

DAVIDSON & SONS CUSTOMS BROKERS LTD EVENT LOGISTICS SERVICES

www.davidsonandsons.com



OFFICIAL SUPPLIER



SHIPPING & CUSTOMS BROKERAGE SERVICES





DAVIDSON & SONS (D&S) CUSTOMS AND EVENT LOGISTICS has been appointed the OFFICIAL TRANSPORTATION CARRIER and CANADA/U.S. CUSTOMS BROKER for the 2018 Sustainable Brands Conference taking place at the Vancouver Convention Centre. The D&S Event Logistics team will be pleased to assist you with your round-trip shipping and customs brokerage requirements.

The event has been officially registered with the Canada Border Services Agency (CBSA) International Events & Convention Services Program (IECSP) so special duty & tax-free importation privileges and the unique "Border-to-Show" service have been granted for the show. D&S is the authorized customs broker to customs clear all exhibit and display materials into Canada inside the exhibit hall at the Vancouver Convention Centre. The D&S team will ensure your customs documentation is completed correctly guaranteeing your exhibit materials are processed into Canada smoothly, and free from duties and taxes.

For exhibitors arriving by plane or driving their own private vehicle with exhibit materials to Vancouver, please notify D&S a minimum of 2 weeks prior so the necessary documentation can be prepared for your arrival at the border crossing.

So adequate transport arrangements may be made for you, it is recommended to **contact the D&S team no later than**May 4th. Contacting D&S well in advance will greatly assist you from paying "expedited" transport charges.

For your convenience please refer to this manual for the required forms, and for personalized service please contact:

D&S EVENT LOGISTICS DIVISION

Telephone: 604-681-5132 Fax: 604-681-2601

E-mail: events@davidsonandsons.com





Customs & Transportation Services Order Form

Telephone: +1 (604) 681-5132

Fax: +1 (604) 681-2601

Please accept this as authority for Davidson and Sons Customs Brokers LTD., located at #1220 - 1188 W. Georgia Street, Vancouver, BC V6E 4A2; business number 101291300RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in Davidson and Sons Customs Brokers LTD., Standard Trading Conditions, including but not limited to: 1. The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released; and 2. The transportation, warehousing, and distribution of such goods.

In signing this form, I grant Davidson and Sons Customs Brokers LTD., full power and authority to appoint a sub-agent, where required. This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

| Continuous Authority granted | | | | | | | | | | |
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| _ | E-Mail: JS | SMITH@ABCCOMPANY.COM | Fax: 555-555-4321 | | E-mail: JSI | MITH@ABC | COMPANY.COM | | Fax: 555-55 | 5-4321 |
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| Te This proop pace con arra any CI I ha | Carrier Co Pick-up D Delivery E # of Pieces 2 1 3 Requeste: Additional Cargo Ins This shipme per pound m arranged wit on Cargo Ins s order is place perty, no matte kaged goods it rol. 3) Dav collateral cost ient Signat ave read and ave gnature: | Total d Service Level: Services Required: Surance / Declared Value th is covered under basic carrier nultiplied by the number of pound: th Davidson and Sons LTD. Subjesurance. ditions ed with the specific understandine or how caused, and we have insultiplied by the number of pound: didson and Sons LTD. Isability is depended and sons LTD. Isability | ON COMPANY PHONE # ON COMPANY WILL PICK - UP FR GHT NEEDS TO BE DELIVERED @ Dimensions (Inches) Each ### Dimensions (Inches) Each ### Dimens | Lengt Lengt 23 48 Truck //Deliver im liability amaged, b ty for loss/ 1) Davids nsible for noce / Decide to any e lous mater A | Carrier Contact dours of Oper Delivery Time. He width 23 48 Other Week (declared value ut not less than 3 damage, stated) ID. and/or agen on and Sons LT any loss/damage ared Value sec artent whatsoeve ials have been coccepted by I | tet E-mail: 1 ation: Hot Window: Height 48 48 48 for carriage o \$50.00 per sh below. Pleas ts from all lial be/delay due to tion. We are ter for the actual | @ Weight (Ib @ Weight (Ib) @ Weight (Ib) ### Description of the contact Davidson ### Description of t | S) Each s) Each s) Each s) Each s) Each s) Each agreed to all dditional Can and Sons age and/or amage to u strikes, locinave made umed lossed deral, Provin | Per Piece 56 400 otal Weight: and understood to rigo Insurance ha LTD. for more informated materials outs of any kin other appropriats or profits or revucial, State and L | DRESS R PICK-UP S) Total 112 400 512 be \$0.50 as been formation handise and s, improperly d beyond its te insurance enues, or for |



