



Picked Data Maintenance.

Contents

Sales.Scanco.com Portal Settings.....	2
Accessing the Application	3
Sales Order Prompt	4
Staged Item Display	5
Warning before data removal messages.....	6

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Sales.Scanco.com Portal Settings

Your portal settings were setup during the installation and would have been \ will be refined during training.

Additional adjustments to the portal can be made by your System Administrator.

The Picking tab options:

Allow Picked Data Maintenance: Enabling this option would allow access to the Picked Data Maintenance program.

Picked Data Maintenance (Non-MB)

Scanco screens

The screens included in this document are Scanco's Cloud version of Warehouse.

If you have Scanco Native version, the prompts are the same.

The icons or Buttons: in Scanco Native version are similar but different.



Accessing the Application

Press 'Picking' icon at the main applications screen to move to the Inventory applications screen.

Press 'Picked Maint.' icon in the Picking applications screen to begin the program.



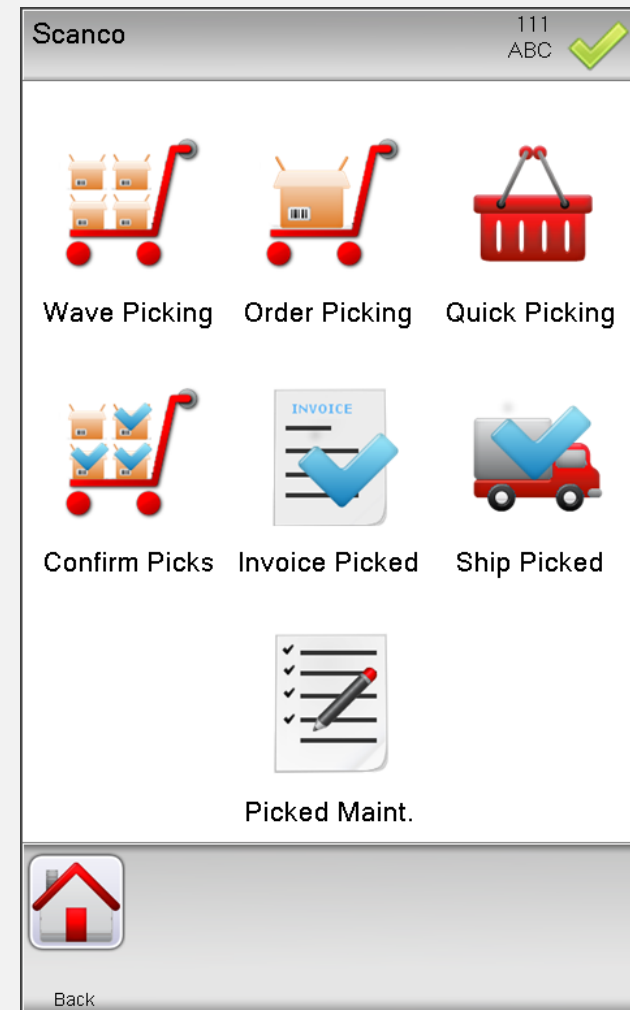
Buttons

Exit: to exit Scanco Warehouse.

Send: to send all data collected in all applications.

Setting: to adjust settings.

Logout: to change users or companies.





Sales Order Prompt

Scan or Key in any valid Sales Order that has already been picked, or use lookup button to select one from a list.

Buttons

Back: to move back to Main Applications screen.

Keys: for on-screen keyboard.

Lookup: for seeing all available Sales Order accessible for use.

Enter: press after keying in data at Sales Order prompt.

Picked Item Maintenance 111 ABC ✓

Sales Order#

Back Keys Lookup Enter



Staged Item Display

Double tapping on any of the items displayed will offer to remove that record. The “All” button at the bottom of the screen will remove all items displayed.

Buttons

All: will remove all items displayed.

Cancel: will move back to the Sales Order Prompt without removing any items’

Please see next page for messages.

Touching a single item will remove that one item, or use buttons below.

Item	Details
6655	Line: 000002 Quantity: 1 Location: 111
1001-HON-H252	Line: 000003 Quantity: 2 Location: 111

All **Cancel**



Warning before data removal messages

The first message on the left below will be displayed if you choose to remove one item.

The second message on the right below will be displayed if you choose to remove all items.

Picked Item Maintenance 111 ABC ✓

Sales Order# 0000002

Warning

Do you want to remove item
1001-HON-H252 from location 111
?

Yes No

Back Keys Lookup Enter

Picked Item Maintenance 111 ABC ✓

Sales Order# 0000002

Warning

You have chosen to delete the
current staging information. Do you
wish to continue ?

Yes No

Back Keys Lookup Enter