

rsvpBOOK Accessibility Conformance Report

Revised Section 508 Edition

(Based on VPAT® Version 2.4Rev)

Name of Product/Version: www.rsvpbook.com

Report Date: 1/15/2024

Product Description: Online event registration service

Contact Information: support@rsvpbook.com

Evaluation Methods Used: Axe Accessibility Chrome extension, Zoom Text Only Chrome extension, OpenDyslexic Font - Helperbird Chrome extension, manual keyboard checks

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0	Level A (Yes) Level AA (Yes) Level AAA (No)
Revised Section 508 standards published January 18, 2017 and corrected	(Yes)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.0 Report

Tables 1 and 2 also document conformance with Revised Section 508:

- Chapter 5 – 501.1 Scope, 504.2 Content Creation or Editing
- Chapter 6 – 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.0 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the [WCAG 2.0 Conformance Requirements](#).

Table 1: Success Criteria, Level A

Notes:

Criteria	Conformance	Remarks and Explanations
<u>1.1.1 Non-text Content</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Web: Supports	Web: Form fields and buttons include labels
<u>1.2.1 Audio-only and Video-only (Prerecorded)</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) 	Not applicable	
<u>1.2.2 Captions (Prerecorded)</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not applicable	
<u>1.2.3 Audio Description or Media Alternative (Prerecorded)</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) 	Not applicable	
<u>1.3.1 Info and Relationships</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Web: Supports	Web: Information, structure and relationships can be programmatically determined
<u>1.3.2 Meaningful Sequence</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Web: Supports	Web: Content is ordered in a meaningful sequence
<u>1.3.3 Sensory Characteristics</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Web: Supports	Web: Inputs are identified by label, not color, size or position of element

Criteria	Conformance	Remarks and Explanations
<u>1.4.1 Use of Color</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Web: Supports	Web: Color is only used as a decorative or supplemental attribute
<u>1.4.2 Audio Control</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not applicable	
<u>2.1.1 Keyboard</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Web: Supports	Web: Tab can be used to navigate fields and Space to select elements
<u>2.1.2 No Keyboard Trap</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Web: Supports	Web: Keyboard users cannot become trapped in any content sections
<u>2.2.1 Timing Adjustable</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Web: Not applicable	
<u>2.2.2 Pause, Stop, Hide</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Web:Not applicable	
<u>2.3.1 Three Flashes or Below Threshold</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Web: Supports	Web: No rapidly blinking elements are used

Criteria	Conformance	Remarks and Explanations
<u>2.4.1 Bypass Blocks</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs 	Web: Not applicable	
<u>2.4.2 Page Titled</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Pages have descriptive titles
<u>2.4.3 Focus Order</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Pages use logical tab order
<u>2.4.4 Link Purpose (In Context)</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Links use descriptive labels of actions performed
<u>3.1.1 Language of Page</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Current supported language is English
<u>3.2.1 On Focus</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: When a component receives focus, it does not initiate a change of context
<u>3.2.2 On Input</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Changing the values of a component will not initiate a change of context

Criteria	Conformance	Remarks and Explanations
<u>3.3.1 Error Identification</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Any errors detected are identified by descriptive error messages
<u>3.3.2 Labels or Instructions</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Labels are provided for all inputs
<u>4.1.1 Parsing</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Semantically correct markup is generated for all elements
<u>4.1.2 Name, Role, Value</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Standard html input fields used

Table 2: Success Criteria, Level AA

Notes:

Criteria	Conformance	Remarks and Explanations
<u>1.2.4 Captions (Live)</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Not Applicable	
<u>1.2.5 Audio Description (Prerecorded)</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Not Applicable	

Criteria	Conformance	Remarks and Explanations
<u>1.4.3 Contrast (Minimum)</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Default presentation is black text on white background. Default font size controllable by event manager
<u>1.4.4 Resize text</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: No loss of functionality using browser controls to increase displayed font size
<u>1.4.5 Images of Text</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Images of text are only decorative
<u>2.4.5 Multiple Ways</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) – Does not apply to non-web software 504.2 (Authoring Tool) 	Web: Supports	Web: Navigation to all pages is provided automatically when additional content pages created
<u>2.4.6 Headings and Labels</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Descriptive headings and labels provided
<u>2.4.7 Focus Visible</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Standard browser effects are used to show current focused element
<u>3.1.2 Language of Parts</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Does not support	Web: rsvpBOOK does not currently offer support for tagging individual elements and sections with separate language designations. The entire registration site is tagged as English and is the current supported language of the service.
<u>3.2.3 Consistent Navigation</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) – Does not apply to non-web software 504.2 (Authoring Tool) 	Web: Supports	Web: Navigation mechanisms are consistent across pages

Criteria	Conformance	Remarks and Explanations
<u>3.2.4 Consistent Identification</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) – Does not apply to non-web software 504.2 (Authoring Tool) 	Web: Supports	Web: Consistent labeling is used for similar element types
<u>3.3.3 Error Suggestion</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports	Web: Missing fields and error solutions are described in error messages
<u>3.3.4 Error Prevention (Legal, Financial, Data)</u> (Level AA) Also applies to: Revised Section 508 <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 	Web: Supports	Web: Payment transactions provide confirmation screen before charges submitted. Registrations can be modified at a later time if errors are found in responses given.