Customs & Transportation Services Order Form

Telephone: +1 (604) 681-5132

Fax: +1 (604) 681-2601

Please accept this as authority for Davidson and Sons Customs Brokers LTD., located at #1220 - 1188 W. Georgia Street, Vancouver, BC V6E 4A2; business number 101291300RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in Davidson and Sons Customs Brokers LTD., Standard Trading Conditions, including but not limited to: 1. The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released; and 2. The transportation, warehousing, and distribution of such goods.

In signing this form, I grant Davidson and Sons Customs Brokers LTD., full power and authority to appoint a sub-agent, where required. This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

| | Continuous A | uthority granted | | | | | | | | |
|----------------------|---|---|---|-----------------------|--------------------------------|-----------------|---|-----------------------|---------------|--|
| | Show/Event Name: | | | | Show/Event Dates: | | | | | |
| Se | | uired (please check one): Clearance and Transportati | on Customs Clearan | ce Only | Tra | ansportatio | n Only Ad | Ivance Wareho | use | |
| | Company | Name: | | | Company | | | Booth #: | | |
| | IRS #: | | ö | Facility Na | me: | | | | | |
| Shipper Info. | Address: | | | Delivery Info. | Address: | | | | | |
| <u>ا</u> | | | | ery | | | | | | |
| add | City: State/Prov: Zip/Post: | | elive | City: | | State/Prov: | Zip/Post: | | | |
| Shi | Contact N | | Tel: | ۵ | On-site Co | ntact: | Gtato/110V. | Cell: | | |
| | E-mail: | | Fax: | | E-mail: | | | | | |
| | | | ☐ Same as Shipper | | | | | ☐ Same a | s Shipper | |
| Return Freight Info. | Company | Name: | | | Company | | | | | |
| = = | IRS #: | | | fo. | Importer # | (if applicat | ole): | | | |
| eigl | Address: | | | n g | Address: | | | | | |
| Ŧ | | | | Billing Info. | | | | | | |
| u.n | City: | State/Prov: | Zip/Post: | Bil | City: | | State/Prov: | Zip/Post: | | |
| Ret | Contact N | ame: | Tel: | | Contact Na | ame: | | Tel: | | |
| | E-Mail: | | Fax: | | E-mail: | | | Fax: | | |
| | | | Terms of Payment and Secu | urity Dep | osit – MUS | T BE COM | PLETED | | | |
| Je. | Charge to | : Uisa | ☐ MasterCard | ☐ Ame | rican Expres | S | | | | |
| it Ir | Cardholde | | | Ti | tle: | | | | | |
| mei | | rd Number: | | | xpiry Date: | | CVC: | | | |
| Payment Info. | I hereby aut | horize use of this card for paymer | nt of services relative to this form. I und | derstand the | at declined cre | dit cards are s | subject to a 30% surcharge (| minimum \$50.00). | | |
| | Cardholde | er Signature: | | D | ate: | | | | | |
| | | ame (if not using DS): | | | arrier Conta | | | | | |
| | Carrier Co | | | | arrier Contacture ours of Oper | | | | | |
| | Delivery D | | | Delivery Time/Window: | | | | | | |
| | # of | Type of Pieces | | | | | | | | |
| | Pieces | (Box/Crate/Skid, etc.) | | Length | Width | Height | | Per Piece | Total | |
| ö | | | @ Dimensions (Inches) Each | | | | @ Weight (lbs) Each | | | |
| <u>I</u> | | | @ Dimensions (Inches) Each@ Dimensions (Inches) Each | | | | @ Weight (lbs) Each @ Weight (lbs) Each | | | |
| ent | | | @ Dimensions (Inches) Each | | | | @ Weight (lbs) Each | | | |
| Shipment Info. | | | @ Dimensions (Inches) Each | | | | @ Weight (lbs) Each | | | |
| Shi | | Total | | | • | | | Total Weight: | | |
| | Requested Service Level: Air 2 nd Day Truck Other: | | | | | | | | | |
| | , – , , – , , | | | | | | | | | |
| | Cargo Insurance / Declared Value This shipment is covered under basic carrier liability, direct with the carrier. Maximum liability (declared value for carriage of this shipment) is agreed to and understood to be \$0.50 | | | | | | | | | |
| | | | s for that part of the shipment lost or da ect to the terms and conditions of liabilit | | | | | | | |
| on Cargo Insurance. | | | | | | | | | | |
| | Terms & Conditions | | | | | | | | | |
| pro | This order is placed with the specific understanding that we hereby release Davidson and Sons LTD. and/or agents from all liability for loss, damage and/or theft to our merchandise and property, no matter how caused, and we have insured all such properties being handled; 1) Davidson and Sons LTD. shall not be responsible for damage to uncrated materials, improperly | | | | | | | | | |
| | | | Ison and Sons LTD. will not be respon outlined in the above Cargo Insuran | | | | | | | |
| arra | angements and | d paid applicable charges. 4) Da | vidson and Sons LTD. shall not be liabl | le to any ex | tent whatsoeve | er for the actu | al, potential or assumed loss | es or profits or reve | enues, or for | |
| = | ient Signat | | or damage to materials. 5) All hazard | | | | & Sons Customs Brok | | locai iaws. | |
| | | agree to the terms of this contract | | - | wy 1 | | | · - · | | |
| _ | gnature: | | | | gnature: | | | | | |
| | ame: | | | | me: | | | | | |
| _ | ile: ate: | | | Tit Da | | | | | | |
| | ιι υ . | | | Da | io. | | | | | |

