



THE SCHOOL DISTRICT OF PHILADELPHIA

BOARD OF EDUCATION

PUBLIC MEETING

AGENDA

MAY 30, 2024

Call to Order - Reginald L. Streater, Esq., President

Roll Call - Lynn Rauch Esq., General Counsel

Approval of Minutes - April 25, 2024 and May 9, 2024

Committee Reports

Superintendent Remarks - Dr. Tony B. Watlington, Superintendent

Presentations

Written Testimony

Registered Student Speakers

Registered Speakers on Action Items

Action Item

1. Acceptance of Grant Agreement from Pennsylvania Department of Education and Contract with General Recreation Inc. (\$150,000)
Schools - Grants/Donations
2. Acceptance of State Facilities Improvement Grant from the Department of Community and Economic Development for (\$20,000,000)
Operations - Capital Programs - Other
3. Authorization to Apply to the Department of Community and Economic Development (DCED) Keystone Communities Program for a Grant in Support of the Sayre Pool Renovation Project (\$500,000)
Superintendent - Other
4. Limited Contract Process Authority - Updated 5.13.2024
Board of Education - Other
5. Amendment to Limited Contract Process Authority FY 2023-2024 - Updated 5.13.24
Board of Education - Other
6. Proposed Student Expulsion - (Pending)
Board of Education - Other
7. Approval of Personnel Hires (Pending)
Talent - Other
8. Approval of Personnel Terminations (Pending)
Talent - Other
9. Administration's Recommendation for Termination of Professional Employees

(Pending)

Talent - Other

10. Approval of Retirements and Resignations (Pending)
Talent - Other
11. Memorandum of Understanding with Elevate 215 for In-Kind Strategic Support for Para Pathway Program
Talent - Memorandum of Understanding
12. Contract with The Management Center for Management Training (\$200,000)
Talent - Contracts
13. Adoption of Amended Operating Budget for 2023-2024 and Operating Budget for 2024-2025
Finance - Other
14. Authorization of Payment to City of Philadelphia for Single Audit Fees
Finance - Contracts
15. Amendment of Contract with Fidelity Information Services for Mainframe Hosting Services (\$1,310,000)
Information Technology - Amended Contracts
16. Contract with Valsoft Corporation dba ScholarChip for Visitor Badge Management System for K-12 Schools (\$552,200) - Updated 5.17.2024
Information Technology - Contracts
17. Authorization to Engage Additional Outside Counsel Firms
General Counsel - Other
18. Adoption of Amended Capital Budget for 2023-2024 and Amended Capital Program for 2024- 2029, and Adoption of a Capital Budget for 2024-2025 and a Capital Program for 2025-2030
Operations - Capital Programs - Other
19. Capital Award for Stormwater Management Improvement at William D. Kelley School (\$1,890,000)
Operations - Capital Programs - Capital Awards
20. Ratification Amendment of Contract with The Sheward Partnership for Professional Design Services for the Kensington High School Building Envelope Improvement Project (\$163,725)
Operations - Capital Programs - Other
21. Capital Award for the Replacement of Exterior Doors and Access Control System at Roxborough High School (\$714,700)
Operations - Capital Programs - Capital Awards
22. Ratification of Contract with Cotton Disaster Solutions for Repairs and Restoration Services (\$600,000)
Operations - Facilities - Other
23. Renewals of Lease Agreement with Various Lessees
Operations - Facilities - Lease
24. Change Orders at Various Locations (\$756,673)

Operations - Capital Programs - Other

25. Lease Agreements with Various Lessors for Additional Space (\$485,649.71)
Operations - Facilities - Lease
26. License Agreement with ESS Northeast, LLC – Substitute Staffing Services (\$27,549.95)
Operations - Facilities - License
27. Amendment of Contract with ODP Business Solutions, LLC & Supra Office Solutions, INC.– Office Supplies (\$32,000,000)
Operations - Procurement - Amended Contracts
28. Contract with Seashore Fruit and Produce Company for Fresh Fruit and Vegetable Sample Program (\$3,000,000)
Operations - Food Services - Contracts
29. Contract with Seashore Fruit and Produce Company for Fresh Produce Distribution (\$5,200,000)
Operations - Food Services - Contracts
30. Agreement for Service with Sproutly, LLC – Social -Emotional Lesson Planning Tool (\$125,000)
Student Support Services - Contracts
31. Amendment of Contract with Educational Development Software, LLC- HIBster and Harassment Database (\$90,000)
Student Support Services - Amended Contracts
32. Amendment of Contract with LanguageLine Solutions - Telephonic Interpretation Services (\$50,000)
Student Support Services - Amended Contracts
33. Memorandum of Understanding with Colleges, Universities and Qualified Accredited Institutions for Student Health Related Practicums and Internships
Academic Support - Memorandum of Understanding
34. Contract with Center for Black Educator Development for Freedom Schools Literacy Academy (\$369,000) - Updated 5.17.2024
Academic Support - Contracts
35. Contract with JEVS Human Services – Services and Supports for Student Internships and Stipends (\$350,000)
Academic Support - Contracts
36. Amendment of Contract with Discovery Education and Explore Learning
Academic Support - Amended Contracts
37. Memorandum of Understanding (MOU) with Albert Einstein Medical Center - Pre-K Nutrition Education Program
Academic Support - Memorandum of Understanding
38. Contract with Community College of Philadelphia- High School of the Future (\$381,664)
Schools - Contracts
39. Ratification of Contract with Univision (\$50,000) - Added 5.9.2024

External Relations - Other

40. Renewal Lease with Sayre Health Center, Inc. at William Sayre High School - Added 5.9.2024
Operations - Facilities - License
41. Contract with Concentric Educational Solutions, Inc. (\$200,000) - Added 5.9.2024
Student Support Services - Contracts
42. Capital Award for Stormwater Management Improvement at Grover Washington School (\$2,062,000) Added 5.13.2024
Operations - Capital Programs - Capital Awards
43. Contract with Ricoh USA, INC. - Mailing Equipment Lease (\$1,067,000) - Added 5.17.2024
Operations - Procurement - Contracts
44. Contract with Conner Strong & Buckelew Companies Inc. - Casualty and Property Insurance (\$6,687,840) - Added 5.17.2024
Finance - Contracts

Adjourn

Call to Order - Intermediate Unit Board of Directors

Roll Call - Board of Directors

Action Items - Intermediate Unit

1. Adoption of Philadelphia Intermediate Unit No. 26 Operating Amended Budget for 2023-2024 and Philadelphia Intermediate Unit No. 26 Operating Budget for 2024-2025
Finance - Other
2. Authorization of IDEA, Part B Sub-award Agreements with Various Charter Schools – Special Education Services (\$27,000,000)
Academic Support - Other
3. Contracts with The Camelot Schools of Pennsylvania, L.L.C. aka Specialized Education Services, Inc. and Community Council Education Services, Inc. for Alternative Special Education Settings (\$9,000,000)
Academic Support - Other
4. Contracts with Various Vendors for the Provision of Professional Development and Support for Teachers and Staff of Students with Autism (\$3,000,000)
Academic Support - Other
5. Amendments of Contracts with Approved Private Schools, Private Schools, Alternative Placements, Intermediate Units, and Alternative Special Education Settings for Summer Extended School Year (ESY) Programs for District Students Placed Out of District (\$20,656,135)
Academic Support - Other

Adjourn - Intermediate Unit Board of Directors

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Action Item - 1.

Title: Acceptance of Grant Agreement from Pennsylvania Department of Education and Contract with General Recreation Inc. (\$150,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to accept a Grant or Donation as follows:

From:

Pennsylvania Department of Education

Purpose:

Purchase and Installation of Playground Improvements

Grant Start Date: 5/31/2024

Grant End Date: 12/31/2025

Grant for an amount up to: \$150,000

Upon receipt of this Grant, the Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract as follows:

With:

General Recreation Inc.

Purpose:

Installation of a playground structure and improvements

Contract Start Date: 5/31/2024

Contract End Date: 12/31/2025

Compensation not to exceed: \$150,000

Location:

Jenks, Abram S. School;

Renewal Options: No

Description:

Abram S. Jenks School, with the support of the Office of Capital Programs of The School District of Philadelphia, will hire General Recreation to install a playground structure and improvements on the current concrete play area at the Abram S. Jenks School for the benefit of the students and their families. The School District will receive a grant for the benefit of Abram S. Jenks School to pay for a new playground structure and improvements to encourage safe cooperative play and opportunities to improve social emotional learning.

How is this work connected to the District's plan to achieve Goals & Guardrails?

A playground at Abram S. Jenks School primarily connects with Guardrail 1 and 2; however, the playground's functions and overall space improvements would support all District Goals and Guardrails. A new playground will create an opportunity for students to play while reducing the number of injuries as it will include new soft safety surfacing. The play environment also creates new learning opportunities for students as they not only develop motor skills, but also learn how to share and take turns on play equipment and discover other play activities when the playground is occupied.

How will the success of this contract be measured?

The success will be measured by the prompt creation of a safe and usable outdoor space that expands the School District's ability to engage students in play and learning. The success of this contract will also be measured by the decrease in the number of injuries stemming from kids playing outside and falling on concrete.

When applicable, is this an evidence based strategy? If so, what evidence exists to support this approach?

Research identifies the characteristics of and highlights the many benefits that result from high-quality recess, which . requires safe physical space, adult supervision, and planning and organization of play activities. The recess as part of the school day not only provides physical activity, but also can support social and emotional learning through peer interaction. Research shows recess contributes to students' attentiveness and productivity in the classroom and improves overall school climate. The new playground at the Abram S. Jenks School facilitates these opportunities and is critical to student success in and outside of the classroom.

When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

This funding supports schools having modern outdoor play and activity spaces with soft surfaces. The Abram S. Jenks School community and the Office of Capital Programs have

been working together to develop plans for the playground project. Abram S. Jenks will be joining other schools and community organizations which have been recipients of this type of funding, including the Francis Scott Key School, the Kirkbride School, the Southeast Youth Athletic Association, the Edward O'Malley Athletic Association, the Ford PAL, the East Passyunk Community Center, the Murphy Recreation Center, the Dickinson Square Park, and the Mifflin Square Park.

Funding Source(s):

FY23-24 Categorical

FY24-25 Categorical

Office Originating Request: Schools

Action Item - 2.

Title: Acceptance of State Facilities Improvement Grant from the Department of Community and Economic Development for (\$20,000,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

WHEREAS, The Public School Facility Improvement Grant Program (the "Program") was created to provide grants to public school districts and area career and technical schools for eligible facility improvement projects.

WHEREAS, the Program was established under Section 1753.2-E of Subarticle E of Act 34 of 2023 (P.L. 251, No. 34) (72 P.S. §1753.2-E). The Program is administered by the Department of Community and Economic Development ("DCED") under the direction of the Commonwealth Financing Authority ("CFA").

WHEREAS, on April 25, 2024 The School District of Philadelphia ("School District") previously requested and received authorization from the Board of Education to apply for six State Facilities Improvement Grants ("FFI Grants") through the Program totalling up to \$20,000,000.

WHEREAS, on that date, The Board of Education approved Hopkinson School, McMichael School, Blankenburg School, and Overbrook High School for improvement projects based on recommendations from the Office of Capital Programs after critical review of work order submissions, Environmental and FCA/FCI data.

WHEREAS, in addition to the above schools the Office of Capital Programs now seeks Board authorization to include any additional schools or buildings that are later identified by the Office of Capital Programs for qualifying upgrades, renovations and repairs.

WHEREAS, funds from the FFI Grants will provide the District with funds to perform upgrades, renovations and repairs to the exteriors and interiors of the schools to give the teachers and students a better teaching and learning environment. The scope of the qualifying projects will include, but will not be limited to, the following: Roof replacement, Full mechanical system replacement(HVAC and Boilers) and Structural repairs.

WHEREAS, a grant request cannot exceed 75% of the total eligible project costs. Projects require a cash match of 25% of total eligible project costs. Matching funds are defined as those funds, in addition to the requested grant funds, necessary to complete the proposed project and must be secured at the time of application submission.

WHEREAS, the Program requires applicants to submit as part of the application, a resolution duly adopted by the applicant's governing board formally requesting the FFI

Grants, designating an official to execute all documents, describing briefly the improvement project scopes, and identifying the grant amount.

RESOLVED, the Board of Education authorizes The School District of Philadelphia, through the Superintendent or his designee, to apply for Federal Facilities Improvement Grants of up to \$20,000,000 to be used for the above described improvement projects and any other qualifying projects later identified by the Office of Capital Programs and execute all necessary documents between the District and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grants.

Office Originating Request: Operations - Capital Programs

Action Item - 3.

Title: Authorization to Apply to the Department of Community and Economic Development (DCED) Keystone Communities Program for a Grant in Support of the Sayre Pool Renovation Project (\$500,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

WHEREAS, The School District of Philadelphia (the “District”), desires to undertake the renovation of the Sayre Pool (the “Project”); and

WHEREAS, the District, recognizes that a renovated Sayre Pool would be a valued community asset to the surrounding Philadelphia neighborhoods; and

WHEREAS, the District’s Board of Education approved the Project as part of the District’s Capital Program for Fiscal Years 2024-2029 at its Action Meeting on May 25, 2023; and

WHEREAS, the District, desires to apply to and request funding from the Pennsylvania Department of Community and Economic Development (DCED) Keystone Communities Program for a grant for the purpose of contributing to the construction costs of the Project; and

NOW THEREFORE, BE IT RESOLVED THAT, the District’s Board of Education hereby authorizes application to the DCED Keystone Communities Program in the amount of \$500,000, and

BE IT FURTHER RESOLVED THAT, if the application is granted, the District’s Board of Education authorizes the Superintendent or his designee to execute any and all agreements necessary to administer this grant.

Office Originating Request: Superintendent

Action Item - 4.

Title: Limited Contract Process Authority - Updated 5.13.2024

Board of Education Meeting Date: 5/30/2024

RESOLVED, that the Board of Education authorizes The School District of Philadelphia, through the Limited Contract Review Committee ("Review Committee"), to execute, deliver and perform Limited Contracts. Limited Contracts are contracts for professional services, site licenses, or both, not to exceed \$20,000 each, for an aggregate amount not to exceed \$5,000,000 per fiscal year, for contract periods up to but no longer than one year, provided that: (a) the subject of each contract is professional services, after-school/summer program, in-school student program, compensatory education payment, technology, or facility/equipment rental or site licensing; (b) the value of each contract and the compensation paid to any one person or entity does not exceed \$20,000 for a contract by a single School District school or office and does not exceed \$100,000 for any single contractor in a series of limited contracts approved by the Review Committee in a single fiscal year; (c) each Limited Contract and the contracted services shall comply with all applicable laws, policies and procedures; (d) each limited contract is reviewed and approved by the Review Committee to ensure compliance with the School District's academic, business, policy, organizational goals; and the Board's Goals and Guardrails; (e) the Board of Education receives a list of all contracts the Review Committee has approved; and (f) this Action Item does not authorize the ratification of any contract; and be it

FURTHER RESOLVED, that the Board of Education authorizes the Superintendent, the Chief Operating Officer, the Chief Financial Officer, the Chief Academic Support Officer, Chief of Schools, and the General Counsel to serve or designate one or more staff to serve as members of the Review Committee, along with a staff member from the Office of the Board of Education for the 2024-2025 Fiscal Year of the School District and for each fiscal year following until such time as the Board revokes the authorization. .

Description:

This action item seeks to continue the successful limited contract process the School District has used since 1996. Limited Contracts are for professional services, site licenses, and other types of authorized subjects that do not exceed \$20,000 each. This system has allowed schools, learning networks and central office management to procure small engagements in an efficient process. If this action item is adopted, the Review Committee will continue to require contracts \$20,000 and under to meet the requirements set forth in this action item establishing the limited contract process.

- All expenditures must be allowed by the budget of the contract preparer, and the Board of Education must have previously approved the budget allowing the expenditure;
- Review Committee members designated by the Board of Education, Superintendent, Chief Operating Officer, Chief Financial Officer, Deputy Superintendent of Academics, and

General Counsel have the right to review and, if appropriate, to approve each Limited Contract;

- The Office of General Counsel reviews and approves all legal requirements prior to Committee approval;
- The Finance Office, Office of Procurement and the Office of Grant Compliance shall reviews that funds are allowable for each Limited Contract;
- Risk Management reviews and approves (a) insurance requirements for Limited Contracts, and (b) certificates documenting compliance with insurance requirements;
- The Review Committee reviews and approves Limited Contracts using a standard protocol, communicated to contract preparers; and
- Limited Contract Standard Terms and Conditions developed by the Office of General Counsel (“OGC”) must be attached to the contract, unless otherwise approved by OGC. Any modifications to the Limited Contract Standard Terms and Conditions or additional vendor Terms and Conditions must be approved by OGC.
- Limited Contracts may also be forwarded by the Committee to Instructional Technology, Curriculum and Instruction, Facilities or other relevant District offices for additional review.

The Review Committee will continue the successful practice of the altered term limitation implemented during 2014-2015 which permitted contracts to cross fiscal years so long as the period of performance is no more than one year. Previously, Limited Contracts had to have terms of performance ending on or before the June 30 fiscal year end. This change assisted offices in contracting for services in the spring of each fiscal year for services in the following summer and fall. In the final quarter of each fiscal year the Review Committee receives numerous contracts for the following fiscal year. This change permits better planning for contracted operations in the new fiscal year.

While this action item grants contracting approval authority to the Review Committee, this granting of authority does not increase any School District or school budget, and schools and other offices must charge Limited Contracts and associated expenditures to existing available operating or grant budgets.

The Review Committee will provide the Board of Education with a Limited Contracts report at the end of each fiscal year.

Office Originating Request: Board of Education

Action Item - 5.

Title: Amendment to Limited Contract Process Authority FY 2023-2024 - Updated 5.13.24

Board of Education Meeting Date: 5/30/2024

WHEREAS, Limited Contracts are contracts for professional services, site licenses, or both, not to exceed \$20,000 each, provided that: (a) the subject of each contract is professional services, after-school/summer program, in-school student program, compensatory education payment, technology, or facility/equipment rental or site licensing; (b) the value of each contract and the compensation paid to any one person or entity does not exceed \$20,000 for a contract by a single School District school or office and does not exceed \$100,000 for any single contractor in a series of limited contracts approved by the Review Committee in the authorized fiscal year.

WHEREAS, on June 29, 2023, the Board of Education authorized The School District of Philadelphia through the Limited Contract Review Committee ("Review Committee"), to execute, deliver and perform Limited Contracts for an aggregate amount not to exceed \$3,000,000, for periods up to but no longer than one year, and for terms commencing between July 1, 2023 and June 30, 2024 and due to the increase in volume of Limited Contracts there is a need to increase the aggregate amount to \$4,000,000 for fiscal year 2023-2024.

RESOLVED, that the Board of Education authorizes The School District of Philadelphia, through the Limited Contract Review Committee ("Review Committee"), to execute, deliver and perform Limited Contracts for a new aggregate amount not to exceed \$4,000,000, for periods up to but no longer than one year, and for terms commencing between July 1, 2023 and June 30, 2024, provided that all of the other conditions of the original June 29, 2023 action item are met.

Office Originating Request: Board of Education

Action Item - 6.

Title: Proposed Student Expulsion - (Pending)

Board of Education Meeting Date: 5/30/2024

**** Pending ****

Office Originating Request: Board of Education

Action Item - 7.

Title: Approval of Personnel Hires (Pending)

Board of Education Meeting Date: 5/30/2024

Action under consideration

RESOLVED, that the Board of Education hereby ratifies the appointment of the following persons to the positions, on the effective dates through April 30, 2024 and at the salaries respectively noted, as recommended by the Superintendent, provided that: (a) continued employment of persons appointed to positions funded by categorical grants is contingent upon the availability of grant funds; and (b) persons appointed to positions funded by operating funds, shall report to either the Superintendent or his/her designees, and shall serve at the pleasure of the Board of Education.

Office Originating Request: Talent

Action Item - 8.

Title: Approval of Personnel Terminations (Pending)

Board of Education Meeting Date: 5/30/2024

Action under consideration

RESOLVED, that there exists sufficient evidence to support the recommendation of the Superintendent and/or his designee to terminate the employment, from the School District of Philadelphia, of the following employees effective May 30,2024:

Office Originating Request: Talent

ATTACHMENTS:

Description

Type

Action Item - 9.

**Title: Administration's Recommendation for Termination of Professional Employees
(Pending)**

Board of Education Meeting Date: 5/30/2024

Action under consideration

RESOLVED, that there exists sufficient evidence to support the recommendation of the Superintendent and/or his designee to terminate the employment, from the School District of Philadelphia, of the following professional employees:

Names to be provided for public view immediately prior to the Board of Education Action Meeting

and be it

FURTHER RESOLVED, that the Board of Education Secretary and President are directed to advise these professional employees of this Action item and of their right to a hearing.

Office Originating Request: Talent

Action Item - 10.

Title: Approval of Retirements and Resignations (Pending)

Board of Education Meeting Date: 5/30/2024

Action under consideration

RESOLVED, by the Board of Education that the resignations and retirements of the *following individuals* are accepted effective April 25, 2024.

*Names to be provided for public view immediately prior to the Board of Education Action Meeting on May 30, 2024.

Office Originating Request: Talent

Action Item - 11.

Title: Memorandum of Understanding with Elevate 215 for In-Kind Strategic Support for Para Pathway Program

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a Memorandum of Understanding, as follows:

With:

Elevate 215

Purpose:

To expand the Grow Your Own programs in the District and make the Para Pathways program financially sustainable

Start date: 5/31/2024

End date: 5/31/2026

Value of Services not to exceed:\$225,000

Location:

Administrative Office(s); All Schools;

Renewal Options: No

Description:

Why is this MOU needed?

Elevate 215 has secured funding from the Pew Charitable Trusts to partner with the School District of Philadelphia to support the Para Pathway Program, including contracting with the National Center for Grow Your Own to work with the District to design and apply for a registered apprenticeship with Pennsylvania's Department of Labor & Industry. The District has developed a Paraprofessional Pathways program that fits the requirements of an apprenticeship according to Pennsylvania's Department of Labor & Industry. The District currently has 141 active/graduated participants in the Para Pathways program, with roughly 68% of participants being African-American or LatinX.

In addition, the partnership will yield:

-Approximately 80 paraprofessionals becoming certified teachers over the two-year grant term.

-An increase in the percentage of paraprofessionals (currently about 25%) eligible to

participate in the program by building partnerships with higher education institutions that can help paraprofessionals who have fewer than 60 college credits get on a path towards obtaining a bachelor's degree.

-Collecting and using data to improve the quality of and validate the program model; sharing learnings with the Philadelphia Citywide Talent Coalition and through at least two education conferences over the two-year grant term.

How is this work connected to the District's plan to achieve Goals & Guardrails?

This MOU will address strategic action 4.7, expanding the Grow Your Own programs in the District, and will make the Para Pathways program financially sustainable. It is aligned to all goals and all guardrails.

How will the success of this MOU be measured?

According to the agreement between Elevate 215 and Pew, this program will support approximately 80 paraprofessionals to become certified teachers over the two-year grant term. The District will complete the process to register the program as an approved apprenticeship with the Pennsylvania Department of Labor and Industry to unlock public funding and support the program's long-term sustainability. Also, the District will increase the percentage of paraprofessionals eligible to participate in the program (currently about 25-30%) by building partnerships with higher education institutions that can help paraprofessionals who have fewer than 60 college credits get on a path towards obtaining a bachelor's degree. Lastly, The District will also collect and use data to improve the quality of and validate the program model; share learnings with the Citywide Talent Coalition and through at least two education conferences over the two-year grant term.

When applicable, is this an evidence-based strategy? If so, what evidence exists to support this approach?

According to data from Pennsylvania's Department of Labor & Industry, 93% of apprentices who complete an apprenticeship retain employment. Workers who complete apprenticeship programs earn approximately \$300,000 more during their careers than their peers who do not. And, many apprentices are able to earn credits towards an advanced degree while avoiding student debt. (Pennsylvania's Department of Labor & Industry website).

Pennsylvania's Department of Labor & Industry is actively attempting to increase the number of registered apprenticeships, expand apprenticeships into non-traditional occupations like education, and serve underrepresented populations (Pennsylvania's Department of Labor & Industry website).

When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

The District's internal Grow Your Own committee is led by the Chief Learning Officer and includes representatives from the Office of Leadership Development, the Office of Talent, and the Office of Strategy. This committee works alongside key external stakeholders from Elevate 215 and the City of Philadelphia, Office of Children and Families.

Related resolution(s)/approval(s):

May 30, 2019 #19

February 27, 2020 #16

December 10, 2020 #14

October 28, 2021 #9

Office Originating Request: Talent

Action Item - 12.

Title: Contract with The Management Center for Management Training (\$200,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

The Management Center

Purpose:

Professional development opportunities on best leadership and management practices for all central office staff and facilitated discussions with Cabinet members and Dr. Watlington's direct reports

Start date: 7/1/2024

End date: 6/30/2025

Compensation not to exceed: \$200,000

Location:

Administrative Office(s);

Renewal Options: Yes

Number of Options: 2

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: Each option at fixed amount of \$200,000

Description:

Why is this contract needed?

As part of the School District of Philadelphia's five-year strategic plan Accelerate Philly, the District is working to establish a system-wide project management culture and develop a collaborative, trusted, and results-oriented organizational culture. This contract is needed to bring best management practices to scale across all central

office employees in cohorts over three years to build the capacity of central office staff and supervisors to execute the District's 5-year strategic plan Accelerate Philly and make faster progress toward the Board of Education's Goals and Guardrails.

The comprehensive management training will have two specific strands:

1. Expanding support for District staff and supervisors on best leadership and management practices; and
2. Support facilitated discussions with Cabinet members and the Superintendent's direct reports on the topic of creating a collaborative, trusted, and results-oriented culture.

How is this work connected to the District's plan to achieve [Goals & Guardrails](#)?

A shared set of management practices, tools and resources will help establish a system-wide project management culture and increase collaboration and coordination across the central office to improve the implementation of Accelerate Philly and make faster progress toward our Goals and Guardrails.

How will the success of this contract be measured?

The success of this contract will be measured by the delivery of whole and small group training and management tools and resources, central office staff and supervisor participant surveys, and improved output and outcome metrics for the strategic actions included in the District's strategic plan Accelerate Philly.

When applicable, is this an evidence-based strategy? If so, what evidence exists to support this approach?

A collaborative culture based on best management practices, strong project management, and routines that support continuous improvement increases the likelihood of implementing Accelerate Philly's strategic actions with fidelity and improving outcomes more quickly.

When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

Consistent with the District's competitive procurement process, the selection process resulting in this contractor included a committee of District staff with relevant management and professional learning expertise who reviewed and evaluated contractors' RFQ responses.

Funding Source(s):

FY25 Operating

Office Originating Request: Talent

Action Item - 13.

Title: Adoption of Amended Operating Budget for 2023-2024 and Operating Budget for 2024-2025

Board of Education Meeting Date: 5/30/2024

Action under consideration

WHEREAS, by Action Item Number 9, approved on March 28, 2024, the Board of Education adopted a lump sum statement of anticipated receipts and expenditures for Fiscal Year 2024-2025 for The School District of Philadelphia (the "School District"); and

WHEREAS, pursuant to Section 12-303(a) of the Education Supplement to the Philadelphia Home Rule Charter, the School District must adopt an operating budget for the fiscal year commencing on July 1, 2024, in which the total amount of proposed expenditures shall not exceed the amount of funds available for School District purposes; and

WHEREAS, changes in revenues and obligations have occurred in the Fiscal Year 2023-2024 budget; and

WHEREAS, the action item includes appropriations for the Intermediate Unit No. 26; now be it

RESOLVED, that the Board of Education hereby amends an Operating Budget for Fiscal Year 2023-2024 and hereby adopts an Operating Budget for Fiscal Year 2024-2025, as reflected in the estimate of receipts herein set forth in Exhibit B and the estimates of obligations by expenditure area herein set forth in Exhibit C for Fiscal Years 2023-2024 and 2024-2025; and be it

FURTHER RESOLVED, that upon the transfer of any function from one office, department or organizational unit, the Superintendent is authorized to transfer to the successor office, department or organizational unit those portions of the appropriations which pertain to the function transferred; and to transfer funds from undistributed accounts to appropriate departments to implement decisions of the Superintendent, subject to notification to the Board of Education; and be it

FURTHER RESOLVED, that the Superintendent and the Chief Financial Officer shall certify that each request they bring to the Board of Education for the authorization of hiring, contracting, purchasing or any other obligation of School District resources is consistent with the Operating and Capital Budgets that have been adopted by the Board of Education, or else they will propose along with the requested authorization an amendment to the adopted budgets that will hold the cumulative fund balance of the School District to the level projected at the time of the initial budget adoption or any subsequent amendment thereto; and be it

FURTHER RESOLVED, that the Board of Education authorizes The School District of Philadelphia, through the Superintendent or his designee, to execute, deliver, and perform an agreement with the Intermediate Unit No. 26, for the School District to provide all professional and non-professional personnel services, all materials, supplies, books and equipment necessary for a complete special education program and transportation for special education students. The programs provided in conjunction with this contract, herewith the Action Items being considered and adopted simultaneously, are for the period commencing July 1, 2024 through June 30, 2025.

All services provided by the School District will comply with applicable law and any decrees by a court of competent jurisdiction.

Office Originating Request: Finance

Action Item - 14.

Title: Authorization of Payment to City of Philadelphia for Single Audit Fees

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

City of Philadelphia, Office of The Controller
1230 Municipal Building
Philadelphia, PA 19102-1679

Purpose:

Payment for Single Audit for Fiscal Years 2023, 2024, 2025

Start date: 7/1/2024

End date: 6/30/2027

Compensation not to exceed: \$975,000

Location:

Office of Accounting

Renewal Options: Yes

Number of Options: 3

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: \$325,000

Description:

The School District is required by the Single Audit Act Amendments of 1996, enacted by the United States Congress July 5, 1996, to have an annual audit performed on its entire operations, including a separate reporting on its Federal Financial Activity. The City Controller, by Philadelphia Home Rule Charter, is the school auditor of the School District of Philadelphia. The City Controller has been requested on several occasions to pre-contract with the School District regarding the fees to be charged. The School District accrues audit

fees on the books based upon the amount of fees indicated in the engagement letter for the prior year and adjusts to actual once the amount to be charged for the audit is known.

Funding Source(s):

Audit Clearing Account Fund

Office Originating Request: Finance

Action Item - 15.

Title: Amendment of Contract with Fidelity Information Services for Mainframe Hosting Services (\$1,310,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform an amendment of a contract, subject to funding, as follows:

With:

FIS Global Commercial Services, LLC

Purpose:

To continue the legacy Advantage Financial, HR, Payroll and Procurement system while the Oracle ERP is being fully implemented

Original Start Date: 7/1/2016

Current End Date: 8/31/2024

Amended End Date: 6/30/2025

Currently Authorized Compensation: \$10,750,000

Additional Compensation:

\$1,310,000

Total New Compensation: \$12,060,000

Location:

All Schools; Administrative Office(s);

Renewal Options: No

Maximum compensation authorized per option period: \$1,310,000

Description:

Why is this contract needed?

The School District must rely on the legacy Advantage Financial, HR, Payroll and Procurement system while the Oracle ERP (Enterprise Resource Planning) system is being fully implemented. The Advantage system can only run on a mainframe.

The District outsourced support of legacy mainframe technology to FIS. The District plans to be fully operational on the cloud-based Oracle ERP for FY25. We are requesting authority to contract with FIS until June 2025. This will allow adequate overlap of the two systems, with a contract provision to allow for early termination if appropriate.

How is this work connected to the District's plan to achieve Goals & Guardrails?

While not directly aligned to individual goals and guardrails, this contract supports the District's business and operational continuity during the transition between the legacy Advantage system and the new Oracle ERP system. This system is currently used for all employee hiring/onboarding and by all schools and departments for absence management and payroll approval.

How will the success of this contract be measured?

This contract's success will be measured by the continued operation of the District's legacy ERP environment.

If this is the continuation of a contract, how has success been measured in the past and what specific information do we have to show that it was successful?

Through a competitive solicitation process, the School District selected FIS to serve as the District's managed IBM mainframe hosting provider. FIS has remained a strong partner for nearly seven years, including exemplary support for emergency issues, upgrades, and maintenance.

Related resolution(s)/approval(s):

December 17, 2015; A-5

January 18, 2018; A-7

March 26, 2020; No. 13

May 27, 2021; No. 31

June 23, 2022; No. 74

January 23, 2023: No. 19

Funding Source(s):

FY25 Operating

Office Originating Request: Information Technology

Action Item - 16.

Title: Contract with Valssoft Corporation dba ScholarChip for Visitor Badge Management System for K-12 Schools (\$552,200) - Updated 5.17.2024

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

Valssoft Corporation dba ScholarChip

Purpose:

To maintain a visitor management system used by all K-12 schools

Start date: 7/1/2024

End date: 6/30/2026

Compensation not to exceed: \$552,200

Location:

All Schools

Renewal Options: Yes

Number of Options: 3

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: Year 3: \$276,400.00 Year 4: \$276,400.00 Year 5: \$276,400.00

Description:

1. Why is this contract needed?

The current vendor contract with ScholarChip for Visitor Management expires at the end of June 2024. In consultation with the Office of School Safety it was shared that a

visitor badge management system is still necessary for the District.

2. How is this work connected to the District's plan to achieve Goals & Guardrails?

This work aligns with Guardrail 1, Welcoming & Supportive Schools. Guardrail 1 states that every school will be a safe, welcoming and healthy place where our students, staff and community want to be and learn each day. The primary goal of the Visitor Tracking system is to securely centralize the collection of visitor information for each location. The system must reflect in real time the visitors in all school buildings to ensure a safe and effective instructional environment for the students.

3. How will the success of this contract be measured?

Success will be assessed by the vendor providing the services outlined in the contract both in terms of delivery of kiosks, training support, and support for schools with issues.

4. If this is the continuation of a contract, how has success been measured in the past and what specific information do we have to show that it was successful?

We went to RFP and selected the same vendor. This will be a new contract. The vendor successfully delivered and set up all ordered machines in the timeline outlined by the District.

5. When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

Representatives from the following offices were involved in this selection process.

- Education Technology
- Technology and Systems Support
- Technical Operations
- Office of School Safety
- Technology Services
- Office of Student Rights and Responsibilities.

Funding Source(s):

FY25 - FY29: Operating

Office Originating Request: Information Technology

Action Item - 17.

Title: Authorization to Engage Additional Outside Counsel Firms

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education ratify and authorize the retention and engagement of outside counsel by The School District of Philadelphia, through the General Counsel or her designee, on an as-needed basis, to supplement the list of approved outside counsel, with the following additional law firms to represent the Board of Education, The School District of Philadelphia, its present and former employees, and present and former members of the Board of Education and School Reform Commission, and to pay counsel fees and related costs and expenses, subject to funding, as follows:

Fiscal Years 2024-2026

Retention of and payment to the following additional firms:

Hogan Lovells U.S. LLP
Husch Blackwell LLP

Start Date: 4/1/2023

End Date: 6/30/2026

Currently Authorized Compensation: \$18,000,000

Additional Compensation: \$0

Total new compensation not to exceed: Unchanged. All approved outside counsel firms, including the additional firms, will be paid out of the total aggregate amount of \$18,000,000.

Renewal options: Yes

Number of options to renew: 1

Duration of each option period: 2 years

Compensation per option period: All approved outside counsel firms, including these additional firms, will be paid out of a total not to exceed aggregate amount of \$12,000,000 during the two-year option period.

Location(s): Administrative Offices

Description: The Office of General Counsel (OGC) retains outside counsel on an as-needed basis to represent the Board of Education and the School District, their current and

former members and employees, and current and former members of the School Reform Commission. Periodically, additional firms are needed for purposes of new matters, expertise, conflict counsel, and other supplemental needs; and other firms may express interest in representing the School District. While this authorization will provide a larger pool of available support, no additional compensation is requested, and all firms will be paid out of the aggregate spending amount the Board previously authorized. This action item seeks authorization to add to the pool of outside counsel firms approved by the Board for FY24 through FY26. Supplementing the pool of qualified firms increases the District's access to counsel with various areas of expertise, resources, and technology capacity, and in new and developing areas of law. Ratification can be sought in addition to authorization for various reasons including, for example, unforeseen developments, emergent needs, and time sensitive issues in legal matters, or when lawyers with a previously approved law firm transition to a new law firm, so legal representation can continue seamlessly. No firm or lawyer is entitled to receive any District legal work, and OGC selects outside counsel on a case-by-case, as-needed basis.

Related Action Items:

March 23, 2023; No. 8

June 29, 2023; No. 30

Funding Source: Operating

Office Originating Request: General Counsel

Action Item - 18.

Title: Adoption of Amended Capital Budget for 2023-2024 and Amended Capital Program for 2024- 2029, and Adoption of a Capital Budget for 2024-2025 and a Capital Program for 2025-2030

Board of Education Meeting Date: 5/30/2024

Action under consideration

WHEREAS, The Board of Education of the School District of Philadelphia at its meeting of May 25, 2023 (Item #68) adopted a Capital Budget in the amount of \$329,986,315 for the Fiscal year 2024 and a Six Year Program for the Fiscal Years 2024-2029 in the amount of \$2,801,550,855, and

WHEREAS, Additional adjustments to reflect the variance between budgets and actual contract awards, the implementation of the reprioritization and revised estimated costs have been prepared; now, therefore be it

RESOLVED, That the Amended Capital Budget for Fiscal Year 2024 be adopted in the amount of \$200,943,680, and be it

FURTHER RESOLVED, That the Amended Six-Year Capital Program for Fiscal Years 2024-2029 as set forth in the summary exhibit be adopted in the amount of \$2,564,291,118, and

WHEREAS, Section 12-304 of the Home Rule Charter requires the School District to adopt a Capital Program which is comprised of a Capital Budget for the ensuing fiscal year and capital expenditures planned for the ensuing five years no later than the date of adoption of the Operating Budget, and

WHEREAS, The Proposed Fiscal Year Budget and Program which was included in the May 25, 2023 (Item #68) Budget Document has been adjusted to reflect project reprioritization, transfers and revised estimates; now, therefore be it

RESOLVED, That the Capital Budget for Fiscal Year 2025 be adopted in the amount of \$211,702,985, and be it

FURTHER RESOLVED, That the Proposed Six-Year Capital Program for Fiscal Years 2025-2030 as set forth in the Summary Exhibit be adopted in the amount of \$2,804,279,008 and be it

FURTHER RESOLVED, That the individual projects included in the Fiscal Year 2024 and Fiscal Year 2025 Capital Budgets must be authorized by separate resolutions of the Board of Education prior to implementation.

