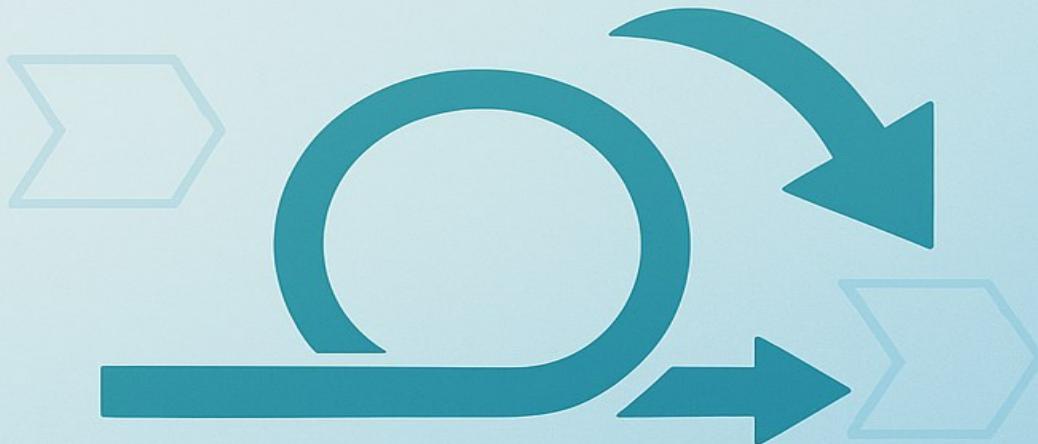


THE V.A.L.U.E. APPROACH



Practical Team Toolkit for
Scrum, Kanban, and Agile Teams

Templates, Policies, and Tools to
Jumpstart Agile Success

RMStudioPlaybooks

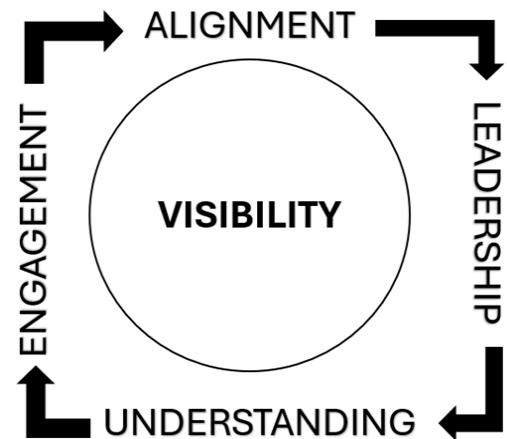
Introduction

Why the V.A.L.U.E. Approach™ matters for Agile success

Agile transformations fail not because frameworks are wrong, but because the foundation isn't in place.

The V.A.L.U.E. Approach™ gives leaders and teams a structured toolkit to build clarity, discipline, and engagement from the start.

This workbook isn't theory. It's designed as a hands on guide with templates and exercises to move from idea to proof of concept.



- V** Visibility— Identifying and making all work transparent to build trust and accountability.
- A** Alignment— Ensuring priorities match organizational goals and strategy.
- L** Leadership— Empowering teams by removing obstacles and guiding direction.
- U** Understanding— Clarifying readiness, done, and quality expectations.
- E** Engagement— Fostering collaboration, commitment, and continuous improvement.

This workbook is your protocol toolkit—policies, templates, and exercises to move from idea to proof of concept with confidence

Section 1: Visibility

Making work visible to drive clarity and accountability

Policy Template

- All work for [Team/Department] must be captured in [Jira / Trello / Asana / Chosen Tool].
- No work begins until it is visible in the backlog.
- Work items must be updated daily during [Daily Scrum / Standup / Status Check].

Fill-In-the-Blank-Policy

- All work for the [] team must be captured in [].
- No work begins until it is visible in the backlog.
- Work items must be updated [_____] to ensure accuracy and visibility.

Team Exercise

1. List 3 areas where work enters your team “off the books”
2. Define one rule for how all requests should enter the system
3. Identify who needs access to view progress and metrics

Quick Explainer

Why Visibility Matters

- Prevents hidden work and unmanaged tasks
- Builds Trust and accountability
- Enables forecasting and better decision-making

Metrics to Track

- Sprint Burndown (Scrum)
- Cumulative Flow Diagram (Kanban)
- % of work captured in backlog