

Formatting your Address Table for District Match

ID	Address	Address 2	City	State	Zip
1	303 W Cypress St	Apt #2	Minnetonka	MN	55345
2	120 Ketcham Rd		Burbank	CA	91504
3	1808 E Silver Springs Blvd	14A	Richmond	VA	23219
4	300 31st St N		Arlington	VA	22209
5	1040 Victorian Ave	Side	Toms River	NJ	08755
6	36 N Ocean Ave		Mesa	AZ	85203
7	6311 Wayzata Blvd		Skokie	IL	60077
8	725 S Fulton Ave		Alexandria	VA	22314
9	722 State St	Rear	La Crosse	WI	54601
10	5719 Bandera St		Los Angeles	CA	90058

Tips

1. Assign a unique ID to all records.
2. When naming each field, use **no special characters** (% # \$) or spaces. Underscores (_) can be used.
3. Do not begin the field name with a number.
4. Include an apartment number or any additional address information in a second address field.
5. Save as a **CSV**.
6. Format Zip code fields as text fields to preserve leading zeros (08755).