Office Originating Request: Operations - Capital Programs

ATTACHMENTS:

Description

FY 25 Capital Budget Support Documents

Type

Supporting Document

CAPITAL PROJECT FUND FY2024 - FY2030			CIP Amended FY2024	CIP Adopted FY2025	CIP Projected FY2026	CIP Projected FY2027	CIP Projected FY2028	CIP Projected FY2029	CIP Projected FY2030	Project / Category Totals
CATEGORY/PROJECT	Phase									
NEW CONSTRUCTION										
High School										
Lincoln, Abraham Field Relocation	Completed		17,297	-	-	-	-	-	-	17,297
Other Locations (1 HS)	Other		-	-	2,865,535	2,865,535	11,773,436	79,701,099	38,044,396	135,250,001
Sub-total			17,297	-	2,865,535	2,865,535	11,773,436	79,701,099	38,044,396	135,267,298
Middle School										
Amy at James Martin (PAID Agreement - ESSER Funds - \$66.441 M)	Design		-	-	-	-	-	-	-	-
Other Locations (1 MS)	Other		-	-	1,526,711	2,302,685	4,116,362	44,525,714	50,385,055	102,856,527
Sub-total			-	-	1,526,711	2,302,685	4,116,362	44,525,714	50,385,055	102,856,527
Elementary School										
Cassidy, Lewis C. Demolition (incl., 90% School Design & Temp Trai	Close Out		297,762	112,729	-	-	-	-	-	410,491
Peirce, Thomas M.	Close Out		12,899,934	3,769,954	-	-	-	-	-	16,669,888
Solis-Cohen, Solomon	Close Out		1,347,341	1,157,939	-	-	-	-	-	2,505,280
Cassidy, Lewis C. (PAID Agreement - ESSER Funds - \$55.756 M)	Construction		168,752	-	-	-	-	-	-	168,752
Holme, Thomas (PAID Agreement - ESSER Funds - \$90.803 M)	Design		-	-	-	-	-	-	-	-
Other Locations (3 ES)	Other		-	-	3,781,708	6,805,741	11,056,270	105,127,501	168,297,411	295,068,631
Sub-total			14,713,789	5,040,622	3,781,708	6,805,741	11,056,270	105,127,501	168,297,411	314,823,042
Category Sub-total			14,731,086	5,040,622	8,173,954	11,973,961	26,946,068	229,354,314	256,726,862	552,946,867
NEW ADDITIONS										
Elementary Schools										
Meredith, William M.	Completed		25,691	-	-	-	-	-	-	25,691
Allen, Ethan	Close Out		2,516,692	1,478,105	-	-	-	-	-	3,994,797
Frank, Anne	Close Out		1,843,777	672,348	-	-	-	-	-	2,516,125
Mayfair	Close Out		795,151	174,262	-	-	-	-	-	969,413
Richmond	Close Out		819,907	439,668	-	-	-	-	-	1,259,575
Shallcross Garage Campus (Modular Security Trailer) (KPN)	Construction		1,339,243	492,268	-	-	-	-	-	1,831,511
Rhawnhurst	Design		-	-	143,110	1,757,046	25,418,525	11,661,833	-	38,980,514
Disston, Hamilton	Planning		-	-	2,287,377	4,937,739	33,117,197	23,089,974	2,463,405	65,895,692
McCall, General George A.	Planning		-	-	666,972	3,709,953	17,649,522	1,530,643	-	23,557,090
Fox Chase Farm (Manor House)	Planning		17,765	42,941	1,011,294	128,000	-	-	-	1,200,000
Fox Chase Farm (Site Improvements)	Planning		261,939	633,163	3,261,803	15,770,873	472,222	-	-	20,400,000
Other Locations (1 ES)	Other		-	-	15,405,287	30,631,012	34,074,684	4,656,933	1,732,084	86,500,000
Sub-total			7,620,165	3,932,755	22,775,843	56,934,623	110,732,150	40,939,383	4,195,489	247,130,408
Category Sub-total			7,620,165	3,932,755	22,775,843	56,934,623	110,732,150	40,939,383	4,195,489	247,130,408
MAJOR RENOVATIONS										
High Schools										
Dobbins, Murrell	Close Out		2,174	1,605,256	-	-	-	-	-	1,607,430
Frankford	Planning		888,333	19,611,667	-	-	-	-	-	20,500,000
Other Locations	Other		-	-	5,511,848	57,088,502	75,189,402	23,612,748	3,597,500	165,000,000
Sub-total			890,507	21,216,923	5,511,848	57,088,502	75,189,402	23,612,748	3,597,500	187,107,430
Middle School										
Meehan, Austin (KPN) (Swing Space)	Close Out		1,432,257	-	-	-	-	-	-	1,432,257
Sub-total			1,432,257	-	-	-	-	-	-	1,432,257

CAPITAL PROJECT FUND FY2024 - FY2030			CIP Amended FY2024	CIP Adopted FY2025	CIP Projected FY2026	CIP Projected FY2027	CIP Projected FY2028	CIP Projected FY2029	CIP Projected FY2030	Project / Category Totals
CATEGORY/PROJECT	Phase									
Elementary Schools										
Hamilton, Andrew	Completed		981	-	-	-	-	-	-	981
Rhoads, James	Completed		73,255	-	-	-	-	-	-	73,255
Forrest, Edwin	Close Out		10,944,910	2,824,179	-	-	-	-	-	13,769,089
Pollock, Robert B. (including Modular Addition)	Close Out		10,582,028	2,841,368	-	-	-	-	-	13,423,396
Pratt, Anna (Swing Space)	Close Out		258,223	-	-	-	-	-	-	258,223
Bethune, Mary McLeod (Phase 3)	Design		34,155	-	3,021,397	11,058,081	170,790	-	-	14,284,423
Dick, William	Construction		5,226,791	8,256,508	-	-	-	-	-	13,483,299
Bache-Martin	Planning		-	-	628,813	18,509,821	16,402,681	-	-	35,541,315
Comly, Watson (including Modular Addition)	Planning		150,217	363,107	1,600,631	8,706,741	690,268	-	-	11,510,964
Fittler Academics Plus	Planning		-	-	100,889	434,203	4,218,699	-	-	4,753,791
Hopkinson, Francis (including Modular Addition)	Planning		-	-	-	702,311	19,461,493	869,867	-	21,033,671
McClure, Alexander K.	Planning		-	-	950,260	2,407,295	24,630,813	6,355,345	-	34,343,713
2 New Elementary Schools	Planning		-	932,565	12,110,352	22,679,810	25,735,829	3,424,444	117,000	65,000,000
Other Locations	Other		-	932,565	12,110,352	26,983,792	65,965,555	21,611,737	395,999	128,000,000
	Sub-total		27,270,560	16,150,292	30,522,694	91,482,054	157,276,128	32,261,393	512,999	355,476,120
	Category Sub-total		29,593,324	37,367,215	36,034,542	148,570,556	232,465,530	55,874,141	4,110,499	544,015,807
MINOR RENOVATIONS										
Career and Technical Education										
Wagner, General Louis	Completed		61,975	-	-	-	-	-	-	61,975
Saul, Walter Biddle (Ventilation Upgrades - CTE Grant \$2.8 M)	Construction		825	-	-	-	-	-	-	825
Edison, Thomas A. (Ventilation Upgrades - CTE Grant \$3.4 M)	Design		-	-	-	-	-	-	-	-
Mastbaum, Jules E. (Ventilation Upgrades - CTE Grant \$5.2 M)	Design		-	-	-	-	-	-	-	-
	Sub-total		62,800	-	-	-	-	-	-	62,800
High Schools										
Science Labs										
Penn Treaty	Completed		3,502	-	-	-	-	-	-	3,502
Parkway NW	Construction		540,095	267,320	-	-	-	-	-	807,415
Saul, Walter Biddle	Planning		2,083	-	38,389	321,134	1,265,162	-	-	1,626,768
	Sub-total		545,680	267,320	38,389	321,134	1,265,162	-	-	2,437,685
Middle Schools										
Science Labs										
Science Leadership Academy at Beeber	Completed		48,120	-	-	-	-	-	-	48,120
	Sub-total		48,120	-	-	-	-	-	-	48,120
Elementary Schools										
Elementary Schools										
Catharine, Joseph W.	Completed		15,319	-	-	-	-	-	-	15,319
Franklin, Benjamin ES	Completed		9,108	-	-	-	-	-	-	9,108
Hopkinson, Francis	Completed		26,890	-	-	-	-	-	-	26,890
Kearny, General Phillip	Completed		163,699	-	-	-	-	-	-	163,699
Kelley, William D.	Completed		71,046	-	-	-	-	-	-	71,046
McDaniel, Delaplaine	Completed		69,546	-	-	-	-	-	-	69,546
Patterson, John M.	Completed		89,444	-	-	-	-	-	-	89,444
Washington, Martha	Completed		159,939	-	-	-	-	-	-	159,939
Vare-Washington	Completed		4,713	-	-	-	-	-	-	4,713
Blankenburg, Rudolph (New Cafeteria)	Close Out		88,527	41,196	-	-	-	-	-	129,723
Lawton, Henry W.	Close Out		290,870	38,267	-	-	-	-	-	329,137
Longstreth, William C.	Close Out		1,325	412	-	-	-	-	-	1,737
	Sub-total		990,426	79,875	-	-	-	-	-	1,070,301

CAPITAL PROJECT FUND FY2024 - FY2030									
CATEGORY/PROJECT	Phase	CIP Amended FY2024	CIP Adopted FY2025	CIP Projected FY2026	CIP Projected FY2027	CIP Projected FY2028	CIP Projected FY2029	CIP Projected FY2030	Project / Category Totals
Interior Door Replacement									
Sheridan, Philip H.	Completed	69,323	-	-	-	-	-	-	69,323
Allen, Dr. Ethel D.	Design	25,318	-	123,265	899,630	-	-	-	1,048,213
Bartram, John	Design	11,623	-	162,324	4,205,268	328,460	-	-	4,707,675
Meade, General George G	Design	29,562	-	223,582	1,526,434	-	-	-	1,779,578
Wagner, General Louis	Planning	-	-	30,327	525,208	30,821	-	-	586,356
Other Locations	Other	-	-	217,188	363,993	1,545,915	1,686,452	1,686,452	5,500,000
	Sub-total	135,826	-	756,686	7,520,533	1,905,196	1,686,452	1,686,452	13,691,145
Bathroom Renovations									
Morrison, Andrew J.	Completed	118,844	-	-	-	-	-	-	118,844
Logan, James	Close Out	463,218	122,291	-	-	-	-	-	585,509
Science Leadership Academy at Beeber	Close Out	279,842	-	-	-	-	-	-	279,842
Key, Francis S.	Construction	1,094,401	468,307	-	-	-	-	-	1,562,708
Childs, George W.	Design	-	-	191,117	1,732,314	-	-	-	1,923,431
Washington, Martha	Design	152,303	1,812,198	124,526	-	-	-	-	2,089,027
Tilden, William T.	Planning	-	-	155,182	5,066,670	326,265	-	-	5,548,117
Other Locations	Other	-	-	162,999	1,922,984	9,132,564	7,499,783	281,670	19,000,000
	Sub-total	2,108,608	2,402,796	633,824	8,721,968	9,458,829	7,499,783	281,670	31,107,478
	Category Sub-total	3,891,460	2,749,991	1,428,899	16,563,635	12,629,187	9,186,235	1,968,122	48,417,529
ENERGY PERFORMANCE IMPROVEMENTS									
Bethune, Mary McLeod GESA 2	Close Out	545,950	-	-	-	-	-	-	545,950
Brown, Joseph H. GESA 2	Close Out	1,913,998	-	-	-	-	-	-	1,913,998
Lowell, James R. GESA 1, Phase 3	Close Out	3,170,083	21,274	-	-	-	-	-	3,191,357
Science Leadership Academy at Beeber GESA 2	Close Out	2,196,948	-	-	-	-	-	-	2,196,948
FitzPatrick, Alyosius L. GESA 1, Phase 4	Construction	738,413	19,495,065	1,980,056	-	-	-	-	22,213,534
Clemente, Roberto GESA 3 (ESSER Funds - \$22.184 M)	Construction	-	-	-	-	-	-	-	-
Ellwood School GESA 3 (ESSER Funds - \$15.798 M)	Construction	7,312,944	1,298,157	-	-	-	-	-	8,611,101
Franklin, Benjamin ES GESA 3 (ESSER Funds - \$13.898 M)	Construction	-	-	-	-	-	-	-	-
Hackett, Horatio B. GESA 3 (ESSER Funds - \$19.168 M)	Construction	1,972,209	2,022,415	-	-	-	-	-	3,994,624
Heston, Edward GESA 3 (ESSER Funds - \$11.563 M)	Construction	1,568,849	1,608,787	-	-	-	-	-	3,177,636
Kirkbride, Eliza B. GESA 3 (ESSER Funds - \$11.988 M)	Construction	4,938,157	985,098	-	-	-	-	-	5,923,255
Locke, Alain GESA 3 (ESSER Funds - \$17.934 M)	Construction	-	-	-	-	-	-	-	-
Washington, Grover Jr. GESA 3 (ESSER Funds - \$12.466 M)	Construction	-	-	-	-	-	-	-	-
Crossan, Kennedy GESA 1, Phase 5	Planning	-	-	471,284	6,447,573	1,441,654	-	-	8,360,511
Randolph, A. Philip CTE GESA 1, Phase 5	Planning	-	-	843,452	11,539,147	2,580,111	-	-	14,962,710
Taggart, John H. GESA 1, Phase 5	Planning	-	-	807,704	11,050,077	2,470,756	-	-	14,328,537
	Sub-total	24,357,551	25,430,796	4,102,496	29,036,797	6,492,521	-	-	89,420,161
	Category Sub-total	24,357,551	25,430,796	4,102,496	29,036,797	6,492,521	-	-	89,420,161
MAJOR SYSTEMS REPLACEMENTS									
Automatic Temperature Control Replacements									
Creative and Performing Arts (CAPA)	Close Out	247,813	-	-	-	-	-	-	247,813
Hartranft, John F.	Close Out	-	-	-	-	-	-	-	-
Lankenau HS	Planning	-	-	120,226	1,929,537	1,233,128	-	-	3,282,891
Morrison, Andrew J. (w/ Univents)	Planning	22,000	-	155,711	2,499,045	1,597,089	-	-	4,273,845
Roxborough	Planning	-	-	129,591	2,109,764	1,347,945	-	-	3,587,300
Other Locations	Other	-	-	485,000	2,460,514	11,639,687	11,706,195	4,208,604	30,500,000
	Sub-total	269,813	-	890,528	8,998,860	15,817,849	11,706,195	4,208,604	41,891,849
HVAC Improvements									

CAPITAL PROJECT FUND FY2024 - FY2030									
CATEGORY/PROJECT	Phase	CIP Amended FY2024	CIP Adopted FY2025	CIP Projected FY2026	CIP Projected FY2027	CIP Projected FY2028	CIP Projected FY2029	CIP Projected FY2030	Project / Category Totals
Mechanical Plant Replacement									
Edmonds, Franklin S.	Close Out	730,446	95,397	-	-	-	-	-	825,843
Elkin, Lewis	Close Out	1,567,251	213,504	-	-	-	-	-	1,780,755
Morton, Thomas G.	Close Out	219,287	44,890	-	-	-	-	-	264,177
Vare-Washington	Close Out	1,572,202	294,169	-	-	-	-	-	1,866,371
Wright Richard R.	Close Out	1,406,483	188,828	-	-	-	-	-	1,595,311
Potter-Thomas	Construction	2,051,931	295,717	-	-	-	-	-	2,347,648
Rhodes, E. Washington (including Generator)	Design	357,317	1,450,024	14,572,737	18,198,498	1,955,202	-	-	36,533,778
Feltonville Intermediate (Air Handler)	Design	79,600	144,264	9,607,294	2,220,726	-	-	-	12,051,884
Leeds (Hill-Freedman World Academy)	Design	52,939	594,107	12,480,775	14,941,794	-	-	-	28,069,615
McMichael, Morton	Design	60,796	739,690	2,531,059	14,726,612	2,291,842	-	-	20,349,999
Edison, Thomas A.	Planning	4,382	723,262	2,592,267	15,606,349	23,312,460	2,701,912	-	44,940,632
Kensington HS	Planning	474,214	438,110	2,385,573	14,027,785	1,009,456	-	-	18,335,138
Rivera Parent & Family Resource Center	Planning	-	-	636,210	3,368,999	16,533,462	1,955,518	-	22,494,189
Other Locations	Other	-	-	148,750	3,585,737	33,686,934	48,953,730	18,624,849	105,000,000
	Sub-Sub-total	8,576,848	5,221,962	44,954,665	86,676,500	78,789,356	53,611,160	18,624,849	296,455,340
Boiler Replacements									
Pennell, Joseph	Close Out	437,681	-	-	-	-	-	-	437,681
Sayre, William L.	Completed	47,710	-	-	-	-	-	-	47,710
Cleveland (Mastery Charter)	Planning	-	-	182,274	2,966,043	1,042,840	-	-	4,191,157
Rowen, William	Planning	13,515	-	95,264	589,706	3,161,401	-	-	3,859,886
Other Locations	Other	-	-	4,025,000	14,923,600	19,747,298	17,702,051	17,602,051	74,000,000
	Sub-Sub-total	498,906	-	4,302,538	18,479,349	23,951,539	17,702,051	17,602,051	82,536,434
Chiller Replacements									
Northeast HS (Air Conditioning Upgrade)	Completed	47,500	-	-	-	-	-	-	47,500
Marshall, Thurgood	Planning	-	-	100,665	1,507,467	948,319	-	-	2,556,451
Washington, George HS	Planning	-	-	44,280	120,935	1,379,660	5,125	-	1,550,000
Other Locations	Other	-	-	554,588	633,938	2,937,158	2,937,158	2,937,158	10,000,000
	Sub-Sub-total	47,500	-	699,533	2,262,340	5,265,137	2,942,283	2,937,158	14,153,951
	Sub-total	9,123,254	5,221,962	49,956,736	107,418,189	108,006,032	74,255,494	39,164,058	393,145,725
Electrical Systems									
Electrical Distribution Replacements									
Vare-Washington	Completed	35,591	-	-	-	-	-	-	35,591
Broad St Garage (Electric Charging)	Close Out	54,606	11,009	-	-	-	-	-	65,615
Bryant, William Cullen	Close Out	936,133	129,036	-	-	-	-	-	1,065,169
Girls High	Close Out	2,099,603	-	-	-	-	-	-	2,099,603
Passyunk (Electric Charging)	Close Out	168,365	-	-	-	-	-	-	168,365
Fanny Jackson Coppin	Construction	509,798	3,384,563	277,547	-	-	-	-	4,171,908
Gideon, Edward	Construction	1,069,197	245,295	-	-	-	-	-	1,314,492
Marian Anderson Neighborhood Academy (formerly Arthur, Chester A	Construction	444,798	3,422,033	386,220	-	-	-	-	4,253,051
Nebinger, George W.	Construction	2,914,648	292,729	-	-	-	-	-	3,207,377
Waring, Laura W.	Construction	1,382,304	1,870,604	8,054	-	-	-	-	3,260,962
Shallcross Garage Campus (including Security & Site Improvements)	Procurement	140,362	3,653,899	1,928,799	-	-	-	-	5,723,060
Dobbins, Murrell (Intercom / IT)	Design	131,759	4,356,161	5,673,580	-	-	-	-	10,161,500
Howe, Julia (including new Lighting and Fire Alarm)	Design	111,703	2,586,121	161,914	-	-	-	-	2,859,738
McMichael, Morton	Design	41,944	1,126,456	31,600	-	-	-	-	1,200,000
Roxborough	Design	128,119	3,878,280	670,225	-	-	-	-	4,676,624
South Philadelphia (including Lighting, Fire Alarm, Surveillance)	Design	439,550	-	995,150	23,234,131	1,724,514	-	-	26,393,345
Washington, George HS	Design	-	-	1,498,714	22,239,286	91,000	-	-	23,829,000
Jenks, Abram S.	Planning	-	-	68,639	1,077,453	681,223	-	-	1,827,315
Blaine, James G.	Planning	-	-	119,720	1,721,211	1,346,276	-	-	3,187,207
Broad St. Garage (Transformer)	Planning	-	-	44,437	785,959	517,261	-	-	1,347,657

CAPITAL PROJECT FUND FY2024 - FY2030			CIP	CIP	CIP	CIP	CIP	CIP	CIP	Project /
CATEGORY/PROJECT	Phase	Amended	Adopted	Projected	Projected	Projected	Projected	Projected	Projected	Category
		FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Totals	Totals
Emlen, Eleanor C.	Planning	-	-	119,722	2,041,165	724,913	-	-	-	2,885,800
Ferguson U School	Planning	-	-	175,671	3,068,584	625,324	-	-	-	3,869,579
Jenks Academy Arts & Sciences	Planning	-	-	60,252	1,065,698	701,364	-	-	-	1,827,314
Mitchell, S. Weir	Planning	-	-	93,273	1,876,308	278,685	-	-	-	2,248,266
Strawberry Mansion	Planning	-	-	355,526	6,104,660	1,245,188	-	-	-	7,705,374
Stoddart Fleisher (Parkway Center City)	Planning	-	-	148,343	2,529,126	898,211	-	-	-	3,575,680
Other Locations	Other	-	-	1,327,327	5,807,343	12,955,110	12,955,110	12,955,110	-	46,000,000
Sub-Sub-total		10,608,480	24,956,186	14,144,713	71,550,924	21,789,069	12,955,110	12,955,110		168,959,592
Elevator Replacements										
Masterman, Julia R.	Completed	55,704	-	-	-	-	-	-	-	55,704
Mastbaum, Jules E.	Construction	477,453	685,231	4,250	-	-	-	-	-	1,166,934
Overbrook HS	Construction	774,618	621,864	-	-	-	-	-	-	1,396,482
Morton, Thomas G.	Procurement	8,226	346,839	298,328	-	-	-	-	-	653,393
Hackett, Horatio B.	Design	30,044	1,352,446	60,194	-	-	-	-	-	1,442,684
Other Locations	Other	-	-	483,000	2,952,963	3,645,415	3,209,311	3,209,311	-	13,500,000
Sub-Sub-total		1,346,045	3,006,380	845,772	2,952,963	3,645,415	3,209,311	3,209,311		18,215,197
Emergency Generator Replacements										
Cook-Wissahickon	Procurement	13,593	471,475	9,857	-	-	-	-	-	494,925
Barton, Clara	Design	30,892	632,084	112,463	-	-	-	-	-	775,439
Crossroads at Hunting Park	Design	20,676	611,806	12,400	-	-	-	-	-	644,882
LaBrum (John Hancock Demonstration School)	Design	18,886	512,758	15,789	-	-	-	-	-	547,433
Lankenau HS	Design	34,045	-	160,134	410,241	-	-	-	-	604,420
King, Martin Luther	Planning	-	-	19,301	292,579	250,620	-	-	-	562,500
Pennypacker, Samuel	Planning	-	-	19,301	292,579	250,620	-	-	-	562,500
Sheppard, Issac A.	Planning	-	-	19,301	292,579	250,620	-	-	-	562,500
Stearne, Allen M.	Planning	-	-	19,301	232,216	310,983	-	-	-	562,500
Other Locations	Other	-	-	1,086,712	6,346,254	7,650,678	7,695,678	7,220,678	-	30,000,000
Sub-Sub-total		118,092	2,228,123	1,474,559	7,866,448	8,713,521	7,695,678	7,220,678		35,317,099
Relighting										
Sullivan, James J.	Completed	66,402	-	-	-	-	-	-	-	66,402
Morton, Thomas G. (including Generator)	Design	32,622	123,333	2,345,841	4,945,274	-	-	-	-	7,447,070
Other Locations	Other	-	-	284,501	1,207,553	5,128,600	11,189,673	11,189,673	-	29,000,000
Sub-Sub-total		99,024	123,333	2,630,342	6,152,827	5,128,600	11,189,673	11,189,673		36,513,472
Fire Alarm System Replacements										
LaBrum (John Hancock Demonstration School)	Completed	31,720	-	-	-	-	-	-	-	31,720
Sharswood, George W.	Completed	444,259	-	-	-	-	-	-	-	444,259
Belmont Charter	Close Out	298,879	-	-	-	-	-	-	-	298,879
Decatur, Stephen (Including Generator)	Close Out	20,192	5,519	-	-	-	-	-	-	25,711
Feltonville Intermediate	Close Out	42,946	20,114	-	-	-	-	-	-	63,060
Furness, Horace	Close Out	591,331	-	-	-	-	-	-	-	591,331
Northeast HS	Close Out	930,089	167,775	-	-	-	-	-	-	1,097,864
Robeson, Paul	Close Out	202,579	22,791	-	-	-	-	-	-	225,370
Jenks, Abram S.	Procurement	13,303	674,461	21,606	-	-	-	-	-	709,370
Spruance, Gilbert	Procurement	5,107	1,065,304	50,965	-	-	-	-	-	1,121,376
Saul, Walter Biddle	Procurement	58,736	891,376	966,354	-	-	-	-	-	1,916,466
Fell, D. Newlin	Design	5,343	192,840	1,115,642	21,675	-	-	-	-	1,335,500
Harding, Warren G.	Design	9,489	233,011	1,448,602	23,898	-	-	-	-	1,715,000
Marshall, John	Design	5,120	191,746	1,102,912	21,697	-	-	-	-	1,321,475
Masterman, Julia R.	Design	7,664	220,253	1,326,008	23,576	-	-	-	-	1,577,501
Gompers, Samuel	Design	19,957	726,278	4,796	-	-	-	-	-	751,031
Southwark	Design	3,730	-	45,326	1,208,846	10,154	-	-	-	1,268,056

CAPITAL PROJECT FUND FY2024 - FY2030			CIP	CIP	CIP	CIP	CIP	CIP	CIP	Project /
CATEGORY/PROJECT	Phase	Amended	Adopted	Projected	Projected	Projected	Projected	Projected	Projected	Category
		FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Totals	Totals
Swenson Arts And Technology (including Generator)	Design	33,777	1,128,810	745,889	-	-	-	-	-	1,908,476
Other Locations	Other	-	-	1,086,711	6,346,254	7,750,679	7,595,678	7,220,678	-	30,000,000
Sub-Sub-total		2,724,221	5,540,278	7,914,811	7,645,946	7,760,833	7,595,678	7,220,678		46,402,445
Sub-total		14,895,862	35,854,300	27,010,197	96,169,108	47,037,438	42,645,450	41,795,450		305,407,805
Category Sub-total		24,288,929	41,076,262	77,857,461	212,586,157	170,861,319	128,607,139	85,168,112		740,445,379
EXTERIOR RENOVATIONS										
Structural Renovations										
Hartranft, John F.	Completed	325,199	-	-	-	-	-	-	-	325,199
Ludlow, James R.	Completed	279,236	-	-	-	-	-	-	-	279,236
Morris, Robert	Completed	4,178	-	-	-	-	-	-	-	4,178
Fox Chase (Building Façade)	Close Out	194,516	54,001	-	-	-	-	-	-	248,517
Barton, Clara (Building Envelope)	Construction	3,213,592	2,771,551	-	-	-	-	-	-	5,985,143
Feltonville Intermediate	Construction	2,577,556	292,874	-	-	-	-	-	-	2,870,430
Finletter, Thomas K. (Building Envelope)	Construction	612,580	2,849,028	-	-	-	-	-	-	3,461,608
Kensington HS (including Windows)	Construction	1,836,210	6,354,322	-	-	-	-	-	-	8,190,532
Spring Garden	Construction	2,138,510	256,224	-	-	-	-	-	-	2,394,734
Sullivan, James J.	Construction	226,174	69,849	-	-	-	-	-	-	296,023
LaBrum (John Hancock Demonstration School) (Building Envelope)	Design	6,925	-	369,424	6,859,873	147,710	-	-	-	7,383,932
Central Field (Retaining Wall)	Design	-	-	25,710	328,421	1,550,201	-	-	-	1,904,332
Nebinger, George W.	Design	-	-	22,270	238,480	1,090,236	-	-	-	1,350,986
Taylor, Bayard	Design	-	122,072	2,737,000	-	-	-	-	-	2,859,072
Administration Building Loading Dock (440 N. Broad)	Procurement	80,562	554,166	-	-	-	-	-	-	634,728
Blankenburg, Rudolph	Planning	4,000	-	58,428	5,889,966	-	-	-	-	5,952,394
Conwell, Russell H. (Building Envelope)	Planning	-	-	446,813	7,059,606	2,460,041	-	-	-	9,966,460
Edmunds (Philadelphia Charter School for A&S)	Planning	-	-	124,740	1,239,600	2,094,147	-	-	-	3,458,487
Gratz, Mastery Charter (Building Envelope)	Planning	-	148,235	594,569	11,934,902	584,563	-	-	-	13,262,269
Houston, Henry H.	Planning	-	-	100,028	1,523,318	954,408	-	-	-	2,577,754
Mifflin, Thomas (Building Envelope)	Planning	-	-	132,531	1,515,139	1,920,971	-	-	-	3,568,641
Other Locations	Other	-	-	2,151,765	12,063,580	28,594,885	28,594,885	28,594,885	-	100,000,000
Sub-total		11,499,238	13,472,322	6,763,278	48,652,885	39,397,162	28,594,885	28,594,885		176,974,655
Window Replacements										
Ellwood	Close Out	1,681,233	126,202	-	-	-	-	-	-	1,807,435
Blaine, James G. (including Interior Doors)	Design	90,646	4,634,114	572,959	-	-	-	-	-	5,297,719
Other Locations	Other	-	920,229	1,756,125	1,095,520	728,126	500,000	-	-	5,000,000
Sub-total		1,771,879	5,680,545	2,329,084	1,095,520	728,126	500,000			12,105,154
Exterior Door Replacements										
Mitchell, S. Weir	Close Out	13,290	-	-	-	-	-	-	-	13,290
Hopkinson, Francis	Construction	229,181	64,764	-	-	-	-	-	-	293,945
Roxborough (including Control Access System)	Construction	112,987	2,052,750	-	-	-	-	-	-	2,165,737
Clymer (Mastery Charter)	Design	-	-	12,202	471,031	-	-	-	-	483,233
Science Leadership Academy at Beeber	Design	7,889	-	9,281	356,234	31,659	-	-	-	405,063
Randolph, A. Philip	Planning	6,250	-	-	559,366	35,490	-	-	-	601,106
Other Locations	Other	-	751,208	1,433,572	940,221	940,221	934,778	-	-	5,000,000
Sub-total		369,597	2,868,722	1,455,055	2,326,852	1,007,370	934,778			8,962,374
Roof Replacements										
Adaire, Alexander (KPN)	Close Out	423,073	-	-	-	-	-	-	-	423,073
Cooke, Jay (KPN)	Completed	460,947	-	-	-	-	-	-	-	460,947
Day, Anna B. (KPN)	Completed	3,296,051	-	-	-	-	-	-	-	3,296,051
Elkin, Lewis (KPN)	Completed	16,631	-	-	-	-	-	-	-	16,631
Feltonville Arts and Sciences (KPN)	Completed	2,018,670	-	-	-	-	-	-	-	2,018,670
Lingelbach, Anna Lane (KPN)	Completed	115,008	-	-	-	-	-	-	-	115,008

CAPITAL PROJECT FUND FY2024 - FY2030			CIP Amended FY2024	CIP Adopted FY2025	CIP Projected FY2026	CIP Projected FY2027	CIP Projected FY2028	CIP Projected FY2029	CIP Projected FY2030	Project / Category Totals
CATEGORY/PROJECT	Phase									
Ludlow Community (KPN)	Completed		1,130,562	-	-	-	-	-	-	1,130,562
Masterman, Julia R. (KPN)	Completed		568,471	-	-	-	-	-	-	568,471
Edmonds, Franklin S. (KPN)	Close Out		1,625,918	19,694	-	-	-	-	-	1,645,612
Frank, Anne LSH (KPN)	Close Out		685,877	26,096	-	-	-	-	-	711,973
Lankenau HS (KPN)	Close Out		1,570,127	25,529	-	-	-	-	-	1,595,656
Passyunk Garage (including Structural Repairs) (KPN)	Close Out		1,800,538	-	-	-	-	-	-	1,800,538
Belmont Charter	Planning		-	-	86,946	1,979,028	-	-	-	2,065,974
Brown Henry A.	Planning		-	-	48,036	1,098,938	-	-	-	1,146,974
Cayuga	Planning		-	-	142,170	3,177,811	-	-	-	3,319,981
Duckrey, Tanner G.	Planning		-	-	84,497	2,172,091	-	-	-	2,256,588
Hopkinson, Francis LSH (KPN)	Planning		-	-	84,799	2,049,203	-	-	-	2,134,002
Kelley, William D.	Planning	610	-	-	192,935	3,550,396	-	-	-	3,743,941
Munoz-Marin	Planning		-	-	138,163	2,970,504	-	-	-	3,108,667
Olney School (KPN)	Planning		-	-	213,690	2,836,310	-	-	-	3,050,000
Overbrook Educational Center	Planning		-	-	69,252	1,893,235	15,440	-	-	1,977,927
Stetson, John B. (KPN)	Planning		-	-	51,514	1,517,392	-	-	-	1,568,906
West Philadelphia Field	Planning		-	-	100,936	2,170,124	-	-	-	2,271,060
Other Locations	Other		-	77,998	2,941,511	12,879,616	16,884,583	16,608,146	16,608,146	66,000,000
Sub-total			13,712,483	149,317	4,154,449	38,294,648	16,900,023	16,608,146	16,608,146	106,427,212
Code Compliance										
Various Locatons (Early Childhood Access Improvements - \$1.09295: Construction)			-	10,000	200,000	300,000	-	-	-	510,000
Barton, Clara (ADA Ramp)	Planning		-	10,000	12,775	212,527	242,281	-	-	477,583
McKinley, William (ADA Ramp)	Planning		-	10,000	200,000	300,000	-	-	-	510,000
Penn Treaty (ADA Ramp)	Planning		-	10,000	17,430	456,113	276,782	-	-	760,325
Other Locations	Other		-	718,178	1,166,135	1,549,360	1,574,360	1,563,451	1,428,516	8,000,000
Sub-total			-	758,178	1,596,340	2,818,000	2,093,423	1,563,451	1,428,516	10,257,908
Category Sub-total			27,353,197	22,929,084	16,298,206	93,187,905	60,126,104	48,201,260	46,631,547	314,727,303
SITE IMPROVEMENTS										
Playground Initiative										
Bethune, Mary McLeod (TPL Grant w/ SDP participation - \$300K)	Completed		300,000	-	-	-	-	-	-	300,000
Childs, George W. (Rooftop Playground) (Grant Funded - \$344K)	Completed		-	-	-	-	-	-	-	-
Pennell, Joseph (W. Penn Fnd Grant w/ SDP participation)	Completed		322,659	-	-	-	-	-	-	322,659
Bregy, F. Amadee (TPL Grant w/ SDP participation - \$275K)	Completed		275,000	-	-	-	-	-	-	275,000
Farrell, Louis H. (SDP Great Learning Grant w/ SDP Capital Funds)	Construction		87,136	-	-	-	-	-	-	87,136
Locke, Alain (including SWM) (TPL Grant w/ no SDP participation - \$(Construction)			-	-	-	-	-	-	-	-
Hunter, William H. (W. Penn Fnd Grant w/ SDP participation)	Design		1,016,484	314,788	-	-	-	-	-	1,331,272
Lawton, Henry W. (Eagles Youth Grant)	Design		-	100,000	-	-	-	-	-	100,000
Eagles Youth (E. Washington)	Design		-	250,000	-	-	-	-	-	250,000
Logan, James (TPL Grant w/SPD participation - \$250k)	Planning		-	-	-	250,000	-	-	-	250,000
Webster, John H. (TPL Grant w/SPD participation - \$250k)	Planning		-	-	-	250,000	-	-	-	250,000
Overbrook Elementary School (TPL Grant w/SPD participation - \$250)	Planning		-	-	-	-	250,000	-	-	250,000
Other Locations	Other		-	689,528	1,330,846	9,023,576	10,987,531	11,146,770	3,821,749	37,000,000
Sub-total			2,001,279	1,354,316	1,330,846	9,523,576	11,237,531	11,146,770	3,821,749	40,416,067
Stormwater Management Incentive Program										
McMichael, Morton	Completed		33,532	-	-	-	-	-	-	33,532
Edison, Thomas A. (Wm Penn Grant -\$359.4k, PWD Grant - \$843.7k)	Design		121,051	546,900	-	-	-	-	-	667,951
Washington, Jr., Grover (Wm Penn Grant - \$233.0k, PWD Grant \$411)	Design		-	370,743	-	-	-	-	-	370,743
Kelley, William D. (incl. Paving Repl.) (PWD Grant - \$1,000k)	Design		226,500	253,500	-	-	-	-	-	480,000
Other Locations	Other		-	893,449	2,112,228	2,112,228	1,627,365	1,627,365	1,627,365	10,000,000
Sub-total			381,083	2,064,592	2,112,228	2,112,228	1,627,365	1,627,365	1,627,365	11,552,226

CAPITAL PROJECT FUND FY2024 - FY2030			CIP Amended FY2024	CIP Adopted FY2025	CIP Projected FY2026	CIP Projected FY2027	CIP Projected FY2028	CIP Projected FY2029	CIP Projected FY2030	Project / Category Totals
CATEGORY/PROJECT	Phase									
Paving Replacements										
Lingelbach, Anna Lane	Completed		705,722	-	-	-	-	-	-	705,722
Hamilton, Andrew	Close Out		594,044	-	-	-	-	-	-	594,044
Duckrey, Tanner G.	Design		-	-	37,973	936,221	-	-	-	974,194
Girls High	Design		-	-	30,498	1,474,324	412,263	-	-	1,917,085
Henry, Charles W.	Design		45,642	409,768	-	-	-	-	-	455,410
Bryant, William Cullen	Planning		-	-	73,377	2,317,861	-	-	-	2,391,238
Widener Memorial (Phase 2)	Planning		-	414,987	2,351,591	-	-	-	-	2,766,578
Other Locations	Other		-	-	222,183	569,829	3,710,891	4,048,245	3,448,852	12,000,000
	Sub-total		1,345,408	824,755	2,715,622	5,298,235	4,123,154	4,048,245	3,448,852	21,804,271
Athletic Fields / Fieldhouses / Gyms										
Olney Field (Athletic Field Improvements / SWM)	Design		40,929	195,459	7,147,059	-	-	-	-	7,383,447
Sayre, William L. (Pool) (Plus City Portion \$4 M)	Design		186,720	451,344	4,009,373	10,299,448	31,865	-	-	14,978,750
Central Field	Planning		-	100,000	898,725	5,092,775	-	-	-	6,091,500
Frankford (Athletic Field Improvements)	Planning		3,363	-	129,288	565,381	5,910,960	-	-	6,608,992
Germantown	Planning		-	-	141,119	1,430,358	4,420,024	-	-	5,991,501
Roxborough (Stadium / Athletic Field Improvements)	Planning		-	299,575	5,691,925	-	-	-	-	5,991,500
Other Locations	Other		-	561,703	3,877,297	5,897,629	5,433,777	5,229,594	-	21,000,000
	Sub-total		231,012	1,608,081	21,894,786	23,285,591	15,796,626	5,229,594	-	68,045,690
	Category Sub-total		3,958,782	5,851,744	28,053,482	40,219,630	32,784,676	22,051,974	8,897,966	141,818,254
ENVIRONMENTAL RESERVES										
Environmental Contingencies										
Other Locations	Other		2,000,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	17,000,000
Underground Storage Tanks										
Other Locations	Other		500,000	750,000	-	-	-	-	-	1,250,000
	Sub-total		2,500,000	3,250,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	18,250,000
PROGRAM RESERVES										
Contingency for Emergencies	Planning		2,315,784	2,663,152	2,663,152	2,663,152	2,663,152	2,663,152	2,663,152	18,294,694
	Sub-total		2,315,784	2,663,152	2,663,152	2,663,152	2,663,152	2,663,152	2,663,152	18,294,694
TOTAL PROJECT COST			140,610,278	150,291,620	199,888,035	614,236,416	658,200,707	539,377,598	412,861,749	2,715,466,402
CENTRAL OFFICE FUNDING										
SECURITY EQUIPMENT										
Video Mgmt. & Dispatch Software	Office		13,425,005	14,979,800	19,022,300	-	-	-	-	47,427,105
Security Scanning Equipment	Office		681,680	-	-	-	-	-	-	681,680
School Security Camera (Interior & Exterior)	Office		843,832	-	-	-	-	-	-	843,832
Exterior Camera Specialty Vehicle	Office		-	-	-	-	-	-	-	-
Upgrade Communication Ctr	Office		1,000,000	1,000,000	-	-	-	-	-	2,000,000
	Sub-total		15,950,517	15,979,800	19,022,300	-	-	-	-	50,952,617
ON-GOING ASSESSMENTS										
Facility Assessment	Office		1,216,864	1,000,000	1,000,000	1,000,000	-	-	-	4,216,864
Enrollment Assessment	Office		-	500,000	-	500,000	-	-	-	1,000,000
Technical Design & Standards	Office		500,000	500,000	500,000	500,000	500,000	500,000	500,000	3,500,000
Capital Studies/Reports	Office		50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
	Sub-total		1,766,864	2,050,000	1,550,000	2,050,000	550,000	550,000	550,000	9,066,864

CAPITAL PROJECT FUND FY2024 - FY2030			CIP Amended FY2024	CIP Adopted FY2025	CIP Projected FY2026	CIP Projected FY2027	CIP Projected FY2028	CIP Projected FY2029	CIP Projected FY2030	Project / Category Totals
CATEGORY/PROJECT	Phase									
TECHNOLOGY										
Educational Technology	Office		2,163,000	5,707,500	-	7,870,500	-	-	-	15,741,000
Enterprise Resource Planning	Office		-	-	-	-	-	-	-	-
ERP_HCM	Office		8,730,145	5,274,796	-	-	-	-	-	14,004,941
ERP_PCBS	Office		367,141	244,450	-	-	-	-	-	611,591
ERP_WMBE	Office		18,949	47,112	-	-	-	-	-	66,061
Business Intelligence Tool	Office		-	-	-	-	-	-	-	-
Information Systems	Office		-	-	-	-	-	-	-	-
Network Mgmt. System Upgrade	Office		-	-	-	-	-	-	-	-
Computerized Maintenance Mngt System	Office		-	-	-	-	-	-	-	-
Technology Services - Access Control	Office		-	-	-	-	-	-	-	-
Technology Services - LAN Switch	Office		665,000	1,100,000	-	-	-	-	-	1,765,000
Data/Voice Cabling (e-Rate)	Office		750,000	2,250,000	1,500,000	-	-	-	-	4,500,000
Ops Center HVAC	Office		-	-	-	-	-	-	-	-
	Sub-total		12,694,235	14,623,858	1,500,000	7,870,500	-	-	-	36,688,593
TRANSPORTATION										
Bus Fleet Modernization	Office		2,395,866	2,500,000	2,500,000	-	-	-	-	7,395,866
Fleet Modernization	Office		805,707	-	-	-	-	-	-	805,707
Garage Improvements	Office		-	-	-	-	-	-	-	-
	Sub-total		3,201,573	2,500,000	2,500,000	-	-	-	-	8,201,573
PROCUREMENT										
Print Shop Modernization	Office		413,688	-	-	-	-	-	-	413,688
	Sub-total		413,688	-	-	-	-	-	-	413,688
TREASURY										
Bond Issuance Cost	Office		2,000,000	-	2,000,000	-	-	-	-	4,000,000
	Sub-total		2,000,000	-	2,000,000	-	-	-	-	4,000,000
Total Central Office Cost			36,026,877	35,153,658	26,572,300	9,920,500	550,000	550,000	550,000	109,323,335
ENVIRONMENTAL SUPPORT SERVICES										
Consultant & Analytical Services										
Asbestos Abatement Design			2,856,000	3,103,452	3,103,452	-	-	-	-	9,062,904
Asbestos Abatement Disposal			37,500	37,500	37,500	-	-	-	-	112,500
Asbestos Abatement Time & Material			-	-	-	-	-	-	-	-
Geotechnical Services			750,000	646,548	646,548	-	-	-	-	2,043,096
Indoor Air, Training & Medical			336,204	336,204	336,204	-	-	-	-	1,008,612
	Total Environmental Support Services		3,979,704	4,123,704	4,123,704	-	-	-	-	12,227,112
ADMINISTRATION SUPPORT SERVICES										
Office of Capital Programs and Support										
Office of Capital Programs			1,545,079	2,409,499	20,738,463	21,241,797	22,296,568	23,405,426	24,571,156	112,253,410
Office of Design			1,668,275	1,842,182	-	-	-	-	-	3,954,578
Office of Construction			4,064,112	4,118,931	-	-	-	-	-	8,183,043
Office of Contract Management			244,003	266,367	-	-	-	-	-	510,370
Design Support Services			1,002,891	1,057,109	-	-	-	-	-	2,060,000
Construction Support Services			1,576,930	1,662,181	-	-	-	-	-	3,239,111
Contract Management Support Services			676,087	712,637	-	-	-	-	-	1,388,724
Program Management Services			7,319,438	7,715,139	-	-	-	-	-	15,034,577
Environmental Services										
Office of Environmental Management			747,616	786,321	1,099,267	1,150,314	1,203,731	1,259,629	1,318,122	6,031,063
Office of Environmental Mgmt. Support			262,567	264,165	-	-	-	-	-	1,533,937
					-	-	-	-	-	526,732

CAPITAL PROJECT FUND FY2024 - FY2030									
CATEGORY/PROJECT	Phase	CIP Amended FY2024	CIP Adopted FY2025	CIP Projected FY2026	CIP Projected FY2027	CIP Projected FY2028	CIP Projected FY2029	CIP Projected FY2030	Project / Category Totals
Other Capital Support Services				1,359,815	1,422,960	1,489,038	1,558,185	1,630,543	7,460,541
Accounting Services		136,786	137,001	-	-	-	-	-	273,787
Auditing Services		100,880	123,819	-	-	-	-	-	224,699
Information Systems		348,715	352,746	-	-	-	-	-	701,461
Office Of Procurement Services		170,423	206,854	-	-	-	-	-	377,277
Office of General Counsel		211,978	212,092	-	-	-	-	-	424,070
Real Property Management		251,041	266,960	-	-	-	-	-	518,001
Total Administrative Support Services		20,326,821	22,134,003	23,197,545	23,815,071	24,989,337	26,223,240	27,519,821	168,205,838
GRAND TOTAL									
Proposed 2024-2029 Capital Program		200,943,680	211,702,985	253,781,584	647,971,987	683,740,044	566,150,838	440,931,570	3,005,222,688
Proposed 2025-2030 Capital Program			211,702,985	253,781,584	647,971,987	683,740,044	566,150,838	440,931,570	2,804,279,008
CAPITAL FUNDING RESOURCES									
G. O. Bonds									
8A19 (6/30/24 Balance of Series A)		-	-	-	-	-	-	-	-
8B19 (6/30/24 Balance of Series B)		-	-	-	-	-	-	-	-
8A21 (6/30/24 Balance of Series A)		-	-	-	-	-	-	-	-
8A21 (6/30/24 Balance of Series A)		8,292,357	-	-	-	-	-	-	8,292,357
8B21 (6/30/24 Balance of Series B)		1,408,153	-	-	-	-	-	-	1,408,153
8A23 (6/30/24 Balance of Series A)		306,282,028	-	-	-	-	-	-	306,282,028
8B23 (6/30/24 Balance of Series B)		41,688,673	-	-	-	-	-	-	41,688,673
Sub-total		357,671,211	-	-	-	-	-	-	357,671,211
Other Revenues:									
Duckrey Boiler Replacement Insurance Proceeds		-	-	-	-	-	-	-	-
Philadelphia Authority for Industrial Development		-	-	-	-	-	-	-	-
Interest & Other Miscellaneous Revenue		2,285,012	685,504	1,828,010	685,504	-	-	-	5,484,030
State Share of Social Security & Retirement		583,026	583,026	583,026	583,026	-	-	-	2,332,104
Future Bond Funds		-	-	250,000,000	-	-	-	-	250,000,000
Total Revenue		2,868,038	1,268,530	252,411,036	1,268,530	-	-	-	257,816,134

Action Item - 19.

