

# William L. Yates Conference Center

## Audiovisual Request Form 2019



Contact				Today's Date						
Event Name				Event Date						
Item	Cost	Congaree	Saluda	Edisto	Waccamaw	Board Room	Renter's Initials			
Laser Projector & Screen - Congaree Front Wall	\$350.00									
Laser Projector & Screen - Congaree Side Wall	\$350.00									
Confidence Monitor on Congaree Podium	N/C									
Projector & 9' Screen - Saluda or Edisto	\$250.00									
2 Projectors & 2 - 9' Screens - Saluda and Edisto Combined as One Room	\$350.00									
65" Ultra HD Monitor - Waccamaw	\$250.00									
Laser Projector & 11' Screen - Board Room	\$250.00									
Wireless Device to Control Projectors/Screens on WLY Laptops	N/C									
Wireless Device to Control Projectors/Screens on Client's Laptop	\$50.00									
Laptop for Presentation	\$150.00									
Laptop with Hardwired Internet	\$190.00									
Skype - Application on WLY laptop	N/C									
High Speed/Hardwired Internet Access - Client's Laptop	\$100.00									
LCD Cart - Cables & Electrical using Client's Laptop & Projector	\$100.00									
Laptop Connection to House Sound System (Webinar, Audio Lync, Skype)	N/C									
Presentation Remote/Laser Pointer	\$50.00									
Wireless Lavalier Microphone	\$100.00									
Wireless Handheld Microphone	\$75.00									
Tabletop and/or Floor Microphone Stands	N/C									
Video Conference from Saluda Room or Board Room	In Development									
Audio-Conferencing System	\$100.00									
Speaker/Conference Phone - Waccamaw	\$50.00									
Easel with Pad and Markers	\$25.00									
Dry Erase Board with Markers	\$25.00									
Double Sided Dry Erase Board/Easel with Pad & Markers	\$50.00									
Display Easel	\$25.00									
Exhibit Setup (6' Table, Linen, 2 Chairs) - per Table	\$25.00									
Panel Table Setup (Linen and Chairs)	\$25.00									
Standing Podium with/without Microphone - Congaree	N/C									
Tabletop Podium or Standing Acrylic Podium	N/C									
<b>Subtotal</b>										
<b>20% Service Charge</b>										
<b>Total AV</b>										
Prices per day, per room.	Onsite Copier Service	Black/White Copies \$0.15 each			Color Copies \$0.25 each					