



# Premier Cleaning List

## In all rooms

- Dust and polish furniture (Use lemon oil on unpainted wood furniture.)
- Dust decorative accessories / knick-knacks - unless indicated otherwise as fragile
- Vacuum stairs/steps and dust hand rails, mop stairs if wood
- Dust light fixtures and window treatments
- Dust pictures (glass covered, frame only if not)
- Dust top of door frames
- Empty wastebasket and reline in all rooms
- Vacuum all hard surface floors and damp mop
- Dust exposed baseboards
- Dust window sills and frames
- Dust ceiling fan blades
- Dust doors and door knobs
- Wipe light switches
- Cobweb around all ceilings in each room, dust can lights and vents

## Kitchen

- Clean outside and top of refrigerator
- Clean and degrease range hood and stove top
- Wash sink and faucets (we don't do dishes)
- Clean outside of dishwasher
- Wash microwave inside and out
- Spot clean and sanitize backsplash; and wash all countertops, move items out and return
- Spot clean cabinet doors and knobs

## Bathroom

- Hand wash and sanitize shower, shower door, bathtub and faucets
- Clean mirrors
- Wash and sanitize inside and outside of toilet, wash baseboard and floor behind toilet.
- Wash and sanitize sink and faucets
- Wash and sanitize countertops, move items and dust items on counters
- Spot clean cabinet doors and knobs

## Bedrooms

- Change bedding if clean linens are provided (please leave clean sheets on the bottom of bed.)

## Premiere Deep Cleaning Rotation

- Vacuum the upholstered furniture using the Miele upholstery attachment – January and July
- Damp wipe doors, frames and window frames and sills – February and August
- Damp wipe baseboards (requires 2 visits) – March and September
- Clean the inside of the refrigerator – April and October
- Clean the oven and under the stove top – May and November
- Damp wipe kitchen and bathroom cabinets – June and December

*\* To schedule additional items during your regular cleaning appointment, please contact the office to make sure the cleaners have the time and the tools to meet your request.*