

# Evaluation Form

# 2012





# 2012 Evaluation Form



**Community:** \_\_\_\_\_

**Province:** \_\_\_\_\_

**Category:** \_\_\_\_\_

The evaluation is based on 8 criteria, divided into the 6 following sections, assessing 4 sectors of the community:

<b>Tidiness</b>	0.00	/	150.00
<b>Environmental Action</b>	0.00	/	150.00
<b>Heritage Conservation</b>	0.00	/	150.00
<b>Urban Forestry</b>	0.00	/	175.00
<b>Landscape (including Turf &amp; Groundcovers)</b>	0.00	/	200.00
<b>Floral Displays</b>	0.00	/	175.00
<b>* Community Involvement is included in each of these sections</b>			
<b>Total</b>	0.00	/	1000.00

**Percentage :**            0.00%

**Bloom rating:**

**Bloom rating:**

Up to 55%: 1 bloom. 56% to 63%: 2 blooms. 64% to 72%: 3 blooms 73% to 81%: 4 blooms. >82%: 5 blooms.

**Mention :** \_\_\_\_\_

Representative (s) of Community

Name: \_\_\_\_\_ Function : \_\_\_\_\_

Name: \_\_\_\_\_ Function : \_\_\_\_\_

Name: \_\_\_\_\_ Function : \_\_\_\_\_

Judges

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Evaluation date: \_\_\_\_\_

## IMPORTANT NOTES:

Evaluation is adjusted to the climate and environmental conditions of the community.

Some aspects of the evaluation might not be applicable: scoring will be prorated.

The score will vary from the previous year based on the facts that the evaluation form is subject to modifications each year and that the evaluation is based on the perception of the current judges.

## SECTORS OF EVALUATION

### **Municipal:**

- Municipal properties, parks and green spaces, streets, streetscapes
- Properties owned and run by municipality such as Museums, historical sites

### **Business and Institutions:**

Properties owned and managed by

- Business : commercial sector, shopping centres, commercial streets, industrial parks, manufacturing plants
- Institutions : schools, universities, churches, hospitals, service and community organization buildings (YMCA, Legion), private museums, Canada Post
- Tourism bureaus, Chamber of Commerce offices
- Farms : in rural communities, farms can be considered in this section

### **Residential:**

- Citizens and Citizen groups acting within their own properties
- Residential property owners, rate payer groups

### **Community Involvement:**

The principle of community involvement is so fundamental to the program that it deserves to be evaluated in each of the sections of evaluation. Community Involvement will continue to be a highlight of the awards ceremony

- Individuals & Service and citizen groups – all contributing to various aspects of community improvement
- Organized clubs such as horticultural societies, garden clubs, community associations
- Social clubs such as Rotary, Lions, Optimist
- Participation (financial and/or in-kind or employee participation) by the Municipality, Businesses and Institutions.

## 2012 Evaluation Form

### GENERAL COMMENTS AND SUGGESTIONS

Please do not type in the shaded fields; they update automatically: To update the form, choose Select All, then press F9.

<b>TIDINESS</b>		
<p>Tidiness includes an overall tidiness effort made by the municipality, businesses, institutions, and residents of the community. Elements for evaluation are green spaces (parks, etc.), medians, boulevards, sidewalks, streets, municipal, commercial, institutional and residential properties, ditches, road shoulders, vacant lots and buildings and signage, with regard to weeds, maintenance and repair, litter clean-up (including cigarette butts and gum), graffiti and vandalism.</p>		
	<b>Max</b>	<b>Actual</b>
<b>Municipal</b>		
Tidiness, order, cleanliness and first impressions	15	
Community anti-litter awareness programs	5	
Effective bylaws & policies and enforcement; for litter control, graffiti prevention including notices & posters	10	
Cleanliness of public green infrastructure: parks, streetscapes (sidewalks, planters, etc.)	15	
Cleanliness of urban signage and furniture such as benches, litter and recycling containers	15	
<b>Business &amp; Institutions</b>		
Tidiness, order and cleanliness and first impressions.	15	
Condition of buildings (exterior maintenance), grounds, sidewalks and parking lots	15	
Condition of urban furniture: benches, litter and recycling containers	5	
<b>Residential</b>		
Tidiness, order and cleanliness	20	
Condition of buildings, grounds and yards	15	
<b>Community Involvement</b>		
Public participation in community, neighbourhood or individual street tidiness, clean-up programs, activities and annual maintenance (including promotion, organization, innovations involving youth and seniors, etc.)	10	
Support – financial and/or in-kind or participation by the Municipality, Businesses and Institutions for community clean-up programs	10	
<b>Tidiness Total</b>	150.00	0.00

## 2012 Evaluation Form

### TIDINESS

Observations:

Recommendations:

Please do not type in the shaded fields; they update automatically: To update the form, choose Select All, then press F9.