Agence des services frontaliers du Canada

CANADA CUSTOMS INVOICE FACTURE DES DOUANES CANADIENNES

| PROTECTED PROTÉGÉ | В | when completed une fois rempli |
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| | Dago | |

| | | | | | 1 of de 1 | | |
|---|--|---------------------------|--|---|---|--|--|
| 1. Shipper | / Vendor (name and address) - Vendeur (nom et adresse) | 2. Date of o | direct shipment to Canada - Da | te d'expédition directe ve | ers le Canada | | |
| ABC Distributing Company | | | 4/3/2018 | | | | |
| 125 Elm Street | | | ,, ,, | | | | |
| New Yor | k, NY | | Other references (include purchaser's order No.) Autres références (inclure le n° de commande de l'acheteur) | | | | |
| 66666-6 | 6666 | 10-9999 | 999 | | | | |
| 4 Receive | er / Consignee (name and address) - Destinataire (nom et adresse) | 5. Purchase | er's name and address (if othe | r than consignee) | | | |
| | tributing Company / Booth # 234 | | adresse de l'acheteur (s'il diffèr | | | | |
| | % VANCOUVER CONVENTION CENTRE | No sale i | nvolved | | | | |
| | NADA PLACE | | | | | | |
| | JVER, BC | | | | | | |
| V6C 0C3 | | | | | | | |
| | | - | of transhipment - Pays de tran | sbordement | | | |
| | | N/A | of a data of socials | IE CUIDMENT INCLUDES | GOODS OF DIFFERENT ORIGINS | | |
| | | Pays d'o | of origin of goods rigine des marchandises | ENTER ORIGINS AGAINST SI L'EXPÉDITION COMPRE | FITTEMS IN 12. END DES MARCHANDISES D'ORIGINES LEUR PROVENANCE EN 12. | | |
| 8. Transpo | ortation: Give carrier, mode, and tracking information for shipment to Canada | | rious - See Below ns of sale and terms of payme | | LEUR PROVENANCE EN 12. | | |
| | ort : Précisez mode et point d'expédition directe vers le Canada | (i.e. sale | , consignment shipment, lease ns de vente et modalités de pa | d goods, etc.) | | | |
| **Examp | ole** | | ente, expédition en consignation | | ises, etc.) | | |
| Carrier: | Davidson & Sons / LTL Ground Freight / Bill of Lading # ABC12345 | No sale i | nvolved | | | | |
| Cannian | or FedEx / Int'l. Priority / Tracking # 4259 6986 2257 | 10. Currency | y of settlement - Devises du pa | iement | | | |
| cui i iei . | 1 Edit / 1111 1.1110111y / 11 denting # 4239 0900 2237 | USD | | | | | |
| 11. | 12. Specification of commodities (kind of packages, marks and numbers, general | | 13. Quantity | Selling pr | ice - Prix de vente | | |
| Number of packages | description and characteristics, i.e., grade, quality) Désignation des articles (nature des colis, marques et numéros, description générale | | (state unit) Quantité | 14. Unit price Prix unitaire | 15. Total | | |
| Nombre de colis | et caractéristiques, p. ex. classe, qualité) | | (précisez l'unité) | FIIX UIIItalie | | | |
| 2 pcs | Wooden Crates - Display Booth (backwalls, lights, graphics, carpets) | - USA | 1 | \$5,000.00 | \$5,000.00 | | |
| 2 pc3 | Wooden of these Bisplay Booth (Backwalls, lights, graphics, car pers, | 001. | | ψ3,000.00 | ψ3,000.00 | | |
| 2 pcs | Cartons - Advertising Brochures / Catalogs / Technical Literature - | USA | 1000 | \$0.10 | \$100.00 | | |
| 2 pc3 | Sair rolls March Halling Dischares 7 Sairaiogs 7 Technical Effect at a c | JON. | 1000 | Ψ0.10 | Ψ100.00 | | |