Title: Capital Award for Stormwater Management Improvement at William D. Kelley School (\$1,890,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform separate contracts with the lowest responsible bidders, subject to funding, as follows:

With:

D'Angelo Bros., Inc.

Purpose:

To construct stormwater management and greening throughout the elementary school campus

Start date: 5/31/2024

End date: 6/30/2026

Compensation not to exceed: \$1,890,000

Location:

Kelley, William D. School;

Renewal Options: No

Description:

Why is this contract needed?

Within GreenFutures' sustainability plan, the District has identified a need for students to have access to outdoor learning environments that incorporate green stormwater infrastructure and the melding of stormwater management and greening. The District has been awarded a grant through the Stormwater Management Incentives Program grant for the William D Kelley School project. These funds advance the District's goal of providing green spaces at all schools. The District entered into a Subgrant Agreement with the Philadelphia Industrial Development Corporation- Local Development Corporation and an Operations and Maintenance Agreement with the Philadelphia Water Department to receive the grant funds. The District has completed the design and construction documents. D'Angelo Bros., Inc. was selected as the bidder at \$1,890,000 to complete multiple GSI systems in the parking lot and the schoolyard.

How is this work connected to the District's plan to achieve Goals & Guardrails?

Guardrail 1: Welcoming and Supportive Schools - Every school will be a safe, welcoming and healthy place where our students, staff, and community want to be and learn each day.

How will the success of this contract be measured?

The success of this project will be measured by the successful completion of the construction of the 4 Green Stormwater Infrastructure systems, the conversion of pavement to new lawn space, and the planting of landscape trees on the campus.

The Office of Minority and Small Business (OMSBD) will review and verify MWBE compliance in this contract by verifying monthly or quarterly spending reports for verification and potential auditing. Then, OMSBD will track the spending through our contract compliance checks. The OMSBD will then report to internal and external stakeholders.

Related resolution(s)/approval(s):

November 17, 2022; No. 15

Funding Source(s):

Capital Budget FY23-24

Capital Budget FY24-25

Capital Budget FY25-26

William Penn Foundation Watershed grant

Philadelphia Water Department (PWD) Stormwater Management Improvement Project (SMIP)

Office Originating Request: Operations - Capital Programs

ATTACHMENTS:

Description

Type

Action Item - 20.

Title: Ratification Amendment of Contract with The Sheward Partnership for Professional Design Services for the Kensington High School Building Envelope Improvement Project (\$163,725)

Board of Education Meeting Date: 5/30/2024

Action under consideration

Action under consideration

The Administration recommends that the Board of Education authorize and ratify The School District of Philadelphia, through the Superintendent or his designee, execution and performance of an amendment of a contract, subject to funding, as follows:

With: The Sheward Partnership

Purpose: Adjustment to awarded professional design services contract for the Building Envelope Renovation for Kensington High School.

Original Start Date: 9/20/2019

Current End Date: 4/30/2024

Amended End Date: 6/30/2026

Currently Authorized Compensation: \$331,250

Additional Compensation: \$163,725

Total New Compensation: \$494,975

Location: Kensington High School

Renewal Options: No

Description:

Why is this contract amendment needed?

Replacement windows, new roof, and masonry repairs. The current Design Contract for this project is \$331,250 based on the original scope estimate of \$4,500,000. It needs to be adjusted to \$494,975 to match the construction accepted low bid of \$7,615,000 awarded and approved by the Board of Education at the board meeting held on December 7, 2023. (6.5% x \$7,615,000)

How will the success of this contract be measured?

The success of this contract will be measured by the completion of the construction work indicated within the approved documents on time and within budget.

The Office of Minority and Small Business (OMSBD) will review and verify MWBE compliance in this contract by verifying monthly or quarterly spending reports for verification and potential auditing. Then, OMSBD will track the spending through our contract compliance checks. The OMSBD will then report to internal and external stakeholders.

How is this work connected to the District's plan to achieve Goals and Guardrails?

Amending this contract will enable the work to be completed and help achieve the District's guardrail of making the school a safe, welcoming, and healthy place where our students, staff, and community want to be and learn daily.

Goals and Guardrails

Guardrail 1: Welcoming and Supportive Schools - Every school will be a safe, welcoming place where our students, staff, and community want to be each day.

Related resolution(s)/approval(s):

September 19, 2019; No. 11

Funding Source(s):

FY 23-24 Capital Budget

FY 24-25 Capital Budget

FY 25-26 Capital Budget

Office Originating Request: Operations - Capital Programs

Action Item - 21.

Title: Capital Award for the Replacement of Exterior Doors and Access Control System at Roxborough High School (\$714,700)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform separate contracts with the lowest responsible bidders, subject to funding, as follows:

With:

T.E. Construction Services, LLC
Lex Electric Company, Inc.

Purpose:

Replacement of exterior doors and access control system

Start date: 5/31/2024

End date: 6/30/2026

Compensation not to exceed: \$714,700

Separate Compensation by Vendor:

T.E. Construction Services, LLC - General Construction - \$438,000
Lex Electric Company, Inc. - Electrical Contractor - \$276,700

Location:

Roxborough High School;

Renewal Options: No

Description:

- Why is this contract needed?

The existing doors at Roxborough High School are aged and damaged and are a challenge to manage. This project will replace all of the existing doors with new Fiberglass Reinforced Panel doors that are much more durable and energy efficient. All doors will be connected to a central system that monitors their position. Entry doors will have new access control management. The new system will connect to the recently installed CCTV system to provide an upgraded level of building perimeter

safety and security.

- How is this work connected to the District's plan to achieve Goals & Guardrails?
Guardrail 1: Welcoming and Supportive Schools - Every school will be a safe, welcoming, and healthy place where our students, staff, and community want to be and learn each day.
- How will the success of this contract be measured?
The success of this project will be measured by the completion of the construction work indicated within the stated construction schedule in the contract documents in a timely manner.

The Office of Minority and Small Business (OMSBD) will review and verify MWBE compliance in this contract by verifying monthly or quarterly spending reports for verification and potential auditing. Then, OMSBD will track the spending through our contract compliance checks. The OMSBD will then report to internal and external stakeholders.

Funding Source(s):

FY 23-24 Capital Budget
FY 24-25 Capital Budget
FY 25-26 Capital Budget

Office Originating Request: Operations - Capital Programs

ATTACHMENTS:

Description

Type

Action Item - 22.

Title: Ratification of Contract with Cotton Disaster Solutions for Repairs and Restoration Services (\$600,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education ratify and authorize the execution and performance of a contract, by The School District of Philadelphia, through the Superintendent or his designee, subject to funding, as follows:

With:

Cotton Disaster Solutions

Purpose: To perform water remediation, drying of building/construction materials, demolition of damaged building/construction materials, and disposal of both building/construction & instructional materials.

Start date: December 1, 2022

End date: June 30, 2024

Compensation not to exceed: \$600,000

Location: Central High and McDaniel Elementary Annex (St Edmonds)

Renewal Options: No

Description:

Why is the contract needed?

This contract is needed to enable the Office of Facilities Management and Services to pay for the repairs completed in the above-mentioned buildings to ensure they are available for in person learning.

Services provided were for water remediation at Central High and McDaniel Elementary Annex (St Edmond). Scope of work included water remediation, drying of building/construction materials, and cleaning of all interior surfaces. Scope also included disposal of damaged building/construction materials, furniture, and instructional materials. Due to the urgency of the need for services and to prevent further collateral damage, there was not sufficient time to complete the procurement process.

How is the work connected to the District's plan to achieve Goals and Guardrails?

This work aligns with Guardrail 1, Welcoming and Supportive Schools - Every school will be a safe, welcoming and healthy place where our students, staff and community want to be and learn each day.

How will the success of this contract be measured?

Success of this contract will be measured by the contractor's ability to perform the scope of work within the required project budget and time frame and the vendor's ability to complete the scope of work within the identified timeframe.

If this is the continuation of a contract, how has success been measured in the past, and what specific information do we have to show that it was successful?

No, this is not a continuation of an existing contract. This is required to close out payments to vendor for emergent work conducted to successfully reopen our schools after significant water damage to provide in person learning.

Funding Source(s):
FY23-24 Operating

Office Originating Request: Operations - Facilities

Action Item - 23.

Title: Renewals of Lease Agreement with Various Lessees

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia as Lessor, through the Superintendent or his designee, to execute and perform a lease agreement, subject to funding, as follows:

With:

KIPP West Philadelphia Preparatory Charter School
International Education and Community Initiatives d/b/a One Bright Ray, Inc. - Bartram
International Education and Community Initiatives d/b/a One Bright Ray, Inc. - Strawberry Mansion
Camelot Schools of Pennsylvania, L.L.C. d/b/a Full Bloom - Boone
Camelot Schools of Pennsylvania, L.L.C. d/b/a Full Bloom - CEP
Camelot Schools of Pennsylvania, L.L.C. d/b/a Full Bloom – E. S. Miller
Mastery Charter School Simon Gratz Campus
Turning Points For Children - Frankford
Turning Points For Children - Tilden
Northeast Treatment Services, Inc.
Quality Community Health Care, Inc. - Cooke
Quality Community Health Care, Inc. - Meade
North Broad Renaissance
Police Athletic League (PAL) – L. P. Hill
Asociacion Puertorriquenos En March, Inc. (APM) – Rivera Center
Asociacion Puertorriquenos En March, Inc. (APM) – Trinidad Center
Norris Square Community Alliance
Philadelphia Arts in Education Partnership

Purpose:

Lease surplus space to various lessees

Start Date: 7/1/2024

End Date: 6/30/2025

Lease Amounty not to exceed: \$1,848,533.72

Location:

Turner Middle School (Motivation High School)
John Bartram Annex
Strawberry Mansion Middle/High School
Daniel Boone Elementary School
Community Eligibility Program (CEP Building)

E. Spencer Miller School
Simon Gratz Parking Lot
William T. Tilden Middle School
L. P. Hill Middle School
Jay Cooke Elementary School
General George G. Meade Elementary School
Administration Building (3rd Fl)
L.P. Hill School (Gym)
Rivera Building
Felix Trinidad Building
Willard Annex Head Start Building
Administration Building (3rd Fl)

Renewal Options: No

Description:

Why is this contract needed?

The District owns over 260 facilities. Buildings that are surplus or have excess space and made available for rent by the Office of Real Property Management. Leasing of properties allows various entities to offer educational, health and social services to the schools and greater community. When possible, leases are set to run concurrently with the terms of charters or contracts for service with the District. This action item allows for renewals of leases to support leases and charters or service contracts to be on the same time schedule.

The lease payment amounts:

KIPP West Philadelphia Preparatory Charter School - (\$418,762.26)
International Education and Community Initiatives d/b/a One Bright Ray, Inc.- Bartram - (\$103,191.02)
International Education and Community Initiatives d/b/a One Bright Ray, Inc. - Strawberry Mansion - (\$116,104.36)
Camelot Schools of Pennsylvania, L.L.C. d/b/a Full Bloom – Boone - (\$655,253.92)
Camelot Schools of Pennsylvania, L.L.C. d/b/a Full Bloom – CEP - (\$116,377.05)
Camelot Schools of Pennsylvania, L.L.C. d/b/a Full Bloom – E. S. Miller - (\$32,256.66)
Mastery Charter School Simon Gratz Campus – (\$16,517.07)
Turning Points For Children - Tilden - (\$6,471.50)
Quality Community Health Care, Inc. - Cooke - (\$14,205.69)
Quality Community Health Care, Inc. - Meade - (\$10,684.67)
North Broad Renaissance – Administration Building (\$5,259.60)
Police Athletic League (PAL) - L. P. Hill - (\$20,000.00)
Asociacion Puertorriquenos En March, Inc. (APM) - Rivera Center - (\$77,334.68)
Asociacion Puertorriquenos En March, Inc. (APM) - Trinidad Center - (\$104,905.50)
Norris Square Community Alliance - Willard Annex - (\$135,929.09)
Philadelphia Arts in Education Partnership – Administration Building (3rd Fl) – (\$15,280.65)

Anchor Goal(s) Supported: Anchor 4 – 100% of funding for great schools is secured with zero deficit

How is this work connected to the District's plan to achieve Goals & Guardrails?

Revenue from leases are used to offset the District's Operational Expenses and supports Anchor Goal 4 of maintaining balanced budgets with zero deficits. In addition approval will support the District's goal of providing 100% of students with a safe, healthy, and welcoming learning environment.

How will the success of this contract be measured?

The success of this contract will be measured by the ability to provide a safe and clean environment for in person learning.

Related resolution(s)/approval(s):

May 17, 2018; B-4

June 21, 2018: A-25, A-26, A-27

May 30, 2019 No. 34

May 28, 2020 No. 123

June 23, 2022 No. 35

June 29, 2023 No. 63

Office Originating Request: Operations - Facilities

Action Item - 24.

Title: Change Orders at Various Locations (\$756,673)

Board of Education Meeting Date: 5/30/2024

Action under consideration

Action under consideration

The Administration recommends the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform amendment of contracts for change order modifications to ongoing construction projects at various locations as follows:

Board of Education Meeting: 5/30/2024

With:

Allstates Mechanical, Ltd.
Dolan Mechanical, Inc.
Edward J. Meloney, Inc.
Ernest Bock & Sons, Inc.
Five Star Builders Inc.
Gem Mechanical Services, Inc.
Lex Electric Company, Inc.
Lorenzon Brothers
Mulhern Electric Company, Inc.
Palman Electric, Inc.
Paramount Electrical Service, LLC
Robert Michaels and Associates, Inc.
Smith Construction, Inc.
TE Construction Services, LLC

Purpose: To pay additional amounts necessitated by change orders for ongoing construction projects.

Start Date: 5/31/2024

End Date: Through completion dates for previously approved construction, as well as professional design/structural/architectural services contracts

Compensation not to exceed: \$756,673

Separate Compensation by Vendor and Locations:

Allstates Mechanical, Ltd. - Mechanical Contract - Major HVAC Renovation - Potter- Thomas Elementary School - \$32,048

Original contract amount: \$5,041,000
Total approved change orders to date: \$(189,050)
New change order amount: \$32,048

Total new compensation: \$4,883,998

Dolan Mechanical, Inc.- Plumbing Contract - Classroom Addition - Mayfair Elementary School - \$735

Original contract amount: \$464,000
Total approved change orders to date: \$0
New change order amount: \$735
Total new compensation: \$464,735

Dolan Mechanical, Inc. - Plumbing Contract - Plumbing - Parkway Northwest High School - \$1,828

Original contract amount: \$360,000
Total approved change orders to date: \$20,180
New change order amount: \$1,828
Total new compensation: \$382,008

Edward J. Meloney, Inc. - Mechanical Contract - Addition and Major Renovations - Frank, Anne Elementary School - \$42,911

Original contract amount: \$3,992,000
Total approved change orders to date: \$103,133
New change order amount: \$42,911
Total new compensation: \$4,138,044

Edward J. Meloney, Inc. - Mechanical Contract - Addition and Major Renovations - Frank, Anne Elementary School - \$4,355

Original contract amount: \$3,992,000
Total approved change orders to date: \$103,133
New change order amount: \$4,355
Total new compensation: \$4,099,488

Edward J. Meloney, Inc. - Mechanical Contract - Automatic Temperature Control System Replacement - High School for the Creative and Performing Arts (CAPA) - (\$57,166)

Original contract amount: \$894,000
Total approved change orders to date: \$57,798
New change order amount: (\$57,166)
Total new compensation: \$894,632

Ernest Bock & Sons, Inc. - General Contract - Building Addition and Classroom Modification - Allen, Ethan Elementary School - \$4,957

Original contract amount: \$11,543,000
Total approved change orders to date: \$1,572,352
New change order amount: \$4,957
Total new compensation: \$13,122,712

Ernest Bock & Sons, Inc. - General Contract - Major Renovation and Addition - Richmond Elementary School - \$2,538

Original contract amount: \$9,885,000
Total approved change orders to date: \$1,097,142
New change order amount: \$2,538
Total new compensation: \$10,984,680

Ernest Bock & Sons, Inc. - General Contract - New Construction - Solis-Cohen, Solomon Elementary School - \$5,494

Original contract amount: \$37,385,000
Total approved change orders to date: \$1,857,547
New change order amount: \$5,494
Total new compensation: \$39,248,041

Ernest Bock & Sons, Inc. - General Contract - New Construction - Solis-Cohen, Solomon Elementary School - \$7,413

Original contract amount: \$37,385,000
Total approved change orders to date: \$1,857,547
New change order amount: \$7,413
Total new compensation: \$39,249,960

Five Star Builders, Inc. - Mechanical Contract - Major Renovation - Forrest, Edwin Elementary School - \$16,953

Original contract amount: \$5,295,000
Total approved change orders to date: \$0
New change order amount: \$16,953
Total new compensation: \$5,311,953

Five Star Builders, Inc. - Plumbing Contract - Major Renovation - Forrest, Edwin Elementary School - \$1,555

Original contract amount: \$1,040,000
Total approved change orders to date: \$12,671
New change order amount: \$1,555
Total new compensation: \$1,054,226

Five Star Builders, Inc. - Plumbing Contract - Major Renovation - Forrest, Edwin Elementary School - \$2,651

Original contract amount: \$1,040,000
Total approved change orders to date: \$12,671
New change order amount: \$2,651
Total new compensation: \$1,055,322

Five Star Builders, Inc. - Plumbing Contract - Major Renovation - Forrest, Edwin Elementary

School - \$3,592

Original contract amount: \$1,040,000
Total approved change orders to date: \$12,671
New change order amount: \$3,592
Total new compensation: \$1,056,263

Five Star Builders, Inc. - Plumbing Contract - Major Renovation - Forrest, Edwin Elementary School - \$6,668

Original contract amount: \$1,040,000
Total approved change orders to date: \$12,671
New change order amount: \$6,668
Total new compensation: \$1,059,339

Five Star Builders, Inc. - Plumbing Contract - Major Renovation - Forrest, Edwin Elementary School - \$7,213

Original contract amount: \$1,040,000
Total approved change orders to date: \$12,671
New change order amount: \$7,213
Total new compensation: \$1,059,884

Five Star Builders, Inc. - Plumbing Contract - Major Renovation - Forrest, Edwin Elementary School - \$8,384

Original contract amount: \$1,040,000
Total approved change orders to date: \$12,671
New change order amount: \$8,384
Total new compensation: \$1,061,055

Five Star Builders, Inc. - Plumbing Contract - Major Renovation - Forrest, Edwin Elementary School - \$15,624

Original contract amount: \$1,040,000
Total approved change orders to date: \$12,671
New change order amount: \$15,624
Total new compensation: \$1,068,295

Five Star Builders, Inc. - Plumbing Contract - Major Renovation - Forrest, Edwin Elementary School - \$764

Original contract amount: \$1,040,000
Total approved change orders to date: \$12,671
New change order amount: \$764
Total new compensation: \$1,053,435

Gem Mechanical Services, Inc. - Plumbing Contract - Major HVAC Renovation - Elkin, Lewis Elementary Little School House - \$14,650

Original contract amount: \$178,000

Total approved change orders to date: \$17,273
New change order amount: \$14,650
Total new compensation: \$209,923

Gem Mechanical Services, Inc. - Plumbing Contract - Restroom Renovations - Key, Francis Scott Elementary School - \$3,693

Original contract amount: \$340,000
Total approved change orders to date: \$0
New change order amount: \$3,693
Total new compensation: \$343,693

Gem Mechanical Services, Inc. - Mechanical Contract - Mechanical Plant Replacement - Pennell, Joseph Elementary School - \$99,428

Original contract amount: \$1,899,000
Total approved change orders to date: \$228,261
New change order amount: \$99,428
Total new compensation: \$2,226,689

GEM Mechanical Services, Inc. - Plumbing Contract - Major HVAC Renovation - Vare - Washington Elementary School - \$8,609

Original contract amount: \$490,000
Total approved change orders to date: \$69,070
New change order amount: \$8,609
Total new compensation: \$567,679

Lex Electric Company, Inc. - Electrical Contract - Electrical Upgrades - Nebinger, George W. and Taggart, John H. Elementary Schools - (\$3,080)

Original contract amount: \$3,784,000
Total approved change orders to date: \$(33,213)
New change order amount: (\$3,080)
Total new compensation: \$3,747,707

Lex Electric Company, Inc. - Electrical Contract - Major Renovation and Addition - Richmond Elementary School - \$8,643

Original contract amount: \$2,558,000
Total approved change orders to date: \$610,739
New change order amount: \$8,643
Total new compensation: \$3,227,809

Mulhern Electric Company, Inc. - Electrical Contract - Electrical Construction - Northeast High School - \$2,985

Original contract amount: \$1,360,100
Total approved change orders to date: \$9829

New change order amount: \$2,985
Total new compensation: \$1,372,914

Mulhern Electric Company, Inc. - Electrical Contract - Major Renovation - Forrest, Edwin
Elementary School - \$8,858

Original contract amount: \$4,343,226
Total approved change orders to date: \$18,394
New change order amount: \$8,858
Total new compensation: \$4,370,478

Mulhern Electric Company, Inc. - Electrical Contract - Major Renovation - Forrest, Edwin
Elementary School - \$298

Original contract amount: \$4,343,226
Total approved change orders to date: \$18,394
New change order amount: \$298
Total new compensation: \$4,361,981

Mulhern Electric Company, Inc. - Electrical Contract - Major Renovation - Forrest, Edwin
Elementary School - \$3,695

Original contract amount: \$4,343,226
Total approved change orders to date: \$18,394
New change order amount: \$3,695
Total new compensation: \$4,365,315

Mulhern Electric Company, Inc. - Electrical Contract - Major Renovation - Forrest, Edwin
Elementary School - \$37,758

Original contract amount: \$4,343,226
Total approved change orders to date: \$18,394
New change order amount: \$37,758
Total new compensation: \$4,399,378

Mulhern Electric Company, Inc. - Electrical Contract - Major Renovation - Forrest, Edwin
Elementary School - \$6,595

Original contract amount: \$4,343,226
Total approved change orders to date: \$18,394
New change order amount: \$6,595
Total new compensation: \$4,368,215

Palman Electric, Inc. - Electrical Contract - Major HVAC Renovation - Potter- Thomas
Elementary School - \$40,470

Original contract amount: \$1,897,000
Total approved change orders to date: \$145,078
New change order amount: \$40,470
Total new compensation: \$2,082,548

Paramount Electrical Service, LLC - Electrical Contract - Mechanical Plant Replacement - Wright, Richard R. Elementary School - \$6,644

Original contract amount: \$1,350,000
Total approved change orders to date: \$15,435
New change order amount: \$6,644
Total new compensation: \$1,372,079

Paramount Electrical Service, LLC - Electrical Contract - Science Lab Renovations - Parkway Northwest High School - \$4,315

Original contract amount: \$280,000
Total approved change orders to date: \$2,079
New change order amount: \$4,315
Total new compensation: \$286,394

Robert Michaels and Associates, Inc. - General Contract - Envelope Repairs - Spring Garden Elementary School - \$197,673

Original contract amount: \$2,997,770
Total approved change orders to date: \$19,432
New change order amount: \$197,673
Total new compensation: \$3,214,875

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$4,263

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$4,263
Total new compensation: \$12,597,003.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$2,310

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$2,310
Total new compensation: \$12,599,313.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$464

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$464
Total new compensation: \$12,599,777.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$6,126

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$6,126
Total new compensation: \$12,605,903.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$20,501

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$20,501
Total new compensation: \$12,626,404.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - (\$47,981)

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: (\$47,981)
Total new compensation: \$12,578,423.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - (\$6,297)

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: (\$6,297)
Total new compensation: \$12,572,126.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - (\$3,138)

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: (\$3,138)
Total new compensation: \$12,568,988.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$847

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$847
Total new compensation: \$12,569,835.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$1,363

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$1,363

Total new compensation: \$12,571,198.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$1,248

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$1,248
Total new compensation: \$12,572,446.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$4,091

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$4,091
Total new compensation: \$12,576,537.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$4,734

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$4,734
Total new compensation: \$12,581,271.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$5,183

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$5,183
Total new compensation: \$12,586,454.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$5,732

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$5,732
Total new compensation: \$12,592,186.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$6,268

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$6,268
Total new compensation: \$12,598,454.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary

School - \$7,284

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$7,284
Total new compensation: \$12,605,738.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$28,395

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$28,395
Total new compensation: \$12,634,133.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$35,456

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$35,456
Total new compensation: \$12,669,589.50

Smith Construction, Inc. - General Contract - Major Renovation - Forrest, Edwin Elementary School - \$104,151

Original contract amount: \$11,590,000
Total approved change orders to date: \$1,002,740.50
New change order amount: \$104,151
Total new compensation: \$12,773,740.50

Smith Construction, Inc. - General Contract - Toilet Room Modification - Logan, James Elementary School - \$14,948

Original contract amount: \$1,698,000
Total approved change orders to date: \$101,809
New change order amount: \$14,948
Total new compensation: \$1,814,757

TE Construction Services, LLC - General Contract - Building Envelope Renovation Sullivan, James J. Elementary School - \$10,974

Original contract amount: \$2,989,000
Total approved change orders to date: \$45,637
New change order amount: \$10,974
Total compensation: \$3,045,611

Description:

This action item is to approve modifications to active construction contracts for new construction, major renovations, and life cycle replacement projects approved in the Capital Budget. The

change order process addresses modifications to contracts for work that is added, deleted, or otherwise modified from the original project design and scope of work. Change orders occur due to design errors, design omissions, unforeseen conditions, and requests from the District to ensure the completeness of the project. The Office of Capital Programs reviews, negotiates and approves change orders subject to Board approval so that construction work is not interrupted due to change orders.

The total number of construction contracts, relative to the change orders to be submitted, is 25, valued at \$113,741,249. The total number of projects is 19, valued at \$178,754,589. The total number of change orders to be submitted to the Board of Education for approval is 57, with a value of \$756,673, 0.67% of the total value of the construction contracts and 0.42% of the total value of the projects.

Our current change order rate on all open construction contracts is 2.77%, of which 0.30% are design error(s), 0.58% are design omission(s), 1.95% are unforeseen conditions, and -0.06 % are owner's requests.

Guardrail 1: Welcoming and Supportive Schools - Every school will be a safe, welcoming, and healthy place where our students, staff, and community want to be and learn daily.

Funding Source: FY 24 Capital Budget

Related resolutions(s)/approval(s):

October 18, 2018; No.7
January 30, 2020; No.24
January 30, 2020; No.24
May 28, 2020; No.14
August 20, 2020; No.12
January 28, 2021; No.11
March 25, 2021; No.20
October 28, 2021; No.11
November 18, 2021; No.12
December 9, 2021; No.17
December 9, 2021; No.18
February 24, 2022; No.12
March 24, 2022; No.20
May 26, 2022; No.53
June 23, 2022; No.29
September 22, 2022; No.7
January 26, 2023; No.11
June 29, 2023; No.44
November 16, 2023; No. 10

Office Originating Request: Operations - Capital Programs

ATTACHMENTS:

Description

Change Order Summary

Type

Supporting Document

Change Orders Summary for May 30th, 2024

Change Order #	School/Location	Contractor	Work Description	Change Description	Reason For Change	Reason	CO Amount Requested	CO Amount Agreed	CO Amount Savings	Amount of Contract	CO % of Contract Amount	Amount of Project	CO % of Project Amount
122	Allen, Ethan Elementary School	Ernest Bock & Sons, Inc.	General Contract - Building Addition and Classroom Modification	Cost for material escalation due to completion date delay.	Unforeseen Conditions	Due to the nature of rapidly increasing costs of raw materials used in the product lines by a supplier, the contractor was assessed a material escalation charge on the construction order delivery delayed because the structural elevations were documented incorrectly and existing site conditions corrections needed were outside of the GC's control. This cost is cheaper than the cost to receive the items on schedule and then store them onsite.	\$4,957	\$4,957	\$0	\$11,543,000	0.04%	\$19,206,000	0.03%
4	Elkin, Lewis Elementary Little School House	Gem Mechanical Services, Inc.	Plumbing Contract - Major HVAC Renovation	Provide the labor, materials, and equipment necessary to extend and relocate existing sanitary vent pipes within roof curbs at four locations on the rooftop.	Unforeseen Conditions	Existing vent lines fall within the curb and shaft. Instead of rerouting and opening up the roof at four locations, it is more cost-effective and avoids reopening the roof, which might cause failure in the future.	\$15,295	\$14,650	\$645	\$178,000	8.23%	\$5,123,777	0.29%
2	Forrest, Edwin Elementary School	Five Star Builders, Inc.	Mechanical Contract - Major Renovation	Provide the labor, materials and equipment necessary to set roof top units on roof using an additional crane lift.	Unforeseen Conditions	An additional lift was required due for the roof top steel dunnage to expedite the completion of the HVAC system and provide cooling for the start of the sch.	\$16,953	\$16,953	\$0	\$5,295,000	0.32%	\$22,268,226	0.08%
8	Forrest, Edwin Elementary School	Five Star Builders, Inc.	Plumbing Contract - Major Renovation	Provide the labor, material and equipment necessary to clean a layer of mud from the existing boiler room floor and surrounding areas.	Unforeseen Conditions	Design Omission - Design Omission - Additional work implemented to rectify design error(s). This change order will be further reviewed for possible recovery of costs through the design firm's professional liability insurance. Mud entered the boiler room through causing the piping to clog and back up through the drainage piping and sump pump in the boiler room.	\$1,555	\$1,555	\$0	\$1,040,000	0.15%	\$22,268,226	0.01%
9	Forrest, Edwin Elementary School	Five Star Builders, Inc.	Plumbing Contract - Major Renovation	Provide the labor, material and equipment necessary to demolish and remove abandoned piping in the toilet room.	Design Omission (s)	Design Omission - Additional work implemented to rectify design error(s). This change order will be further reviewed for possible recovery of costs through the design firm's professional liability insurance. The existing piping was abandoned and removed due to physical defect and conflict with new materials.	\$2,674	\$2,651	\$23	\$1,040,000	0.25%	\$22,268,226	0.01%
10	Forrest, Edwin Elementary School	Five Star Builders, Inc.	Plumbing Contract - Major Renovation	Provide the labor, material and equipment necessary to locate existing underground soil pipe for the lab sink tie in for the food service staff toilet room, excavate in new location, back fill and concrete.	Unforeseen Conditions	The existing pipe was not in the location shown on the Design drawings.	\$3,592	\$3,592	\$0	\$1,040,000	0.35%	\$22,268,226	0.02%
11	Forrest, Edwin Elementary School	Five Star Builders, Inc.	Plumbing Contract - Major Renovation	The PC to provide the labor and materials to relocate an existing 4" rain leader from the location of the new ramp in the cafeteria to the opposite side of the wall in the kitchen.	Design Omission (s)	The pipe is in the location of the new cafeteria ramp and needed to be relocated.	\$6,668	\$6,668	\$0	\$1,040,000	0.64%	\$22,268,226	0.03%
12	Forrest, Edwin Elementary School	Five Star Builders, Inc.	Plumbing Contract - Major Renovation	Provide the labor, material and equipment necessary to relocate a dry standpipe from below the ceiling to above the ceiling in the kitchen.	Unforeseen Conditions	Design Omission - Design Omission - Additional work implemented to rectify design error(s). This change order will be further reviewed for possible recovery of costs through the design firm's professional liability insurance. The standpipe needed to be relocated due to visibility under the ceiling.	\$7,213	\$7,213	\$0	\$1,040,000	0.69%	\$22,268,226	0.03%
13	Forrest, Edwin Elementary School	Five Star Builders, Inc.	Plumbing Contract - Major Renovation	The PC to replace 30 feet of 4" cast iron sanitary piping in two locations in the ceiling of the cafeteria which serves the toilet rooms 121 and 120 on the first floor.	Unforeseen Conditions	The piping which was to remain was cracked the length of the pipe and required replacement. These pipes have been previously patched with some type of coating. Has the work been performed?: Yes	\$8,384	\$8,384	\$0	\$1,040,000	0.81%	\$22,268,226	0.04%

14	Forrest, Edwin Elementary School	Five Star Builders, Inc.	Plumbing Contract - Major Renovation	Provide the labor, material and equipment necessary to provide additional excavation. Disposal of spoils and importation of additional soils at the excavation, for the underground soil pipe tie in that is located in the corridor adjacent to the new kitchen.	Unforeseen Conditions	Deeper excavation was required to get below the underground beams, to install underground soil piping.	\$15,642	\$15,624	\$18	\$1,040,000	1.50%	\$22,268,226	0.07%
15	Forrest, Edwin Elementary School	Five Star Builders, Inc.	Plumbing Contract - Major Renovation	The PC to provide the labor and materials to install the lavatory sink approximately 4ft to the right to install on new chase wall in toilet room 118.	Design Omission (s)	The lavatory sink requires a chair carrier that cannot be utilized in a terracotta wall. The chase was added to accommodate the chair carrier. The chase was located a few feet away from where the sink is shown to be installed.	\$764	\$764	\$0	\$1,040,000	0.07%	\$22,268,226	0.00%
7	Forrest, Edwin Elementary School	Mulhern Electric Company, Inc.	Electrical Contract - Major Renovation	Provide labor equipment and materials necessary to replace a 200 Amp circuit panel in the Little School House.	Unforeseen Conditions	Additional work was implemented to remediate an unforeseen condition. The existing panel was to remain. However, when the drywall and spackle required abatement the panel had to be removed from the wall. The current location of the panel was not code-compliant due to the height at which the panel was installed. In addition the condition of the panel required a full replacement.	\$8,858	\$8,858	\$0	\$4,343,226	0.20%	\$22,268,226	0.04%
8	Forrest, Edwin Elementary School	Mulhern Electric Company, Inc.	Electrical Contract - Major Renovation	The EC to provide a two post rail kit mounting bracket for MDF rack per RFI #200.	Design Omission (s)	The EC submitted and ordered the basis of design. However, the UPS came with a 4 post rail kit instead of a two-post kit as required.	\$298	\$298	\$0	\$4,343,226	0.01%	\$22,268,226	0.00%
9	Forrest, Edwin Elementary School	Mulhern Electric Company, Inc.	Electrical Contract - Major Renovation	The GC to provide the labor via a rigging company to set the switch gear components into the building using a Lull. The switch gear was removed from the storage container and lowered down into the bulkhead doors, and set on the housekeeping pads. Please also see the credit for the labor that was charged by the electrician to rig. This equipment had to be set now to complete the new service.	Unforeseen Conditions	This additional rigging was required due to the large excavation that exists due to issues with RFI#80. The bulk head doors sit in the area where the trench is open. The Lull was used to span the excavation and lower the equipment into the electrical room.	\$3,695	\$3,695	\$0	\$4,343,226	0.09%	\$22,268,226	0.02%
10	Forrest, Edwin Elementary School	Mulhern Electric Company, Inc.	Electrical Contract - Major Renovation	Provide labor, equipment, and materials necessary to update the fire alarm system, tele/data system, and electrical panel to reflect correct room numbers.	Unforeseen Conditions	Additional work was implemented to remediate an unforeseen condition. The construction drawings indicated the room numbers as they existed. However, the room numbers were changed during construction.	\$37,758	\$37,758	\$0	\$4,343,226	0.87%	\$22,268,226	0.17%
11	Forrest, Edwin Elementary School	Mulhern Electric Company, Inc.	Electrical Contract - Major Renovation	Provide the labor, material and equipment necessary to relocate several conduits, wiring, and devices for the existing fire alarm system.	Unforeseen Conditions	There were several conflicts with the ductwork and steel of the existing fire alarm system. Relocation of the existing fire alarm system was required to complete the work and to maintain a working fire alarm system.	\$6,595	\$6,595	\$0	\$11,590,000	0.06%	\$22,268,226	0.03%
53	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide the labor, material and equipment necessary to install ceiling tile in kitchen corridor.	Unforeseen Conditions	The ceiling was added to provide a finished look in the corridor where pipes, ducts and conduits were exposed.	\$4,663	\$4,263	\$400	\$11,590,000	0.04%	\$22,268,226	0.02%
54	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide labor equipment and materials necessary to replace 4 new insulated glass units in new windows. One in the Gym, two in the 2nd floor corridor and one in classroom B-3.	Unforeseen Conditions	Additional work implemented to remediate an unforeseen condition. The windows were broken by vandals on two different occasions during construction and required replacement.	\$2,310	\$2,310	\$0	\$11,590,000	0.02%	\$22,268,226	0.01%

55	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide the labor, material and equipment necessary to install the ACT ceiling in the little school house on premium time.	Unforeseen Conditions	Work was delayed due to additional abatement scope, which was added to the little school house. Floor tile had to be abated along with mastic. Also, spackle was positive for ACM, which required abatement by demolishing drywall partitions. Walls had to be rebuilt, drywalled, spackled, taped and painted prior to new ceiling installation.	\$464	\$464	\$0	\$11,590,000	0.00%	\$22,268,226	0.00%
56	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	The GC to provide the labor and equipment to remove 304 existing auditorium seats from the auditorium and dispose of in dumpster. The seats were previously uninstalled per contract.	Unforeseen Conditions	The auditorium seats were already uninstalled and were staged in the auditorium for reinstallation per contract. The scope changed and now the seats are getting replaced with new. The existing to be reinstalled seats were disposed of by the GC.	\$6,126	\$6,126	\$0	\$11,590,000	0.05%	\$22,268,226	0.03%
57	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide the labor and materials to provide the labor and material to replace three piece profile of wood baseboard in the music room, the main office, the principal's office, storage room 117A, and storage room 116.	Unforeseen Conditions	Additional work implemented to remediate an unforeseen condition. The contract called for wood base replacement but it did not include these areas.	\$20,501	\$20,501	\$0	\$11,590,000	0.18%	\$22,268,226	0.09%
58	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	The GC is to provide a credit for the water-repellant coating from the above-ground masonry for the entire project as per Field Bulletin #5.	Requested by School District	The designers removed this work from the scope per bulletin #5.	(\$47,981)	(\$47,981)	\$0	\$11,590,000	-0.41%	\$22,268,226	-0.22%
59	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide a credit for labor, material and equipment necessary to excavate building foundation for water proofing.	Unforeseen Conditions	The waterproofing work as designed was removed from the contract to provide a different means of waterproofing.	(\$6,297)	(\$6,297)	\$0	\$11,590,000	-0.05%	\$22,268,226	-0.03%
60	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	The GC to provide a credit for the labor and materials for the installation of two basketball backboards, hoops and nets that were removed from the scope of work per RFI #125.	Design Error (s)	There were conflicts with conduits, pipes and ductwork that wouldn't allow for the space to install. Please see the attached photos showing: 1. an example of the backboard, hoop and net, 2. Conflicts that kept the backboards from being installed.	(\$3,138)	(\$3,138)	\$0	\$11,590,000	-0.03%	\$22,268,226	-0.01%
61	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide labor, material and equipment necessary to sawcut and demolish a brick shaft.	Unforeseen Conditions	The brick shaft was existing and needed to be reduced in height due to a conflict with the steel dunnage.	\$847	\$847	\$0	\$11,590,000	0.01%	\$22,268,226	0.00%
62	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	The GC to provide the labor and equipment to demolish a metal stud and drywall partition to abate the ACM floor tile that was under it in the MDF room 213. The door and frame were salvaged and reinstalled under a separate COR.	Unforeseen Conditions	The contract called for the floor tile to be abated. However, the floor ran under a metal stud partition. In addition, the wall had to be removed in its entirety because the wall did not extend or connect to the ceiling. There was no way to support the wall while the lower portion was removed. It was decide to remove the wall, abate the remaining tile and install the new wall to the ceiling which will be under a separate COR.	\$1,363	\$1,363	\$0	\$11,590,000	0.01%	\$22,268,226	0.01%
63	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	The GC to provide the labor and materials to install an additional 7' x 8' counter roll up door in the kitchen and change the 26'- 1" x 8' roll up door from fire rated to non fire rated per RFI #108	Unforeseen Conditions	These changes were made to offset conflicts with ducts, beams and other building elements.	\$1,584	\$1,248	\$336	\$11,590,000	0.01%	\$22,268,226	0.01%

64	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide the labor, material and equipment necessary to install basketball standards and rims.	Unforeseen Conditions	Additional work implemented to remediate an unforeseen condition. This work is being done during evening hours due to multiple delays and School District of Philadelphia classes close to starting for the new year.	\$4,091	\$4,091	\$0	\$11,590,000	0.04%	\$22,268,226	0.02%
65	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide labor, materials, and equipment necessary to build soffits for the corridor ceilings.	Design Omission (s)	The corridor ceilings were added to the contract. These ceilings needed soffits added in this change order.	\$4,734	\$4,734	\$0	\$11,590,000	0.04%	\$22,268,226	0.02%
66	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide the labor, material and equipment necessary to notch ceiling tiles at wireless access points	Unforeseen Conditions	Additional work was implemented to remediate an unforeseen condition. Wireless access points were installed below ceiling tiles causing gaps.	\$5,253	\$5,183	\$70	\$11,590,000	0.04%	\$22,268,226	0.02%
67	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	The GC to provide the labor and materials to repair a hole in the VCT floor, ACT ceiling and provide a stud and drywall chase to enclose a newly relocated 4" cast iron vent pipe in room 206. The Smith Flooring Change Order Request also includes demolition of a section of gym floor that got damaged during a floor event which is not a part of this COR.	Unforeseen Conditions	After the reconstruction of the space the 4" cast iron vent was left in the middle of a walkway. The PC relocated the pipe and the GC provide the repairs and new chase.	\$5,732	\$5,732	\$0	\$11,590,000	0.05%	\$22,268,226	0.03%
68	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide the labor, material and equipment necessary to install a FRP door at opening, in lieu of the specified wood door.	Design Omission (s)	The door opening is an exterior door opening and the specifications called for a wooden door at location. The door was changed to an FRP door.	\$6,543	\$6,268	\$275	\$11,590,000	0.05%	\$22,268,226	0.03%
69	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	The GC to provide the labor, materials and equipment to build four additional concrete cheek wall piers. 2 at each stair set on Cottage Street per RFI #144.	Unforeseen Conditions	Once the granite treads were removed and the soil excavated, it was discovered that the cheek walls only supported the cheek wall caps and provided no support for the granite treads. The new cheek wall piers were added to support the ends of the granite treads at the cheek walls.	\$7,284	\$7,284	\$0	\$11,590,000	0.06%	\$22,268,226	0.03%
70	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide the labor, material and equipment necessary to install additional roof ladders, new door opening, frame, door, hardware and modifications to the existing fire tower grates.	Unforeseen Conditions	In the past, the building engineer accessed all roof areas from the double-hung windows. Now that the windows have been replaced with hopper type, the building engineer is unable to access any roof except the main roof. This work is required to provide access for roof maintenance.	\$28,395	\$28,395	\$0	\$11,590,000	0.24%	\$22,268,226	0.13%
71	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	The portable building. They reframed the partition walls, installed drywall, spackled and taped the walls. This is for the existing partition and does not include the new partition for the closet. This work was done as per RFI #170	Unforeseen Conditions	This work was required due to the extra abatement that was conducted in the little school house. The spackle on the existing partition walls was positive for asbestos and had to be abated. The only method to abate the spackle is to remove the whole partition assembly, which is what was done.	\$36,595	\$35,456	\$1,139	\$11,590,000	0.31%	\$22,268,226	0.16%
72	Forrest, Edwin Elementary School	Smith Construction, Inc.	General Contract - Major Renovation	Provide labor and materials to replace an additional 304 auditorium seats to match the newly installed seats in lieu of reinstalling 304 of the existing seats as stated in the specification. The labor is covered by the specs as the existing seats will not be reinstalled.	Requested by School District	SDR - Note: School District Requests. The School Principal requested that all of the existing seating be replaced due to their condition to avoid splinters, cuts, and damaged clothing.	\$108,284	\$104,151	\$4,133	\$11,590,000	0.90%	\$22,268,226	0.47%