Table 3: Success Criteria, Level AAA

Notes:

Criteria	Conformance	Remarks and Explanations
<u>1.2.6 Sign Language (Prerecorded)</u> (Level AAA) Revised Section 508 – Does not apply	Not applicable	
<u>1.2.7 Extended Audio Description (Prerecorded)</u> (Level AAA) Revised Section 508 – Does not apply	Not applicable	
<u>1.2.8 Media Alternative (Prerecorded)</u> (Level AAA) Revised Section 508 – Does not apply	Not applicable	
<u>1.2.9 Audio-only (Live)</u> (Level AAA) Revised Section 508 – Does not apply	Not applicable	
<u>1.4.6 Contrast (Enhanced)</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: Default presentation is black text on white. Event organizer has control over color scheme and font sizes if additional accommodations required for event
<u>1.4.7 Low or No Background Audio</u> (Level AAA) Revised Section 508 – Does not apply	Not applicable	
<u>1.4.8 Visual Presentation</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: Browser zoom supported without loss of functionality
<u>1.4.9 Images of Text (No Exception)</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: Any images of text used are purely decorative on page

Criteria	Conformance	Remarks and Explanations
<u>2.1.3 Keyboard (No Exception)</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: All functionality supports keyboard interface without specific timings
<u>2.2.3 No Timing</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: No pages require time limits
<u>2.2.4 Interruptions</u> (Level AAA) Revised Section 508 – Does not apply	Web: Not applicable	Web: No automatic updates interfering with user activity
<u>2.2.5 Re-authenticating</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: Authentication sessions do not expire while on page
<u>2.3.2 Three Flashes</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: No page elements flash faster than 3 times per second
<u>2.4.8 Location</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: Current location is shown in navigation bar for multi-page sites
<u>2.4.9 Link Purpose (Link Only)</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: Link text describes purpose of the link
<u>2.4.10 Section Headings</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: Section headings organize content
<u>3.1.3 Unusual Words</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: This platform does not use unusual words or jargon
<u>3.1.4 Abbreviations</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: This platform does not use abbreviations
<u>3.1.5 Reading Level</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: Reading ability does not need to be above lower secondary education to use
<u>3.1.6 Pronunciation</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: No words are used where the meaning in context is ambiguous without pronunciation
<u>3.2.5 Change on Request</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: Changes of context are initiated only by user request
<u>3.3.5 Help</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: If specific formats are required for responses, instruction and sample response given
<u>3.3.6 Error Prevention (All)</u> (Level AAA) Revised Section 508 – Does not apply	Web: Supports	Web: User is given the opportunity to correct errors, with error explanations given

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Notes:

Chapter 3: [Functional Performance Criteria \(FPC\)](#)

Notes:

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Supports	rsvpBOOK uses standard HTML and attributes to describe the state of the user form for assistive technologies
302.2 With Limited Vision	Supports	rsvpBOOK supports standard browser magnification and provides sufficient color contrast
302.3 Without Perception of Color	Supports	Color is only used decoratively or supplemental to text information provided
302.4 Without Hearing	Supports	rsvpBOOK does not use audio content
302.5 With Limited Hearing	Supports	rsvpBOOK does not use audio content
302.6 Without Speech	Supports	rsvpBOOK does not require speech input
302.7 With Limited Manipulation	Supports	rsvpBOOK supports keyboard navigation. Use of product does not require fine motor control or simultaneous actions.
302.8 With Limited Reach and Strength	Supports	rsvpBOOK supports keyboard navigation. Use of product does not require fine motor control or simultaneous actions.
302.9 With Limited Language, Cognitive, and Learning Abilities	Supports	rsvpBOOK uses logical focus order with a consistent interface. Minimal reading level required

Chapter 4: [Hardware](#)

Notes: rsvpBOOK is a web software application and is not subject to the requirements of this section.

