



# Register Draftees Manual

MN Baseball Association League Secretaries/Admins are now required to approval/decline drafted players online using the ScoreMonster platform. The following is a Team Manager and League Admins Manual to help provide a step-by-step instruction for process the drafted players approval.

TEAM MANAGERS – first add the drafted player

1. Go to ScoreMonster.com login and navigate to your team's Manage Roster page

SCOREMONSTER Home Teams Leagues Inbox

Content Design Manager

MBA Arlington A's Members

Arlington A's Roster

Click here to add drafted players

Member Status: Active Filter

Create New Player

Invite Admin

Invite Player

Roster Approval Status: Approved Print Roster

Administrators

NAME	HOMETOWN
Alex Reichenbach	Arlington, Minnesota
Lon Berberich	,

2. Select "Create New Player"
3. Complete all the required fields and select "Yes" for Drafted Player

Hometown Rule

Player has played college baseball but lives in your city or school district (which ever you choose for team population). Also this player could have signed a contract with the team in your city or school district but may have moved out of area (Grandfathered).

Selected "Yes" for Drafted player

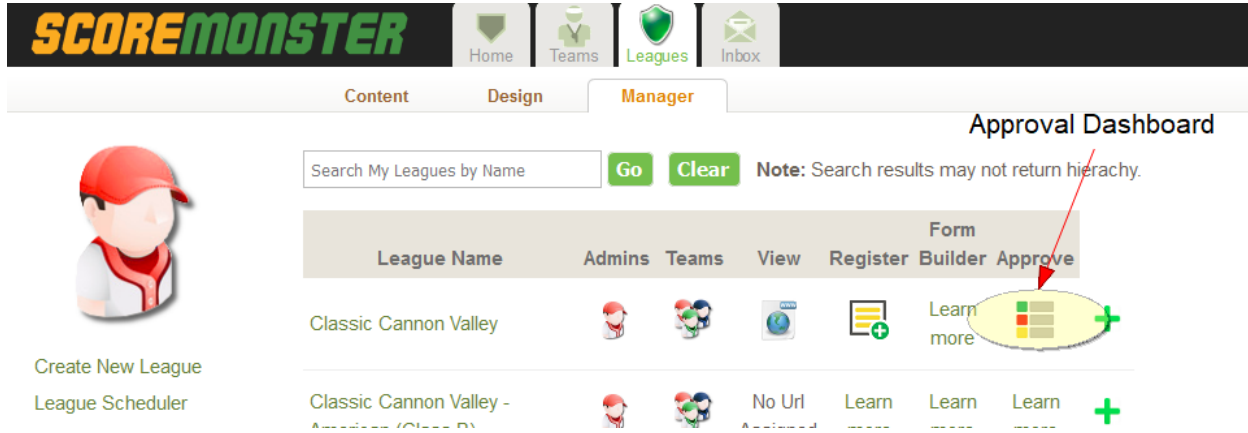
Exempt

Drafted player?: \*  Yes  No  
Only applies to Class C playoff draftees

# Team Registration – Register Draftees Manual

## LEAGUE SECRETARIES – approve the drafted player

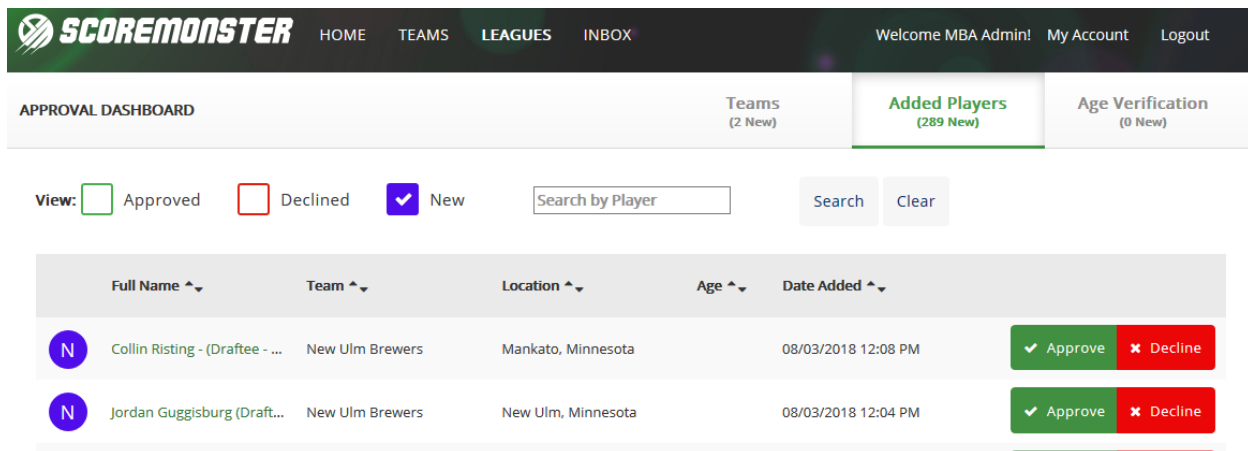
### 1. Navigating to Approval Dashboard



The screenshot shows the SCOREMONSTER Manager interface. At the top, there are navigation tabs for Home, Teams, Leagues, and Inbox. Below these are Content, Design, and Manager tabs. The Manager tab is active, and the 'Approval Dashboard' is displayed. On the left, there is a profile picture of a person in a red cap and a sidebar with links for 'Create New League' and 'League Scheduler'. The main area features a search bar for leagues, a table of leagues, and a 'Form Builder' section. A red arrow points to the 'Approve' button in the table row for 'Classic Cannon Valley'.

League Name	Admins	Teams	View	Register	Builder	Approve
Classic Cannon Valley					Learn more	
Classic Cannon Valley - ...			No Url	Learn	Learn	Learn +

### 2. Go to the Players tab and approve/decline the drafted player



The screenshot shows the SCOREMONSTER Approval Dashboard. At the top, there are navigation tabs for HOME, TEAMS, LEAGUES, and INBOX. The user is logged in as 'MBA Admin!'. The dashboard shows 'Teams (2 New)', 'Added Players (289 New)', and 'Age Verification (0 New)'. Below this, there are filters for 'View' (Approved, Declined, New) and a search bar. The main area displays a table of drafted players with 'Approve' and 'Decline' buttons.

Full Name ^v	Team ^v	Location ^v	Age ^v	Date Added ^v	Approve	Decline
Collin Risting - (Draftee - ...	New Ulm Brewers	Mankato, Minnesota		08/03/2018 12:08 PM		
Jordan Guggisburg (Draft...	New Ulm Brewers	New Ulm, Minnesota		08/03/2018 12:04 PM		