19	Frank, Anne Elementary School	Edward J. Meloney, Inc.	Mechanical Contract - Addition and Major Renovations	Provide the labor, material and equipment necessary to supply and install air supply duct at the cafeteria of Building A as per Bulletin #6 revised drawings. See attached Bulletin #6.	Design Omission (s)	Ductwork for the Cafeteria in A Building was revised due to ceiling height and beams. The original design included in the contract would have lowered the ceiling height below acceptable height for the SDP. See attached Bulletin 6.	\$42,911	\$42,911	\$0	\$3,992,000	1.07%	\$19,182,005	0.22%
20	Frank, Anne Elementary School	Edward J. Meloney, Inc.	Mechanical Contract - Addition and Major Renovations	Provide the labor, material and equipment necessary to install duct supports on the roof using hammer drill and anchors.	Unforeseen Conditions	No hammer drilling on the roof could be done during school days and work needed to be completed prior to school opening. Therefore, work was completed over the weekend in order to achieve substantial completion.	\$4,355	\$4,355	\$0	\$3,992,000	0.11%	\$19,182,005	0.02%
7	High School for the Creative and Performing Arts (CAPA)	Edward J. Meloney, Inc.	Mechanical Contract - Automatic Temperature Control System Replacement	This work has been completed by SDP Facilities Services and no longer needs to be completed by EJ Meloney.	Unforeseen Conditions	Credit for the amount of - \$57,166 for the work described in Approved Change Orders CO-MC-2 (\$23, 529) and CO- MC-3 (\$33,637).	(\$57,166)	(\$57,166)	\$0	\$894,000	-6.39%	\$978,700	-5.84%
1	Key, Francis Scott Elementary School	Gem Mechanical Services, Inc.	Plumbing Contract - Restroom Renovations	Remove additional flooring and cut into underground sanitary piping to extend main and add additional drains. Per GC RFI #3.	Unforeseen Conditions	Relocation of the existing and new floor drain location was needed to accommodate the floor slope in relation to the specified new partition walls. The additional floor drains in the pipe chases are needed to handle water infiltration through the exterior foundation walls, which was observed after demolition of the existing pipe chase walls.	\$4,538	\$3,693	\$845	\$340,000	1.09%	\$1,424,470	0.26%
6	Logan, James Elementary School	Smith Construction, Inc.	General Contract - Toilet Room Modification	Provide labor and materials and equipment necessary to demolish an additional 2" to 611 of concrete in a 400sf area. Upon completion of demolition, floor leveling would also be required to provide a leveled and finished surface.	Unforeseen Conditions	Unforeseen Condition. Construction Plan demolition notes for room 119 described removal of 7-7.5 of cinder concrete fill slab. Field conditions revealed concrete thicknesses varied from 9" to 13". Request for Information (RFI- 22) was submitted on 7 /14/22, noting the discrepancy, and direction given to over-excavate. Time and Material were tracked for the material.	\$14,948	\$14,948	\$0	\$1,698,000	0.88%	\$2,731,440	0.55%
3	Mayfair Elementary School	Dolan Mechanical, Inc.	Plumbing Contract - Classroom Addition	Provide the labor, material and equipment necessary to: Provide an 8" downspout nozzle.	Design Omission (s)	No model number is listed in the specifications at bid time and no downspout is shown on the drawings. Without the information we were unable to provided a price at time of bid.	\$1,809	\$735	\$1,074	\$464,000	0.16%	\$5,793,135	0.01%
4	Nebinger, George W. and Taggart, John H. Elementary Schools	Lex Electric Company, Inc.	Electrical Contract - Electrical Upgrades	Provide credit for downsizing of AC window units from 24,000 to 18,000 BTU.	Design Error (s)	4,000 BTU Units were too wide and did not fit existing window frames.	(\$3,080)	(\$3,080)	\$0	\$3,784,000	-0.08%	\$3,784,000	-0.08%
2	Northeast High School	Mulhern Electric Company, Inc.	Electrical Contract -Fire Alarm System Replacement	Three sets of 4-600MCM cables entering the bottom of the existing transfer switch box to 3 sets of 4-600 MCM cables at the top of the existing transfer switch box with 6 -4 terminal insulated mechanical lugs and jumper cables as per Request for Information #7.	Unforeseen Conditions	Additional work implemented to remediate an unforeseen condition. The existing transfer switch powered a second panel in the crawlspace that was not shown on the plans. The box has to remain and the circuits need to stay active to power the panel.	\$3,016	\$2,985	\$31	\$1,360,100	0.22%	\$1,360,100	0.22%
3	Parkway Northwest High School	Dolan Mechanical, Inc.	Plumbing Contract - Plumbing	Dolan Mechanical to supply GPR scanning of the ceiling on the second floor to check for structural tendons ahead of coring work for duct penetrations.	Design Omission (s)	Scanning of concrete planks prior to coring was not in the contract documents. It became apparent that we would run the risk of hitting structural tendons and possibly electrical wiring for the several penetrations that need to stub out.	\$2,358	\$1,828	\$530	\$360,000	0.51%	\$1,632,000	0.11%

2	Parkway Northwest High School	Paramount Electrical Service, LLC	Electrical Contract - Science Lab Renovations	Provide the labor, material and equipment necessary to remove existing panelboard and the back box, enlarge the opening and, install standard panelboard with all the options indicated in the design documents.	Design Error (s)	Existing back box is too small to put back into it for retrofit, therefore modification is required for the new panel to fit in.	\$4,890	\$4,315	\$575	\$280,000	1.54%	\$1,632,000	0.26%
10	Pennell, Joseph Elementary School	Gem Mechanical Services, Inc.	Mechanical Contract - Mechanical Plant Replacement	Provide labor, material and equipment necessary to demolish existing and install new steam mains, branch feeds, and coil piping in fan room.	Design Omission (s)	Additional work implemented to rectify design error(s). This COR will be further reviewed for possible rec of costs through the prof liab ins policy. Please refer to RFI 11 response and detailed sketch SK-101 by GF outlining extent of new ppg. The plans on sheet M- 502 detail H. But this detail is not ref on the plans to be used on sheet M-101 which is the plan view of the mech room.	\$99,428	\$99,428	\$0	\$1,899,000	5.24%	\$2,748,750	3.62%
3	Potter- Thomas Elementary School	Allstates Mechanical, Ltd.	Mechanical Contract - Major HVAC Renovation	Provide the labor, material, and equipment necessary to supply and install 39 sheets of perforated steel, welded to the interior fence posts and together on the fencing around the exterior chiller.	Unforeseen Conditions	Necessary due to continuing cable thefts and vandalism. To date 4 cable thefts have occurred and Chiller 1 has been damaged .	\$33,204	\$32,048	\$1,156	\$5,041,000	0.64%	\$7,630,570	0.42%
3	Potter- Thomas Elementary School	Palman Electric, Inc.	Electrical Contract - Major HVAC Renovation	EC is to provide the following. a) Provide exterior pads only for the generator (13' x 5' x 8" depth) and switchgear (23' x 7' x 8" depth). b) Pad will be sawcut, excavated, haunch style with 3' depth on each elongated side. Rebar build. c) Strip forms and clean up site.	Design Error (s)	Due to post redesign change by EOR RFI-1 new exterior pads are required.	\$41,642	\$40,470	\$1,172	\$1,897,000	2.13%	\$7,630,570	0.53%
58	Richmond Elementary School	Ernest Bock & Sons, Inc.	General Contract - Major Renovation and Addition	Provide the labor, materials, and equipment necessary to prep and install Viny Composition Tile(VCT) in the fire tower connection points between the new addition and the existing building.	Design Omission (s)	Design Omission- Design Omission- Additional work implemented to rectify design error(s). This change order will be further reviewed for possible recovery of costs through the design firm's professional liability insurance. Prep and install VCT in the fire tower connection points between the new addition and the exist building was necessary because the fire tower connection points to the new addition were in disrepair. This was overlooked in the contract plans.	\$2,538	\$2,538	\$0	\$9,885,000	0.03%	\$15,245,000	0.02%
35	Richmond Elementary School	Lex Electric Company, Inc.	Electrical Contract - Major Renovation and Addition	Provide the labor, material, and equipment necessary to provide Ground Penetrating Radar scanning at both second floor slab and the roof slab, in all areas with penetrations.	Unforeseen Conditions	Additional work implemented to rectify design omission(s). This change order will be further reviewed for possible recovery of costs through the professional liability insurance policy. Floor is hollow core with high tention rods. Contractor has been requested to perform scanning.	\$10,505	\$8,643	\$1,862	\$2,558,000	0.34%	\$15,245,000	0.06%
17	Solis-Cohen, Solomon Elementary School	Ernest Bock & Sons, Inc.	General Contract - New Construction	Provide the labor, material and equipment necessary to adjust the new wood entry doors installed into the specified frames in January 2921. These doors are not hanging or closing properly due to excessive humidity in the building.	Unforeseen Conditions	Additional work implemented to remediate an existing unforeseen condition. Unexplained, excessive humidity is affecting the performance of the wood doors.	\$5,630	\$5,494	\$136	\$37,385,000	0.01%	\$52,438,193	0.01%
18	Solis-Cohen, Solomon Elementary School	Ernest Bock & Sons, Inc.	General Contract - New Construction	Additional costs to store bleachers due to project delays.	Unforeseen Conditions	The contractor/supplier could not deliver materials on time due to no access to site.	\$7,513	\$7,413	\$100	\$37,385,000	0.02%	\$52,438,193	0.01%
2	Spring Garden Elementary School	Robert Michaels and Associates, Inc.	General Contract - Envelope Repairs	Provide all Labor, Materials and Equipment needed to: Remove approx. 3000 sq.ft. of existing roofing materials and install new 2-ply roofing system at entire Roof Area 10 (Gymnasium Roof) as described in the Contractor's Proposal (attached).	Unforeseen Conditions	The specified Thermal Roof Scan has shown that the existing Roof System has failed. The roof deck, insulation and all substrate materials are water-logged and not acceptable for the installation of the specified roof coating system. The approved manufacturer (TREMCO) can not provide the specified 25-year warranty if installed over the existing conditions.	\$199,905	\$197,673	\$2,232	\$2,997,770	6.59%	\$2,997,770	6.59%

4	Sullivan, James J. Elementary School	TE Construction Services, LLC	General Contract - Building Envelope Renovation	Provide the labor, material and equipment necessary to replace damaged components in the fire alarm panel and provide programming of the new equipment that was damaged by water leaking from a roof drain.	Unforeseen Conditions	Additional work was implemented to remediate an unforeseen condition. While performing other contract work it was discovered that the roof drain piping was pitted and leaking at a joint between the galvanized riser and the copper piping and was causing damage to the fire alarm electric panel.	\$13,123	\$10,974	\$2,149	\$2,989,000	0.37%	\$2,989,000	0.37%
8	Vare - Washington Elementary School	GEM Mechanical Services, Inc	Plumbing Contract - Major HVAC Renovation	Provide all labor, materials and equipment needed to : Install approx. 65 l.f. of steel plates across the open underground DWV piping trench to allow the Boilers and other mechanical equipment to be delivered to the Boiler/Mech./Electrical rooms.	Unforeseen Conditions	Due to delays in the procurement of the Building Permit and responses to RFIs, the Plumbing Inspection can not be completed. This has caused the trench to be left open for an extended period, impacting the delivery schedule of the Boilers and Mechanical Equipment. All of the equipment must pass over the trenches to be set into position. The heavy steel plates are needed to support the weight of the equipment.	\$10,376	\$8,609	\$1,767	\$490,000	1.76%	\$4,772,053	0.18%
9	Wright, Richard R. Elementary School	Paramount Electrical Service, LLC	Electrical Contract - Mechanical Plant Replacement	Provide the labor, material and equipment necessary to: provide additional circuit for Exhaust Fan 16 as per RFI 12. Add (1) additional circuit LH2A-4. Provide 2#12 + 1#12 GND-3/4" and (1) 15/1 circuit breaker.	Design Omission (s)	Power circuit for fan was not identified on the plans. To correct Design Omission, EC is to install the missing power circuit for fan. EF- 16 doesn't appear on the electrical drawings, neither does the breaker and wiring. Add (1) additional circuit LH2A-4. Provide 2#12 + 1#12 GND-3/4" and (1) 15/1 circuit breaker.	\$6,794	\$6,644	\$150	\$1,350,000	0.49%	\$6,449,400	0.10%
Change Order Grand Totals = (57 Change Orders) As of 4-18-24							\$777,491	\$756,673	\$20,818	113,653,096	0.67%	\$178,754,589	0.42%

Action Item - 25.

Title: Lease Agreements with Various Lessors for Additional Space (\$485,649.71)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia as Lessee, through the Superintendent or his designee, to execute and perform a lease agreement, subject to funding, as follows:

With:

St. John Cantius Parish
St. Paul's Baptist Church
Building BOK, L.P.

Purpose:

Classroom and ancillary space for three District schools

Start Date: 7/1/2024

End Date: 6/30/2025

Lease Amount not to exceed: \$485,649.71

Location:

Bridesburg School; Franklin Learning Center (FLC); Southwark School

Renewal Options: No

Description:

The District's Office of Real Property Management has identified a need to lease space for the named schools. Renewal of these leases ensures the District is able to support the various academic and recreational needs of at least 900 children attending these schools. These leases support the Division of Operations' goal of promoting a safe and healthy environment for all students. St. John Cantius, and St. Paul's lease reflects an increase which is comparable to the escalated market rate. There is no increase associated to BOK. The payment breakdown is:

St. John Cantius Parish – rent - \$394,932.68
St. John Cantius Parish – utilities - \$60,500.00
St. Paul's Baptist Church – rent - \$30,216.03
Building BOK, L.P. – rent - \$1.

Goals and Guardrails:

Welcoming and Supportive Schools-Guardrail1: Every school will be a safe, welcoming and healthy place where our students, staff and community want to be and learn each day.

How will the success of this contract be measured?

The success of this contract will be measured by the ability to provide a safe and clean environment for in person learning.

Related resolution(s)/approval(s):

April 30, 2020; No.31

June 24, 2021; No. 35

June 23, 2022; No.34

May 25, 2023; No. 39

Funding Source(s):

FY24-25 Operating

Office Originating Request: Operations - Facilities

Action Item - 26.

Title: License Agreement with ESS Northeast, LLC – Substitute Staffing Services (\$27,549.95)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a license agreement, subject to funding, as follows:

With:

ESS Northeast, LLC

Purpose:

To provide office space for ESS Northeast, LLC to provide substitute staffing services to District

Start Date: 7/1/2024

End Date: 6/30/2025

License Fee not to exceed: \$13,439

Location:

Administrative Office(s); 440 N. Broad Street
Room 1173

Renewal Options: Yes

Number of Options: 1

Duration of each option to extend: Years: 1 Months:

Maximum license fee authorized per option period: \$14,110.95 (reflects 5% increase)

Description:

The Services Contract with ESS Northeast, LLC, eliminates the daily administrative tasks of hiring, credentialing, training management, evaluating and retaining skilled substitute teachers. Providing space in the Administrative Building for ESS Northeast, LLC, to perform their contractual obligation will provide a more efficient delivery of their services to

District schools, improve communications, accessibility, and accountability and utilize vacant space in the delivery of needed services to the School District for a term of two (2) years (coterminous with the Services Contract).

How is this work connected to the District's plan to achieve Goals & Guardrails?

Welcoming and Supportive Schools-Guardrail1; Every School will be a safe, welcoming and healthy place where our students, staff and community want to be and learn each day

How will the success of this contract be measured?

Their success is evaluated by the number of substitute teachers who fill the open teaching slots ensuring the schools are adequately staffed, while providing teaching services to students. Their credentials, training, are evaluated.

Related resolution(s)/approval(s):

May 27, 2021: No. 44

June 23, 2022: No. 10

Office Originating Request: Operations - Facilities

Action Item - 27.

Title: Amendment of Contract with ODP Business Solutions, LLC & Supra Office Solutions, INC.– Office Supplies (\$32,000,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform an amendment of a contract, subject to funding, as follows:

With:

ODP Business Solutions, LLC
Supra Office Solutions, Inc.

Purpose:

To add Supra as the third-party contractor through the existing ODP contract for the purchase of office supplies for schools and administrative buildings.

Original Start Date: 7/1/2023

Current End Date: 8/12/2027

Currently Authorized Compensation: \$32,000,000

Additional Compensation:

All entities will be paid out of the aggregate amount of the original compensation not to exceed \$32,000,000.

Total New Compensation: \$32,000,000

Location:

All Schools; Administrative Office(s);

Renewal Options: Yes

Number of Options: 2

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: All entities will be paid out of an

aggregate amount of \$8,000,000 during each option period

Description:

Why is this contract needed?

Schools and central office administration within the District require dedicated sources for office supplies to support daily routine operations within the school and office environments. This contract covers essential classroom and office items such as paper, ink & toner, IT Peripherals, promotional materials, office furniture, cleaning and breakroom items, and technology. These items will be procured through the use of a cooperative agreement under the Omina Partners, Florida State University contract which includes Supra Office Solutions as an approved Tier 1 MWBE subcontractor of ODP. This action item will authorize the District to directly partner with Supra as the Tier 1 contractor to support the inclusion of local MWBE owned businesses. The Omina Partners contract covers over 360 core high-use items throughout the district. The rates in this cooperative agreement will result in approximately \$400,000 in annualized savings, based on average usage in previous school years.

How is this work connected to the District's plan to achieve Goals & Guardrails?

This contract supports Board Guardrail 1: Welcoming and Supportive Schools, and Board Guardrail 2: Enriching and Wellrounded School Experiences, by enabling schools and central offices to have continuous access to items that support the learning environment and assist school based staff with their daily work functions. Additionally, this contract offers programs such as: Support for Community and Teachers (3k Backpacks with a notebook and pen) School Supply Grant Incentive \$150,000 Student of the Month Program \$8,000 check every August (Oct-May) Teacher of the Month Program \$500 (Oct-May) 5.5% Annual Spend Volume Rebate 2% Workspace Facilities Annual Volume Rebate

How will the success of this contract be measured?

Success for this contract will primarily be measured by 3 key aspects: - Feedback from school based and central office staff for on-time delivery -Performance and availability of needed items Cost savings on a yearly basis - Involvement of local, minority and/or women owned businesses

Related resolution(s)/approval(s):

April 20, 2023 No. 17

Funding Source(s):

All Schools; Administrative Office(s)

Office Originating Request: Operations - Procurement

Action Item - 28.

Title: Contract with Seashore Fruit and Produce Company for Fresh Fruit and Vegetable Sample Program (\$3,000,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

Seashore Fruit and Produce Company

Purpose:

To provide fresh fruit and vegetable samples to awarded K-6 schools through the District's participation in the U.S. Department of Education (USDA) Fresh Fruit and Vegetable Program.

Start date: 7/1/2024

End date: 6/30/2026

Compensation not to exceed: \$3,000,000

Location:

All Awarded Schools

Renewal Options: Yes

Number of Options: 3

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: SY27-\$1,500,000 SY28-\$1,500,000
SY29-\$1,500,000

Description:

Why is this contract needed?

The USDA awarded funds to the School District of Philadelphia to offer samplings of fresh fruit and vegetables between meals during the school day at least three days per week in the selected, awarded schools. This contract enables the District to remain compliant with the program guidelines and offer our students the widest

variety of fresh local and regional produce. The vendor will also provide robust and engaging educational materials distributed to the students and staff as the competitive award requires.

How is this work connected to the District's plan to achieve Goals & Guardrails?
This work aligns with Guardrail 1, Welcoming and Supportive Schools – offering our students the opportunity to taste and learn about a wide variety of fresh fruits and vegetables aims to create a healthier school environment.

How will the success of this contract be measured?

The success of this contract will be measured based on the successful delivery of fresh produce purchased to all awarded schools. To monitor the schools' receiving of on-time, accurate, and fresh deliveries, the vendor will supply daily delivery reporting, and school-based staff will sign receiving tickets to confirm receipt of high-quality items.

If this is the continuation of a contract, how has success been measured in the past and what specific information do we have to show that it was successful?

The Division has been awarded and administered the USDA's Fresh Fruit and Vegetable Program Grant for over fifteen years. Successful management of the program is supported by our ongoing receipt of favorable audit results from various government entities, including the Office of the City Controller of the City of Philadelphia, the PA Department of Education, Division of Food and Nutrition and the U.S. Department of Agriculture.

Related resolution(s)/approval(s):

May 26, 2022; #52, March 28, 2019; # 31

Funding Source(s):

FY25- Cafeteria Fund

FY26- Cafeteria Fund

FY27- Cafeteria Fund

FY28- Cafeteria Fund

FY29- Cafeteria Fund

Office Originating Request: Operations - Food Services

ATTACHMENTS:

Description

Type

Action Item - 29.

Title: Contract with Seashore Fruit and Produce Company for Fresh Produce Distribution (\$5,200,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

Seashore Fruit & Produce Company

Purpose:

Provide fresh produce for full-service kitchens

Start date: 7/1/2024

End date: 6/30/2026

Compensation not to exceed: \$5,200,000

Location:

Full Service Locations

Renewal Options: Yes

Number of Options: 3

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: SY27-\$2,900,000;SY28-\$3,100,000;SY29-\$3,250,000

Description:

Why is this contract needed? This contract is necessary for the School District to provide fresh, high-quality produce with breakfast, lunch, and after-school meals at all full-service schools. School kitchens must be able to procure and offer a variety of seasonal fruits and vegetables with all meals to meet the meal pattern for meal reimbursement by the USDA. How is this work connected to the Districts plan to achieve Goals & Guardrails? This work aligns with Guardrail 1, Welcoming and Supportive Schools- ensuring our students receive

nutritious and healthy breakfast, lunch, and after-school meals each school day. How will the success of this contract be measured? The success of this contract will be measured based on the successful weekly delivery of fresh produce purchased to all full-service schools. To monitor the schools' receiving of on-time, accurate, and fresh deliveries, the vendor will supply daily delivery reporting, and school-based staff will complete receiving tickets to confirm receipt of high-quality items.

If this is the continuation of a contract, how has success been measured in the past and what specific information do we have to show that it was successful? Seashore Fruit and Produce Company is the incumbent vendor and has consistently met all contractual standards, which has supported our ongoing receipt of favorable program audit results from various government entities, including the Office of the City Controller of the City of Philadelphia, the PA Department of Education, Division of Food and Nutrition and the U.S. Department of Agriculture.

Related resolution(s)/approval(s):

January 30,2020;#44, April 26,2018; A-52

Funding Source(s):

FY25-Cafeteria Fund
FY26-Cafeteria Fund
FY27-Cafeteria Fund
FY28-Cafeteria Fund
FY29-Cafeteria Fund

Office Originating Request: Operations - Food Services

ATTACHMENTS:

Description

Type

Action Item - 30.

Title: Agreement for Service with Sproutly, LLC – Social -Emotional Lesson Planning Tool (\$125,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

Sproutly, LLC

Purpose:

To provide teachers with a tool to develop social and emotional community-building meetings that are 1) responsive to school-, grade- and class-wide needs and 2) quick and easy to develop

Start date: 6/17/2024

End date: 6/30/2025

Compensation not to exceed: \$125,000

Location:

Office of School Climate & Culture

Renewal Options: Yes

Number of Options: 3

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: \$15,000

Description:

Description:

The School District vetted vendors that have the ability to build and maintain a web-based application where teachers can develop Community Meeting content, making the delivery of these materials quick and easy for fidelity and acceptability. This vendor was identified via an RFP process based on the capacity to build and maintain this web-based application and

house critical data points needed to progress monitor successful community-building meeting implementation.

Why is this contract needed?

The School District requests all schools allocate at least 90-minutes for community-building meeting time per week for all students in K-12. Updating this tool will allow for all School District staff to have access to an efficient, user-friendly, and SEL-aligned tool that they can use to plan and deliver Community Meetings across school contexts (with students, district staff and families). The goals of this contract is to improve the current functionality of the application and to add the ability to integrate, collect and analyze important data metrics to help understand implementation and Community Meeting content needs.

How is this work connected to the District's plan to achieve Goals & Guardrails?

Schools engaging in social and emotional learning and focus on explicit skill development helps to work towards Guardrails 1 and 4. When students enjoy their experiences at school, engage in practices that promote belonging and relationship-building, and are not limited by practices that perpetuate systemic racism and hinder student achievement, students attend school at higher rates and have increased academic outcomes. The ability for staff to curate Community Meeting lessons creates opportunity for authentic community-building that is responsive to school, grade or class-wide needs.

How will the success of this contract be measured?

Anticipated outcomes include improvements in the areas of overall well-being and belonging, prosocial behavior, attendance, academic achievement, conduct, high-school graduation, and avoidance of high-risk behaviors.

When applicable, is this an evidence based strategy? If so, what evidence exists to support this approach?

There are decades of research on social and emotional programming, including recent meta-analyses summarizing multiple causal studies (Durlak et al., 2022). Research finds that these impacts are consistent across socio-economic differences. Furthermore, studies of school-based SEL interventions suggest that investments in school-based SEL programs are worthwhile in terms of long-term benefits, with returns to investments in these programs as large as 11:1 (Belfied et al., 2015; Klapp et al., 2017).

When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

Feedback has been collected from users over the past 3 years of the current app's usage via surveys and focus groups. All application upgrades are based directly on what features and functionality users have indicated as being a priority. SDP staff from multiple offices (OSCC, IT, OGC) and school-based individuals (counselors and teachers) were invited to be part of the scoring and selection committee.

Related resolution(s)/approval(s):

N/A

Funding Source(s):

Building of the application: FY23-24 ARPA ESSER III

On-going maintenance of the application: Anticipate funding via the BSCA Grant and/or School Safety grant for FY24-25 thru FY27-28

Office Originating Request: Student Support Services

ATTACHMENTS:

Description

Type

Action Item - 31.

Title: Amendment of Contract with Educational Development Software, LLC- HIBster and Harassment Database (\$90,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform an amendment of a contract, subject to funding, as follows:

With:

Educational Development Software, LLC

Purpose:

To extend and add additional funds to the contract for the bullying and harassment reporting and data management systems

Original Start Date: 1/1/2019

Current End Date: 6/30/2024

Amended End Date: 6/30/2025

Currently Authorized Compensation: \$212,500

Additional Compensation:

\$90,000

Total New Compensation: \$302,500

Location:

All Schools;

Renewal Options: Yes

Number of Options: 2

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: \$90,000

Description:

Why is this contract needed?

HIBster is an anti-bullying web-based software package from Educational Development Software, LLC. The additional funding allows modifications to be made to the software based on feedback from school-based staff that use the system.

The District takes allegations of bullying and harassment very seriously, and strives to protect children from becoming victims or perpetrators of bullying and harassment, as part of the effort to improve school climate and safety and improve students' educational outcomes.

Used in conjunction with the District's continuing efforts and strategies to combat bullying and harassment incidents in schools, and consistent with relevant policies and procedures relating to bullying and harassment, HIBster enhances the District's ability to collect, organize, evaluate and generate reports for bullying and harassment incidents. The program further helps the District comply with policies and procedures relating to bullying and harassment and, in turn, improve strategies and practices to address and combat, with the goal of reducing such instances.

We are seeking additional funding because the previous cost was on a 5-year introductory rate (this year being the last year). There is no option to extend at the current rate.

A more formal RFP is planned to be released before entering into a new contract past the requested authorization in this action item.

How is this work connected to the District's plan to achieve Goals & Guardrails?

The Educational Development Software, LLC, (HIBster) is connected to the Board of Education's Guardrail 1: Every school will be a safe, welcoming and healthy place where our students, staff and community want to be and learn each day. By capturing all bullying and harassment data, the District analyzes trends and offers support in addressing and combating bullying and harassment claims that, in turn, leads to a safer environment for all students and families and staff.

How will the success of this contract be measured?

The success of the contract will be measured by the District's continued ability to collect, organize and evaluate data from individual schools, Learning Networks and across the District. Data collected from HIBster will allow the District to improve strategies and practices related to reducing instances of bullying and harassment District-wide. Success will also be measured by the District's ability to monitor compliance with Board policies and procedures related to bullying and harassment as well as compliance with annual state reporting requirements.

If this is the continuation of a contract, how has success been measured in the past and what specific information do we have to show that it was successful?

HIBster is a software program used to track complaints of bullying and harassment from receipt of the complaint through to the completion of the investigation. We have successfully utilized the software to track complaints and generate the required Civil Rights Data Collection reports, annually. Success is measured by the fact that others are selecting and using the system and by the satisfaction of our district stakeholders who use the system.

When applicable, is this an evidence based strategy? If so, what evidence exists to support this approach?

The Pennsylvania Department of Education Office of Safe Schools uses HIBster for its bullying reporting. HIBster is also widely used across the Commonwealth of Pennsylvania as well as in New Jersey and many other school districts. By using HIBster, the District is now able to compile, analyze, and report bullying/harassment data and increase the accountability of investigations and support for students.

Related resolution(s)/approval(s):

Related resolution(s)/approval(s):

December 13, 2018; No. 33

April 30, 2020; No. 44

January 28, 2021; No. 18

April 20,2023; No. 45

Funding Source(s):

FY24-25 Operating

Office Originating Request: Student Support Services

Action Item - 32.

Title: Amendment of Contract with LanguageLine Solutions - Telephonic Interpretation Services (\$50,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform an amendment of a contract, subject to funding, as follows:

With:

LanguageLine Solutions

Purpose:

Telephonic interpretation services

Original Start Date: 7/1/2019

Current End Date: 6/30/2024

Currently Authorized Compensation: \$745,000

Additional Compensation:

\$50,000

Total New Compensation: \$795,000

Location:

All Schools and Offices

Description:

Why is this contract needed?

The District seeks authorization to increase contractor compensation in the amount of \$50,000, above the current authorization, for a new annual budget of \$250,000 for the 2023-2024 school year to sustain district-wide telephonic interpretation services. Due to the recent adoption of Board Policy 139, which emphasizes the coordination of language access efforts within the District to effectively communicate with students and families with limited English proficiency, we have observed a rise in the use of over-the-phone interpretations. Monthly invoices for district-wide telephonic interpretation services have shown a notable increase. Our current purchase order is almost depleted. It's crucial that we have funding to cover current bills and secure adequate funds for future expenses for the remainder of the

year. The District has demonstrated a commitment to provide language access services to families in their primary or chosen language when it is not English. LanguageLine Solutions will continue to provide telephonic interpretations services on an “as-needed-basis” 365-days a year/7-days a week/24-hours a day in more than 200 languages, with emphasis on, but not limited to the nine (9) languages commonly spoken in the District, which include Albanian, Arabic, Cambodian (Khmer), Chinese, French, Portuguese, Russian, Spanish, and Vietnamese.

How is this work connected to the District’s plan to achieve Goals & Guardrails?

This work is directly connected to the District’s strategic plan to achieve Goals & Guardrails through Guardrail 1: Welcoming and Supportive Schools and Guardrail 3: Partnering with Parents & Family Members by providing language accessibility services for parents and guardians whose primary language is not English. District parents and guardians speak a variety of languages. These services are needed to overcome communication barriers between the District and Limited English Proficient (LEP) parents/guardians to assist with any communication related to the education of their children.

How will the success of this contract be measured?

The success of this contract has been measured by tracking key performance indicators such as: wait time (connection to an interpreter), language availability, and quality standards, in addition to conducting quality assurance checks. The contract will continue to be measured by these outcomes and scope of service defined expectations.

If this is the continuation of a contract, how has success been measured in the past and what specific information do we have to show that it was successful?

Over the past several years, LanguageLine Solutions has proven to be a dependable and reliable service provider. The District has monitored telephonic services by tracking call volume, languages served, and the offices and/or schools making requests. LanguageLine Solutions will be evaluated on the following outcomes:

- Providing telephonic interpretation 24 hours per day, 7 days per week in 200 languages;
- Providing tools to identify speaker's target language (i.e. language ID cards and desktop posters and displays);
- Providing language interpretation services that are technically correct and culturally proper; and
- Providing accessibility to call data, usage statistics, and time-of-day language distribution;

When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

N/A. The contractor was chosen through the piggyback contracting method, utilizing the City of Philadelphia's RFP process contract terms and conditions.

Related resolution(s)/approval(s):

May 26, 2022; No. 39

May 27, 2021; No. 56

June 28, 2019; No. 64

Funding Source(s):

FY 24: Title I

Office Originating Request: Student Support Services

Action Item - 33.

Title: Memorandum of Understanding with Colleges, Universities and Qualified Accredited Institutions for Student Health Related Practicums and Internships

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a Memorandum of Understanding, as follows:

With:

Adelphi University
Aria Health Frankford School of Nursing
Barton College
Bloomsburg University of Pennsylvania
Boston University
Buffalo State College
California University of Pennsylvania
Canisius College
Clarion University of Pennsylvania
College of Saint Rose
Community College of Philadelphia
CUNY, Brooklyn College
CUNY, Lehman College
CUNY, Queens College
Dominican College
Drexel University
Duquesne University
East Stroudsburg University
Eastern University
Edinboro University of Pennsylvania
Emerson College
Gallaudet University
George Washington University
Gwynedd-Mercy College
Harcum College
Hofstra University
Ithaca College
Howard University
Hunter College of the City College of NY
Hunter College, CUNY
Indiana University of Pennsylvania
Kean University of New Jersey
Kent State University
Kutztown University
LaSalle University
Lenoir-Rhyne University

LIU-Brooklyn
LIU-C.W. Post
Loyola University Maryland
Mailman School of Public Health, Columbia University
Marywood University
McDaniel College
Mercy College
MGH Institute of Health Professions
Misericordia University
Molloy College
Montclair State University
Moravian University
National Technical Institute for the Deaf (NTID)
Nazareth College of Rochester
New York Medical College
New York University
New York University, Steinhardt School of Culture, Education and Human
Development
Northeastern University
Ohio State University
PA College of Optometry
Pennsylvania State University
Philadelphia University
Purdue University
Radford University
Richard Stockton College of New Jersey
Saint Joseph's University
Salus University
Seton Hall University
Slippery Rock University
St. Christopher's Hospital for Children
St. John's University
SUNY at Buffalo
SUNY at Cortland
SUNY at Fredonia
SUNY at New Paltz
SUNY at Plattsburgh
Syracuse University
Teachers College, Columbia University
Temple University
Tenet Healthsystem
The Children's Hospital of Philadelphia
The College of New Jersey
Thomas Jefferson University
Touro College
Towson University
University of Maryland (College Park)
University of Massachusetts, Boston
University of Massachusetts, Amherst
University of North Carolina at Greensboro
University of Pennsylvania
University of Pittsburgh

University of the District of Columbia
Villanova University
West Chester University
Widener University
William Paterson University of New Jersey
Worcester State University
Other qualifying colleges, universities, medical schools, nursing schools,
educational institutions, and hospitals approved by the Office of Student Support
Services or the Office of Special Education and Diverse Learners

Purpose:

To provide opportunities for internships and practicums to students earning degrees and certifications from colleges, universities and other accredited institutions in nursing, student health, allied health, behavioral health, school psychology, therapeutic related services, and social work

Start date: 5/31/2024

End date: 6/1/2030

Value of Services not to exceed:\$500,000

Location:

All Schools; Administrative Office(s);

Renewal Options: Yes

Number of Options: 3

Duration of each option to extend: Years: 1 Months:

Description:

Why is this contract needed?

The District is offering students earning degrees and certifications in nursing, school psychology, therapeutic related services, allied health services, behavioral health, and social work from accredited colleges, universities, hospitals, and other qualified institutions the opportunities for internships and practicums in District schools and administrative offices. Internships and practicums are often a certification requirement for health professionals. This program gives college students opportunities to complete certification requirements, while assisting District nurses and related services staff to provide critical services to students at schools.

The Office of Student Support Services and the Office of Special Education and Diverse Learners shall collaborate with colleges, universities and accredited institutions which offer educational and certification programs in nursing, school psychology, social work, allied

health, clinical health, public health, behavioral health, ABA support, and therapeutic related services including speech, hearing, vision, mobility, occupational, and physical therapy, to provide school based internship and practicum programs.

Internships last the length of the college/university practicum programs (e.g., semester or 3-6 months). Most of these education partners have current or previous relationships with the District. The students, who are supervised by District employees corresponding to the students' fields of study, will receive background clearances and be instructed on confidentiality standards applicable to District employees. University health and allied health students placed in District schools will learn the roles and responsibilities of school nurses, related services therapists, health educators, social workers, school psychologists, and school administrators and about how instructional and non-instructional services support teaching and learning to result in improved student health and academic achievement. Practicum and internship programs provide District staff with crucial assistance and support and have often been proven to be an effective method to recruit highly qualified health professional graduates.

How is this work connected to the District's plan to achieve Goals and Guardrails?

Providing students with essential nursing, therapeutic related services, and other health services shall ensure that students have the resources and supports needed to perform at or above grade levels in reading and math, and graduate ready for college and career.

How will the success of this contract be measured?

Each intern shall be assigned to and supervised by a District nurse, related services therapist or social worker in the same field of study. In addition, a designated administrator from the sending college or university shall supervise and monitor the student. The District and University supervisors shall support the student intern to help ensure practicum requirements are fulfilled and that the student receives a rigorous, high-quality and rewarding field experience. Data will be collected on enrollment and completion rates of student practicums. Interns shall be surveyed to determine satisfaction with internship programs. The numbers of students successfully completing internship programs and the recruitment by the District of highly qualified and capable interns who completed certification shall be monitored.

If this is the continuation of a contract, how has success been measured in the past, and what specific information do we have to show that it was successful?

This is a long-standing District program in which many students especially from area colleges and universities have participated. This program has also been a reliable source of District recruitment for school nurses and other related services personnel.

When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

One Hundred colleges, universities and hospitals have been invited, or have approached the District, to have their students participate in internship and practicum programs. A close collaboration and partnership has developed between District administrative staff and the educators and administrators from participating colleges and universities.

Related resolution(s)/approval(s):

Office Originating Request: Academic Support

Action Item - 34.

Title: Contract with Center for Black Educator Development for Freedom Schools Literacy Academy (\$369,000) - Updated 5.17.2024

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

The Center For Black Educator Development

Purpose:

Freedom Schools Literacy Academy

Start date: 6/1/2024

End date: 6/30/2025

Compensation not to exceed: \$369,000

Location:

Various Schools

Renewal Options: Yes

Number of Options: 2

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: Each one-year option at a fixed amount of \$492,000

Description:

Why is this contract needed?

Each year, the School District and its partner organizations offer a variety of summer programs to provide students, especially those most vulnerable to experiencing summer learning loss, with opportunities to continue learning during the summer months. The Center for Black Educator Development will provide the Freedom Schools Literacy Academy (FSLA), a five-week in-person summer program that is based around developing a context of understanding culture. During the summer of 2024, up to 180 rising 1st through 3rd-grade students and up to 18 high school students will participate as scholars and apprentices. The program will take place at Bethune, WD Kelley, and Duckrey Elementary Schools and participation will be open to all District students. The success of this summer's literacy academy will impact future programming decisions.

The CBED Teacher Academy is a 4 year school model that will prepare students in grades 9-12 with the basic skills, knowledge, credentials, and experience needed to transition into an aligned education major to become a teacher. Included in the Teacher Academy, the Freedom Schools Academy takes place in the Summer where students will be able to participate in an internship experience. Both the Teacher Academy and Freedom Schools Academy align with Act 158 requirements as outlined below:

- 9th & 10th Grade Cohorts participate in Career Awareness (Externship) Activities (Pathway 5)
- 11th & 12th Grade Cohorts participate in Career Preparation activities that include:
 - Internship (Pathway 5)
 - Attainment of Industry-based Credentials (Pathway 5)
 - CTE programming, if applicable (Pathway 3)
 - Dual Enrollment courses, if applicable (Pathway 4 or 5)
- During the summer, students who participate in the Freedom Schools Academy will earn the following:
 - Internship (Pathway 5)

How is this work connected to the District’s plan to achieve Goals & Guardrails?

The Freedom Schools Literacy Academy was designed to address educational inequalities and our nation’s racist history that have created unconscionable achievement gaps. The FSLA model supports the District’s goal that every student reads on or above grade level and every student graduates ready to succeed in college, work, and life. Additionally, the District is taking critical steps toward addressing racist practices so that students’ potential will not be limited by practices that perpetuate systemic racism and hinder student achievement. The Freedom Schools Literacy Academy lifts this work by meeting the unique needs of children from disenfranchised communities while at the same time strengthening the school-to-activism pipeline for the next generation of exceptional educators. Participating high school students will earn evidence toward Act 158 graduation requirements which supports the District’s college and career readiness goal.

How will the success of this contract be measured?

Consistent with past practice, the Office of Research and Evaluation will conduct a program evaluation of the summer programs organized by the District. The final report will provide a summary of the summer programs, including information about enrollment, attendance, and findings from surveys and observations. The successes and challenges of program implementation will provide insights and guide implementation for summer 2025.

If this is the continuation of a contract, how has success been measured in the past, and what specific information do we have to show that it was successful?

While the District is still in the beginning years of contracting with the Center for Black Educator Development to implement the Freedom Schools Literacy Academy, data is available that supports a strong track record of success in urban settings. In the summer of 2021, FSLA programming was offered to 288 elementary students and 78 high school students, and 54 college students. The following are highlights from the 2021 results.

High School Students: 1) Increase in Positive Racial Identity. High school students reported statistically significant increases in positive racial identity, and specifically in learning about history, traditions, and customs, thinking about how their life will be affected by their ethnic group membership, and having a strong sense of belonging.