<b>ENVIRONMENTAL ACTION</b>		
Environmental action includes efforts and achievement by the municipality, businesses, institutions, and residents of the community, with respect to: policies, by-laws and best practices, 3-R initiatives (reduce/reuse/recycle), waste reduction, landfill sites, hazardous waste collections, water conservation, naturalization, environmental stewardship activities, and environmentally friendly transportation, under the guiding principles of sustainable development.		
	Max	Actual
<b>Municipal</b>		
Sustainable development strategy: policies, guidelines, long-term planning / vision; effective bylaws / policies and their enforcement; and public education programs and activities.	20	
Waste management programs such as 3-R (recycling, re-use, reduce), composting and including activities such as landfill site management, shredding of Christmas trees & handling of hazardous waste including e-waste collection	10	
Water conservation and reduction programs: efficient appliance incentives or promotion, efficient irrigation and use of non-potable water, water restriction policies	10	
Energy conservation programs such as alternate forms of energy (ex. geothermal, biomass, wind, solar), efficient street and signal lighting and shielding for night skies issues & promotion of energy audits	10	
Environmental actions such as: Greening of operations fleet for park maintenance: such as conversion to higher efficiency vehicles, use of alternative fuels and air quality programs: monitoring, anti-idling advisory / bylaws, efficient use of vehicle fleet such as use of crew cabs, bicycles, any other energy-saving transportation. Development and expansion of bike lanes and recreational pathways. Initiatives and Innovation, such as: green roofs, green walls; re-use of sites; engineered wetlands and bio-walls. Brownfield redevelopment, remediation, land reclamation.	20	
<b>Business &amp; Institutions</b>		
Participation in the environmental effort : such as waste management (recycle, reuse, reduce), water conservation, energy conservation, brownfield management	10	
Corporate environmental innovation / stewardship, initiatives, activities (Ex. Environmental clean-up activities)	10	
<b>Residential</b>		
Participation in the 3-R (recycle, reuse, reduce) initiatives and composting	20	
Adoption of water conservation practices & policies including rainwater collection.	15	
<b>Community Involvement</b>		
Public participation in public forums and policy development on environmental issues	5	
Public participation in community, neighbourhood or individual street environmental activities and programs (including, promotion, organization and evidence of taking ownership), etc.)	10	
Support – financial and/or in-kind or participation by the Municipality, Businesses and Institutions in public environmental activities and programs	10	
<b>Environmental Action Total</b>	150.00	0.00

## 2012 Evaluation Form

### ENVIRONMENTAL ACTION

**Observations:**

**Recommendations:**

Please do not type in the shaded fields; they update automatically: To update the form, choose Select All, then press F9.

<b>HERITAGE CONSERVATION</b>		
<p>Heritage Conservation includes efforts made by the municipality, businesses and institutions, and residents to preserve heritage within their community. Priority in evaluation is given to natural heritage, as well as the integration of landscape and streetscapes as it pertains to the built heritage of a community. Also consists of preservation of cultural heritage which includes monuments, memorials, artefacts, museums and history, archives, traditions, customs, heritage foods and the arts and festivals and celebrations. The evaluation includes:</p> <ul style="list-style-type: none"> <li>-natural heritage management plans: sites, parks, cemeteries, heritage gardens and trees, native plants;</li> <li>- the relationship of the landscape to the built heritage;</li> <li>-overall preservation of traditions and customs through year-round festivals and celebrations, events and parades, heritage foods and the arts.</li> </ul> <p>As well, the participation of groups such as the Historical Society is considered.</p>		
	<b>Max</b>	<b>Actual</b>
<b>Municipal</b>		
Heritage policies, by-laws and their enforcement and effective programs	15	
Natural and cultural heritage management plan and preservation initiatives: including cultural landscapes, use of native plants, heritage gardens, heritage trees, cemeteries, museums, heritage sites	15	
Management and promotion of heritage (through communications, information and support programs, economic development / tourism) including natural and cultural heritage initiatives throughout the year, and preservation of traditions, and customs	15	
Interpretative and signage programs, walking tours, festivals/celebrations (year round)	15	
Activities and programs (year-round) for education and use of natural heritage sites for and by the public	15	
New programs and initiatives to promote local heritage	10	
<b>Business &amp; Institutions</b>		
Conservation, restoration and reuse of heritage buildings and grounds	15	
Promotion of local heritage, including heritage gardens, native plants, and heritage trees	15	
<b>Residential</b>		
Conservation / restoration and reuse of sites / buildings	10	
Conservation of cultural and heritage elements pertaining to their own private lands and structures.	5	
<b>Community Involvement</b>		
Public participation in community, neighbourhood or individual in cultural and natural heritage programs including heritage community events/activities, including year round cultural festivals & celebrations and preservation of traditions, customs, food, music, dance and crafts (including promotion, organization etc.).	10	
Support – financial and/or in-kind or participation by the Municipality, Businesses and Institutions (including Historical Societies) in community initiated, natural and cultural heritage activities and programs including cultural festivals & celebrations throughout the year and preservation of traditions, customs, food, music, dance and crafts.	10	
<b>Heritage Conservation Total</b>	<b>150.00</b>	<b>0.00</b>