| 1 pc | Carton - Plastic Key Chains - CHINA | | 50 | \$0.50 | \$25.00 | | |
| 1 pc | Sairon Flashe Roy Shalls Stizion | | 30 | ψ0.50 | Ψ23.00 | | |
| 1 pc | Carton - Books - USA | | 50 | \$1.00 | \$50.00 | | |
| 1 pc | Cul 1011 - BOOKS - OOM | | 30 | Ψ1.00 | ψ30.00 | | |
| 3 pcs | Cases - Computers - CHINA | | 3 | \$1,000.00 | \$3,000.00 | | |
| o pes | Subsection of the first | | | φ1,000.00 | ψο,σσσ.σσ | | |
| 2 pcs | Cases - Computer Monitors - JAPAN | | 2 | \$500.00 | \$1,000.00 | | |
| 18. If any of | fields 1 to 17 are included on an attached commercial invoice, check this box | | 16. Total weight - Poid | • | 17. Invoice total | | |
| | enseignement relativement aux zones 1 à 17 figure sur une ou des factures railes ci-attachées, cochez cette case | | Net | Gross - Brut | Total de la facture | | |
| Comme | rcial Invoice No N° de la facture commerciale | | N/A | 300 lbs | \$9,175.00 | | |
| | r's name and address (if other than vendor) adresse de l'exportateur (s'il diffère du vendeur) | 20. Originato | or (name and address) - Expéd | iteur d'origine (nom et ac | dresse) | | |
| Nome | auresse de l'exportateur (s'il différe du vertueur) | ABC Dist | tributing Company | | | | |
| | | 125 Elm | Street | | | | |
| | | New Yor | k, NY | | | | |
| 04. | redicts (Manuflackle). Of this and all Access (all to a line) | 66666-6 22. | 666 | | | | |
| 21. Agency | ruling (if applicable) - Décision de l'Agence (s'il y a lieu) | If fields 2 | 23 to 25 are not applicable, che nes 23 à 25 sont sans objet, co | | \boxtimes | | |
| 23. If include | ed in field 17 indicate amount: 24. If not included in field 17 | | | (if applicable): | | | |
| Si comp | ris dans le total à la zone 17, précisez : Si non compris dans le t | otal à la zone 17 | | (s'il y a lieu): | | | |
| (i) Transportation charges, expenses and insurance (i) Transportation charges from the place of direct shipment to Canada to the place of direct sl | | | es, expenses and insurance (i) Royalty payments or subsequent proceeds are paid or payable by the purchaser | | | | |
| Les frais de transport, dépenses et assurances Les frais de transport, | | | dépenses et assurances lition directe vers le Canada Des redevances ou produits ont été ou seront versés par l'acheteur | | | | |
| | | | | | | | |
| (ii) Costs for construction, erection and assembly incurred after importation into Can da (ii) Amounte for commissions | | | buying | | | | |
| l l | riculted after importation into Carl da Les coûts de construction, d'érecti n et d'assemblage après importation a Canada | t <u>is que</u> celle i v | rersées (ii) ine | ure aser has supplied | goods or services | | |
| | poul actian | L)L | | teur fourni des marc | hese goods chandises ou des de ces | | |
| | | | mai | chandises | · · · · | | |
| (iii) I | Export packing (iii) Export packing Le coût de l'emballage d'exportation Le coût de l'emballag | ge d'exportation | | | | | |
| | | | | | | | |
| | Demonstrate to the second seco | | A le feie les brown | | | | |
| 1 | Dans ce formulaire, toutes les expressions désignant des p | ersonnes visent | . a ia ivis les nommes et les fei | nines. | | | |