2) Increase in Academic Self-Efficacy. High school apprentices showed statistically significant growth in areas of academic self-efficacy, mindset, habits of mind, and strategies for academic and personal success. 90% agreed that participating in the program will help them focus more on their education. 92% agreed they know they can complete difficult tasks. 93% agreed that even when things are tough, they can perform quite well. 95% agreed they know what to do when they come across difficult reading content. 89% agreed that they acquired the academic skills to do whatever they decide to do. 86% agreed they have strategies for handling academically challenging tasks. 88% agreed that when they need help they know how to ask for it. 84% agreed that they believe they are developing strategies that will help them overcome challenges.

Scholars:

1) Gains in Early Literacy Skills. Students in grades 1-3 increased their reading ability by an average of 2.29 levels in the Friends on the Block Literacy Curriculum, an early literacy intervention (a 33% increase from level 6.96 to 9.25 in five weeks). This increase was statistically significant for students across virtual and in person programming and students with higher or lower pretest scores. Students with higher pretest scores increased an average of 1.7 levels, and students with lower pretest scores increased an average of 2.6 levels.

2) Increase in Positive Racial Identity. Elementary students were given a pictorial self-report scale of ten items in which they could comment on their attitudes on racial identity, reading, schoolwork, effort, adults, and knowledge of

which they could comment on their attitudes on racial identity, reading, schoolwork, effort, adults, and knowledge of Black books and history. They reported increases in all ten items from before to after FSLA. There were statistically significant increases in the total score on knowing books about Black people, learning about the successes of Black people, and doing the best work they can at school. Correlations among these attitudes were calculated before and after FSLA. Before FSLA, high ratings on the item, "I am Happy I am Black/Brown" were significantly correlated with high ratings on "Adults Care about Me." After FSLA, high ratings on "I am Happy I am Black/Brown" were significantly correlated with high ratings on "I do the Best Work That I Can at School," "I am Special," and "I Know Some Books Written about Black People." This pattern suggests that after FSLA, Black early elementary students associate being Black/Brown with hard work, being special, and knowledge of their racial heritage.

When applicable, is this an evidence-based strategy? If so, what evidence exists to support this approach?

The Freedom Schools Literacy Academy integrates proven best practices with a culturally responsive, affirming, and sustaining early-literacy curriculum that is aligned with the District's Academic Framework. During the program, expert educators will coach aspiring college student-teachers and work with high school apprentices interested in exploring careers in education to provide up to sixty participating rising 1st through third-grade students the personalized literacy boost they each need.

Reading is a bedrock skill for success in school, college, the workplace, and life. Studies show students' higher racial-ethnic pride correlates with higher achievement as measured by grades and standardized test scores. They also show that when Black students have Black teachers, they do better in school. When they have one Black teacher by 3rd grade, they're 13% more likely to enroll in college. With two Black teachers in the mix early on, that stat jumps to 32%.

Related resolution(s)/approval(s):

May 25, 2023; 56

May 26, 2022; 49

Funding Source(s):

FY 23-24 Operating

FY 24-25 Operating

Office Originating Request: Academic Support

Action Item - 35.

Title: Contract with JEVS Human Services – Services and Supports for Student Internships and Stipends (\$350,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

JEVS Human Services (JEVS)

Purpose:

To provide supports for student internships and intermediary services for Summer Internship and Work-based Learning Programs

Start date: 7/1/2024

End date: 6/30/2025

Compensation not to exceed: \$350,000

Location:

All High Schools;

Renewal Options: Yes

Number of Options: 3

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: Each option at fixed amount 110% of prior year amount

Description:

JEVS Human Services (JEVS) will support the District's summer programming for high school students by coordinating internships for up to 200 CTE students. Work experiences are a critical first introduction to the world of work. The District, through the District's Internship Program, endeavors to provide students with meaningful work-based learning and academic enrichment experiences that promote self-efficacy, connect youth to caring adults,

and offer the opportunity to build transferable skills required to secure and sustain employment. The Internship Program is an extension of the CTE curriculum that students learn throughout the school year. This opportunity allows students to receive real-life hands-on experiences that cannot be learned in the classroom. The experience will permit students to utilize the content of their classroom curriculum in a practical setting. These opportunities include positions in District buildings with District personnel, local businesses, and academic enrichment/industry certification programs.

C2L-PHL or Career Connected Learning PHL is the new initiative for work-based learning and career exploration for Philadelphia residents ages 12-24. This collaboration between the City of Philadelphia's Office of Children and Families ("City", Philadelphia Works ("PhilaWorks")), and the District provides paid summer and school-year work-based learning experiences. Career connected learning is an evidence-based strategy that is rooted in the idea that the best way for youth to build the skills essential for a successful career is through direct, hands-on experience connected to rigorous classroom learning and reflection. C2L-PHL activities are offered along a continuum: Awareness, Preparation, and Launch. Philadelphia's C2L-PHL programs are designed to provide comprehensive support along three interrelated objectives:

1. Youth are given access and experiences to explore different career paths and fields.
2. Youth are equipped with the tools and skills they need to explore, set, and achieve career goals.
3. Youth know how to identify and utilize their strengths and passions to inform career decisions.

Programming is designed to meet Act 158 graduation requirements, especially for students graduating through Pathway 5. JEVS will work with the District to measure and report activities timely so students get credit toward graduation requirements as needed.

JEVS Human Services has been identified as the fiscal and contracting Intermediary through a competitive and shared procurement process by the City and PhilaWorks. As the procured Intermediary for C2L-PHL, JEVS is charged to operationalize C2L-PHL.

Career & Technical Education (CTE)

The District's 2024 Summer Internship Program endeavors to provide students with meaningful work-based learning and academic enrichment experiences that promote self-efficacy, connects youth to caring adults and offers the opportunity to build the transferable skills required to secure and sustain employment. JEVS Human Services will support the successful implementation and execution of the payment of all additional student wages, payroll management, and support for the program. JEVS, as a wage intermediary organization for the District, will utilize the vast majority of the funds in this contract to directly pay student wages and stipends. JEVS will charge only a small percentage (not to exceed 12% of the total contract amount) for intermediary services & costs, such as payroll management, program monitoring, outreach and recruitment, training and technical assistance and data collection. The remaining funds of the total contract amount will pass through JEVS and go directly to the students in the form of wages or stipends for participating in internships or academic enrichment programs.

JEVS, as an intermediary organization for the District, will utilize the majority of the funds in

this contract to directly pay student stipends. This work is connected to the District's plan to achieve Guardrail 2 - Enriching and well-rounded School Experiences. Along with the College & Career Goal: Every student graduates ready for college and careers and Goal 5: The percentage of Career and Technical Education (CTE) students who pass an industry standards-based competency assessment by the end of their 12th grade year will grow from 49.9% in August 2019 to 80.0% in August 2026. The success of this contract will be measured by the percentage of eligible students who take and pass the NOCTI exam, the number of certifications received, along with the percentage of CTE students who have a documented job placement and/or post-secondary opportunity.

Funding Source(s):

FY2024-25 Operating

Office Originating Request: Academic Support

Action Item - 36.

Title: Amendment of Contract with Discovery Education and Explore Learning

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform an amendment of a contract, subject to funding, as follows:

With:

Discovery Education Inc.
ExploreLearning, LLC.

Purpose:

Online Science supplemental resources for K-5 Students

Original Start Date: 8/20/2021

Current End Date: 6/30/2024

Amended End Date: 6/30/2025

Currently Authorized Compensation: \$3,000,000

Additional Compensation:

\$0

Total New Compensation: \$3,000,000

Location:

All Schools;

Renewal Options: No

Description:

Why is this contract needed?

Schools are currently supplementing their science instruction through District contracts with

Discovery Education Inc and Explore Learning. These contracts were the result of a District Request for Proposals in 2021 for SUPPLEMENTAL science instructional materials and authorized by the Board in 2021.

The District has already paid for licenses which will be active through June 2025 but the existing Board authorization only goes until June 2024. This is a purchase that has been made previously; and there is no additional money being spent. However, Board approval is required to extend the terms of the Agreement for Services to cover the duration of the existing licenses.

How is this work connected to the District's plan to achieve Goals & Guardrails?

College & Career Goal: Every student graduates ready for college and careers.

- Goal 4: The percentage of students who are proficient on all three state high school assessments (Algebra, Literature, and Biology) by the end of their 11th grade year will grow from 22.2% in August 2019 to 52.0% by August 2026.

Mystery Science provides teachers with standards-aligned lessons for teachers in grades K-5. State Science standards, PA STEELS, require that students begin learning science in kindergarten and continue through high school. The standards are designed as progressions, so in order for students to be prepared for more rigorous standards in middle and high school, it is required that students have access to grade-level, standards-aligned science throughout their K-5 years.

Reading Goal: Every student reads on or above grade level.

Math Goal: Every student performs on or above grade level in math.

Reading and mathematics practices are embedded in the science standards. Mystery Science lessons include opportunities for applying reading and math through engaging, standards-aligned science lessons. Gizmos from Explore Learning provides teachers with standards-aligned lesson resources for teachers in grades 6-12, helping to prepare students for the Biology Keystone exam.

How will the success of this contract be measured?

The OCI science team regularly coordinates with Discovery Education's Partner Success Manager to monitor and improve usage of Mystery Science. The OCI science team responds to every request for support from administrators and teachers. The Science team offers professional Development for teachers in the form of intellectual preparation sessions and introductory sessions for new teachers. The OCI science team regularly coordinates with Explore Learning's Implementation Coordinator to monitor and improve usage of Gizmos. The OCI science team responds to every request for support from administrators and teachers. Professional

Development around the use of Gizmos has been provided for teachers. In addition, the science team provides alignment of specific Gizmos to units of study throughout the year.

If this is the continuation of a contract, how has success been measured in the past, and what specific information do we have to show that it was successful?

Since the start of the contract, there have been regular bi-monthly meetings between district OCI Science team and the vendors to review and improve usage, plan professional development for teachers and provide feedback for responding to the needs of teachers and schools.

When applicable, is this an evidence-based strategy? If so, what evidence exists to support this approach? What does the research say? Name sources if possible.

Mystery Science is a library of virtual, interactive STEM simulations all aligned with Pennsylvania's Integrated Standards for Science, Technology & Engineering, and Environmental Literacy & Sustainability(STEELS). Mystery Science incorporates inclusivity principles to ensure access for all learners by making diversity visible through representation, making all students feel welcome and included through conceptual and linguistic accessibility, and offering pedagogical support for a range of learning styles & abilities.

ExploreLearning's Gizmos provides lesson resources that align with and support Pennsylvania's Integrated Standards for Science, Technology & Engineering, and Environmental Literacy & Sustainability(STEELS). Gizmos simulations and resources support knowledge gains and application of knowledge to new problems. Smetana & Bell (2014) explored the learning outcomes from the use of three different science Gizmos within a high school chemistry unit. Two classes were randomly assigned to use the Gizmos within either a whole-class or a small group instructional setting. Using pre- and post- assessments of conceptual understanding, the study found significant gains in knowledge for both instructional settings, supporting the efficacy of Gizmos in a variety of implementations. Highly collaborative talk was also observed in the whole class setting.

When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

Consistent with the District's competitive procurement process, the selection process resulting in this contractor included a committee of District staff with relevant programmatic, IT, and fiscal expertise who reviewed and evaluated contractors' RFQ responses.

Related resolution(s)/approval(s): _____

RFQ-NG10039

Funding Source(s):

None

Office Originating Request: Academic Support

Action Item - 37.

Title: Memorandum of Understanding (MOU) with Albert Einstein Medical Center - Pre-K Nutrition Education Program

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a Memorandum of Understanding, as follows:

With:

Albert Einstein Medical Center

Purpose:

Delivery of nutrition education services to District preK students and families

Start date: 10/1/2024

End date: 9/30/2026

Value of Services not to exceed:\$1,750,000

Location:

Citywide deployment

Renewal Options: No

Description:

Need for Contract

While obesity rates for children ages 2-5 have been falling incrementally on a national level, Pennsylvania is one of just a few states not sharing in these recent nominal improvements. Through fun and educational nutrition activities performed by Einstein in District pre-k classrooms across the city per the proposed MOU, children and their families will have greater awareness of the benefits of healthy eating habits, which will increase the likelihood that these habits are adopted within their daily routine. Learning to enjoy the consumption of fruits and vegetables at a young age is critical for proper physical and cognitive development, and for the maintenance of good overall health and academic performance during adolescence and into early adulthood. These services would be provided by Einstein at no cost to the District, supported by a direct federal grant to their organization.

Goals & Guardrails

The Families Understanding Nutrition (FUN) program is called FUN because one of the key components of resiliency as well as addressing issues of trauma are learning how to have fun and feel safe. It creates an environment that fosters curiosity, creativity, interactive play, provides opportunities to explore their environment using their senses, mastering skills, and trying new things such as tasting food without a fear of being treated with disdain if they dislike the tasted food. The curriculum incorporates literacy and math activities and combine literacy and math in the lessons. Through these lessons, students learn about new foods and use their five senses to describe the foods, and a book is read that complements the lesson. The books not only integrate nutrition and physical activity messages, but the books are multicultural and respect and celebrate differences and well as integrating positive psycho-social skills into the children's behavior and the overall environment of each classroom. These activities help students build the vocabulary they will need to reach their grade-level goals in future years. By focusing on safe and healthy learning environments and family engagement, the proposed work contributes to Guardrails 1 and 3.

Measuring Success

Early Childhood education staff will monitor progress and measure success of the Einstein's FUN programming as follows:

- The program will compile a quarterly calendar for nutrition education lessons in the classroom to ensure all sites receive all lessons scheduled during the quarter and schedules are rearranged to make sure this happens;
- All data from each lesson taught will be entered into a database monthly, which includes the food taught, that the food tasting was given out, any handouts distributed, the curriculum used, and the length of the nutrition lesson.
- Lessons, activities, and observations will include numerous opportunities to assess the following:
 - Ability of participating children to identify the foods we taste as we progress through the year;
 - Increase in language used to describe the food;
 - Increase in the numbers of students who are willing to taste new foods;
 - Demonstrated knowledge of basic food safety (washing fruits and vegetables before eating, washing hands before eating, etc.);
 - Degree of integration of food activities in creative play; and
 - Ability of participants to identify ways of becoming and staying healthy.

Evidence-Based Strategy

The District has collaborated with Einstein on this project, at no cost to the District, for approximately 15 years. With support from the research department of the USDA-funded SNAP-Ed program at Penn State, an evaluation of the FUN program was undertaken using activities within both District and community-based pre-k classrooms. Employing both an implementation and control group, reviewers found that the FUN curriculum exposed children to unfamiliar fruits and vegetables and other healthy foods, and increased their vocabulary for describing foods; through work with parents, it provided families with the opportunity to increase healthy food choices for their children. Through the process of exposing preschool children to healthy, local, seasonal foods via in-class activities and family workshops, the

FUN program has increased the familiarity of participating students with these products, particularly fruits and vegetables, and has increased awareness among their parents/caregivers regarding the benefits of offering and consuming these foods at home on a regular basis. These efforts are considered to be a key, underlying element of the District's comprehensive pre-k program, as research has consistently shown that the establishment of responsible/informed eating habits at an early age is closely tied to long-term academic success and numerous other positive health/life outcomes.

Involvement of community members and/or stakeholders

Over 15 years ago, the Office of Early Childhood approached Einstein to provide a nutrition program at their Head Start sites. At that time, Einstein was the only SNAP-Ed partner that was willing to provide programming to Head Start sites. Due to a commitment to young children and their families and finding creative ways to find non-federal sources for reimbursement, Einstein provided this free program to the District's pre-k program which is almost 40% of Jefferson-Einstein's SNAP-Ed budget. Jefferson-Einstein FUN spends up to \$1,750,000 for implementation of FUN and all its components at District sites, as well as support for some of the District community partner pre-k sites. The Head Start Policy Council regularly reviews reports about the project and makes a recommendation to staff about annual continuation of the program.

Related resolution(s)/approval(s):

April 21, 2022; No. 22

Office Originating Request: Academic Support

Action Item - 38.

Title: Contract with Community College of Philadelphia- High School of the Future (\$381,664)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

Community College of Philadelphia

Purpose:

To provide dual enrollment opportunities for high school students to obtain college credits

Start date: 7/1/2024

End date: 6/30/2028

Compensation not to exceed: \$381,664

Separate Compensation by Vendor:

Location:

High School of The Future

Renewal Options: No

Description:

High School of the Future, in collaboration with the community and families, strives to ignite in students a passion for learning that inspires a commitment to active citizenship by using technological innovation and engaging pedagogy, including dual enrollment options. High School of the Future utilizes a project-based, learner-driven instructional approach, which prepares students to demonstrate mastery of 21st-century competencies and equips them for continuous success to positively impact their immediate and global community.

Dual enrollment is an evidence-based practice that can play an influential role in improving student outcomes. Dual enrollment programs allow high school students enrolled in District schools to take college courses and earn college credits while still in high school. Students

benefit from rigorous coursework that prepares them for postsecondary educational pursuits.

The contract between Community College of Philadelphia and the School District allows for the implementation of a Cybersecurity Proficiency Certificate I dual enrollment program. This dual enrollment program will teach students how to develop the technical, analytical and problem-solving skills needed to protect both government and organizations' information technology assets. The coursework for the Cybersecurity Proficiency Certificate I program will also prepare students for specific industry certification exams, including CompTIA Security+, GIAC Security Essentials (GSEC), Certified Information Privacy Professional (CIPP), Systems Security Certified Practitioner (SSCP), Certified Ethical Hacker (CEH), Security Certified Network Professional (SCNP), and Global Information Assurance Certification (GIAC).

The District's goal is to increase equitable access to dual enrollment by removing barriers such as tuition and fees and easing the transition from high school to college. Increasing student access will enhance opportunities for credit attainment and academic rigor in preparation for college courses and provide more students with intensive practice in developing college strategies. An emerging body of research and practice suggests that providing college-level coursework in high school can better prepare a wide range of students for college success, thus supporting the College & Career Goal: Every student graduates ready for college and careers.

The School District's Office of New School Models/Innovation Network (Innovation Network) has primary responsibility for the evaluation of this contract with the ongoing support from the District Performance Office. To determine the success of the Cybersecurity Proficiency Certificate I dual enrollment program, the Innovation Network will work collaboratively with the Pathways to Graduation Office to monitor a number of indicators, including course completion, college acceptance, college matriculation rates, and the number of industry certifications to measure quantitative data and conduct Instructional Walkthroughs and Operational Walkthroughs to measure qualitative data.

Dual enrollment is an evidence-based practice that allows students to earn college credits while enrolled in high school. These opportunities have become an effective and viable method for students to complete high school and enter college. Research indicates that students participating in dual enrollment had higher high school graduation rates, were less likely to take basic skills courses once they enrolled in college, were more likely to attend and persist in college once they completed high school, and were more likely to earn more college credits 1 and 2 years post high school graduation (Rodríguez, Hughes, & Belfield, 2012).

Related resolution(s)/approval(s):

June 23, 2023; No. 90

Funding Source(s):

FY 25: Operating

FY 26: Operating

FY 27: Operating

FY 28: Operating

Office Originating Request: Schools

Action Item - 39.

Title: Ratification of Contract with Univision (\$50,000) - Added 5.9.2024

Board of Education Meeting Date: 5/30/2024

Action under consideration

Action Under Consideration:

The Administration recommends that the Board of Education ratify the execution and performance of a contract by The School District of Philadelphia, through the Superintendent or his designee, subject to funding, as follows:

With:

Univision Interactive Media

Purpose:

To expand the reach of the School District of Philadelphia's annual marketing efforts to the Hispanic community.

Start Date: July 1, 2023

End Date: June 30, 2024

Compensation not to exceed: \$50,000

Location(s): All school communities in Philadelphia

Renewal Options: Yes

Number of Options: 3

Duration of each option to extend: Years: 1

Maximum compensation authorized per option period: \$50,000

Description:

Univision Communications Inc. is the leading multimedia company serving Hispanic America, commanding 60% share of the Spanish-language primetime Adult 18-49 audience and reaching an estimated 106 million average monthly unduplicated media consumers via its portfolio of assets. For SY2023-2024, the Communications Department moved forward with media buys with Univision to support its Back to School, School Selection, PreK & K Registration and Graduation marketing campaigns. At the time that the District engaged Univision, it was believed that the District had an existing contract with Univision. However, the prior relationship had been through individual purchase orders only while this year and going forward a contract is now required.

Goal(s) & Guardrail(s) Supported:

Guardrail 3: Partnering with Parents/Family Members

Funding Source(s): Office of Communications and External Relations Operating and Grants Budgets

Additional Information:

The Procurement Office has signed off on Univision as a sole source provider given their leadership in reaching the Hispanic market.

Charge Account:

Fund	Source	Budget Year	Dept	Functions	Campaigns (NTE = not to exceed amount)
110	1100	2024	9140	2823251	BTS and Graduation (NTE \$15K)
150	2001	2024	9140	1101251	School Selection (NTE \$15K)
150	2004	2024	9140	2823251	PreK Registration (NTE \$10K)

150	2001	2024	9140	2823251	Kindergarten Registration (NTE \$10K)
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Office Originating Request: External Relations

ATTACHMENTS:

Description

Type

Action Item - 40.

Title: Renewal Lease with Sayre Health Center, Inc. at William Sayre High School - Added 5.9.2024

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a license agreement, subject to funding, as follows:

With:

Sayre Health Center, Inc.

Purpose:

To provide office space for Sayre Health Center to provide the community with health services to the students attending William Sayre School, family members and the neighboring community.

Start Date: 7/1/2024

End Date: 6/30/2025

License Fee not to exceed: \$47,205.76

Location:

Sayre, William L. High School;

Renewal Options: Yes

Number of Options: 2

Duration of each option to extend: Years: 1 Months:

Maximum license fee authorized per option period: Option 1 \$49,564.00 (reflects 5% increase) Option 2 \$52,043.23 (reflects 5% increase)

Description:

Why is this contract needed?

This contract is needed to continue to provide health services to students, their families, and the community. Currently the health center provides general medical care. Sayre Health Center plans to expand their services by providing dental services at Sayre Health Center.

Sayre Health Center has proven to be a staple in the community by providing good medical care to their patients. Due to such success, Sayre Health Center will provide additional services such as a dental clinic and they have requested to extend their hours to provide additional service. This benefit is due to students, families and community members requesting such services by the Sayre Health Center to meet an even larger population of the community.

How is this work connected to the District's plan to achieve Goals and Guardrails?

Guardrail 3: Welcoming & Supportive Schools - Every parent and guardian will be welcomed and encouraged to be a partner in their child's school community

Guardrail 1: Welcoming and Supportive Schools - Guardrail1; Every School will be a safe, welcoming and healthy place where our students, staff and community want to be and learn each day

How will the success of this contract be measured?

The success of this project will be measured by the degree of student's decrease in absenteeism. Having access to a health center that provides services which meet the total needs of students, and their family members can be a factor to encourage better health which increases student attendance. Continuing to provide accessible health care services will increase student attendance.

Related resolution(s)/approval(s):

May 17, 2018; B-4

June 21, 2018; A-25, A-26, A-27

May 30, 2019; No. 34

May 28, 2020; No. 123

May 27, 2021; No. 44

Office Originating Request: Operations - Facilities

Action Item - 41.

Title: Contract with Concentric Educational Solutions, Inc. (\$200,000) - Added 5.9.2024

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

Concentric Educational Solutions, Inc.

Purpose:

To improve student attendance and address the needs and barriers identified among our chronically absent students

Start date: 7/1/2024

End date: 6/30/2025

Compensation not to exceed: \$200,000

Location:

Schools as identified by the Office of Student Support Services

Renewal Options: Yes

Number of Options: 2

Duration of each option to extend: Years: 1 Months:

Maximum compensation authorized per option period: \$200,000

Description:

Why is this contract needed?

The District has identified student attendance as a priority area of focus. With increasing rates of chronic absenteeism, the District is invested in implementing targeted interventions to improve student attendance and reduce chronic absenteeism while also increasing parent engagement.

The Office of Attendance and Truancy serves to offer training and supportive services to all

members of the school community, to help improve student attendance, to account for all District students, and to comply with the compulsory school attendance laws.

How is this work connected to the District's plan to achieve Goals & Guardrails?

The work is connected to the Board of Education's guardrail 2: enriching and well-rounded school experiences. Research has demonstrated that targeted outreach to families that focuses on increasing parent engagement to support their child's educational achievement results in improved student attendance.

How will the success of this contract be measured?

The success of the contract will be measured by improving student attendance through targeted home visits in response to student absenteeism.

Funding Source(s):

FY 24-25 Operating

Office Originating Request: Student Support Services

Action Item - 42.

Title: Capital Award for Stormwater Management Improvement at Grover Washington School (\$2,062,000) Added 5.13.2024

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform separate contracts with the lowest responsible bidders, subject to funding, as follows:

With:

Seravalli, Inc.

Purpose:

To construct stormwater management and greening throughout the Middle School campus

Start date: 5/31/2024

End date: 6/30/2027

Compensation not to exceed: \$2,062,000

Location:

Washington, Grover Jr. Middle School;

Renewal Options: No

Description:

The Fund for The School District of Philadelphia received a grant award from the William Penn Foundation (WPF) Watershed program with the goal of developing, designing, and constructing two large scale voluntary stormwater management projects to help provide the multifaceted benefits of Green Stormwater Infrastructure to the school campus and the community. The acceptance of the grant in the amount up to \$1,000,000 was approved by the Board on March 28, 2019. The Office of Capital Programs has worked to develop design and construction documents two schoolyards identified by the grant, Thomas Alva Edison High School and Grover Washington Middle School. The Grover Washington Middle School is the second of the two schools to reach design completion. Funds from the WPF grant have been used to pay for the design of the Grover Washington project. The contract authorized by this action item for construction of the stormwater improvements and greening at Grover Washington will be paid for using \$1,762,000 from the Philadelphia Water Department Stormwater Management Improvement Project grant, and \$300,000 from

Office of Capital Programs funds.

How is this work connected to the District's plan to achieve Goals & Guardrails?

Guardrail 1: Welcoming and Supportive Schools - Every school will be a safe, welcoming and healthy place where our students, staff, and community want to be and learn each day.

How will the success of this contract be measured?

The success of this project will be measured by the successful completion of the construction of the 4 Green Stormwater Infrastructure systems, the conversion of pavement to new lawn space, and the planting of landscape trees on the campus.

The Office of Minority and Small Business (OMSBD) will review and verify MWBE compliance in this contract by verifying monthly or quarterly spending reports for verification and potential auditing. Then OMSBD will track the spend through our contract compliance checks. The OMSBD will then report to internal and external stakeholders.

Related resolution(s)/approval(s):

February 24, 2022; No. 23

Funding Source(s):

Capital Budget FY 23-24

Capital Budget FY 24-25

Capital Budget FY 25-26

Capital Budget FY 26-27

William Penn Foundation Watershed grant

Philadelphia Water Department(PWD) Stormwater Management Improvement Project(SMIP)

Office Originating Request: Operations - Capital Programs

ATTACHMENTS:

Description

Type

Action Item - 43.

Title: Contract with Ricoh USA, INC. - Mailing Equipment Lease (\$1,067,000) - Added 5.17.2024

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

Ricoh, USA, INC.

Purpose:

To Implement an end-to-end automated streamlined mail communication solution

Start date: 6/1/2024

End date: 6/30/2029

Compensation not to exceed: \$1,067,000

Location:

Administrative Office(s);

Renewal Options: Yes

Number of Options: 3

Duration of each option to extend: Years: 1 Months:

Description:

Why is this contract needed?

Implementation of an Output Management Solution capable of providing verification for all documents and simplifying the process of preparing jobs for folding, Inserting, and mailing for the Printing & Mailing Services staff which will result in the following:

- Enhancement of the document workflow will reduce manual processing time and process steps,
- Add an Automated Insertion Management Solution (AIMS) to Incorporate a quick and efficient reprint process with audit trail reducing the number of touches by 50%.

- Output Management combined with AIMS will reduce the risk of student personal information breaches that could impact the School District.
- Introduce all new Ricoh and Quadient technology (Print I Mall / Fold & Insertion) with increased capacity designed to handle SDP current and projected growth in mailing needs.

Utilization of an Output Management Solution creates efficiency and scalability by automating workflows to allow for growth with your current in-house labor. Recent staff retirements have impacted the Print & Mail Center's capabilities in monitoring outdated equipment. New operators do not have the same experience and knowledge level which has a need for increased automation and less reliance on physical labor. Leveraging a combination of automation and new device technology will reduce the impact on labor and related costs. Additionally, USPS postal regulations require current postage technology to be upgraded to new IMI Indicia standards.

How will the success of this contract be measured?

As SDP volume increases, the new automated equipment will absorb current labor costs by eliminating the need for dedicating staff resources to complete the required workload for mailing needs and prioritize printing projects that require manual oversight. (based on time saved through automation).

How is this work connected to the District's plan to achieve Goals & Guardrails?

This contract supports Board Guardrail 1: Welcoming and Supportive Schools, and Board Guardrail 2: Enriching and well rounded School Experiences

Funding Source(s):

FY 24-29 Operating

Office Originating Request: Operations - Procurement

Action Item - 44.

Title: Contract with Conner Strong & Buckelew Companies Inc. - Casualty and Property Insurance (\$6,687,840) - Added 5.17.2024

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

Conner, Strong & Buckelew

Purpose:

To reimburse the District's insurance broker of record for the purchase of various casualty and bond premiums

Start date: 7/1/2024

End date: 6/30/2025

Compensation not to exceed: \$6,687,840

Location:

Administrative offices

Renewal Options: No

Description:

Although the School District of Philadelphia (District) has certain protections under the Commonwealth's governmental immunity laws, it still requires a suite of casualty and property insurance products to address many of the exposures presented by its activities. Pursuant to their brokerage/consulting agreement, Conner Strong pays for the various insurance coverages on behalf of the District and the District reimburses the expenses. The various

coverages include: Property (including equipment breakdown); Excess Property, Excess Workers Compensation and Employers Liability; Crime; Sports Accident; Student Participant; Voluntary Student Accident; Foreign Package; Student Professional Liability; and Public Official Bonds. They may place additional supplemental coverage as needed during the school year.

Funding Source(s):

FY24-25 Operating

Office Originating Request: Finance

Action Items - Intermediate Unit - 1.

Title: Adoption of Philadelphia Intermediate Unit No. 26 Operating Amended Budget for 2023-2024 and Philadelphia Intermediate Unit No. 26 Operating Budget for 2024-2025

Board of Education Meeting Date: 5/30/2024

Action under consideration

WHEREAS, changes in revenues and obligations have occurred with regard to the Fiscal Year 2023-2024 budget for Philadelphia Intermediate Unit No. 26; and

WHEREAS, the Philadelphia Intermediate Unit No. 26 must adopt an Operating Budget for the fiscal year commencing July 1, 2024, in which proposed obligations shall not exceed the amount of revenues available; now be it

RESOLVED, that the Board of Directors of Philadelphia Intermediate Unit No. 26 hereby adopts an Amended Operating budget for Fiscal Year 2023-2024 and an Operating budget for Fiscal Year 2024-2025, as reflected in the receipts set forth in Exhibit B and the estimate of obligations by functional organization set forth in Exhibit C; and

RESOLVED, that upon the transfer of any function from one office, department or organizational unit, the Executive Director of the Intermediate Unit is authorized to transfer to the successor office, department or organizational unit those portions of the appropriations which appertain to the function transferred; the Executive Director of the Intermediate Unit is authorized to transfer funds from undistributed accounts to appropriate departments to implement decisions of the Executive Director and Offices of the Intermediate Unit Board of Directors; and be it

FURTHER RESOLVED, that the Board of Directors authorizes Philadelphia Intermediate Unit No. 26, through the Executive Director or his designee, to execute, deliver, and perform an agreement with The School District of Philadelphia, for the School District to provide all professional and non-professional personnel services, all materials, supplies, books and equipment necessary for a complete special education program and transportation for special education students. The programs provided in conjunction with this contract, herewithin the Action Items being considered and adopted simultaneously, are for the period commencing July 1, 2024 through June 30, 2025. All services provided by the School District will comply with applicable law and any decrees by a court of competent jurisdiction.

Office Originating Request: Finance

Action Items - Intermediate Unit - 2.

Title: Authorization of IDEA, Part B Sub-award Agreements with Various Charter Schools – Special Education Services (\$27,000,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education, acting in its capacity as Board of Directors of Philadelphia Intermediate Unit No. 26 (IU 26), authorize IU 26, through the Executive Director or his designee, to execute and perform sub-award agreements with eligible Philadelphia charter schools, subject to funding, as follows:

With: Ad Prima Charter School, Alliance for Progress Charter School, Antonia Pantoja Charter School, ASPIRA Bilingual Cyber Charter School, Belmont Charter School, Boys Latin of Philadelphia Charter School, Christopher Columbus Charter School, Community Academy of Philadelphia Charter School, Deep Roots Charter School, The Jacqueline Y. Kelley Discovery Charter School, Esperanza Academy Charter School, Esperanza Cyber Academy Charter School, Eugenio Maria de Hostos Charter School, First Philadelphia Preparatory Charter School, Folk Arts Cultural Treasures Charter School, Franklin Towne Charter Elementary School, Franklin Towne Charter High School, Frederick Douglass Mastery Charter School, Freire Charter School, Global Leadership Academy Charter School, Global Leadership Academy Charter School Southwest at Huey, Green Woods Charter School, Harambee Institute of Science and Technology Charter School, Imhotep Institute Charter High School, Independence Charter School, Independence Charter School West, Inquiry Charter School, Keystone Academy Charter School, KIPP DuBois Charter School, KIPP North Philadelphia Charter School, KIPP Philadelphia Charter School, KIPP West Philadelphia Charter School, Laboratory Charter School of Communication and Languages, Lindley Academy Charter School at Birney, Mariana Bracetti Academy Charter School, Maritime Academy Charter School, Mathematics Sciences and Technology Community Charter School, Mathematics Sciences and Technology Community Charter School II, MAST Community Charter School III, Mastery Charter High School, John Wister Mastery Charter School, Mastery Charter School – Cleveland Elementary, Mastery Charter School – Clymer Elementary, Mastery Charter School Pastorius - Richardson Elementary, Mastery Charter School Simon Gratz Campus, Hardy Williams Academy Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School - Pickett Campus, Mastery Charter School - Shoemaker Campus, Mastery Charter School Smedley Elementary, Mastery Charter School - Thomas Campus, Mastery Prep Elementary Charter School, Mathematics, Civics and Sciences Charter School, Memphis Street Academy Charter School at J.P. Jones, Multicultural Academy Charter School, New Foundations Charter School, Northwood Academy Charter School, Pan American Academy Charter School, People for People Charter School, Philadelphia Academy Charter School, Philadelphia Electrical & Technology Charter High School, Philadelphia Hebrew Public Charter School, Philadelphia Montessori Charter School, Philadelphia Performing Arts Charter School: A String Theory Charter School, The Preparatory Charter School of Mathematics, Science, Technology and Careers, Richard Allen Preparatory Charter School, Russell Byers Charter School, Sankofa Freedom Academy Charter School, Southwest Leadership Academy Charter School, Tacony

Academy Charter School, TECH Freire Charter School, Philadelphia Charter School for Arts and Sciences at H. R. Edmunds, Universal Alcorn Charter School, Universal Audenried Promise Neighborhood Partnership Charter School, Universal Bluford Charter School, Universal Creighton Charter School, Universal Daroff Charter School, Universal Institute Charter School, Universal Vare Promise Neighborhood Partnership Charter School, West Oak Lane Charter School, West Philadelphia Achievement Charter Elementary School, Wissahickon Charter School, Young Scholars Charter School, YouthBuild Philadelphia Charter School, and other eligible Charter schools authorized, approved and licensed by The School District of Philadelphia Board of Education or the Board of Directors of the Philadelphia Intermediate Unit.

Purpose:

Distribution of IDEA Part B funds to Philadelphia charter schools to supplement the provision of special education and related services for students with disabilities attending those charter schools.

Start date: 7/1/2024

End date: 6/30/2025

Compensation not to exceed: \$27,000,000

Separate Compensation by Vendor:

All entities will be paid out of the aggregate amount not to exceed \$27,000,000

Location:

Philadelphia charter schools approved by the Pennsylvania Department of Education (PDE) for IDEA Fund Allocation.

Description:

Why is the contract needed?

The Individuals with Disabilities Education Act (IDEA), Part B is a federal program which provides grant funds on a formula basis to states and Local Education Agencies (LEAs) to support the education of children with disabilities. The amount of IDEA, Part B funds that an LEA receives is calculated according to a rate based on the number of special education students the LEA reported as having compliant IEPs on December 1st of the previous year. After PDE approves and finalizes the IDEA Part B allocation amounts for each LEA, the funds are given to the 29 Pennsylvania Intermediate Units (IUs) for distribution to the LEAs located within their jurisdictions. Charter schools are considered LEAs, and IUs must distribute or "pass-through" these allocated Part B funds to all eligible charter schools that have students with disabilities located within their boundaries. This action item is to request authorization for IU 26 to pass through the PDE approved IDEA, Part B funds allocated to each eligible charter school within the IU 26 jurisdiction, and enter into sub-award agreements with these charter schools for the funds to be used to supplement the education of students with disabilities in compliance with IDEA.

How will the success of this contract be measured?

Individual charter school spending and use of state awarded IDEA funds is set forth in

individual charter school Agreements after reviewing and approving budgets and narratives submitted by charter schools regarding the allowable use of allocated IDEA-B funds.

Funding Source(s):

FY25 IDEA-B

Office Originating Request: Academic Support

Action Items - Intermediate Unit - 3.

Title: Contracts with The Camelot Schools of Pennsylvania, L.L.C. aka Specialized Education Services, Inc. and Community Council Education Services, Inc. for Alternative Special Education Settings (\$9,000,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education, acting in its capacity as Board for Directors of Philadelphia Intermediate Unit No. 26 (IU 26), authorize IU 26, through the Executive Director or his designee, to execute and perform contracts, subject to funding, as follows:

With:

The Camelot Schools of Pennsylvania, L.L.C. aka Specialized Education Services, Inc.

Community Council Education Services, Inc.

Purpose:

To provide ASES (Alternative Special Education Setting) programs for District students with severe disabilities

Start date: 7/1/2024

End date: 6/30/2027

Compensation not to exceed: \$9,000,000

Separate Compensation by Vendor:

All entities will be paid out of the aggregate amount not to exceed \$9,000,000

Location:

Camelot Therapeutic Day School, High Roads Germantown, 5612 Green St., Philadelphia, PA 19144; Community Council Learning Academy, 4223 North Front St., Philadelphia, PA 19124

Renewal options: 2

Duration of each option: 1 year

Maximum compensation authorized per option period:

Each option at a fixed amount of \$3,000,000 or 110% of preceding year amount

Description:

Why is this contract needed?

The School District of Philadelphia's (District) Office of Special Education and Diverse Learners (ODL) proposes to contract with Camelot Schools of Pennsylvania, L.L.C aka

Specialized Education Services Inc., and Community Council Education Services, Inc. for the provision of ASES programs for students with serious emotional disturbance and other complex disabilities, and whose IEP teams have determined require out of District placements. ASES programs are designed as an alternative for students whose IEP teams have determined that District schools do not have the appropriate level of services and supports to meet their instructional and behavioral needs.

Some students in the current ASES programs had been denied enrollment at or had been dismissed from Approved Private Schools (APS), private schools, and other out-of-District placements. However, most students are recommended for ASESs because of the excellent quality of educational and behavioral programming offered, and the unique opportunity these programs provide by allowing students to remain engaged with the Philadelphia community, participate in regular District school activities, and transition back to District schools as full-time students when ready. The purpose of the ASES programs is to provide students with the intense behavioral interventions and the academic supports they need in order to reach Individualized Education Program (IEP) goals, and transition back to regular District neighborhood schools and less restrictive environments. ASES programs provide far less restrictive educational environments than those offered at APSs and other private schools.

Each ASES program has a specific specialty and focus, and accepts students whose multiplicity of needs can be appropriately met by its program and staff. Camelot Schools of Pennsylvania, L.L.C. aka Specialized Education Services, Inc., has seats for up to 68 students in grades 6 through 12, and Community Council Education Services, Inc. has seats for up to 60 students in grades 1 through 12. ODL projects approximately 100-125 students will remain in and be placed in ASES programs in the 2024-2025 school year. The District developed ASES programs as a less restrictive alternative to APS and other private school placements. Unlike APS and private schools, the curriculum, materials and educational programs of ASES programs are designed by or approved by ODL. ASES educational programs are developed, administered and closely supervised by ODL, but fully implemented by the Contractors. The ASES programs are operated at sites in Philadelphia owned or leased by the Contractors and approved by the District. These factors enable student participation and engagement within their home community, and support the transitioning of students to regular District neighborhood schools and less restrictive environments when ready.

How is this work connected to the District's plan to achieve Goals & Guardrails?

The ASES curriculum, environment and support structure is designed to enable students with severe disabilities to perform optimally on mandatory state assessments, reach and exceed IEP goals, and to perform at or above IEP grade levels in reading and math. Program objectives relating to transitioning students to their neighborhood schools when ready promotes LRE and the elimination of racist and discriminatory practices. In addition, the venue of ASES programs within Philadelphia, and the Contractors' mission to reach out to and engage with parents and guardians creates a welcoming school environment which encourages families to become active and fully involved partners in their student's education and school community.

How will the success of this contract be measured?

ODL designates special education case managers to oversee student placements and instruction at the ASES programs. The Contractors submit quarterly reports on the

educational progress and IEP outcomes of each student. Twice a year, at the beginning and at the end of the program the Contractors deliver formal presentations at the Education Center to District special education administrators, reporting on student academic and behavioral progress and outcomes.

If this is the continuation of a contract, how has success been measured in the past, and what specific information do we have to show that it was successful?

Students with severe disabilities including emotional disability and other complex needs, attending these two ASES programs have made robust academic and behavioral progress. In addition, to making significant progress in reaching IEP goals and objectives, students have shown real reductions in serious incidents that in the past resulted in suspensions, physical restraints and discipline. In general, most students attending these ASES programs have improved attendance. The programs also have high graduation rates.

When applicable, is this an evidence-based strategy? If so, what evidence exists to support this approach?

Program outcomes are measured by progress made by students in reaching IEP goals and objectives, improved attendance and a reduction in serious incidents requiring discipline.

When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

Consistent with the District's competitive procurement process, the Contractors were selected through a rigorous RFQ process which included a committee of District staff with relevant special education, instructional, and programmatic knowledge and experience..