## 2012 Evaluation Form

### HERITAGE CONSERVATION

**Observations:**

**Recommendations:**

Please do not type in the shaded fields; they update automatically: To update the form, choose Select All, then press F9.

<b>URBAN FORESTRY</b>		
Urban Forestry includes the efforts made by the municipality, businesses and institutions, and residents with regards to written policies, by-laws, standards for tree management (selection, planting, and maintenance), long and short-term management plans, tree replacement policies, tree inventory, Integrated Pest Management (IPM), heritage, memorial and commemorative trees.		
	<b>Max</b>	<b>Actual</b>
<b>Municipal</b>		
Overall impact, benefit and first impression of the urban forest	10	
Policies, regulations and tree by-laws, tree protection and planting on public and private lands	10	
Urban forestry planning and design, including integration with overall landscape plan	10	
Measures to preserve, protect, manage and expand overall tree inventory, including woodlots	10	
Plan of action: procurement, species diversity (including native trees), selection of hardy species	10	
Integrated Pest Management (IPM) / Plant HealthCare (PHC): plan of action for invasive pest detection and control, information on current infestations and diseases	10	
Public information program on good planting techniques and maintenance programs	10	
Qualified personnel and/or crew training	10	
<b>Business &amp; Institutions</b>		
Design, species diversity and planting of trees in landscapes	15	
Maintenance programs and best practices: watering, pruning, IPM	10	
Inclusion of diversified (including native), hardy species for planting on properties	10	
<b>Residential</b>		
Design, species diversity and planting of trees in landscapes	15	
Inclusion of diversified (including native), hardy species for planting on residential properties	10	
Maintenance best practices	10	
<b>Community Involvement</b>		
Public participation in tree planting and conservation programs such a Green Streets Canada, Arbour Day, Maple Leaf Day, and other tree planting and maintenance programs and activities on public lands (including promotion, organization etc.).	15	
Support – financial and/or in-kind or participation or promotion by the Municipality, Businesses and Institutions for community tree planting and conservation programs on public lands.	10	
<b>Urban Forestry Total</b>	<b>175.00</b>	<b>0.00</b>

## 2012 Evaluation Form

### URBAN FORESTRY

**Observations:**

**Recommendations:**

Please do not type in the shaded fields; they update automatically: To update the form, choose Select All, then press F9.