Chapter 5: [Software](#)

Notes:

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See WCAG 2.x section	See information in WCAG 2.x section
<u>502 Interoperability with Assistive Technology</u>	Heading cell – no response required	Heading cell – no response required
502.2.1 User Control of Accessibility Features	Supports	rsvpBOOK platform allows user control of accessibility features through browser
502.2.2 No Disruption of Accessibility Features	Supports	rsvpBOOK platform is compatible with operating system and browser accessibility features configured by the user
<u>502.3 Accessibility Services</u>	Heading cell – no response required	Heading cell – no response required
502.3.1 Object Information	Supports	Standard html and attributes used to describe role, state and description of interface elements for assistive technologies
502.3.2 Modification of Object Information	Supports	All user-set states and properties are capable of being set programmatically, including through assistive technologies.
502.3.3 Row, Column, and Headers	Supports	Standard html used to describe table data relations
502.3.4 Values	Supports	rsvpBOOK uses standard html object attributes
502.3.5 Modification of Values	Supports	All user-set input is capable of being set programmatically, including through assistive technologies.
502.3.6 Label Relationships	Supports	rsvpBOOK uses standard HTML and WAI-ARIA attributes to describe label relationships of user interface elements to assistive technologies. This includes the use of “<label>” element and “aria-labelledby” and “aria-label” attributes.
502.3.7 Hierarchical Relationships	Supports	rsvpBOOK uses standard HTML markup to express hierarchical relationships
502.3.8 Text	Supports	Text is rendered as plain text strings in HTML

Criteria	Conformance Level	Remarks and Explanations
502.3.9 Modification of Text	Supports	All user-set input is capable of being set programmatically, including through assistive technologies.
502.3.10 List of Actions	Supports	rsvpBOOK uses standard HTML and ARIA object attributes for actions such as search and filter.
502.3.11 Actions on Objects	Supports	rsvpBOOK allows assistive technology to programmatically execute available actions on objects
502.3.12 Focus Cursor	Supports	rsvpBOOK uses visual changes to elements to indicate current position of focus
502.3.13 Modification of Focus Cursor	Supports	Cursor focus is modifiable through keyboard controls
502.3.14 Event Notification	Supports	Notifications of events relevant to user interactions is available to assistive technology
502.4 Platform Accessibility Features 1. Section 9.3.3 Enable sequential entry of multiple (chorded) keystrokes. 2. Section 9.3.4 Provide adjustment of delay before key acceptance. 3. Section 9.3.5 Provide adjustment of same-key double-strike acceptance. 4. Section 10.6.7 Allow users to choose visual alternative for audio output. 5. Section 10.6.8 Synchronize audio equivalents for visual events. 6. Section 10.6.9 Provide speech output services. 7. Section 10.7.1 Display any captions provided.	1. Not applicable 2. Not applicable 3. Not applicable 4. Not applicable 5. Not applicable 6. Supports 7. Not applicable	1. Simultaneous keystrokes not required 2. Not applicable 3. Not applicable 4. No audio output through application 5. Not applicable 6. Text to speech supported through browser and operating system 7. Not applicable
<u>503 Applications</u>	Heading cell – no response required	Heading cell – no response required
503.2 User Preferences	Supports	Changes to browser font type/size supported
503.3 Alternative User Interfaces	Not applicable	rsvpBOOK does not provide any alternative user interfaces
503.4 User Controls for Captions and Audio Description	Heading cell – no response required	Heading cell – no response required
503.4.1 Caption Controls	Not applicable	
503.4.2 Audio Description Controls	Not applicable	

Criteria	Conformance Level	Remarks and Explanations
<u>504 Authoring Tools</u>	Heading cell – no response required	Heading cell – no response required
504.2 Content Creation or Editing (if not authoring tool, enter “not applicable”)	See WCAG 2.x section	See information in WCAG 2.x section
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Not applicable	
504.2.2 PDF Export	Not applicable	
504.3 Prompts	Not applicable	
504.4 Templates	Not applicable	

Chapter 6: **Support Documentation and Services**

Notes:

Criteria	Conformance Level	Remarks and Explanations
<i>601.1 Scope</i>	Heading cell – no response required	Heading cell – no response required
<u>602 Support Documentation</u>	Heading cell – no response required	Heading cell – no response required
602.2 Accessibility and Compatibility Features	Supports	Current Accessibility report available on www.rsvpbook.com
602.3 Electronic Support Documentation	See WCAG 2.x section	See information in WCAG 2.x section
602.4 Alternate Formats for Non-Electronic Support Documentation	Not applicable	Support documentation is provided in electronic format
<u>603 Support Services</u>	Heading cell – no response required	Heading cell – no response required
603.2 Information on Accessibility and Compatibility Features	Supports	Current Accessibility report available on www.rsvpbook.com
603.3 Accommodation of Communication Needs	Supports	Support services provided through email and phone