Funding Source(s):

FY25 - FY27 IDEA Grant

Office Originating Request: Academic Support

ATTACHMENTS:

Description

MWBE Community Council Health Systems

MWBE Camelot Schools of Pennsylvania

Grant Quotation Form for ASES Programs

Type

Supporting Document

Supporting Document

Supporting Document



THE SCHOOL DISTRICT OF PHILADELPHIA

Office of Procurement Services Office of Minority and Small Business Development

Community Council Health Systems

4900 Wyalusing Avenue
Philadelphia, PA 19131

Re: Non-Profit Registration Confirmation

Dear CCLA,

The School District of Philadelphia, Office of Minority and Small Business Development (OMSBD), has reviewed your registration documentation for consideration as a Non-Profit Organization (NPO) that is managed and primarily controlled by Minorities and/or Women. Based on the documentation provided, the OMSBD has determined *Community Council Health Systems* meets that criteria; this internal certification can be used for School District of Philadelphia contracting opportunities.

Your organization will be listed in our database with a status of Minority/NPO. This internal certification is valid effective **10/30/2023** and has a term date of one year. Any renewals require a resubmission and re-evaluation of all applicable documentation. The Board of Directors, Voting Membership, and Key Staff must continue to control the NPO's daily and long-term operations.

As a M/NPO, the Office of Minority and Small Business Development has determined *Community Council Health Systems* will be provided the opportunity to bid as a M/WBE prime contractor and be considered for subcontracting opportunities where a range of participation of M/WBE firms are required.

This status is for the School District of Philadelphia use only. It is not an external certificate of M/WBE certification. It is not intended to imply that your organization is guaranteed any School District of Philadelphia contracting opportunities.

We wish you success in your business endeavors. Thank you for your interest in the School District of Philadelphia.

Sincerely,

Leya Egea-Hinton
Office of Procurement Services
Project Manager, Office of Minority and Small Business Development
440 N. Broad Street, Portal A, Suite 302
Philadelphia, PA 19130
legeahinton@philasd.org

APPENDIX E: Business Diversity in the Procurement of Materials and Contracted Services

The School District, under the governance of the Board, seeks to ensure equal opportunity in all contracts let by the School District. To meet this goal, the School District issues this RFQ under the Business Diversity in the Procurement of Materials and Contracted Services Policy adopted by the Board of Education on January 30, 2020 (the "Policy"). The Policy's fundamental requirements include the mandate that all contractors serving the School District provide a full and fair opportunity for the participation of Minority and Women-Owned firms ("MWBEs") in the performance of the Contract. The ranges of participation established by the School District represent meaningful and substantial participation for this work, based upon the availability of bona fide MWBE firms in the Philadelphia Metropolitan Statistical Area. The range of participation for this RFQ is:

MWBE Range: Best Efforts

The School District may amend or adjust this range of participation. The School District will announce any change at the Pre-Proposal Conference, if any, see Appendix B, to this RFQ, and will also post any change on the Procurement Services website.

The School District has contracted with the Office of Economic Opportunity ("OEO") of The City of Philadelphia to establish ranges of participation for RFQs and other procurements, which serve as a guide in determining each Proposer's responsibility and responsiveness. These ranges represent the percentage of MWBE participation that a contractor should attain in the available market, ready and able to provide the services required by the procurement, absent discrimination in the solicitation and selection of these businesses. These participation ranges serve as a material guide in determining Proposer responsiveness and responsibility. These ranges are based upon an analysis of factors such as the size and scope of the RFQ Work and the availability of certified MWBE's to perform various elements of the Work. The School District has attached its **MWBE Participation Plan form and corresponding instructions to this RFQ, below**. Proposers must carefully review and complete the Participation Plan. The School District considers submission of a Participation Plan with Proposals under this RFQ to constitute a material element of responsiveness and responsibility. Failure to submit a Participation Form can result in rejection of your Proposal.

All questions about the Business Diversity in the Procurement of Materials and Contracted Services policy and compliance requirements should be directed to the **Office of Small Business Development at (215) 400-4380 or via email through smallbusiness@philasd.org**.

The School District's Business Diversity in the Procurement of Materials and Contracted Services Policy applies to all School District and Intermediate Unit contracts, as designated by the School District and approved by the Board, including but not limited to, contracts for the design, development, construction, operation and maintenance of school buildings and other buildings and structures owned, leased or used by the School District or its contractors, assignees, lessees and licensees (the "Facilities"); contracts for professional services and contracts for the purchase of goods, services, supplies and equipment for the School District and the Facilities. Through adoption and implementation of the Policy, the School District seeks to achieve the objective of better promotion of prime contract and subcontract opportunities for MWBEs, as approved by the School District or certified by the OEO, Southeastern Pennsylvania Transportation Authority ("SEPTA"), or any other certifying agency designated by the School District in its discretion.

The Policy fundamentally requires that all contractors, vendors and consultants who contract with the School District, satisfy the School District that they shall: (i) not discriminate against any person in regard to race, color, religion, age, national origin, sex, ancestry, handicap or disability; and (ii) provide a full and fair opportunity for the participation of MWBEs in the work under School District contracts. Contractors

must demonstrate “meaningful and substantial” participation by MWBEs in all phases of a contract, under criteria adopted by the School District. “Meaningful and substantial” means the range of participation that reflects the availability of bona fide MWBEs for the work in the Philadelphia Metropolitan Statistical Area. The School District measures participation in the actual dollars received by MWBEs.

“Minority” as used in this Policy, means:

Black American, *i.e.*, all persons having origins in any of the Black African racial groups;

Hispanic/Latino American, *i.e.*, all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin;

Asian Pacific Island American, *i.e.*, all persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands; and

Native American, *i.e.*, all persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification.

A. Procedures for Implementation

1. Articulation of the Policy, Staffing and Reporting

The School District Office of General Counsel and the Procurement Services’ Office of Small Business Development have developed this language for the RFQ (the “Solicitation Language”), in order to clearly set forth the objectives of the Policy. School District employees shall include this Solicitation Language in all RFQs and similar procurements, *e.g.*, RFQs. The School District shall publicize and articulate the Policy to the public in general, and to each Person, Proposer, bidder, contractor, lessee or licensee doing business with the School District.

The School District may employ additional staff or contract with other public or private entities to assist in the implementation of the Policy. School District staff shall provide the Board with quarterly reports on the levels MWBE participation in all contracting activities.

2. Promotion of MWBEs

The School District recognizes the importance of having meaningful and substantial MWBE participation in all contracts. To that end, the School District shall take steps to ensure that it affords to MWBEs a fair and equal opportunity to participate. Those steps may include but are not limited to: (i) making public contracting opportunities; (ii) advertising in newspapers and periodicals published by community-based organizations and MWBEs; and (iii) designing RFQ packages in such a way as to promote rather than discourage MWBE participation.

3. Contracting Requirements

Prior to the dissemination of any RFQ or other form of public solicitation (a “Solicitation”), the School District shall determine the projected range of MWBE participation in the Work procured (the “Participation Range”), and may include this information, along with the names and addresses of bona fide MWBEs potentially available for contracting or joint-venture opportunities with the Solicitation. Each Proposer shall submit with its Proposal or other form of response: (i) a plan that meets the Participation Range set forth in the Solicitation and lists the names, addresses, dollar amounts and scope of work delegated, subcontracted or otherwise allocated to the MWBE to carry out (the “Participation Plan”); or (ii) a brief narrative explaining its reasons for not submitting a Plan which meets the Participation Range set forth in the Solicitation. Submission of the Participation Plan is an element of responsiveness and failure

to submit a completed Participation Plan or a narrative explaining the reasons that the Participation Ranges could not be met may result in the rejection of a Proposal, bid or other form of response. If the Participation Range in a Proposal, bid or other form of response meets or exceeds the level determined by the School District as meaningful and substantial, the School District shall presume the Proposer's Proposal complies with the Policy. If, however, the proposed Participation Range falls below the meaningful and substantial level, then the Proposer must prove to the satisfaction of the School District that it did not discriminate in the solicitation of potential subcontractors, joint venture partners or both.

4. Sanctions

The Parties shall incorporate the Proposer's Participation Plan as a part of each Contract between the School District and a Contractor, and the Proposer's Participation Plan shall be enforceable like any other contractual term, covenant or condition, in the manner set forth in the Contract. Sanctions for breach of a Participation Plan shall include, among others, suspension or cancellation of the Contract, and in some cases debarment from future contracting opportunities with the School District.

PROPOSER RESPONSIBILITIES

THE POLICY

The Policy seeks to provide equal opportunity for all businesses and to ensure that the School District does not use its funds, directly or indirectly, to promote, reinforce or perpetuate discriminatory practices. The School District is committed to fostering an environment in which all businesses freely, fairly and equitably participate in business opportunities, flourish without any impediments of discrimination, and participate in School District contracts and contracting opportunities on an equitable basis. In accordance with the contracting requirements of the School District, the Policy applies to RFQs for supplies, services & equipment, design & construction contracts, and contracts for professional services.

CERTIFICATION REQUIREMENTS

The School District shall credit toward participation ranges only firms certified by an approved certifying agency prior to RFQ opening. Approved agencies include OEO, SEPTA, other state and city certification offices, State Departments of Transportation, the Small Business Administration, National and Local Minority Supplier Development Councils; National Association of Women Business Owners, and other identified certifying agencies approved by the School District.

PARTICIPATION CREDIT

MWBE subcontractors and manufacturers and suppliers of products are credited toward the participation range at 100%.

Proposers who utilize indirect contracting with MWBE firms to satisfy the participation range may do so, however indirect participation may not exceed twenty five percent (25.0%) of the requirement.

In order to maximize opportunities for businesses, the School District shall credit a firm certified in two or more categories toward only one participation range, e.g., as either an MBE or WBE, but not both. Proposers should note in their Proposal the category; MBE, WBE, or other, for which the Proposer seeks credit.

For an MWBE submitting as the prime contractor, the School District shall credit toward the participation ranges the value of its own work or supply effort.

In listing amounts committed to on the Participation Plan submitted as part of its Proposal, Proposers should list both the dollar amount and percentage of total RFQ Compensation for each MWBE

commitment proposed. In calculating the percentage, Proposers may apply the standard mathematical rules in rounding off numbers. In the event of an inconsistency between the dollars and percentages listed on the Participation Plan form, the School District shall use and rely on the amount which results in the greater commitment.

RESPONSIVENESS

Proposers must submit documentary evidence of MWBEs solicited by the Proposer and of those MWBE with whom the Proposer has made tentative commitments.

Proposers shall submit with their Proposals documentation of all Proposer solicitations of prospective MWBEs, regardless of whether tentative mutual commitments resulted, as well as all tentative commitments made prior to Proposal submission, on the document entitled "Participation Plan" form. If the Proposer has entered into a joint venture with a MWBE partner, the Proposer must submit a copy of the joint-venture agreement along with the Participation Plan form.

The School District shall reject as non-responsive all Proposals from Proposers who fail to submit the required information on MWBE participation. Proposers should note that the School District shall credit toward the Participation Ranges only tentative commitments made prior to Proposal submission and listed on the Participation Plan form. Since the School District must ensure that all Proposers respond on equal terms, the School District shall reject as non-responsive a Proposal that indicates that the Proposer will make commitments after Proposal opening.

Upon execution and delivery of a definitive Contract, the completed Participation Plan forms and accompanying documents regarding solicitation and commitments with MWBEs become legally binding as part of the Contract. A Proposer should only make actual solicitations of MWBEs whose work or materials are within the scope of the RFQ Work. The School District shall not deem mass-mailing of a general nature as MWBE solicitation, but rather treat these mailings as informational notification only. Prospective Proposers should give all solicited MWBE firms a reasonable period of time to ensure that MWBEs can prepare their quotes adequately and diligently.

The Proposer's listing of a commitment with an MWBE as described on the Participation Plan form constitutes a representation that the Proposer has, prior to Proposal submission, made a tentative commitment to contract with the MWBE firm, on receipt of a Contract from the School District.

PROPOSAL REVIEW

Upon receipt of Proposals for this RFQ, the School District shall submit Proposer's Proposal for review to the School District's Office of Small Business Development ("SBD") to determine whether the Proposer has submitted a Proposal that meets the Participation Ranges for MWBE set forth in this RFQ. If the Proposal meets these ranges, the School District shall rebuttably presume the Proposer to have met the requirements of the Policy.

Contractors shall maintain MWBE percentage commitments throughout the Term of the Contract; these percentage commitments shall apply to the total Contract value, *i.e.*, the Compensation, which shall include approved change orders and amendments. Any change in commitment, including but not limited to substitutions for the listed firm(s), changes or reductions in the work and/or listed dollar/percentage amounts must be approved by the School District.

ACCESS TO INFORMATION

The SBD unit or its designee shall have the right to make site visits to the Proposer's place of business and job site, and to obtain documents and information from any Proposer, Contractor, Subcontractor,

supplier, manufacturer or other contract participant that may be required in order to ascertain Proposer responsibility and responsiveness. Failure to cooperate with the SBD unit in its review shall result in a recommendation to the School District user Department and RFQ evaluation team that the School District deem the Proposer not responsible and reject its Proposal.

RECORDS AND REPORTS

The Contractor shall maintain records relating to its MWBE commitments, *e.g.*, copies of subcontracts, joint venture agreement, correspondence, canceled checks, invoices, telephone logs; for a period of at least six years following acceptance of final payment. 24 P.S. § 5-518. The Contractor shall make these records available for inspection by the SBD unit and other appropriate School District officials.

The Contractor shall submit reports and other documentation to the School District as deemed necessary by the SBD unit to ascertain the Contractor's successful discharge of its MWBE commitments.

REMEDIES

The School District deems the Contractor's successful compliance with the requirements of the Policy material to the Contract. Any failure to comply with these requirements constitutes a substantial breach of the Contract. The Contractor understands, acknowledges and agrees that in the event the School District determines that the Contractor has failed to comply with these requirements, the School District may, in addition to any other rights and remedies they may have under the Contract, any bond filed in connection therewith, or at law or in equity, exercise one or more of the following remedies:

- withhold payment(s) or any part thereof until corrective action is taken;
- terminate the Contract, in whole or in part;
- suspend the Contractor from participating in any future School District Contracts for a specified period; or
- recover as liquidated damages, one percent of the Compensation under the Contract for each one percent, or fraction thereof, of the commitment shortfall. *Note:* the "Compensation", *i.e.*, the total dollar amount of the Contract, shall include approved change orders, amendments, and for requirements contracts shall be based on actual quantities ordered by the School District.

APPEAL PROCESS

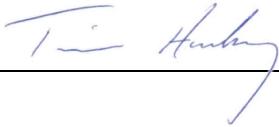
Appeal of any action taken under the Business Diversity in the Procurement of Materials and Contracted Services Policy state the clear reason for appeal and shall be made in writing to:

Throne Cropper, Executive Director
Office of Procurement Services
The School District of Philadelphia
440 N. Broad Street, Third Floor
Philadelphia, PA 19130-4015

**THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF PROCUREMENT SERVICES
OFFICE OF MINORITY AND SMALL BUSINESS DEVELOPMENT**

Minority/Women-Owned Business Enterprise (M/WBE) Participation Plan

I. Information in this section refers to the Prime Contractor/Vendor.

Company Name:	The Camelot Schools of Pennsylvania			Federal Tax ID:	11-3711065	
Address:	150 Rouse Blvd, Suite 210			Phone Number:	(215) 592-7000	
City:	Philadelphia	State:	PA	Zip Code:	19112	
DBA (if applicable):	SESI		Fax Number:	(856) 955-1041		
Primary Contact Person:	Michael Esposito		Primary Contact Email:	michael.esposito@sesischools.com		
Compliance Contact:	Marie Palomino		Compliance Contact Email:	marie.palomino@fullbloom.org		
Bid Number:	NG10385		Bid Submission Due Date:	January 23, 2024		
Contract Amount:	Estimated at \$140,000.00		Contract Overall M/WBE Goal:	Best Effort		
Authorized Representative Signature:						
Print Name:	Tim Hickey					
Title:	Chief Marketing Officer			Date:	1/10/2024	
Certifying Agency				Certification No.		

II. Information in this section refers to the sub-contractors to be used throughout the entire performance of this contract (use Section II of this form multiple times for additional sub-contractors). Include copies of all applicable certification(s).

Company Name:	Kleen Image			Federal Tax ID:	010792343	
Address:	6 Grady Lane			Phone Number:	302-218-2295	
City:	New Castle	State:	DE	Zip Code:	19720	
DBA (if applicable):				Fax Number:		
Primary Contact Person:	Darryl Chavis		Primary Contact Email:	dchavis@kleenimageinc.com		
Compliance Contact:			Compliance Contact Email:			
Description of Services Provided:	Cleaning Service					
Approximate \$ amount of Subcontract:	Estimated \$140,000.00		Subcontract % of Total Contract Amount:	Best Effort		
<p><u>Diversity Business Certification(s): Check all that apply.</u></p> <p><input checked="" type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Women-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p><input type="checkbox"/> Small Business Enterprise (SBE)</p> <p><input type="checkbox"/> Disabled Owned Business Enterprise (DSBE)</p> <p><input type="checkbox"/> Veterans Business Enterprise (VBE) / Certified Service-Disabled Veterans Business Enterprise (SDVBE)</p> <p><input type="checkbox"/> LGBT Business Enterprise (LGBTBE)</p> <p><input type="checkbox"/> None – not applicable</p>						
<p><u>Diversity Business Certification to be used on this contract (select one):</u></p> <p><input checked="" type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p>						
<p>Diversity Business Certifying Agency: <i>State of DE Office of Mgmt & Budget 050808/619</i></p>						
Authorized Representative Signature:	<i>Darryl M Chavis</i>					
Print Name:	<i>DARREN M. CHAVIS</i>					
Title:	<i>President</i>			Date:	<i>1/9/2024</i>	

THE SIGNER COMMITS TO PROVIDE SERVICES OR SUPPLIES AS DESCRIBED ABOVE AND WILL ENTER INTO A FORMAL AGREEMENT WITH THE BIDDER/PROPOSER CONDITIONED ON THE BIDDER/PROPOSER'S EXECUTION OF A CONTRACT WITH THE SCHOOL DISTRICT OF PHILADELPHIA.

**SCHOOL DISTRICT OF PHILADELPHIA
GRANT COMPLIANCE OFFICE**

GRANT QUOTATION FORM

A. GOODS (NOT ALREADY ON MASTER CONTRACT) (minimums by threshold) (\$20,100 and over goes to Procurement for IFB)			SERVICES (NOT ALREADY ON MASTER CONTRACT) (minimums by threshold) (\$100,000 and over requires formal RFP / RFQ)			
Up to \$10,000 - Micro	\$10,001 to \$20,099	\$20,100 and above	Up to \$10,000 - Micro	\$10,001 to \$20,000	\$20,001 to \$99,999	\$100,000 or More
1 verbal quote - must be necessary and reasonable)	Minimum of two verbal price quotes	Minimum of 3 verbal quotes	1 verbal quote - must be necessary and reasonable) - LCA	Minimum of 2 verbal price quotes - LCA	Minimum of 3 written price quotes – Board Action Item	Formal RFP / RFQ – Board Action Item

B. GOOD / SERVICE DESCRIPTION

C. Grant Source Code & Name	D. BFY	E. Dept.	F. Function	G. Account	H. Proj.	I. Oracle Req. No.

J. SELECTION CRITERIA

The following suppliers were asked to quote

K. DATE	L. COMPANY/CONTACT NAME/CONTACT NUMBER	M. AMOUNT QUOTED

N. THE RECOMMENDED QUOTE IS FROM: _____ **O. FOR AN AMOUNT OF:** _____

P. The recommended vendor does not appear on federal, state, or District lists of debarred or suspended vendors (see GP1800 for list access instructions). Verified as Not Debarred

Q. JUSTIFICATION:

R. GCO COMMENTS:

S. PRGM MGR. / SCHOOL PRINCIPAL SIGNATURE	T. GRANT COMPLIANCE MONITOR SIGNATURE

Action Items - Intermediate Unit - 4.

Title: Contracts with Various Vendors for the Provision of Professional Development and Support for Teachers and Staff of Students with Autism (\$3,000,000)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education, acting in its capacity as Board for Directors of Philadelphia Intermediate Unit No. 26 (IU 26), authorize IU 26, through the Executive Director or his designee, to execute and perform contracts, subject to funding, as follows:

With:

The Trustees of the University of Pennsylvania
STAR Autism Support, LLC.
Progressus Therapy, LLC.
Jigsaw Learning LLC dba TeachTown
Rethink Autism, Inc.

Purpose:

comprehensive professional development, consultation, coaching, curriculums, and materials to teachers and staff on a variety of highly effective evidence-based practices to support students with autism

Start date: 7/1/2024

End date: 6/30/2027

Compensation not to exceed: \$3,000,000

Separate Compensation by Vendor:

All entities will be paid out of the aggregate amount not to exceed \$3,000,000

Location:

Administrative Offices; All District schools with teachers of students with autism

Renewal options: 2

Duration of each option: 1 year

Maximum compensation authorized per option period:

All vendors to be paid out of an aggregate amount not to exceed \$1,200,000 per option

period.

Description:

Why is the contract needed?

The IDEA (Individuals with Disabilities Education Act), mandates that instruction for students with disabilities, particularly students with autism, be based on Evidence Based Practices (EBPs) that are delivered in the Least Restrictive Environment (LRE). IDEA also requires the District to provide teachers of students with disabilities professional development on evidence-based instructional practices. The selected contractors offer strong instructional programs based on EBPs. In addition, including students with autism in the LRE is a central component of each contractor's professional development program.

Approximately 5,200 students with autism attend District schools. These students attend both self-contained and general education classrooms. Currently, the District has 392 self-contained autistic support (AS) classrooms. New AS teachers have been assigned to 107 of these self-contained classrooms. The District plans to open 37 new AS classrooms in September 2024, of which mostly new AS teachers shall be assigned. Due to annual resignations and increased enrollment of students with autism, the District typically hires over 100 new AS teachers each year.

The selected contractors have developed highly effective evidence based instructional programs, practices and strategies for teaching students with autism in all grades. Authorization is requested to contract with these entities to provide District kindergarten through 12th grade AS teachers with comprehensive professional development and coaching, so that these programs and interventions can be successfully implemented individually with students and in the classroom. This professional development program shall grow the capacity of District teachers and staff to deliver highly effective evidence-based instruction to students with autism beginning in kindergarten and continuing as they progress through elementary, middle and high school.

District AS teachers and staff shall receive professional development from experienced experts who have been trained and qualified by the Contractors. Professional development shall primarily focus on new AS teachers and include frequent classroom training visits, classroom set-ups and structuring, activity scheduling and sequencing, observations, feedback, coaching, and follow up support and consultation. Veteran AS teachers shall receive ongoing targeted technical support. In addition, the Contractors shall provide professional development to District administrators, principals, general education teachers, and staff on including students with autism in the LRE, including the general education classroom setting.

STAR and Jigsaw Learning (TeachTown) shall also offer teachers and staff comprehensive curriculum programs.

Nationally, AS teachers have significantly higher turnover rates compared to other teachers. This trend is also true for the District. The comprehensive professional development, coaching and support planned by the Contractors shall positively impact AS teacher retention in the District while growing a cadre of staff with a powerful instructional skill set.

The Contractors' programs provide the follow:

The Trustees of the University of Pennsylvania for Philly AIMS

1. Professional development webinars and didactic training to District kindergarten through 5th grade AS teachers.
2. Recurrent classroom-based consultation visits for up to 50 first-year and 15 second-year teachers and their support staff. Consultation to include training in ABA-based strategies.
3. Two comprehensive instructional needs assessments for all newly appointed kindergarten through 5th grade AS teachers to evaluate growth from the beginning to the end of the school year.
4. Competency-based professional development for eligible paraprofessional staff supporting autism support classrooms.
5. Ongoing support to veteran teacher who received Philly AIMS professional development in prior years.
6. Up to 48 consultation sessions for AS teachers assigned to teach summer Extended School Year (ESY) programs. Consultation to take place during the first two weeks of ESY.
7. Intensive teacher, principal, and staff training and consultation to promote inclusive practices, including a comprehensive end of year report documenting outcomes and progress in District inclusive practices.
8. Evaluation of teacher instructional, and student academic and behavioral outcomes using observations and data collection to measure performance. Outcomes to be memorialized in a comprehensive end of year assessment report.

STAR Autism, LLC. (SAS)

1. Recurrent consultative, coaching, and professional development visits to classrooms of newly assigned kindergarten through 12th grade AS teachers.
2. Training for paraprofessionals in evidence-based strategies.
3. Training to veteran AS teachers as needed and as requested.
4. District-wide professional development and consultation on including students with autism in less restrictive environments including the general education classroom.
5. Consultation with staff of selected schools on inclusive practices.
6. Upon request professional development on district-wide professional development days.
7. STAR curriculum materials, including accompanying professional development and support for kindergarten through 12th grade AS teachers.

Progressus Therapy, LLC.

1. Observations of AS teachers in their classrooms to assess skill-set, establish baselines, and develop individualized teacher training plans.
2. Ongoing professional development throughout the school year on evidence-based practices delivered to cohorts of 10 to 20 AS teachers and paraprofessionals. Professional development shall include individual teacher training based on classroom observations and need, group training sessions, and coaching and consultation in the classroom.
3. Virtual online training.
4. As requested by the Office of Diverse Learners, customized District-wide professional development and targeted training at the school level.

5. Inclusive practices training at schools.

Jigsaw Learning, LLC.

1. TeachTown's enCORE standard-based, state-aligned, core-curriculum, based on principles of Applied Behavioral Analysis (ABA), covering ELA, mathematics, science, and social studies.
2. TeachTown print and online materials covering the areas of social skills, social emotional education, transition, life skills, and health and wellness.
3. Training and materials on ABA instructional methods and strategies.
4. Classroom and school-based coaching sessions for up to 5 teachers per day. Coaching session include modeling, observations, feedback, instructional program customization, and individualized training on EBP.
5. Virtual online training on best practices in delivering evidence-based interventions for students with autism.
6. Access to on-demand online support using the Help Center via TeachTown's website.

Rethink Autism, Inc.

1. Digital online Independent Learning Models to enable AS teachers to access course materials, lessons, resources, and professional development.
2. Virtual online and in-person group learning sessions with collaborative Professional Learning Communities (PLCs).
3. Online access to the Rethink Professional Learning Solution curriculum.
4. Professional development to implement the Rethink Professional Learning Solution curriculum to develop Highly Qualified Specialists (HQS) within the District.
5. Independent professional development learning sessions using Contractor's digital platform.
6. Semi-monthly trainings with PLCs, to enable and support HQS to accelerate student learning, improve school climate, and build District capacity.

How is this work connected to the District's plan to achieve Goals & Guardrails?

Teachers who implement with fidelity targeted evidence-based instructional practices provide students with autism the support needed to reach academic and behavioral IEP goals. This professional development initiative directly impacts the Board of Education's Goals 1 through 3 by empowering students with autism to reach appropriate grade levels in reading and math, optimize performance in annual state assessments, and to prepare for post-secondary education or employment. Professional development includes a focus on school-wide inclusive educational practices (Guardrail 1), incorporates topics that expand students' opportunities for increased participation in school (Guardrail 2), encourages partnerships with families (Guardrail 3), and supports the implementation of inclusive educational practices by supporting equal access and opportunities for students (Guardrail 4).

How will the success of this contract be measured?

At the beginning of the school year, Contractors shall measure and record both teacher and student baseline data. Throughout the school year Contractors shall collect data and monitor teacher and student progress in order to review teacher implementation of evidence-based practices and student educational outcomes. This data shall be chronicled in mid-year and end-of-year reports.

If this is the continuation of a contract, how has success been measured in the past, and what specific information do we have to show that it was successful?

The District contracted with two of the five qualified Contractors, Philly AIMS and STAR

Autism, in past years. Data collected from Philly AIMS and STAR Autism consistently demonstrated substantial gains in teacher implementation of evidence-based and inclusive practices, and improved student outcomes.

When applicable, is this an evidence-based strategy? If so, what evidence exists to support this approach?

The National Standards Project, National Clearinghouse on Autism Evidence and Practice, National Professional Development Center on Autism Spectrum Disorder (NPDC) as well as numerous peer reviews recommend evidence-based practices, including Contractor's programs, to teach and support students with autism.

When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

The Philly AIMS program was established in 2008 with funding from the National Institute of Mental Health and the U.S. Department of Education. The University of Pennsylvania partnered with the District to develop the Philly AIMS program, and the program was first implemented in District schools. This was the largest study of an educational intervention for children with autism, and the first to be conducted as a partnership between a university and a school district.

The vendors were qualified through a nation-wide solicitation process administered by the District's Office of Procurement. The Contractor selection committee included District staff with expertise, knowledge and experience in educating students with autism, developing and evaluating AS instructional programs, and assessing the compatibility of program online components with District technology requirements.

Funding Source(s):
FY25-27 IDEA Grant

Office Originating Request: Academic Support

ATTACHMENTS:

Description	Type
MWBE Jigsaw TeachTown	Supporting Document
MWBE Progressus INVO	Supporting Document
MWBE Rethink Autism	Supporting Document
MWBE STAR Autism Support	Supporting Document
MWBE University of Pennsylvania	Supporting Document

APPENDIX E: Business Diversity in the Procurement of Materials and Contracted Services

The School District, under the governance of the Board, seeks to ensure equal opportunity in all contracts let by the School District. To meet this goal, the School District issues this RFQ under Board of Education Policy 612: *Business Diversity in the Procurement of Materials and Contracted Services* (for the purposes of this Appendix, the "Policy"). The Policy's fundamental requirements include the mandate that all contractors serving the School District provide a full and fair opportunity for the participation of Minority and Women-Owned firms and other disadvantaged enterprises ("MWBEs") in the performance of the Contract. The ranges of participation established by the School District represent meaningful and substantial participation for this work, based upon the availability of bona fide MWBE firms in the Philadelphia Metropolitan Statistical Area. The range of participation for this RFQ is as follows:

MWBE Range: 5% - 10%

The School District may amend or adjust this range of participation. The School District will announce changes, if any, at the Pre-Proposal Conference, see Appendix B, to this RFQ, and will also post any changes to the MWBE range on the Procurement Services website: <https://www.philasd.org/procurement/>.

The School District has contracted with the Office of Economic Opportunity ("OEO") of The City of Philadelphia to establish ranges of participation for RFPs and other procurements, which serve as a guide in determining each Proposer's responsibility and responsiveness. These ranges represent the percentage of MWBE participation that a contractor should attain in the available market, ready and able to provide the services required by the procurement, absent discrimination in the solicitation and selection of these businesses. These participation ranges serve as a material guide in determining Proposer responsiveness and responsibility. These ranges are based upon an analysis of factors such as the size and scope of the RFQ Work and the availability of certified MWBE's to perform various elements of the Work. The School District has attached its **MWBE Participation Plan form and corresponding instructions to this RFQ, below**. Proposers must carefully review and complete the Participation Plan. The School District considers submission of a Participation Plan with Proposals under this RFQ to constitute a material element of responsiveness and responsibility. **Failure to submit a Participation Form can result in rejection of your Proposal.**

All questions about the Business Diversity in the Procurement of Materials and Contracted Services policy and compliance requirements should be directed to the **Office of Small Business Development at (215) 400-4380 or via email through smallbusiness@philasd.org**.

Board of Education Policy 612: *Business Diversity in the Procurement of Materials and Contracted Services* applies to all School District and Intermediate Unit contracts, as designated by the School District and approved by the Board, including but not limited to, contracts for the design, development, construction, operation and maintenance of school buildings and other buildings and structures owned, leased or used by the School District or its contractors, assignees, lessees and licensees (the "Facilities"); contracts for professional services and contracts for the purchase of goods, services, supplies and equipment for the School District and the Facilities. Through adoption and implementation of the Policy, the School District seeks to achieve the objective of better promotion of prime contract and subcontract opportunities for MWBEs, as approved by the School District or certified by the OEO, Southeastern Pennsylvania Transportation Authority ("SEPTA"), or any other certifying agency designated by the School District in its discretion.

The Policy fundamentally requires that all contractors, vendors and consultants who contract with the School District, satisfy the School District that they shall: (i) not discriminate in contravention of any Applicable Law; and (ii) provide a full and fair opportunity for the participation of MWBEs in the work

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under School District contracts. Contractors must demonstrate "meaningful and substantial" participation by MWBEs in all phases of a contract, under criteria adopted by the School District. "Meaningful and substantial" means the range of participation that reflects the availability of bona fide MWBEs for the work in the Philadelphia Metropolitan Statistical Area. The School District measures participation in the actual dollars received by MWBEs.

"Minority" as used in this Policy, means:

Black American, *i.e.*, all persons having origins in any of the Black African racial groups;

Hispanic/Latino American, *i.e.*, all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin;

Asian Pacific Island American, *i.e.*, all persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands; and

Native American, *i.e.*, all persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification.

A. Procedures for Implementation

1. Articulation of the Policy, Staffing and Reporting

The School District Office of General Counsel and the Procurement Services' Office of Small Business Development have developed this language for the RFQ (the "Solicitation Language"), in order to set forth clearly the objectives of the Policy. School District employees shall include this Solicitation Language in all RFPs and similar procurements, *e.g.*, RFPs. The School District shall publicize and articulate the Policy to the public in general, and to each Person, Proposer, bidder contractor, lessee or licensee doing business with the School District.

The School District may employ additional staff or contract with other public or private entities to assist in the implementation of the Policy. School District staff shall provide the Board with quarterly reports on the levels MWBE participation in all contracting activities.

2. Promotion of MWBEs

The School District recognizes the importance of having meaningful and substantial MWBE participation in all contracts. To that end, the School District shall take steps to ensure that it affords to MWBEs a fair and equal opportunity to participate. Those steps may include but are not limited to: (i) making public contracting opportunities; (ii) advertising in newspapers and periodicals published by community-based organizations and MWBEs; and (iii) designing RFQ packages in such a way as to promote rather than discourage MWBE participation.

3. Contracting Requirements

Prior to the dissemination of any RFQ or other form of public solicitation (a "Solicitation"), the School District shall determine the projected range of MWBE participation in the Work procured (the "Participation Range"), and may include this information, along with the names and addresses of bona fide MWBEs potentially available for contracting or joint-venture opportunities with the Solicitation. Each Proposer shall submit with its Proposal or other form of response: (i) a plan that meets the Participation Range set forth in the Solicitation and lists the names, addresses, dollar amounts and scope of work delegated, subcontracted or otherwise allocated to the MWBE to carry out (the "Participation Plan"); or (ii) a brief narrative explaining its reasons for not submitting a Plan which meets the Participation Range set forth in the Solicitation. Submission of the Participation Plan is an element of responsiveness and failure

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to submit a completed Participation Plan or a narrative explaining the reasons that the Participation Ranges could not be met may result in the rejection of a Proposal, bid or other form of response. If the Participation Range in a Proposal, bid or other form of response meets or exceeds the level determined by the School District as meaningful and substantial, the School District shall presume the Proposer's Proposal complies with the Policy. If, however, the proposed Participation Range falls below the meaningful and substantial level, then the Proposer must prove to the satisfaction of the School District that it did not discriminate in the solicitation of potential subcontractors, joint venture partners or both.

4. Sanctions

The Parties shall incorporate the Proposer's Participation Plan as a part of each Contract between the School District and a Contractor, and the Proposer's Participation Plan shall be enforceable like any other contractual term, covenant or condition, in the manner set forth in the Contract. Sanctions for breach of a Participation Plan shall include, among others, suspension or cancellation of the Contract, and in some cases debarment from future contracting opportunities with the School District.

PROPOSER RESPONSIBILITIES

THE POLICY

The Policy seeks to provide equal opportunity for all businesses and to ensure that the School District does not use its funds, directly or indirectly, to promote, reinforce or perpetuate discriminatory practices. The School District is committed to fostering an environment in which all businesses freely, fairly and equitably participate in business opportunities, flourish without any impediments of discrimination, and participate in School District contracts and contracting opportunities on an equitable basis. In accordance with the contracting requirements of the School District, the Policy applies to RFPs for supplies, services & equipment, design & construction contracts, and contracts for professional services.

CERTIFICATION REQUIREMENTS

The School District shall credit toward participation ranges only firms certified by an approved certifying agency prior to RFQ opening. Approved agencies include OEO, SEPTA, other state and city certification offices, State Departments of Transportation, the Small Business Administration, National and Local Minority Supplier Development Councils; National Association of Women Business Owners, and other identified certifying agencies approved by the School District.

PARTICIPATION CREDIT

MWBE subcontractors and manufacturers and suppliers of products are credited toward the participation range at 100%.

Proposers who utilize indirect contracting with MWBE firms to satisfy the participation range may do so, however indirect participation may not exceed twenty five percent (25.0%) of the requirement.

In order to maximize opportunities for businesses, the School District shall credit a firm certified in two or more categories toward only one participation range, *e.g.*, as either an MBE or WBE, but not both. Proposers should note in their Proposal the category; MBE, WBE, or other, for which the Proposer seeks credit.

For an MWBE submitting as the prime contractor, the School District shall credit toward the participation ranges the value of its own work or supply effort.

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In listing amounts committed to on the Participation Plan submitted as part of its Proposal, Proposers should list both the dollar amount and percentage of total RFQ Compensation for each MWBE commitment proposed. In calculating the percentage, Proposers may apply the standard mathematical rules in rounding off numbers. In the event of an inconsistency between the dollars and percentages listed on the Participation Plan form, the School District shall use and rely on the amount which results in the greater commitment.

RESPONSIVENESS

Proposers must submit documentary evidence of MWBEs solicited by the Proposer and of those MWBE with whom the Proposer has made tentative commitments.

Proposers shall submit with their Proposals documentation of all Proposer solicitations of prospective MWBEs, regardless of whether tentative mutual commitments resulted, as well as all tentative commitments made prior to Proposal submission, on the document entitled "Participation Plan" form. If the Proposer has entered into a joint venture with a MWBE partner, the Proposer must submit a copy of the joint-venture agreement along with the Participation Plan form.

The School District shall reject as non-responsive all Proposals from Proposers who fail to submit the required information on MWBE participation. Proposers should note that the School District shall credit toward the Participation Ranges only tentative commitments made prior to Proposal submission and listed on the Participation Plan form. Since the School District must ensure that all Proposers respond on equal terms, the School District shall reject as non-responsive a Proposal that indicates that the Proposer will make commitments after Proposal opening.

Upon execution and delivery of a definitive Contract, the completed Participation Plan forms and accompanying documents regarding solicitation and commitments with MWBEs become legally binding as part of the Contract. A Proposer should only make actual solicitations of MWBEs whose work or materials are within the scope of the RFQ Work. The School District shall not deem mass-mailing of a general nature as MWBE solicitation, but rather treat these mailings as informational notification only. Prospective Proposers should give all solicited MWBE firms a reasonable period of time to ensure that MWBEs can prepare their quotes adequately and diligently.

The Proposer's listing of a commitment with an MWBE as described on the Participation Plan form constitutes a representation that the Proposer has, prior to Proposal submission, made a tentative commitment to contract with the MWBE firm, on receipt of a Contract from the School District.

PROPOSAL REVIEW

Upon receipt of Proposals for this RFQ, the School District shall submit Proposer's Proposal for review to the School District's Office of Small Business Development ("SBD") to determine whether the Proposer has submitted a Proposal that meets the Participation Ranges for MWBE set forth in this RFQ. If the Proposal meets these ranges, the School District shall rebuttably presume the Proposer to have met the requirements of the Policy.

Contractors shall maintain MWBE percentage commitments throughout the Term of the Contract; these percentage commitments shall apply to the total Contract value, *i.e.*, the Compensation, which shall include approved change orders and amendments. Any change in commitment, including but not limited to substitutions for the listed firm(s), changes or reductions in the work and/or listed dollar/percentage amounts must be approved by the School District.

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ACCESS TO INFORMATION

The SBD unit or its designee shall have the right to make site visits to the Proposer's place of business and job site, and to obtain documents and information from any Proposer, Contractor, Subcontractor, supplier, manufacturer or other contract participant that may be required in order to ascertain Proposer responsibility and responsiveness. Failure to cooperate with the SBD unit in its review shall result in a recommendation to the School District user Department and RFQ evaluation team that the School District deem the Proposer not responsible and reject its Proposal.

RECORDS AND REPORTS

The Contractor shall maintain records relating to its MWBE commitments, *e.g.*, copies of subcontracts, joint venture agreement, correspondence, canceled checks, invoices, telephone logs; for a period of at least six years following acceptance of final payment. 24 P.S. § 5-518. The Contractor shall make these records available for inspection by the SBD unit and other appropriate School District officials.

The Contractor shall submit reports and other documentation to the School District as deemed necessary by the SBD unit to ascertain the Contractor's successful discharge of its MWBE commitments.

REMEDIES

The School District deems the Contractor's successful compliance with the requirements of the Policy material to the Contract. Any failure to comply with these requirements constitutes a substantial breach of the Contract. The Contractor understands, acknowledges and agrees that in the event the School District determines that the Contractor has failed to comply with these requirements, the School District may, in addition to any other rights and remedies they may have under the Contract, any bond filed in connection therewith, or at law or in equity, exercise one or more of the following remedies:

- withhold payment(s) or any part thereof until corrective action is taken;
- terminate the Contract, in whole or in part;
- suspend the Contractor from participating in any future School District Contracts for a specified period; or.
- recover as liquidated damages, one percent of the Compensation under the Contract for each one percent, or fraction thereof, of the commitment shortfall. *Note:* the "Compensation", *i.e.*, the total dollar amount of the Contract, shall include approved change orders, amendments, and for requirements contracts shall be based on actual quantities ordered by the School District.

APPEAL PROCESS

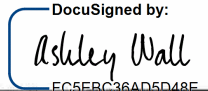
Appeal of any action taken under the Business Diversity in the Procurement of Materials and Contracted Services Policy state the clear reason for appeal and shall be made in writing to:

Throne Cropper, Executive Director
Office of Procurement Services
The School District of Philadelphia
440 N. Broad Street, Third Floor
Philadelphia, PA 19130-4015

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**THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF PROCUREMENT SERVICES
OFFICE OF MINORITY AND SMALL BUSINESS DEVELOPMENT**

Minority/Women-Owned Business Enterprise (M/WBE) Participation Plan**II. Information in this section refers to the Prime Contractor/Vendor.**

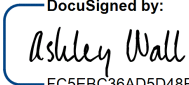
Company Name:	Jigsaw Learning LLC, dba TeachTown	Federal Tax ID:	30-0796510
Address:	2 Constitution Way	Phone Number:	1-800-283-0165
City:	Woburn	State:	MA
		Zip Code:	01801
DBA (if applicable):	TeachTown	Fax Number:	1-877-295-8238
Primary Contact Person:	Marcus Rose	Primary Contact Email:	rfp@teachtown.com
Compliance Contact:	Kim Johnson	Compliance Contact Email:	rfp@teachtown.com
Solicitation Number: NG-	NG10404	Solicitation Submission Due Date:	3/12/2024
Contract Amount:		Contract Overall M/WBE Goal:	5%
Diversity Business Certification(s): Check all that apply. <input type="checkbox"/> Minority-Owned Business Enterprise (MBE) <input type="checkbox"/> Women-Owned Business Enterprise (WBE) <input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE) <input type="checkbox"/> Small Business Enterprise (SBE) <input type="checkbox"/> Disabled Owned Business Enterprise (DSBE) <input type="checkbox"/> Veterans Business Enterprise (VBE) / Certified Service-Disabled Veterans Business Enterprise (SDVBE) <input type="checkbox"/> LGBT Business Enterprise (LGBTBE) <input type="checkbox"/> None – not applicable			
Authorized Representative Signature:			
Print Name:	Ashley Wall		
Title:	Chief Financial Officer	Date:	3/8/2024
Certifying		Certificatio	

NG10404

- Describe any other action undertaken by the bidder to document its good faith efforts to retain certified disadvantaged, minority - and women- owned business enterprises for this procurement.