<b>LANDSCAPE (Parks &amp; Grounds, Green Spaces, Streetscapes - including Turf &amp; Groundcovers)</b>		
<p>This section of the evaluation supports all efforts to create an environment showcasing the overall surroundings. The overall plan and design must be suitable for the intended use and location on a year-round basis. Elements for evaluation include: native and introduced materials; balance of plants, materials and constructed elements; appropriate integration of hard surfaces and art elements, use of turf and groundcovers. Landscape design should harmonize the interests of municipal, commercial and residential sectors of the community. Standards of execution and maintenance should demonstrate best practices, including quality of naturalization, use of groundcovers and wildflowers, turf management and maintenance. The evaluation will consider how the spaces create a sense of place within the community, actively utilized year-round.</p>		
	<b>Max</b>	<b>Actual</b>
<b>Municipal</b>		
Landscape Plan: integrated and implemented throughout the municipality	10	
Turf management programs, Integrated Pest Management (IPM), Plant Health Care (PHC), alternative solutions to diseases and infestations when appropriate, increased naturalization, alternate mowing frequency and water management	10	
First impressions of the community including gateway / entrance treatments	10	
Landscape maintenance policies, standards, best practices and programs	10	
Sustainable designs (seasonally adjusted year round): energy efficient, use of green materials, naturalization, xeriscaping, suitable plant varieties	10	
Urban and civic design standards for streetscape and public places: flags, banners, public art, fountains, site furnishings, seasonal design and décor, walkways and paving materials	10	
Landscape maintained to appropriate standards and specifications	10	
Demonstrated year-round opportunities and programs for education and use of parks and green spaces (parks and recreation programs, city festivals and events)	10	
Qualified personnel (including seasonal staff) and/or training	5	
<b>Business &amp; Institutions</b>		
Sustainable designs (seasonally adjusted year round): energy efficient, use of green materials, naturalization, xeriscaping, alternate groundcovers	10	
Contribution to urban and civic design and public green spaces above requirements: such as public art, streetscape, site furniture, fountains & innovation in concept & design	10	
Adequate ongoing life cycle management (ongoing maintenance, ground & asset management, rehabilitation & replacement ) of all landscape elements	10	
<b>Residential</b>		
Streetscape appeal of landscapes (year-round, seasonal, themed)	15	
Maintenance of properties: lawn care, tree and shrub maintenance	15	
Selection of plant material (native, local, innovative, including edible gardening)	15	
<b>Community Involvement</b>		
Public participation in community programs such as: "yard of the week", volunteer park maintenance, holiday illumination & decoration (including promotion, organization etc.).	15	
Recognition (by municipality and/or by volunteer groups) of volunteer efforts in all aspects of the Communities in Bloom Program including tidiness, environmental action, urban forestry, landscape, floral and natural & Cultural Heritage activities .	15	
Support – financial and/or in-kind or participation by the Municipality, Businesses and Institutions for community landscape programs and activities	10	
<b>Landscape Total</b>	<b>200.00</b>	<b>0.00</b>

## 2012 Evaluation Form

### LANDSCAPE

**Observations:**

**Recommendations:**

Please do not type in the shaded fields; they update automatically: To update the form, choose Select All, then press F9.

<b>FLORAL DISPLAYS</b>		
<p>"Floral Displays" evaluates the efforts made by the municipality, businesses and institutions, and residential sectors of the community to design, plan, execute, and maintain floral displays of high quality standards. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses) in the context of originality, distribution, location, diversity and balance, colour, and harmony. This pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.</p>		
	<b>Max</b>	<b>Actual</b>
<b>Municipal</b>		
Integration into overall landscape plan and distribution through community. Concept and design including sustainable design	15	
Diversity of displays: flowerbeds, raised beds, planters, hanging baskets, window boxes, carpet bedding, mosaics	15	
Diversity of plants: annuals, perennials, bulbs, grasses, woody plants, natural flora	10	
Quality, maintenance to appropriate specifications and standards, best practices: watering, weeding, edging, dead heading, etc.	20	
Qualified personnel (including seasonal staff) and/or training	10	
<b>Business &amp; Institutions</b>		
Concept and design (including arrangement, diversity, colour of display and plants) on grounds	15	
Quality of planting and maintenance: watering, weeding, edging, dead heading, etc.	10	
Contribution to, and integration with, overall community floral program	10	
<b>Residential</b>		
Concept and design (including arrangement, diversity, colour of display and plants) on residential properties	15	
Quality of planting and maintenance	15	
<b>Community Involvement</b>		
Public participation in community projects, volunteer initiatives, outreach programs in floral displays (including promotion, organization, etc.).	10	
Volunteer recognition (by municipality and/or by volunteer groups) of volunteer efforts in floral displays	15	
Support – financial and/or in-kind or participation by the Municipality, Businesses and Institutions in community floral displays activities.	15	
<b>Floral Displays Total</b>	<b>175.00</b>	<b>0.00</b>

## 2012 Evaluation Form

### FLORAL DISPLAYS

**Observations:**

**Recommendations:**

## Mention - Rating - Description

Municipality: \_\_\_\_\_

Mention: \_\_\_\_\_

Bloom Rating: \_\_\_\_\_

Description of the Mention

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## 2012 Evaluation Form



### THANK YOU FOR YOUR INVOLVEMENT

“Within the context of climate change and environmental concerns, communities involved in the Communities in Bloom program can be proud of their efforts, which provide real and meaningful environmental solutions and benefit all of society.”

### COMMUNITIES IN BLOOM IS MADE POSSIBLE BY

The commitment of local, provincial and national volunteers

The support of elected officials and of staff in municipalities

The dedication of our judges, staff and organizations

The contribution of our sponsors and partners