CI1 (08/09)



Agence des services frontaliers du Canada

CANADA CUSTOMS INVOICE FACTURE DES DOUANES CANADIENNES

| PROTECTED PROTÉGÉ | В | when completed une fois rempli |
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| | | | | | | of de | | |
|--|-----------------|---|---|------------------------------------|---------------------------------|--------------------------------|--|--|
| Shipper / Vendor (name and address) - Vendeur (nom et adresse) | | | Date of direct shipment to Canada - Date d'expédition directe vers le Canada | | | | | |
| | | | eferences (include références (inclure | | der No.) ande de l'acheteur) | | | |
| 4. Receiver / Consignee (name and address) - Destinataire (nom et adresse) | | | Purchaser's name and address (if other than consignee) Nom et adresse de l'acheteur (s'il diffère du destinataire) | | | | | |
| | | 6. Country | of transhipment - | Pays de transb | ordement | | | |
| | | 7. Country of origin of goods Pays d'origine des marchandises IF SHIPMENT INCLUDES GOODS OF DIFFERENT ORIGINS ENTER ORIGINS AGAINST ITEMS IN 12. SI L'EXPEDITION COMPREND DES MARCHANDISES D'OR DIFFERENTES, PRÉCISEZ LEUR PROVENANCE EN 12. | | | | | | |
| Transportation: Give mode and place of direct shipment to Canada Transport : Précisez mode et point d'expédition directe vers le Canada | | (i.e. sa Conditi | ons of sale and ter e, consignment sh ons de vente et mo vente, expédition e | ipment, leased odalités de paie | goods, etc.) | ises, etc.) | | |
| | | 10. Curren | cy of settlement - [| Devises du paie | ment | | | |
| 11. 12. Specification of commodities (kind of packages, marks and number of the commodities). | umbers, general | | 13. Quan | tity | Selling pri | ice - Prix de vente | | |
| Number of packages Nombre de colis description and characteristics, i.e., grade, quality) Désignation des articles (nature des colis, marques et numéro et caractéristiques, p. ex. classe, qualité) | | | (state u Quant (précisez | unit) tité | 14. Unit price Prix unitaire | 15. Total | | |
| 18. If any of fields 1 to 17 are included on an attached commercial invoice, che | nek this box | | 16. Total | District District | | 17. Invoice total | | |
| Si tout renseignement relativement aux zones 1 à 17 figure sur une ou des commerciales ci-attachées, cochez cette case Commercial Invoice No N° de la facture commerciale | | | Net | weight - Poids | Gross - Brut | Total de la facture | | |
| Exporter's name and address (if other than vendor) Nom et adresse de l'exportateur (s'il diffère du vendeur) | | 20. Origina | tor (name and add | ress) - Expédite | eur d'origine (nom et ad | lresse) | | |
| 21. Agency ruling (if applicable) - Décision de l'Agence (s'il y a lieu) | | | 22. If fields 23 to 25 are not applicable, check this box Si les zones 23 à 25 sont sans objet, cochez cette case | | | | | |
| (i) Transportation charges, expenses and insurance from the place of direct shipment to Canada to the place of direct Les frais de transport, dépenses et assurances Les frais de transport | | | otal à la zone 17, précisez : Cochez (s'il y a lieu) : es, expenses and insurance (i) Royalty payments or subsequent proceeds are | | | | | |
| (ii) Costs for construction, erection and assembly incurred after importation into Canada Les coûts de construction, d'érection et d'assemblage après importation au Canada (ii) Amounts for commissions commissions Les commissions autr | | | ions other than buying es que celles versées (ii) The purchaser has supplied goods or services for use in the production of these goods L'acheteur a fourni des marchandises ou des services pour la production de ces marchandises | | | hese goods chandises ou des | | |
| (iii) Export packing Le coût de l'emballage d'exportation (iii) Export packing Le coût de l'emballage | | | n | | | | | |
| | | | | | | | | |