows you to authenticate your IP by using the Google Authenticator app instead of having to wait for an authentication email to approve your IP. This is good if you're working out of the office a lot.

Download the Google Authenticator app



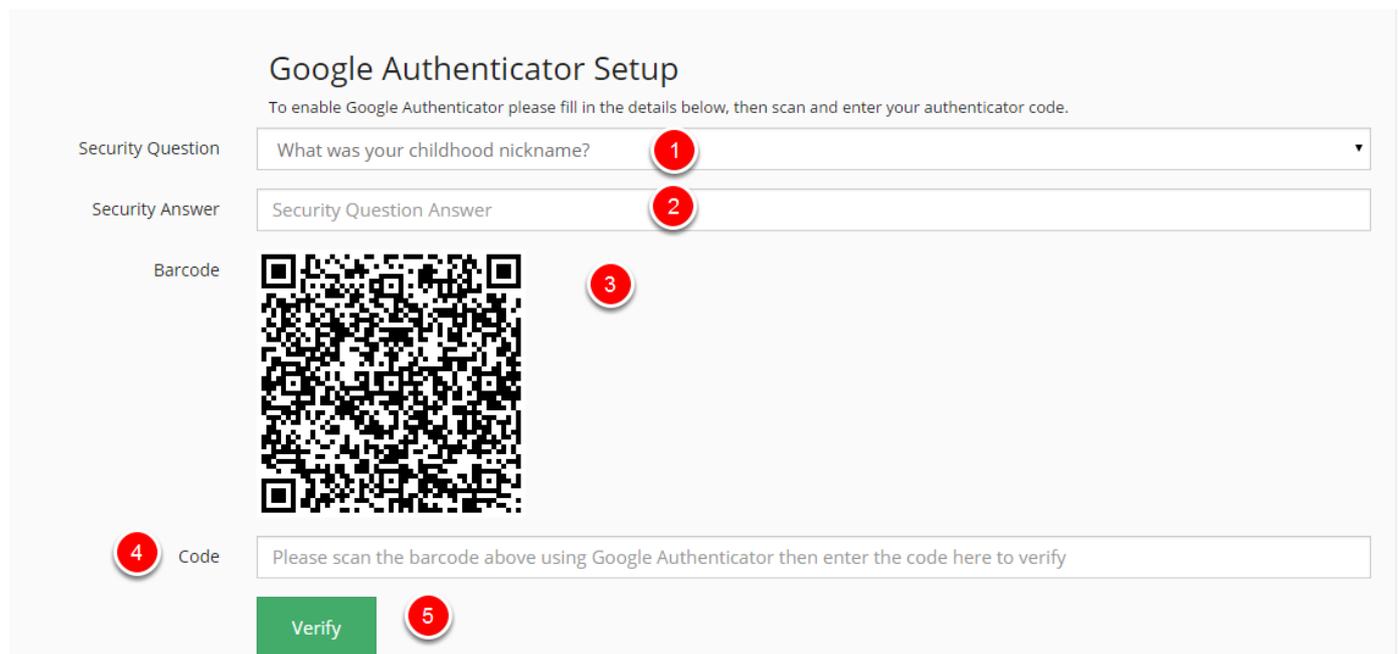
Search on your app store on your phone for Google Authenticator. Then download this app.

Access Your Account



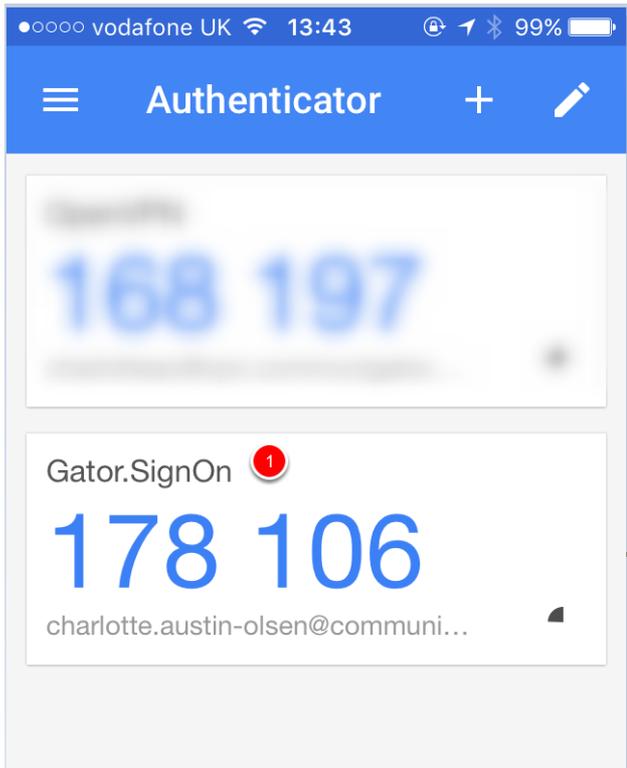
1. click on your name in the top right hand corner of single sign on
2. click onto my account

Configure Google Authenticator



1. Pick a security question
2. Enter your answer
3. Scan the barcode on your app
4. Give the code that you will be given on the Google Authenticator App
5. Verify

Logging in using Google Authenticator app



1. When logging into sign on, enter the code you are provided and you will be able to access sign on from any location. A new code is generated every 30 seconds