Refer to M/WBE Contractor Good Faith Efforts Supplemental Form. Submit additional pages as needed.

The Prime Contractor attests that it submits the following as evidence of its good faith efforts to find and retain certified minority- and women-owned business enterprises in connection with this Bid, Proposal or Response

Authorized Representative Signature:		DocuSigned by:  FC5EBC36AD5D48E...	
Print Name:	Ashley Wall		
Title:	Chief Financial Officer	Date:	3/8/2024

V. Key Instructions for completing this form.

- This M/WBE Participation Plan Form must be submitted with the Bid, Response, or Proposal.
- Use Section II of this form multiple times for each additional sub-contractor.
- Include copies of all active and current diversity certification(s) for the Prime Contractor and Subcontractor, as applicable.
- The M/WBE Participation Plan Form must be filled out in its entirety or it is void.
- The Prime Contractor and all Sub-Contractors must sign and acknowledge the form or it is void.
- The approximate amount or percentage that will be awarded to the Subcontractor as per the whole amount from the contract paid to the Prime Contractor.
- The Prime Contractor must explain if the diversity goal percentage range may not be met in the space provided on (Page 3) and provide evidence of Good Faith Efforts to be

NG10404

reviewed by the Office of Procurement Services before next steps are given. Good Faith Efforts does not excuse meeting the diversity goals set forth.

M/WBE CONTRACTOR GOOD FAITH EFFORTS SUPPLEMENTAL FORM

RFQ#: NG10404

Project Title/Description: K-12 Autism Support Teacher Consultative/Coaching Support, Training, and PD

Bidder/Proposer/ Responder's Company:	Jigsaw Learning LLC, dba TeachTown		
Authorized Representative:	Kim Johnson	Title:	VP of Operations
Address: s:	2 Constitution Way Woburn, MA 01801		Phone: e: 1-800-283-0165

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The Proposer/Responder/Bidder or Prime Contractor has the burden to demonstrate "Good Faith Efforts" to meet the diverse contracting goals. I certify that the following certified Minority/Women Business Enterprises were contacted to obtain a quote for work to be performed on the above mentioned project/contract.

List of date, name of M/WBE firm, telephone/e-mail address of M/WBEs contacted, type of work requested, estimated budgeted amount for each quote requested.

Date Contacted	Certified Firm Name	Firm's Certification (s)	Firm's Contract Person	Method of Contact	Type of Work	Results of Contact (select a letter from below)

To the best of my knowledge and belief, said certified Minority/Women Business Enterprise contractor(s) was/were not selected, unavailable for work on this project, or unable to provide a quote for the following reasons: Please give the appropriate reasons given by each MBE/WBE firm contacted above.

- A. Firm agreed to sub-contract and will enter into a formal agreement with the Proposer/Responder/Bidder
- B. Did not have the capability/capacity to perform the work
- C. Contract too small
- D. Remote location / No presence in that area
- E. Received solicitation notices too late
- F. Did not want to work with this contractor
- G. Other (give reason)

PROCUREMENT VENDOR COMPLIANCE ACKNOWLEDGEMENT FORM

The Pennsylvania Public School Code authorizes the Board to adopt policies and procedures and to make rules and regulations to manage school affairs and fiscal well-being of the District, including with respect to competitive procurements and vendor responsibility. The School District of Philadelphia requires contracted vendors to comply with the policies and procedures adopted by the Board of Education. The School District of Philadelphia will maintain comprehensive records regarding the entire scope of the procurement process, post-award compliance, and administration of the M/WBE participation and compliance adherence process.

I, Jigsaw Learning LLC, dba TeachTown {Company Name}, do hereby acknowledge and agree to the following:

NG10404

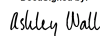
1. I have read, carefully reviewed this Invitation for Bid (IFB), RFQ, or RFQ and understand the benchmarks and measurements to achieve diversity goals as outlined for M/WBE Participation. Board of Education Policy 612 Business Diversity in the Procurement of Materials and Contracted Services further outlines Business Diversity Goal requirements.
2. I understand that the completion and submission of the M/WBE Participation Plan Form and the supplementary documentation to support if applicable is an element of responsiveness to this IFB, RFQ, or RFQ. Failure to submit this documentation with the proposal and/or evidence of Good Faith Efforts will result in rejection of the IFB, RFQ, or RFQ.
3. If awarded a contract, I understand and will comply with all contract monitoring, compliance, and enforcement guidelines, including but not limited to recordkeeping and ongoing reporting on contract diversity outcomes that offer the maximum practicable opportunity for qualified and certified M/WBEs and other disadvantaged enterprises to participate throughout all phases of the contract and any subsequent contract amendment. Such as:
 - Monthly and Quarterly post-award compliance reporting via the School District of Philadelphia Oracle Supplier Compliance System to ensure that the vendor meets diversity participation commitments and other contract requirements.
 - Ongoing monitoring of prime contractors' payments to M/WBEs and other contractors utilized through payment reporting and acceptance of payments by sub-contractors.
 - Participating in ongoing training related to vendor compliance and reporting requirements.
4. I understand that non-compliance with vendor compliance reporting and/or diversity participation commitments throughout the life of the contract may result in any of the following events, including but not limited to: withholding of payments, contract termination, suspension, disqualification, debarment, or other sanctions and penalties for failure to comply.
5. I agree to conduct business with the highest levels of ethical standards and agree to comply with all applicable requirements at all times.

Receipt and Acknowledgement

By signing below, I agree that I have read both this acknowledgement statement and the referenced policies in their entirety. I understand that I am subject to these policies whether or not the acknowledgement form is signed. Lack of confirmation of receipt of the acknowledgement form does not exempt a vendor or contractor from Board policy enforcement.

Company Name: Jigsaw Learning LLC, dba TeachTown

Company Representative: Ashley Wall

Signature: DocuSigned by: 

Title: Chief Financial Officer

Date: 3/8/2024

Company's Compliance Officer:

NG10404

Kim Johnson

Email Address of Company's Compliance Officer:

rfp@teachtown.com

APPENDIX F: THE COMPETITIVE PROCESS

RFQ Terms.

The competitive process set forth in this RFQ, if successful, results in the execution and delivery of a definitive, legally binding contract, under which the School District engages a Proposer as Contractor to carry out the Work as set forth in the Contract, including, generally, this RFQ and the Proposal.

This Appendix F sets forth the terms and conditions applicable to the overall competitive RFQ process. Please review this Appendix carefully in order to understand both the rights of the School District and the duties of all Proposers.

Non-Commitment. The issuance of this RFQ does not commit the School District to any award of a Contract or Contracts.

NG10404

Agency		n No.	
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III. Information in this section refers to the subcontractors to be used throughout the entire performance of this contract (use Section II of this form multiple times for additional sub-contractors). Include copies of all applicable certification(s).

Company Name:	Unity Printing Company, Inc.			Federal Tax ID:	25-1588416
Address:	5848 State Route 981			Phone Number:	724-537-5800
City:	Latrobe	State:	PA	Zip Code:	15650
DBA (if applicable):		Fax Number:	724-539-1881		
Primary Contact Person:	Lisa R. Frederick		Primary Contact Email:	customerservice@unityprinting.com	
Compliance Contact:	Lisa R. Frederick		Compliance Contact Email:	lisa@unityprinting.com	
Description of Services Provided:	Online ordering, graphic design, five color printing plus in-line coating, digital printing, screen printing, embroidery, trophies & plaques, diamond drag engraving, laser engraving, UV printing, glass etching, sand carving, signs & banners, bindery & finishing services, mailing services, promotional products, packaging & shipping, climate controlled warehousing				
Approximate \$ amount of Subcontract:		Subcontract % of Total Contract Amount:			

Diversity Business Certification(s): Check all that apply.

- Minority-Owned Business Enterprise (MBE)
- Women-Owned Business Enterprise (WBE)
- Federally Certified Disadvantaged Business Enterprise (DBE)
- Small Business Enterprise (SBE)
- Disabled Owned Business Enterprise (DSBE)
- Veterans Business Enterprise (VBE) / Certified Service-Disabled Veterans Business Enterprise (SDVBE)
- LGBT Business Enterprise (LGBTBE)

NG10404

<input type="checkbox"/> None – not applicable			
<u>Diversity Business Certification to be used on this contract (select one):</u>			
<input type="checkbox"/> Minority-Owned Business Enterprise (MBE)			
<input checked="" type="checkbox"/> Women-Owned Business Enterprise (WBE)			
<input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)			
Diversity Business Certifying Agency: _____			
Authorized Representative Signature:			
Print Name:	Lisa R. Frederick		
Title:	President	Date:	2/29/24

THE SIGNER COMMITS TO PROVIDE SERVICES OR SUPPLIES AS DESCRIBED ABOVE AND WILL ENTER INTO A FORMAL AGREEMENT WITH THE BIDDER/PROPOSER CONDITIONED ON THE BIDDER/PROPOSER'S EXECUTION OF A CONTRACT WITH THE SCHOOL DISTRICT OF PHILADELPHIA.

IV. Information in this section must be completed by the Prime Contractor/Vendor if the Prime Contractor/Vendor proposes no diversity enterprise commitment.

Bid, RFQ or RFQ Number: NG10404

Best and Good Faith Efforts

The School District's Office of Procurement Services reviews the Prime Contractor's commitments to determine whether the Prime Contractor has made Best and Good Faith Efforts. If the Prime Contractor does not include a sufficient commitment to diverse enterprises in this Bid or RFQ proposal, the Prime Contractor shall provide the reasons, and include supporting documentation as evidence. Acceptable supplemental documentation includes, but is not limited to:

1. Contact log and correspondence related to diverse contracting outreach;
2. Copies of its solicitations of certified disadvantaged, minority- and women-owned business enterprises and any responses thereto;
3. If responses to the contractor's solicitations were received, but a certified disadvantaged, minority- or woman-owned business enterprise was not selected, the specific reasons that such enterprise was not selected;
4. Information describing the specific steps undertaken to reasonably structure the contract scope of work for the purpose of subcontracting with, or obtaining supplies from, certified disadvantaged, minority- and women-owned business enterprises;



Allegheny County
Department of Equity and Inclusion
204 County Office Building
542 Forbes Avenue
Pittsburgh, PA 15219
Phone: (412) 350-4309 Fax: (412) 350-4915
Email: DEICertification@AlleghenyCounty.US

May 24, 2022

Lisa Frederick
Unity Printing Company, Inc. DBA Unity Printing
5848 State Route 981
Latrobe, PA 15650

RE: Pennsylvania Unified Certification Program
Disadvantaged Business Enterprise (DBE)
Certification Approval

Disadvantaged Business Enterprise (DBE) Certification # 20325444
Anniversary Date - Annually on 05/24

Dear Lisa Frederick:

The Allegheny County Department of Equity and Inclusion, a certifying participant in the Pennsylvania Unified Certification Program (PA UCP), has reviewed your request for certification as a Disadvantaged Business Enterprise (DBE) and is pleased to inform you that your firm appears to meet the requirements established by the United States Department of Transportation in Title 49, Part 26 of the Code of Federal Regulations. Accordingly, your firm is certified as a Disadvantaged Business Enterprise (DBE) to participate in the program in the following classification(s) only:

Graphic design, five color printing plus incline coating, digital printing, screen printing, embroidery, trophies & plaques, glass etching, laser engraving, signs & banners, bindery & finishing services, mailing services, promotional products, packaging & shipping, climate controlled warehousing

NAICS Code(s): 323111, 323113, 323120, 339950, 541430, 541860, 541870

DBE certification continues from the date of this letter, but is contingent upon the firm renewing its eligibility annually with our office. You will be notified in advance of your obligation to provide to our office a copy of your renewal documents. These documents are also available online at <https://alleghenycounty.diversitycompliance.com/>. However, the responsibility to assure continued certification is yours. Failure to continue your eligibility will result in immediate action to decertify the firm.

If you wish to expand your status to include another type of business, you must contact the PA UCP for reevaluation prior to undertaking any projects as a DBE in the expanded area.

In the event of a change in circumstances affecting your ability to meet size, disadvantage ownership, and control requirements of Part 26 or any material change in the information provided in your application form; you must inform the PA UCP by means of a Notice of Change Affidavit describing in detail the nature of such changes. you must submit a Notice of Change Affidavit (also available online) within 30 days of the occurrence of the change. Failure to do so will be deemed a failure to cooperate.

We would also remind you that the PA UCP reserves the right to review your firm at any time to ensure compliance with the program.

Supplier firms that wish to act as a regular dealer must be aware that regular dealer credit cannot be given for drop shipments.

Certified firms with a "trucking" classification must be aware that certain conditions must be met in order to be considered commercially useful. Foremost, the DBE trucking firm must be responsible for the management and supervision of the entire trucking operation for which it is responsible on a particular contract, and there cannot be a contrived arrangement for the purpose of meeting DBE goals. The DBE trucking firm must itself own and operate at least one fully licensed, insured, and operational truck used on the contract. For a full list of these conditions, consult Part 26.55 (d)(1) through (6) of the aforementioned regulations.

We are pleased to have you as a Disadvantaged Business Enterprise and wish you success in acquiring work within the DBE program. If you have any questions, please contact this office at 412-350-4309.

Sincerely,

A handwritten signature in cursive script that reads "Lisa L. Edmonds".

Lisa L. Edmonds, MCA
Chief Equity and Inclusion Officer
Department of Equity and Inclusion

***SUPPLIER CLEARINGHOUSE
CERTIFICATE OF ELIGIBILITY***



CERTIFICATION EXPIRATION DATE: **August 31, 2025**

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

***Unity Printing Company, Inc.
Women Business Enterprise (WBE)***

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on- site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998.

VON: 19000413

DETERMINATION DATE: August 31, 2022

WBENC

WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

Unity Printing Company, Inc.

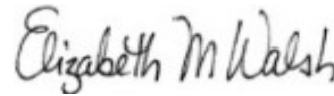
who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: June 30, 2014

Expiration Date: June 30, 2023

WBENC National Certification Number: 2005124863

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Center - East, a WBENC Regional Partner Organization.



Authorized by Elizabeth M. Walsh, President
Women's Business Enterprise Center - East

WBENC EAST
WOMEN'S BUSINESS ENTERPRISE CENTER
JOIN FORCES. SUCCEED TOGETHER.

NAICS: 323111, 323113, 323120, 339950, 541430, 541860, 541870
UNSPSC: 55121700, 73151900, 73151904, 73151905, 80141600, 80141800, 82101500, 82121500, 82121503, 82121504, 82121505, 82121506, 82121507, 82141507





WOMEN'S BUSINESS ENTERPRISE NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

HEREBY GRANTS WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO

Unity Printing Company, Inc. DBA Unity Printing

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at www.sba.gov/wosb.

The WOSB Certification expires on the date herein unless there is a change to the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

Table with 5 rows containing certification details: Majority Female Owner, NAICS/UNSPSC codes, Certification Number, Renewal Date, and WOSB Regulation Expiration Date.



Handwritten signature of Elizabeth M. Walsh

Elizabeth M. Walsh, Women's Business Enterprise Center - East President

Handwritten signature of Pamela Prince-Easton

Pamela Prince-Easton, WBENC President & CEO

Handwritten signature of LaKesha White


LaKesha White, Vice President, Certification

NG10404

Agency		n No.	
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III. Information in this section refers to the subcontractors to be used throughout the entire performance of this contract (use Section II of this form multiple times for additional sub-contractors). Include copies of all applicable certification(s).

Company Name:	Delivery & Distribution Solutions, LLC			Federal Tax ID:	83-0423187
Address:	16 W 251 S. Frontage Road, #21			Phone Number:	708-798-7907
City:	Burr Ridge	State:	Illinois	Zip Code:	60527
DBA (if applicable):		Fax Number:			
Primary Contact Person:	Denis S. Monroe		Primary Contact Email:	denis@deliveryanddistribution.com	
Compliance Contact:	Denis S. Monroe		Compliance Contact Email:	denis@deliveryanddistribution.com	
Description of Services Provided:	Courier & Logistics Services				
Approximate \$ amount of Subcontract:		Subcontract % of Total Contract Amount:			
<p>Diversity Business Certification(s): Check all that apply.</p> <p><input checked="" type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Women-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p><input checked="" type="checkbox"/> Small Business Enterprise (SBE)</p> <p><input type="checkbox"/> Disabled Owned Business Enterprise (DSBE)</p> <p><input type="checkbox"/> Veterans Business Enterprise (VBE) / Certified Service-Disabled Veterans Business Enterprise (SDVBE)</p> <p><input type="checkbox"/> LGBT Business Enterprise (LGBTBE)</p>					

<input type="checkbox"/> None – not applicable			
<u>Diversity Business Certification to be used on this contract (select one):</u>			
<input checked="" type="checkbox"/> Minority-Owned Business Enterprise (MBE)			
<input type="checkbox"/> Women-Owned Business Enterprise (WBE)			
<input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)			
Diversity Business Certifying Agency: <u>State of Pennsylvania & City of Philadelphia</u>			
Authorized Representative Signature:			
Print Name:	Denis S. Monroe		
Title:	President-CEO	Date:	3-1-2024

THE SIGNER COMMITS TO PROVIDE SERVICES OR SUPPLIES AS DESCRIBED ABOVE AND WILL ENTER INTO A FORMAL AGREEMENT WITH THE BIDDER/PROPOSER CONDITIONED ON THE BIDDER/PROPOSER'S EXECUTION OF A CONTRACT WITH THE SCHOOL DISTRICT OF PHILADELPHIA.

IV. Information in this section must be completed by the Prime Contractor/Vendor if the Prime Contractor/Vendor proposes no diversity enterprise commitment.

Bid, RFQ or RFQ Number: _____

Best and Good Faith Efforts

The School District's Office of Procurement Services reviews the Prime Contractor's commitments to determine whether the Prime Contractor has made Best and Good Faith Efforts. If the Prime Contractor does not include a sufficient commitment to diverse enterprises in this Bid or RFQ proposal, the Prime Contractor shall provide the reasons, and include supporting documentation as evidence. Acceptable supplemental documentation includes, but is not limited to:

1. Contact log and correspondence related to diverse contracting outreach;
2. Copies of its solicitations of certified disadvantaged, minority- and women-owned business enterprises and any responses thereto;
3. If responses to the contractor's solicitations were received, but a certified disadvantaged, minority- or woman-owned business enterprise was not selected, the specific reasons that such enterprise was not selected;
4. Information describing the specific steps undertaken to reasonably structure the contract scope of work for the purpose of subcontracting with, or obtaining supplies from, certified disadvantaged, minority- and women-owned business enterprises;

II. Information in this section refers to the sub-contractors to be used throughout the entire performance of this contract (use Section II of this form multiple times for additional sub-contractors). Include copies of all applicable certification(s).

Company Name:	Davis Packaging and Printing Services	Federal Tax ID:	464695486
Address:	606 Independence Drive	Phone Number:	215 817-6987
City:	Harleysville	State:	Pa
		Zip Code:	19438
DBA (if applicable):		Fax Number:	
Primary Contact Person:	Edward Davis	Primary Contact Email:	EdwrDvs1@aol.com
Compliance Contact:	Edward Davis	Compliance Contact Email:	EdwardDavis321@verizon.net
Description of Services Provided:	Services provided will be various print media based on supplied pdfs.		
Approximate \$ amount of Subcontract:	\$50,000	Subcontract % of Total Contract Amount:	To be determined
<u>Diversity Business Certification(s): Check all that apply.</u> <input checked="" type="checkbox"/> Minority-Owned Business Enterprise (MBE) <input type="checkbox"/> Woman-Owned Business Enterprise (WBE) <input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE) <input type="checkbox"/> Small Business Enterprise (SBE) <input type="checkbox"/> Disabled Owned Business Enterprise (DSBE) <input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE) <input type="checkbox"/> LGBT Business Enterprise (LGBTBE)			
<u>Diversity Business Certification to be used on this contract (select one):</u> <input checked="" type="checkbox"/> Minority-Owned Business Enterprise (MBE) <input type="checkbox"/> Woman-Owned Business Enterprise (WBE) <input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)			
Diversity Business Certifying Agency: State of New Jersey			
Authorized Representative Signature:			
Print Name:	Edward Davis		
Title:	Owner	Date:	3/5/2024

THE SIGNER COMMITS TO PROVIDE SERVICES OR SUPPLIES AS DESCRIBED ABOVE AND WILL ENTER INTO A FORMAL AGREEMENT WITH THE BIDDER/PROPOSER CONDITIONED ON THE BIDDER/PROPOSER'S EXECUTION OF A CONTRACT WITH THE SCHOOL DISTRICT OF PHILADELPHIA.

NOTICE OF SMALL DIVERSE BUSINESS VERIFICATION



The Department is pleased to announce that
Delivery & Distribution Solutions LLC

has successfully completed the Pennsylvania Department of General Services' process for self-certification as a small business under the Commonwealth's Small Business Contracting Program, and is verified as a Small Diverse Business with the following designation(s):

BUSINESS TYPE(s):

Procurement Services

CERTIFICATION NUMBER: **398786202208-SDB-M**

CERTIFICATION TYPE: **SMALL DIVERSE BUSINESS**

ISSUE DATE: **08/24/2022**

EXPIRATION DATE: **08/08/2024**

RECERTIFIED DATE:

A handwritten signature in black ink that reads "Kerry L. Kirkland". The signature is written in a cursive style with a large, looped "K" and "L".

Kerry L. Kirkland, Deputy Secretary
Bureau of Diversity, Inclusion & Small Business Opportunities



CITY OF PHILADELPHIA

COMMERCE DEPARTMENT

1515 Arch Street, 12th Floor
Philadelphia, PA 19102
P: 215-683-2055
F: 215-683-2085

IOLA HARPER

Deputy Commerce Director
Office of Economic Opportunity

December 3, 2021

Mr. Denis Monroe
Delivery & Distribution Solutions, LLC
16W 251 S. Frontage Rd., Unit 21 & 22
Burr Ridge, IL 60527

RE: CERTIFICATION DATE: December 3, 2021
EXPIRATION DATE: June 30, 2026
CERTIFICATION STATUS: Minority Business Enterprise (MBE)
REGISTRATION NUMBER: 112023

Dear Mr. Denis Monroe:

CONGRATULATIONS!!! We are pleased to inform you that **Delivery & Distribution Solutions, LLC** has been placed in the City of Philadelphia Office of Economic Opportunity (OEO) Registry. **Delivery & Distribution Solutions, LLC** will remain on the City's Registry as long as the certification is current and your firm remains in good standing. **Please note, it is imperative that the certification/registration be renewed no later than three months after the certification expires. OEO will deactivate your OEO Registry listing three months after the certification expires. (Example - certification/registration expires 1/1/22, on 4/1/22 your business profile will be deactivated from the OEO Registry).**

Your placement in the OEO Registry offers you the following competitive advantages:

1. Free Advertisement 365 days a year. Now that your company is part of the OEO Registry, your company will be viewed by over 50 City of Philadelphia departments, in addition to for-profit, non-profit and private industries.
2. The Office of Business Services (OBS) is the City's one-stop-shop for all business related services. OBS can assist you with a wide range of issues, from navigating the permit process to identifying loan programs for which you may qualify. Please call 215-683-2100 for more information on how OBS may be of service.
3. When your firm is competitively selected and utilized for City of Philadelphia contracts, your participation can be counted towards MBE/ WBE/DSBEs participation ranges.
4. Contractors, subcontractors, and professionals who are seeking vibrant and capable MBE/WBE/DSBEs for contracting opportunities, use the OEO Registry. Being part of the OEO Registry increases your ability to compete for private and public procurement opportunities.

Please inform us if there are **any material changes to your certification. These changes may include but are not limited to:**

1. your company name;
2. contact information;

3. change in ownership, sale or dissolution of your business;
4. NAICS Codes/services that you are **certified** to provide; and/or
5. loss of certification

Please note that OEO will not list NAICS Codes for your firm unless those codes have been provided by your approved certifying entity. If you desire additional NAICS codes, you must obtain them from your approved certifying entity that will evaluate whether your firm has demonstrated requisite control and legitimate capacity for the additional type of work or supply effort. If your firm is identified for work or supply effort on a City bid without the corresponding NAICS Code in the OEO Registry, the work/supply effort will not receive credit.

In addition to being part of the OEO Registry, if your business is headquartered in Philadelphia, we strongly encourage you to apply to the City's Procurement Department to become a certified Local Business Entity (LBE) with the City of Philadelphia. Being a certified LBE provides Philadelphia based businesses with the advantage of as preferred vendor status and being eligible for a bid preference on some City contracts.

Your company will be located in our OEO Registry under the following North American Industry Classification System (NAICS) Codes:

NAICS 492110: COURIERS AND EXPRESS DELIVERY SERVICES

NAICS 492210: DELIVERY SERVICE (EXCEPT AS PART OF INTERCITY COURIER NETWORK, U.S. POSTAL SERVICE)

NAICS 541614: LOGISTICS AND INTEGRATED SUPPLY CHAIN MANAGEMENT CONSULTING SERVICES

For more information about what OEO and the Philadelphia Department of Commerce can do for you, please visit our website at www.phila.gov/business. Also, please visit the <https://contracts.phila.gov/#/> for current City of Philadelphia contracting opportunities.

If you have any questions, feel free to give us a call at 215-683-2071.

Sincerely,



Alice Dungee-James, MCA
Director of Registration and Outreach

C: Nazaarah Sabree, Director of Field Operations, Office of Business Services (OBS)
LaShawnda Tompkins, Director of Administration, Procurement Department
Marla Hamilton, Vice President, Philadelphia Industrial Development Corporation (PIDC)

NOTICE OF SMALL BUSINESS SELF-CERTIFICATION



The Department is pleased to announce that
Delivery & Distribution Solutions LLC

has successfully completed the Pennsylvania Department of General Services' process for self-certification as a small business under the Commonwealth's Small Business Contracting Program, with the following designation:

BUSINESS TYPE(s):

Procurement Services

CERTIFICATION NUMBER: **398786-2022-08-SB**

CERTIFICATION TYPE: **SMALL BUSINESS**

ISSUE DATE: **08/08/2022**

EXPIRATION DATE: **08/08/2024**

RECERTIFIED DATE:

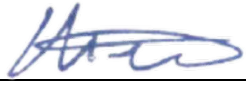
A handwritten signature in black ink that reads "Kerry L. Kirkland". The signature is written in a cursive style with a large, looped 'K' and 'L'.

Kerry L. Kirkland, Deputy Secretary
Bureau of Diversity, Inclusion & Small Business Opportunities

**THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF PROCUREMENT SERVICES
OFFICE OF MINORITY AND SMALL BUSINESS DEVELOPMENT**

Minority/Women-Owned Business Enterprise (M/WBE) Participation Plan

I. Information in this section refers to the Prime Contractor/Vendor.

Company Name:	Progressus Therapy, LLC.	Federal Tax ID:	26-0186671
Address:	10014 N. Dale Mabry Hwy., Suite 100	Phone Number:	800-892-0640
City:	Tampa	State:	FL
		Zip Code:	33618
DBA (if applicable):	N/A	Fax Number:	N/A
Primary Contact Person:	Jennifer Consorti	Primary Contact Email:	JConsorti@progressustherapy.com
Compliance Contact:	Morgan Dooley	Compliance Contact Email:	contractsdept@invohealthcare.com
Bid Number:	NG10404	Bid Submission Due Date:	3/12/2024
Contract Amount:	TBD	Contract Overall M/WBE Goal:	5%
<u>Diversity Business Certification(s):</u> <i>Check all that apply.</i> <input type="checkbox"/> Minority-Owned Business Enterprise (MBE) <input type="checkbox"/> Woman-Owned Business Enterprise (WBE) <input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE) <input type="checkbox"/> Small Business Enterprise (SBE) <input type="checkbox"/> Disabled Owned Business Enterprise (DSBE) <input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE) <input type="checkbox"/> LGBT Business Enterprise (LGBTBE) <input checked="" type="checkbox"/> None – not applicable			
Authorized Representative Signature:			
Print Name:	Matt Stringer		
Title:	CEO	Date:	3/11/2024
Certifying Agency	N/A	Certification No.	N/A

II. Information in this section refers to the sub-contractors to be used throughout the entire performance of this contract (use Section II of this form multiple times for additional sub-contractors). Include copies of all applicable certification(s).

Company Name:	Edu Prime LLC	Federal Tax ID:	84-2063448
Address:	100 east penn Square, Suite 400	Phone Number:	215-525-2866
City:	Philadelphia, PA, 19107,	State:	PA
		Zip Code:	19107
DBA (if applicable):		Fax Number:	
Primary Contact Person:	Paul Musumba	Primary Contact Email:	pmusumba@eduprimellc.org
Compliance Contact:	Charles Marine	Compliance Contact Email:	cmarine@eduprimellc.org
Description of Services Provided:	professional development		
Approximate \$ amount of Subcontract:	TBD upon award	Subcontract % of Total Contract Amount:	5%
<u>Diversity Business Certification(s): Check all that apply.</u> <input checked="" type="checkbox"/> Minority-Owned Business Enterprise (MBE) <input type="checkbox"/> Woman-Owned Business Enterprise (WBE) <input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE) <input type="checkbox"/> Small Business Enterprise (SBE) <input type="checkbox"/> Disabled Owned Business Enterprise (DSBE) <input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE) <input type="checkbox"/> LGBT Business Enterprise (LGBTBE) <input type="checkbox"/> None – not applicable			
<u>Diversity Business Certification to be used on this contract (select one):</u> <input checked="" type="checkbox"/> Minority-Owned Business Enterprise (MBE) <input type="checkbox"/> Woman-Owned Business Enterprise (WBE) <input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)			
Diversity Business Certifying Agency: <u>The Enterprise Centre</u>			
Authorized Representative Signature:	<i>paul musumba</i>		
Print Name:	Paul Musumba		
Title:	Head of Operations	Date:	03/11/2024

THE SIGNER COMMITS TO PROVIDE SERVICES OR SUPPLIES AS DESCRIBED ABOVE AND WILL ENTER INTO A FORMAL AGREEMENT WITH THE BIDDER/PROPOSER CONDITIONED ON THE BIDDER/PROPOSER'S EXECUTION OF A CONTRACT WITH THE SCHOOL DISTRICT OF PHILADELPHIA.

III. Information in this section must be completed by the Prime Contractor/Vendor if the Prime Contractor/Vendor proposes no diversity enterprise commitment.

Bid, RFQ or RFP Number: N/A

Best and Good Faith Efforts

The School District’s Office of Procurement Services reviews the Prime Contractor’s commitments to determine whether the Prime Contractor has made Best and Good Faith Efforts. If the Prime Contractor does not include a sufficient commitment to diverse enterprises in this Bid or RFP proposal, the Prime Contractor shall provide the reasons, and include supporting documentation as evidence. Acceptable supplemental documentation includes, but is not limited to:

1. Contact log and correspondence related to diverse contracting outreach;
2. Copies of its solicitations of certified minority- and women-owned business enterprises and any responses thereto;
3. If responses to the contractor’s solicitations were received, but a certified minority- or woman-owned business enterprise was not selected, the specific reasons that such enterprise was not selected;
4. Information describing the specific steps undertaken to reasonably structure the contract scope of work for the purpose of subcontracting with, or obtaining supplies from, certified minority- and women-owned business enterprises;
5. Describe any other action undertaken by the bidder to document its good faith efforts to retain certified minority - and women- owned business enterprises for this procurement.

Refer to M/WBE Contractor Good Faith Efforts Supplemental Form. Submit additional pages as needed.

N/A

The Prime Contractor attests that it submits the following as evidence of its good faith efforts to find and retain certified minority- and women-owned business enterprises in connection with this Bid or Proposal.

Authorized Representative Signature:	N/A		
Print Name:			
Title:		Date:	

IV. Key Instructions for completing this form.

- 1. This M/WBE Participation Plan Form must be submitted with bid response.**
- 2. Use Section II of this form multiple times for each additional sub-contractor.**
- 3. Include copies of all active and current diversity certification(s) for the Prime Contractor and Sub-Contractor, as applicable.**
- 4. The M/WBE Participation Plan Form must be filled out in its entirety or it is void.**
- 5. The Prime Contractor and all Sub-Contractors must sign and acknowledge the form or it is void.**
- 6. The approximate amount or percentage that will be awarded to the Sub-Contractor is per the whole amount from the contract paid to the Prime Contractor.**
- 7. The Prime Contractor must explain if the diversity goal percentage range may not be met in the space provided on (Page 3) and provide evidence of Good Faith Efforts to be reviewed by the Office of Procurement Services before next steps are given. Good Faith Efforts does not excuse meeting the diversity goals set forth.**



THE ENTERPRISE CENTER
BUSINESS | CAPITAL | COMMUNITY

EduPrime LLC

is duly certified as a

Minority Business Enterprise

Certified NAICS Codes Categories: 610710

August 18, 2022

Certification Date

August 31, 2024

Certification Expiration Date

220218710


Certification Number

Della Clark, President

**THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF PROCUREMENT SERVICES
OFFICE OF MINORITY AND SMALL BUSINESS DEVELOPMENT**

Minority/Women-Owned Business Enterprise (M/WBE) Participation Plan

I. Information in this section refers to the Prime Contractor/Vendor.

Company Name:	Rethink Autism, Inc.	Federal Tax ID:	26-1746074
Address:	49 W. 27th Street, 8th Floor	Phone Number:	(646) 257-2919
City:	New York	State:	NY
		Zip Code:	10001
DBA (if applicable):		Fax Number:	(646) 257-2926
Primary Contact Person:	Diana Frezza	Primary Contact Email:	rfp@rethinked.com
Compliance Contact:	Diana Frezza	Compliance Contact Email:	rfp@rethinked.com
Bid Number:	NG10404	Bid Submission Due Date:	3/11/2024
Contract Amount:	Yet to be negotiated	Contract Overall M/WBE Goal:	0%
<p><u>Diversity Business Certification(s):</u> <i>Check all that apply.</i></p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p><input type="checkbox"/> Small Business Enterprise (SBE)</p> <p><input type="checkbox"/> Disabled Owned Business Enterprise (DSBE)</p> <p><input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE)</p> <p><input type="checkbox"/> LGBT Business Enterprise (LGBTBE)</p> <p><input checked="" type="checkbox"/> None – not applicable</p>			
Authorized Representative Signature:			
Print Name:	Diana Frezza		
Title:	EVP/GM	Date:	3/11/2024
Certifying Agency	N/A	Certification No.	N/A

II. Information in this section refers to the sub-contractors to be used throughout the entire performance of this contract (use Section II of this form multiple times for additional sub-contractors). Include copies of all applicable certification(s).

MWBE contractors will not be used if we move forward with this contract.

Company Name:		Federal Tax ID:	
Address:		Phone Number:	
City:	State:	Zip Code:	
DBA (if applicable):		Fax Number:	
Primary Contact Person:	Primary Contact Email:		
Compliance Contact:	Compliance Contact Email:		
Description of Services Provided:			
Approximate \$ amount of Subcontract:	Subcontract % of Total Contract Amount:		
<p><u>Diversity Business Certification(s):</u> Check all that apply.</p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p><input type="checkbox"/> Small Business Enterprise (SBE)</p> <p><input type="checkbox"/> Disabled Owned Business Enterprise (DSBE)</p> <p><input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE)</p> <p><input type="checkbox"/> LGBT Business Enterprise (LGBTBE)</p> <p><input type="checkbox"/> None – not applicable</p>			
<p><u>Diversity Business Certification to be used on this contract (select one):</u></p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p>			
Diversity Business Certifying Agency: _____			
Authorized Representative Signature:			
Print Name:			
Title:	Date:		

THE SIGNER COMMITS TO PROVIDE SERVICES OR SUPPLIES AS DESCRIBED ABOVE AND WILL ENTER INTO A FORMAL AGREEMENT WITH THE BIDDER/PROPOSER CONDITIONED ON THE BIDDER/PROPOSER'S EXECUTION OF A CONTRACT WITH THE SCHOOL DISTRICT OF PHILADELPHIA.

III. Information in this section must be completed by the Prime Contractor/Vendor if the Prime Contractor/Vendor proposes no diversity enterprise commitment.

Bid, RFQ or RFP Number: NG10404_____


Best and Good Faith Efforts

The School District’s Office of Procurement Services reviews the Prime Contractor’s commitments to determine whether the Prime Contractor has made Best and Good Faith Efforts. If the Prime Contractor does not include a sufficient commitment to diverse enterprises in this Bid or RFP proposal, the Prime Contractor shall provide the reasons, and include supporting documentation as evidence. Acceptable supplemental documentation includes, but is not limited to:

1. Contact log and correspondence related to diverse contracting outreach;
2. Copies of its solicitations of certified minority- and women-owned business enterprises and any responses thereto;
3. If responses to the contractor’s solicitations were received, but a certified minority- or woman-owned business enterprise was not selected, the specific reasons that such enterprise was not selected;
4. Information describing the specific steps undertaken to reasonably structure the contract scope of work for the purpose of subcontracting with, or obtaining supplies from, certified minority- and women-owned business enterprises;
5. Describe any other action undertaken by the bidder to document its good faith efforts to retain certified minority - and women- owned business enterprises for this procurement.

Refer to M/WBE Contractor Good Faith Efforts Supplemental Form. Submit additional pages as needed.

The Prime Contractor attests that it submits the following as evidence of its good faith efforts to find and retain certified minority- and women-owned business enterprises in connection with this Bid or Proposal.

Authorized Representative Signature:	
Print Name:	Diana Frezza

Title:	EVP/GM	Date:	3/11/2024
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IV. Key Instructions for completing this form.

- 1. This M/WBE Participation Plan Form must be submitted with bid response.**
- 2. Use Section II of this form multiple times for each additional sub-contractor.**
- 3. Include copies of all active and current diversity certification(s) for the Prime Contractor and Sub-Contractor, as applicable.**
- 4. The M/WBE Participation Plan Form must be filled out in its entirety or it is void.**
- 5. The Prime Contractor and all Sub-Contractors must sign and acknowledge the form or it is void.**
- 6. The approximate amount or percentage that will be awarded to the Sub-Contractor is per the whole amount from the contract paid to the Prime Contractor.**
- 7. The Prime Contractor must explain if the diversity goal percentage range may not be met in the space provided on (Page 3) and provide evidence of Good Faith Efforts to be reviewed by the Office of Procurement Services before next steps are given. Good Faith Efforts does not excuse meeting the diversity goals set forth.**

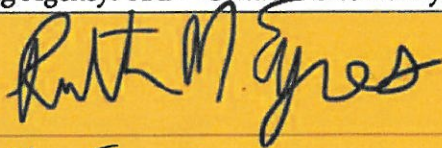
**THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF PROCUREMENT SERVICES
OFFICE OF MINORITY AND SMALL BUSINESS DEVELOPMENT**

Minority/Women-Owned Business Enterprise (M/WBE) Participation Plan

I. Information in this section refers to the Prime Contractor/Vendor.

Company Name:	STAR Autism Support, LLC		Federal Tax ID:	264433460	
Address:	6663 SW Beaverton Hillsdale Hwy Box 119		Phone Number:	9713648687	
City:	Portland	State:	OR	Zip Code:	97225
DBA (if applicable):			Fax Number:		
Primary Contact Person:	Bekah Anderson		Primary Contact Email:	bekah.anderson@starautismsupport.com	
Compliance Contact:	Lauren Wurst		Compliance Contact Email:	lauren.wurst@starautismsupport.com	
Bid Number:	RFQ NG10404		Bid Submission Due Date:	3.12.2024	
Contract Amount:	TBD – as requested by district		Contract Overall M/WBE Goal:	5% - 10%	
<p><u>Diversity Business Certification(s):</u> <i>Check all that apply.</i></p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p><input type="checkbox"/> Small Business Enterprise (SBE)</p> <p><input type="checkbox"/> Disabled Owned Business Enterprise (DSBE)</p> <p><input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE)</p> <p><input type="checkbox"/> LGBT Business Enterprise (LGBTBE)</p> <p><input checked="" type="checkbox"/> None – not applicable</p>					
Authorized Representative Signature:					
Print Name:	Jesse Arick				
Title:	CEO		Date:	3-11-24	
Certifying Agency			Certification No.		

II. Information in this section refers to the sub-contractors to be used throughout the entire performance of this contract (use Section II of this form multiple times for additional sub-contractors). Include copies of all applicable certification(s).

Company Name:	Ruth Eyres	Federal Tax ID:	480848723
Address:	105 Katy Lane	Phone Number:	(501) 658-9994
City:	Sherwood	State:	AR
		Zip Code:	72120
DBA (if applicable):		Fax Number:	
Primary Contact Person:	Dr. Ruth Eyres	Primary Contact Email:	ruth.eyres@starautismsupport.com
Compliance Contact:	Dr. Ruth Eyres	Compliance Contact Email:	ruth.eyres@starautismsupport.com
Description of Services Provided:	Ruth delivers classroom coaching to the customer on STAR Autism Support's products		
Approximate \$ amount of Subcontract:	TBD - as determined by full contract approved by district	Subcontract % of Total Contract Amount:	5%
<p><u>Diversity Business Certification(s): Check all that apply.</u></p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p><input type="checkbox"/> Small Business Enterprise (SBE)</p> <p><input type="checkbox"/> Disabled Owned Business Enterprise (DSBE)</p> <p><input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE)</p> <p><input type="checkbox"/> LGBT Business Enterprise (LGBTBE)</p> <p><input checked="" type="checkbox"/> None - not applicable</p>			
<p><u>Diversity Business Certification to be used on this contract (select one):</u></p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input checked="" type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p>			
<p>Diversity Business Certifying Agency: TBD - Contract is currently pursuing formal certificate _____</p>			
Authorized Representative Signature:			
Print Name:	Ruth Eyres		
Title:	Training Specialist	Date:	3/11/24

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III. Information in this section must be completed by the Prime Contractor/Vendor if the Prime Contractor/Vendor proposes no diversity enterprise commitment.

Bid, RFQ or RFP Number: NG10404

Best and Good Faith Efforts

The School District's Office of Procurement Services reviews the Prime Contractor's commitments to determine whether the Prime Contractor has made Best and Good Faith Efforts. If the Prime Contractor does not include a sufficient commitment to diverse enterprises in this Bid or RFP proposal, the Prime Contractor shall provide the reasons, and include supporting documentation as evidence. Acceptable supplemental documentation includes, but is not limited to:

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4. Information describing the specific steps undertaken to reasonably structure the contract scope of work for the purpose of subcontracting with, or obtaining supplies from, certified minority- and women-owned business enterprises;
5. Describe any other action undertaken by the bidder to document its good faith efforts to retain certified minority - and women- owned business enterprises for this procurement.

Refer to M/WBE Contractor Good Faith Efforts Supplemental Form. Submit additional pages as needed.


STAR Autism Support proposes to use the support of Ruth Eyres, Ed.D., NBCT in the implementation of this professional development contract. Ruth has worked directly with students with intellectual disabilities, autism, developmental disabilities, multiple disabilities, and dual sensory impairments since 1997 as a public-school teacher and education consultant. Ruth has provided consultation services for SAS to the School District of Philadelphia for more than five years. Ruth earned her doctorate degree from the University of Memphis in instructional and curriculum leadership with a concentration in special education and her M.S.E. in special education from the University of Central Arkansas. Ruth is a National Board certified teacher and is active on the boards of the Center for Exceptional Families, the Arkansas Subdivision on Autism and Developmental Disabilities (DADD), and the Arkansas Council for Exceptional Children (CEC). She helped pilot the Links Curriculum in Arkansas and currently provides in-classroom coaching using Links. She specializes in training and developing resources to help families, caregivers, and educators provide sexuality and relationship education to youth with intellectual disabilities and autism.

Additionally, STAR Autism Support proposes to use the support of Pedra Weber in the implementation of the professional development contract.

Details regarding both Ruth and Pedra's business including their resume/vitae can be found attached. Both subcontractors have provided an active commitment to support several STAR Autism Support projects, including the one proposed for The School District of Philadelphia here. Each contractor qualifies for WBE

certification and is actively pursuing their WBE certification at this time to provide the certification documents required pursuant to this RFQ.

The Prime Contractor attests that it submits the following as evidence of its good faith efforts to find and retain certified minority- and women-owned business enterprises in connection with this Bid or Proposal.

Authorized Representative Signature:			
Print Name:	Jesse Arick		
Title:	CEO	Date:	3-11-24

IV. Key Instructions for completing this form.

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RUTH M. EYRES, MSE, NBCT

105 KATYE LANE • SHERWOOD, AR 72120 • PHONE (501) 834-3018
reyres@eastersealsar.com

EDUCATION

Doctoral Student, Instruction and Curriculum Leadership with a concentration in Special Education. The University of Memphis, 2013-present. All coursework and comprehensive exams complete. Currently working on dissertation.

National Board Certified Teacher, Exceptional Needs Specialist, 2002. NBCT Renewal, 2011. NBCT Certification valid until 2022.

Master of Science in Education, Special Education-Moderately Profoundly Handicapped, 1997. University of Central Arkansas, Conway, AR.

Bachelor of Arts, Religion, 1992. Hendrix College, Conway, AR.

TEACHING AND PROFESSIONAL EXPERIENCE

IN A SCHOOL ENVIRONMENT

- **Special Education Teacher/Consultant**, Easter Seals Arkansas, Little Rock, AR, 1/09 to present. Provide **direct** student services and classroom specific technical support in special education classrooms across Arkansas. Provide instruction and training on functional curriculum, visual supports, functional routines, one on one instruction, small group instruction, discrete trial training, behavior plans, and reinforcement systems.
- **Online Academic Coach/Teaching Assistant**, Instructional Connections, 1/16-present. Serve as the liaison between the university faculty member and students. Monitor student engagement, facilitate course content, provide online student support, and regularly collaborate with university faculty. Serve as a facilitator and grader.
- **Education Consultant**, Independent Contractor for STAR Autism Support, 9/15-present. Provide training and consultation to school districts and agencies in implementing curricula for students with Autism Spectrum Disorders and other Developmental Disabilities. Train special educators, parents and agency staff on the STAR Program and the Links Curriculum. Develop instructional lessons and activities for Links Curriculum.
- **Adjunct Instructor**, University of Central Arkansas, Conway, AR, Summers 2007, 2008 and 2009. Instruct graduate students pursuing a degree in Special Education. Develop course instruction and experiences to teach medical and educational aspects of disabilities. Oversee field experience. Experience teaching classes on campus and online.
- **Community Based Instruction Teacher**, J.A. Fair Systems Magnet High School, Little Rock, AR, 8/01 to 12/08. Instruct students with moderate to severe exceptionalities in functional academics, living skills, and social skills. Implement instruction in the classroom and community through vocational, domestic, community, and recreation & leisure activities. Develop daily lesson plans, units of instruction, vocational training opportunities, and transition plans. Implement classroom and behavior management plans. Plan and develop interdisciplinary goals and utilize various instructional strategies to meet individualized education plans and state mandated standards. Supervise and guide para-educators. Collaborate and communicate with related service personnel, team teachers, and school based learning community.
- **Educational Consultant**, 7/08 to 1/10. Consulting with Easter Seals Arkansas to develop competency based curriculum for adult day program.

- **ACTAAP Alternate Assessment Trainer for Little Rock School District, 2005 – present.** Develop training materials for special education teachers required to complete Alternate Portfolio Assessments for students. Train teachers in portfolio development, lead monthly meetings to provide technical assistance to teachers, and Educational Consultant
- **Community Based Instruction Teacher,** Northwood Junior High, North Little Rock, AR, 8/98 to 6/01. Instructed students with moderate to profound exceptionalities in functional curriculum including vocational, domestic, community, recreation & leisure, activities of daily living, and social skills. Developed daily lesson plans and units of instruction. Implemented behavior management plans. Planned and developed interdisciplinary goals and utilized various instructional strategies. Supervised and guided para-educators. Collaborated and communicated with related service personnel.
- **Resource Education Teacher,** Sylvan Hills Junior High, Sherwood, AR, 1/98 to 6/98. Instructed students with learning challenges and mild to moderate exceptionalities. Planned and implemented lessons in Social Studies, English, Science, Occupational Exploration, and Directed Studies. Modified curriculum to maximize student learning potential.

IN A CAMP ENVIRONMENT

Instruction, demonstration, and facilitation of individual and group learning. Teaching opportunities and responsibilities included:

- **Program Manager/Med Camps Coordinator,** Camp Aldersgate, Little Rock, AR, 1/92 to 2/97. Responsible for the coordination of summer and year-round camps for children and youth with various physical disabilities, developmental disabilities, and medical conditions. Supervised, trained, and evaluated a summer staff of thirty. Developed and implemented year-round camping experiences. Maintained records and ensured program compliance with licensing and regulatory agencies.
- **High School and College Students:** Camp procedures, personal care of campers, wheelchair transferring techniques, risk management, overview of exceptionalities, OSHA guidelines for Bloodborne Pathogens including Universal Precautions, and adaptation techniques to meet individual camper ability in activities such as archery, sports and games, and aquatic programs.
- **Campers ages 6 to 16:** Self-management procedures for self-catheterization, blood sugar checks, insulin injections, peak flow meter and inhaler usage, care of hearing aids, dressing, bathing, and feeding; general activities including nature education, arts and crafts, outdoor living skills, and clowning; and self-esteem, independence, and self-efficacy building sessions.

PROFESSIONAL DEVELOPMENT - HIGHLIGHTS

- *To Puberty and Beyond: Self-Awareness, Safety, and Social Skills for Teaching Sexuality Education to Students with Developmental Disabilities*-developed 2014 and currently implementing to families and schools
- *CONNECT Links – Week long intensive training for teachers and students using evidence based practices for teaching students with various developmental disabilities*
- *Pilot Project Participant for STAR Autism Support – Utilized and provided feedback and support for Links Curriculum, 2011/2012*
- *Links Curriculum Training, STAR Autism Support, 2012*
- *Implementing PECS in the Classroom and Teaching Critical Communication Skills – Pyramid,*

2008, 2010, and 2012

- *STAR Curriculum Training*, STAR Autism Support, 2009-2012. Continuing professional development through a collaboration between STAR Autism Support and Easter Seals Arkansas
- *Animated Literacy* by Jim Stone, 2011
- Council for Exceptional Children National Conferences, 2009 and 2010
- Arkansas Teacher National Board Summit, 2008
- Arkansas Department of Education Biology Alternate Assessment Committee Member to help develop Resource Guide for ACTAAP Biology Alternate Assessments, 2006-2010
- THNI NBPTS Facilitator, Little Rock, 10/04 to 5/09
- Alternate Assessment Trainer, Little Rock School District, 8/06 to 5/09
- *CRISS Strategies Training for Differentiated Instruction*, Little Rock School District, 2006.
- *INSITE and Person Centered Planning for the Diverse Learner* -Arkansas Deaf-Blind Project, 11/04, 11/11, 1/12.
- *Arkansas Teachers for National Board Certification Conference* – 10/04, 10/05, 10/06, 10/07, 1/08, 1/09, 1/10, and 1/12
- *National Board Application Assessor for Arkansas State Fee Applicants* -Arkansas Department of Education, 7/04

RECOGNITION AND AWARDS

- **Outstanding Special Education Doctoral Student, University of Memphis, 2016.** Presented to distinguished student who exhibits exceptional scholarship, accomplishments, character and leadership in the Instruction and Curriculum Leadership department of the College of Education, Health and Human Sciences at The University of Memphis.
- **Bessie B. Moore Economics Teacher Award from Economics Arkansas, 2007-** an award honoring outstanding elementary and secondary teachers for their success in relating economic principles to students' real life experiences.
- **Innovative Idea Teacher Grant Winner (2004-2006)-** *The Public Education Foundation of Little Rock.* The foundation provides funds for creative, innovative, and research-supported proposals that create exciting learning environments, emphasize active student learning and participation to strengthen students' learning experience, involve interdisciplinary and/or team teaching by designing collaborative learning experiences, and use non-traditional techniques with innovative ideas.
- **Stephens Award** - an honor presented by the City Education Trust of Little Rock to recognize excellence in classroom teaching. Spring 2004.

ORGANIZATIONS AND ACTIVITIES

- **National Board for Professional Teaching Standards Support Site Volunteer Mentor, 2003-2008.** Worked National Board Support Sites at Harding University, University of Central Arkansas, Pulaski County Special School District, and Little Rock School District. Provided support to help National Board Candidates learn how to

effectively analyze and reflect on their teaching practices.

- **Arkansas Teachers for National Board Certification, Past President.** Founding teacher member, 4/03 to present. Advocacy of the National Board for Professional Teaching Standards and certification process, provision of an educational and support network for collaborative research and accomplished practice, and opportunities for leadership in education.
- **Council for Exceptional Children.** Professional organization for Special Educators, 9/02 to present. Active membership maintains connection to special educators across nation, provides access to current research based practices to teach children with disabilities, and offers professional growth and development.
- **Pi Lambda Theta.** International Honor Society and Professional Association in Education, 1/03 to present. Participate in forums to exchange and develop ideas, foster individual leadership, and work to become an effective educational leader.
- **National Education Association/Arkansas Education Association/Little Rock Classroom Teachers' Association.** Teacher member, 8/01 to 12/09. Serve on Professional Development Committee for LRCTA. AEA National Board Support Group Facilitator.
- **Arkansas Special Olympics.** Volunteer Athletic Coach, 11/99 to present. Coach Special Olympic athletes in track and field events at the school and state level. Chaperone overnight events to Arkansas State Special Olympic Games.
- **Beta Club.** Co-sponsor of local school Beta Club, 8/03 to 12/08. Provide leadership to 50 general education students who work to maintain high standards in their academic pursuits along with providing community service.
- **American Camping Association, Mid-South Section.** Volunteer Standards Instructor, Visitor, and Former Board Member, 1/94 to present. Instruct personnel and visit camping programs to ensure compliance to established American Camping Association Accreditation Standards for Camp Programs and Services.


REFERENCES

Available upon request.

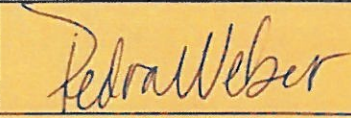
THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF PROCUREMENT SERVICES
OFFICE OF MINORITY AND SMALL BUSINESS DEVELOPMENT

Minority/Women-Owned Business Enterprise (M/WBE) Participation Plan

I. Information in this section refers to the Prime Contractor/Vendor.

Company Name:	STAR Autism Support, LLC		Federal Tax ID:	264433460	
Address:	6663 SW Beaverton Hillsdale Hwy Box 119		Phone Number:	9713648687	
City:	Portland	State:	OR	Zip Code:	97225
DBA (if applicable):			Fax Number:		
Primary Contact Person:	Bekah Anderson		Primary Contact Email:	bekah.anderson@starautismsupport.com	
Compliance Contact:	Lauren Wurst		Compliance Contact Email:	lauren.wurst@starautismsupport.com	
Bid Number:	RFQ NG10404		Bid Submission Due Date:	3.12.2024	
Contract Amount:	TBD – as requested by district		Contract Overall M/WBE Goal:	5% - 10%	
<p>Diversity Business Certification(s): <i>Check all that apply.</i></p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p><input type="checkbox"/> Small Business Enterprise (SBE)</p> <p><input type="checkbox"/> Disabled Owned Business Enterprise (DSBE)</p> <p><input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE)</p> <p><input type="checkbox"/> LGBT Business Enterprise (LGBTBE)</p> <p>X None – not applicable</p>					
Authorized Representative Signature:					
Print Name:	Jesse Arick				
Title:	CEO		Date:	3-11-24	
Certifying Agency:			Certification No.:		

II. Information in this section refers to the sub-contractors to be used throughout the entire performance of this contract (use Section II of this form multiple times for additional sub-contractors). Include copies of all applicable certification(s).

Company Name:	Pedra Weber			Federal Tax ID:	151724828	
Address:	45 Winding Creek Way			Phone Number:	208-413-1046	
City:	Ormond Beach	State:	FL	Zip Code:	32174	
DBA (if applicable):				Fax Number:		
Primary Contact Person:	Pedra Weber		Primary Contact Email:	pedra.weber@starautismsupport.com		
Compliance Contact:	Pedra Weber		Compliance Contact Email:	pedra.weber@starautismsupport.com		
Description of Services Provided:	Pedra delivers classroom coaching to the customer on STAR Autism Support's products					
Approximate \$ amount of Subcontract:	TBD – as determined by full contract approved by district		Subcontract % of Total Contract Amount:	5%		
<p><u>Diversity Business Certification(s):</u> Check all that apply.</p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p><input type="checkbox"/> Small Business Enterprise (SBE)</p> <p><input type="checkbox"/> Disabled Owned Business Enterprise (DSBE)</p> <p><input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE)</p> <p><input type="checkbox"/> LGBT Business Enterprise (LGBTBE)</p> <p><input checked="" type="checkbox"/> None – not applicable</p>						
<p><u>Diversity Business Certification to be used on this contract (select one):</u></p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input checked="" type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p>						
Diversity Business Certifying Agency: TBD – Contract is currently pursuing formal certificate _____						
Authorized Representative Signature:						
Print Name:	Pedra Weber					
Title:	Training Specialist			Date:	3-11-24	

THE SIGNER COMMITS TO PROVIDE SERVICES OR SUPPLIES AS DESCRIBED ABOVE AND WILL ENTER INTO A FORMAL AGREEMENT WITH THE BIDDER/PROPOSER CONDITIONED ON THE BIDDER/PROPOSER'S EXECUTION OF A CONTRACT WITH THE SCHOOL DISTRICT OF PHILADELPHIA.

III. Information in this section must be completed by the Prime Contractor/Vendor if the Prime Contractor/Vendor proposes no diversity enterprise commitment.

Bid, RFQ or RFP Number: NG 10404

Best and Good Faith Efforts

The School District's Office of Procurement Services reviews the Prime Contractor's commitments to determine whether the Prime Contractor has made Best and Good Faith Efforts. If the Prime Contractor does not include a sufficient commitment to diverse enterprises in this Bid or RFP proposal, the Prime Contractor shall provide the reasons, and include supporting documentation as evidence. Acceptable supplemental documentation includes, but is not limited to:

1. Contact log and correspondence related to diverse contracting outreach;
2. Copies of its solicitations of certified minority- and women-owned business enterprises and any responses thereto;
3. If responses to the contractor's solicitations were received, but a certified minority- or woman-owned business enterprise was not selected, the specific reasons that such enterprise was not selected;
4. Information describing the specific steps undertaken to reasonably structure the contract scope of work for the purpose of subcontracting with, or obtaining supplies from, certified minority- and women-owned business enterprises;
5. Describe any other action undertaken by the bidder to document its good faith efforts to retain certified minority - and women- owned business enterprises for this procurement.

Refer to M/WBE Contractor Good Faith Efforts Supplemental Form. Submit additional pages as needed.


STAR Autism Support proposes to use the support of Pedra Weber, M.Ed, MEDC in the implementation of this professional development contract. Pedra Weber was featured in the book *She Leads: The Women's Guide to a Career in Educational Leadership* (George & Tolan, 2022) for her leadership qualities while working in special education. Her 20-plus years in education started as an elementary teacher working with a variety of grade levels. From there, she completed a master's degree in educational leadership where she worked as a principal of an elementary school. Her heart led her back to working directly with students as she finished her master's degree in special education and taught in a structured learning classroom serving grades 4-6, which became a training site for other self-contained classrooms in the school district. Later she accepted a position in an early intervention setting and worked primarily with students who have autism. Her classroom became a STAR Autism Support training site until she moved to Florida and began working as a consultant for STAR customers. Pedra has experience providing consultation services for SAS to the School District of Philadelphia.

Additionally, STAR Autism Support proposes to use the support of Dr. Ruth Eyres in the implementation of the professional development contract.

Details regarding both Ruth and Pedra's business including their resume/vitae can be found attached. Both subcontractors have provided an active commitment to support several STAR Autism Support projects, including the one proposed for The School District of Philadelphia here. Each contractor qualifies for WBE.

certification and is actively pursuing their WBE certification at this time to provide the certification documents required pursuant to this RFQ.

The Prime Contractor attests that it submits the following as evidence of its good faith efforts to find and retain certified minority- and women-owned business enterprises in connection with this Bid or Proposal.

Authorized Representative Signature:			
Print Name:	Jesse Arick		
Title:	CEO	Date:	3-11-24

IV. Key Instructions for completing this form.

1. This M/WBE Participation Plan Form must be submitted with bid response.
2. Use Section II of this form multiple times for each additional sub-contractor.
3. Include copies of all active and current diversity certification(s) for the Prime Contractor and Sub-Contractor, as applicable.
4. The M/WBE Participation Plan Form must be filled out in its entirety or it is void.
5. The Prime Contractor and all Sub-Contractors must sign and acknowledge the form or it is void.
6. The approximate amount or percentage that will be awarded to the Sub-Contractor is per the whole amount from the contract paid to the Prime Contractor.
7. The Prime Contractor must explain if the diversity goal percentage range may not be met in the space provided on (Page 3) and provide evidence of Good Faith Efforts to be reviewed by the Office of Procurement Services before next steps are given. Good Faith Efforts does not excuse meeting the diversity goals set forth.

CURRICULUM VITAE
Pedra Weber M.ED in Special Ed, MEDL
pedra.weber@starautismsupport.com
6663 SW Beaverton-Hillsdale Hwy #119
Portland, OR 97225
(503) 297-2864

EDUCATION

<u>Degree/Certification</u>	<u>YEAR</u>	<u>SUBJECT</u>	<u>Institution</u>
MA	2016	Special Education	Concordia University
MA	2006	Educational Leadership	University of Idaho
B.S.	1995	Elementary Education	Lewis Clark State College

EMPLOYMENT

<u>Position</u>	<u>Agency</u>	<u>Date</u>
Training Specialist	STAR Autism Support Portland, OR	2022-Present
Early Intervention Early Childhood Special Education Specialist	Linn Benton Lincoln Educational Service District Albany, OR	2015-2022
Special Education Teacher	Lincoln County School District Newport, OR	2012-2015
Substitute Administrator, teacher & Tutor	Lincoln County School District Newport, OR	2010-2012
Contractor for in-home family behavioral support	Lincoln County Health & Human Services Newport, OR	2010-2011
Principal K-6	Lincoln County School District Newport, OR	2008-2009
Elementary Teacher	Clarkston School District Clarkston, WA	2001-2008

PROFESSIONAL ACTIVITIES

<u>Date</u>	<u>Activity</u>
2017-2022	Training site for STAR Autism Support
2012-2015	Training site for Structured Learning Classrooms
2013-2015	Member of the Leadership & SST team
2007-2008	Member of the Student Intervention Focus Team
2007-2008	Member of the District Science Frameworks & Science Building Coordinator
2006-2008	Team member of the Washington State Assessment of Student Learning Writing Range Finding

PRE-BID M/WBE CONTRACTOR GOOD FAITH EFFORTS SUPPLEMENTAL FORM

RFP#: NC10404 Project Title/Description: K-12 Autism Support Teacher PD

Bidder/Applicant's Company:		STAR Autism Support, LLC	
Authorized Representative:	Lauren Wurst	Title:	Head of People Operations
Address:	6663 SW Beaverton-Hillsdale HWY Box 119 Portland, OR 97225	Phone:	971-364-8687


The Bidder or Prime Contractor has the burden to demonstrate "Good Faith Efforts" to meet the diverse contracting goals. I certify that the following certified Minority/Women Business Enterprises were contacted to obtain a quote for work to be performed on the abovementioned project/contract.

List of date, name of M/WBE firm, telephone/e-mail address of M/WBEs contacted, type of work requested, estimated budgeted amount for each quote requested.

Date Contacted	Certified Firm Name	Firm's Certification(s)	Firm's Contact Person	Method of Contact	Type of Work	Results of Contact (select a letter from below)
March 11, 2024	STAR Autism Support, LLC		Dr. Ruth Eyres	Email	Consulting & Workshop Delivery	A
March 11, 2024	STAR Autism Support, LLC		Pedra Weber	Email	Consulting & Workshop Delivery	A

To the best of my knowledge and belief, said certified Minority/Women Business Enterprise contractor(s) was/were not selected, unavailable for work on this project, or unable to provide a quote for the following reasons: Please give the appropriate reasons given by each MBE/WBE firm contacted above.

- A. Firm agreed to sub-contract and will enter into a formal agreement with the bidder
- B. Did not have the capability/capacity to perform the work
- C. Contract too small
- D. Remote location / No presence in that area
- E. Received solicitation notices too late
- F. Did not want to work with this contractor
- G. Other (give reason)


 _____ Date 3-11-24 Print Name Jesse Arick

Authorized Representative Signature

Print Name

Procurement Vendor Compliance Acknowledgement Form

The Pennsylvania Public School Code authorizes the Board to adopt policies and procedures and to make rules and regulations to manage school affairs and fiscal well-being of the District, including with respect to competitive procurements and vendor responsibility. The School District of Philadelphia requires contracted vendors to comply with the policies and procedures adopted by the Board of Education. The School District of Philadelphia will maintain comprehensive records regarding the entire scope of the procurement process, post-award compliance, and administration of the M/WBE participation and compliance adherence process.

I, STAR Autism Support, LLC {*Company Name*}, do hereby acknowledge and agree to the following:

1. I have read, carefully reviewed this Request for Proposals (RFP) and understand the benchmarks and measurements to achieve diversity goals as outlined for M/WBE Participation. Board of Education Policy [612 Business Diversity in the Procurement of Materials and Contracted Services](#) further outlines Business Diversity Goal requirements.
2. I understand that the completion and submission of the M/WBE Participation Plan Form and the supplementary documentation to support if applicable is an element of responsiveness to this RFP. Failure to submit this documentation with the proposal and/or evidence of Good Faith Efforts will result in rejection of the RFP.
3. If awarded a contract, I understand and will comply with all contract monitoring, compliance, and enforcement guidelines, including but not limited to recordkeeping and ongoing reporting on contract diversity outcomes that offer the maximum practicable opportunity for qualified and certified M/WBEs and other disadvantaged enterprises to participate throughout all phases of the contract and any subsequent contract amendment. Such as:
 - Monthly and Quarterly post-award compliance reporting via the School District of Philadelphia Oracle Supplier Compliance System to ensure that the vendor meets diversity participation commitments and other contract requirements.
 - Ongoing monitoring of prime contractors' payments to M/WBEs and other contractors utilized through payment reporting and acceptance of payments by sub-contractors.
 - Participating in ongoing training related to vendor compliance and reporting requirements.
4. I understand that non-compliance with vendor compliance reporting and/or diversity participation commitments throughout the life of the contract may result in any of the following events, including but not limited to: withholding of payments, contract termination, suspension, disqualification, debarment, or other sanctions and penalties for failure to comply.
5. I agree to conduct business with the highest levels of ethical standards and agree to comply with all applicable requirements at all times.

Receipt and Acknowledgement

By signing below, I agree that I have read both this acknowledgement statement and the referenced policies in their entirety. I understand that I am subject to these policies whether or not the acknowledgement form is signed. Lack of confirmation of receipt of the acknowledgement form does not exempt a vendor or contractor from Board policy enforcement.

Company Name: _STAR Autism Support, LLC_

Company Representative: _Jesse Arick_

Signature: 

Title: _CEO_

Date: _3/11/24_


Company's Compliance Officer: ____Lauren Wurst____

Email Address of Company's Compliance Officer: _lauren.wurst@starautismsupport.com_

**THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF PROCUREMENT SERVICES
OFFICE OF MINORITY AND SMALL BUSINESS DEVELOPMENT**

Minority/Women-Owned Business Enterprise (M/WBE) Participation Plan

I. Information in this section refers to the Prime Contractor/Vendor.

Company Name:	The Trustees of the University of Pennsylvania			Federal Tax ID:	23-1352685
Address:	Office of Research Services 5th Floor, Franklin Building 3451 Walnut Street			Phone Number:	215-898-7293
City:	PHILADELPHIA	State:	PA	Zip Code:	19104-6205
DBA (if applicable):				Fax Number:	
Primary Contact Person:	Julie Worley	Primary Contact Email:	julie.worley@penmedicine.upenn.edu		
Compliance Contact:	Mark Mills	Compliance Contact Email:	DiversitySupplier@upenn.edu		
Bid Number:	NG10404		Bid Submission Due Date:	03/12/2024	
Contract Amount:	\$484,489	Contract Overall M/WBE Goal:	N/A See Section III below.		
<p><u>Diversity Business Certification(s):</u> <i>Check all that apply.</i></p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p><input type="checkbox"/> Small Business Enterprise (SBE)</p> <p><input type="checkbox"/> Disabled Owned Business Enterprise (DSBE)</p> <p><input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE)</p> <p><input type="checkbox"/> LGBT Business Enterprise (LGBTBE)</p> <p><input checked="" type="checkbox"/> None – not applicable</p>					
Authorized Representative Signature:					
Print Name:	Beth Alioto				
Title:	Associate Director, Office of Research Services	Date:	3/11/24		
Certifying Agency			Certification No.		

II. Information in this section refers to the sub-contractors to be used throughout the entire performance of this contract (use Section II of this form multiple times for additional sub-contractors). Include copies of all applicable certification(s).

Company Name:		Federal Tax ID:	
Address:		Phone Number:	
City:	State:	Zip Code:	
DBA (if applicable):		Fax Number:	
Primary Contact Person:	Primary Contact Email:		
Compliance Contact:	Compliance Contact Email:		
Description of Services Provided:			
Approximate \$ amount of Subcontract:	Subcontract % of Total Contract Amount:		
<p><u>Diversity Business Certification(s):</u> Check all that apply.</p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p><input type="checkbox"/> Small Business Enterprise (SBE)</p> <p><input type="checkbox"/> Disabled Owned Business Enterprise (DSBE)</p> <p><input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE)</p> <p><input type="checkbox"/> LGBT Business Enterprise (LGBTBE)</p> <p><input checked="" type="checkbox"/> None – not applicable There are no subcontractors on this project.</p>			
<p><u>Diversity Business Certification to be used on this contract (select one):</u></p> <p><input type="checkbox"/> Minority-Owned Business Enterprise (MBE)</p> <p><input type="checkbox"/> Woman-Owned Business Enterprise (WBE)</p> <p><input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)</p> <p>Diversity Business Certifying Agency: _____</p>			
Authorized Representative Signature:	Beth Alioto		
Print Name:	Beth Alioto		
Title:	Associate Director, Office of Research Services	Date:	03/11/24

THE SIGNER COMMITS TO PROVIDE SERVICES OR SUPPLIES AS DESCRIBED ABOVE AND WILL ENTER INTO A FORMAL AGREEMENT WITH THE BIDDER/PROPOSER CONDITIONED ON THE BIDDER/PROPOSER'S EXECUTION OF A CONTRACT WITH THE SCHOOL DISTRICT OF PHILADELPHIA.

III. Information in this section must be completed by the Prime Contractor/Vendor if the Prime Contractor/Vendor proposes no diversity enterprise commitment.

Bid, RFQ or RFP Number: **NG10404**

Best and Good Faith Efforts

The School District's Office of Procurement Services reviews the Prime Contractor's commitments to determine whether the Prime Contractor has made Best and Good Faith Efforts. If the Prime Contractor does not include a sufficient commitment to diverse enterprises in this Bid or RFP proposal, the Prime Contractor shall provide the reasons, and include supporting documentation as evidence. Acceptable supplemental documentation includes, but is not limited to:

1. Contact log and correspondence related to diverse contracting outreach;
2. Copies of its solicitations of certified minority- and women-owned business enterprises and any responses thereto;
3. If responses to the contractor's solicitations were received, but a certified minority- or woman-owned business enterprise was not selected, the specific reasons that such enterprise was not selected;
4. Information describing the specific steps undertaken to reasonably structure the contract scope of work for the purpose of subcontracting with, or obtaining supplies from, certified minority- and women-owned business enterprises;
5. Describe any other action undertaken by the bidder to document its good faith efforts to retain certified minority - and women- owned business enterprises for this procurement.

Refer to M/WBE Contractor Good Faith Efforts Supplemental Form. Submit additional pages as needed.

There are no subcontractors on this project. Prime Contractor, The University of Pennsylvania, is a private, nonprofit educational organization which operates under the attached policy 2302 Commitment to Economic Inclusion.

Economic Inclusion in Penn's procurement processes is one strategic arm of Penn's Economic Inclusion Plenary Committee, which provides oversight and strategy to the University in other workforce/contracting initiatives, such as Facilities and Real Estate Services as well as Human Resources. For more information and reporting, please see: <https://procurement.upenn.edu/economicinclusion>. Penn's Supplier Diversity and Diversity in Penn's Workforce Demographics Reports can also be supplied upon request.

Lastly, for a link to the University of Pennsylvania's expectations and published policies with regard to diversity and inclusion at all levels (student, staff and faculty, vendor, etc.) please see: <https://diversity.upenn.edu/diversity-at-penn/policies>.

The Prime Contractor attests that it submits the following as evidence of its good faith efforts to find and retain certified minority- and women-owned business enterprises in connection with this Bid or Proposal.

Authorized Representative Signature:	Beth Alioto		
Print Name:	Beth Alioto		
Title:	Associate Director, Office of Research Services	Date:	03/11/24

IV. Key Instructions for completing this form.

1. This M/WBE Participation Plan Form must be submitted with bid response.
2. Use Section II of this form multiple times for each additional sub-contractor.
3. Include copies of all active and current diversity certification(s) for the Prime Contractor and Sub-Contractor, as applicable.
4. The M/WBE Participation Plan Form must be filled out in its entirety or it is void.
5. The Prime Contractor and all Sub-Contractors must sign and acknowledge the form or it is void.
6. The approximate amount or percentage that will be awarded to the Sub-Contractor is per the whole amount from the contract paid to the Prime Contractor.
7. The Prime Contractor must explain if the diversity goal percentage range may not be met in the space provided on (Page 3) and provide evidence of Good Faith Efforts to be reviewed by the Office of Procurement Services before next steps are given. Good Faith Efforts does not excuse meeting the diversity goals set forth.

Action Items - Intermediate Unit - 5.

Title: Amendments of Contracts with Approved Private Schools, Private Schools, Alternative Placements, Intermediate Units, and Alternative Special Education Settings for Summer Extended School Year (ESY) Programs for District Students Placed Out of District (\$20,656,135)

Board of Education Meeting Date: 5/30/2024

Action under consideration

The Administration recommends that the Board of Education, acting in its capacity as Board of Directors for Philadelphia Intermediate Unit No. 26 (IU 26), authorize IU 26, through the Executive Director or his designee, to execute and perform amendments to contracts, subject to funding, as follows:

With:

A Step Up Academy, ABA Today, Academy in Manayunk, Academy of Natural Sciences, ATG Learning Academy, Bancroft, Bancroft Neurohealth, Benchmarks, Brookfield Academy, Bucks County Technical High School, Bucks County Intermediate Unit (BCIU), Intermediate Unit No. 22, Buttonwood Farms T/A Delta School, Buxmont Academy, CIS Community Integrated Services, CLC School, Camelot Schools of Pennsylvania, LLC, Camp Pegasus, Camphill Special School, Capstone Academy, Capstone Schools LLC, Carousel Farms Education Center, Catapult, Catapult Learning, LLC, Catholic Archdiocese Private and Parochial Schools and Affiliates of Philadelphia, Center for Education (CFE), Bucks, Delaware, and Montgomery County public schools and Intermediate Units, Center School, Center School for Education, Centre School, CSF/Buxmont Academy, Child and Career Development Center, Child Guidance resource Center, Childhood Apraxia of Speech (CAS), Children and Adult Disability and Educational Services (George Crothers School), Clarke School, Community Council, Community Council Education Services, Inc., Comprehensive Learning Center, Crefeld School, Delaware County Intermediate Unit (DCIU), Intermediate Unit No. 25, Delaware County Technical School, Drexel University, Devereux Foundation, Elwyn, Elwyn of Pennsylvania and Delaware, Elwyn Davidson School, Elwyn a Pennsylvania Nonprofit Corporation, Easter Seals of Southeastern Pennsylvania, St. Edmund School, St. Edmond's Home for Crippled Children, Fairwold Academy, Fullbloom, Fusion Academy, The Franklin Institute, Green Tree School, Hill Top Prep, Holy Family Learning/Ambler Day School/St. Mary's Villa, Home of the Merciful Saviour for Crippled Children/HMS School for Children with Cerebral Palsy, St Joseph's University/Kinney Center for Autism, Education and Support, Kids Peace, St. Katharine Drexel School, Marie Katzenbach School for the Deaf, Life Works Village Park, Life Works Alternative School/UHS of Doylestown, L.L.C./Foundations Behavioral Health, Middletown Adventure Learning, Main Line Academy, Gemma Services formerly Silver Springs/Martin Luther School, Melmark School, Milestone Academy, Mill Creek School/The Pennsylvania Hospital of the University of Pennsylvania Health System, Merakey formerly Northwestern Human Services (NHS), Merakey Autism School, Merakey Philadelphia, Merakey Woodhaven, Merakey Warrington, Merakey St. Anne School, Merakey Marple Newtown High School, Marple Newtown School District, New Hope Academy/Motivational Educational Training Company Inc., The Nexus School, Orchard Friends, Overbrook School for the Blind,

Pathway School (OSB), PHMC, Public Health Management Corporation, PMHCC, Pennsylvania Intermediate Units, Philadelphia Mental Health Care Corporation, Philadelphia Health Management Corporation, Pennsylvania School for the Deaf (PSD), Potential Inc./Springtime School, Pressley Ridge School, Quaker School at Horsham, Royer-Greaves School for Blind, Roxborough YMCA, Scranton State School for the Deaf, Souderton Vantage Academy, Specialized Education Services, Inc., Specialized Education of Pennsylvania, Inc., Stratford Friends School, Talk Institute, Therapeutic Center at Fox Chase, Timothy School, Valley Day School, Valley Forge Educational Services, The Vanguard School, Trustees of the University of Pennsylvania, Variety Club, Woodlynde School, Woods Services, Wyncote Academy, Y.A.L.E. School, Y.A.L.E. School Philadelphia, Y.A.L.E. School Southeast, Y.A.L.E. School Southeast II, Y.A.L.E. School Southeast III, Y.A.L.E. School West, The Young Men's Christian Association and National Associates, Youth Services Alternatives, and other qualifying APSs, private schools, Pennsylvania Intermediate Units, alternative schools, alternative ESY placements, programs, organizations, institutions, summer camps, professional services providers, related services providers, licensees, schools, and agencies reviewed and approved by the Chief of the District's Office of Specialized Services for students to receive and participate in Extended School Year services.

Purpose:

Authorization to increase funding limits for summer ESY contracts for students placed out of District, to cover projected cost over 3-years

Start date: 7/1/2022

End date: 6/30/2025

Currently Authorized Compensation: \$18,156,135

Additional Compensation: \$2,500,000

Total New Compensation: \$20,656,135

Renewal options: Yes

Number of Options: 2

Duration of each option: 1 year

Maximum compensation authorized per option period:

Each option at a fixed aggregate amount not to exceed \$6,885,379

Location:

Out of District placements sites approved by the District and selected by IEP (Individualized Education Program) teams

Description:

Why is this contract needed?

Amendments to contracts are needed to cover the cost of providing summer ESY services to eligible students with disabilities whose IEP teams determine that out of District placements are required. These schools included Pennsylvania and New Jersey Approved Private Schools (APSS), private schools, Alternative ESY Placements, Alternative Special Education Settings (ASES), public schools under the jurisdiction of Pennsylvania Intermediate Units, and Pennsylvania Department of Education (PDE) approved alternative programs. It is projected that an additional \$2,500,000 will be needed to cover amendments to 3-year ESY contracts and new contracts which were authorized by the Board of Education under action item IU-9, 5/26/22.

ESY is a program for students with IEPs who require these additional services to prevent regression and loss of academic gains during the summer break. For continuity of educational programs, contracted ESY services are usually provided at the school the student attends during the regular school year.

IDEA (Individuals with Disabilities Education Act) requires public school districts to provide students with disabilities FAPE (free appropriate public education). When a district's own school programs cannot provide students with FAPE districts are required to locate other educational placements that can satisfy FAPE requirements. Often these other educational placements are with APSS and private schools. These other educational placements are called "out of District placements". Due to the demand for out of District placements, PDE licenses, monitors and financially subsidizes PA APSS to provide full-time regular school year and ESY programs for Pennsylvania students with severe disabilities when their home school districts cannot provide them with appropriate educational services.

District IEP teams approve out of District placements for students with severe disabilities only when District schools are not capable of providing them with FAPE. District IEP teams select out of District schools for each student based on that student's individual educational needs.

During the summer of 2022, 494 out of District students attended contracted ESY programs. During the summer of 2023, 506 out of District students attended contracted ESY programs. It is projected that approximately 520 out of District students will attend contracted ESY programs this summer 2024. ESY tuition rates at individual out of District schools have annually increased over the last 3 years by approximately 3 to 10 percent. This phenomenon is mainly due to increased costs caused by inflation, and the expenses and challenges of recruiting and maintaining qualified teachers and related services personnel. The compensation for ESY services at these facilities includes the cost of tuition, one-to-one aide services, and therapeutic related services. PDE has annually approved increases in PA APSS tuition rates.

How is this work connected to the District's plan to achieve Goals & Guardrails?

ESY programs prevent student academic and behavioral regression during summer break and help students to reach the Board of Education Goals of performing at or above IEP grade level in reading and math. In addition, ESY programs support building the college and career readiness skills of students with disabilities, and support healthy relationships with families.

How will the success of this contract be measured?

Case managers from the Office of Diverse Learners track and monitor District students in these ESY placements to ensure that they are properly placed and receiving the services required in their IEPs. In addition, Case managers will monitor student progress to determine levels of regression and recoupment.

If this is the continuation of a contract, how has success been measured in the past, and what specific information do we have to show that it was successful?

This is the continuation of contracts, most of which cover 3-year terms. Contracts are required to monitor private ESY programs, and to ensure instructional compliance with student IEPs. In addition, contracts are required to compensate out of District ESY programs for IDEA mandated IEP services.

When applicable, is this an evidence-based strategy? If so, what evidence exists to support this approach?

Student regression and recoupment data is captured by IEP teams and through quarterly IEP reports.

When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?

Student eligibility for ESY services is determined by District IEP teams which include a wide spectrum of educators and community members. IEP teams include District general and special education teachers, therapeutic related services providers, parents, advocates, vocational and transition experts, community mental health professionals as appropriate, and District administrators. PA APSs are approved by the Pennsylvania Secretary of Education and are monitor, licensed and financially subsidized by PDE. Private school are located throughout the Delaware Valley and have close associations with community, educational, governmental, health, and business professionals.

Funding Source(s): Categorical - IDEA

Office Originating Request: Academic Support

Related resolution(s)/approval(s):

May 26, 2022; IU-9

Office Originating Request: Academic Support

ATTACHMENTS:

Description

Sole Source Justification Form

Type

Supporting Document

SOLE SOURCE JUSTIFICATION FORM

Both Pennsylvania and federal laws and rules both require a competitive selection process to acquire goods and services using various dollar thresholds. Complete this form when requesting an exception to competitive selection requirements where only one firm has the product or service that will meet needs or specifications. Completing this form does not guarantee that the proposed vendor will be approved. It is the requestor’s responsibility to provide all required information and documentation as indicated on this form.

The Finance Office reserves the right to require a District competitive bid, or to negotiate or solicit additional information and remains the final authority on all procurement issues.

Part 1: General Requester Information

Project Title:			
Program Office:		Requester Name:	
		Requester Phone:	
		Requester Email:	
Proposed Funding Source:	Operating / Other Non-Grant		Grant Funds

Part 2: Vendor Information

Proposed Supplier Name:		Contact Phone:	
		Contact Email:	

Part 3: Brief Description of Goods and / or Services

Part 4: Justification. The criteria below is applicable to all funding sources and incorporates both Pennsylvania requirements and federal requirements (2 C.F.R. § 200.320(c)). Select one or more of the following statements (check the box) why this purchase is precluded from a competitive selection process. Additional explanation is required (see following page) for any section checked below. Attach any supporting documents.

1. ***The item or service is available only from one source.*** Include the following:
 - Uniqueness of items or services to be procured from the proposed contractor or vendor (e.g., compatibility or patent issues)
 - How program office determined that the item or service is only available from one source (e.g., market survey results, independent agency research, patented or proprietary system)
 - Explanation of need for contractors’ expertise linked to the current project (e.g., knowledge of project management, responsiveness, experience of contractor personnel, and/or prior work on earlier phases of project)
 - Any additional information that would support the case

2. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation.

Include the following:

- Description of the public exigency or emergency
- Need for the contract and period of performance
- Impact on project if deadline/dates are not met
- How long it would take an alternate contractor to reach the same required level of competence (equate to dollar amounts, if desired)
- Any additional information that would support the case

3. Competition is determined inadequate after solicitation of several sources. Include the following:

- A previous competitive selection process was executed no later than the last 12 months resulting in no proposers. Provide the reference information of the unsuccessful competitive process
- Results of a market survey to determine competition availability; if no survey is conducted, please explain why not
- Any additional information that would support the case

Part 5: Explanation and Attachments. Provide a detailed justification in the space below that supports your sole source justification. Attached additional narrative if needed. Attach relevant supporting documentation.

Part 6: Requesting Department Approvals

Requester Signature / Date

Chief Signature / Date

Part 7 Disposition. Grant Compliance approval required for all grant sole source determinations

Procurement:	Approved	Denied	Procurement Signature / Date:
Grant Compliance:	Approved	Denied	Compliance Signature / Date: