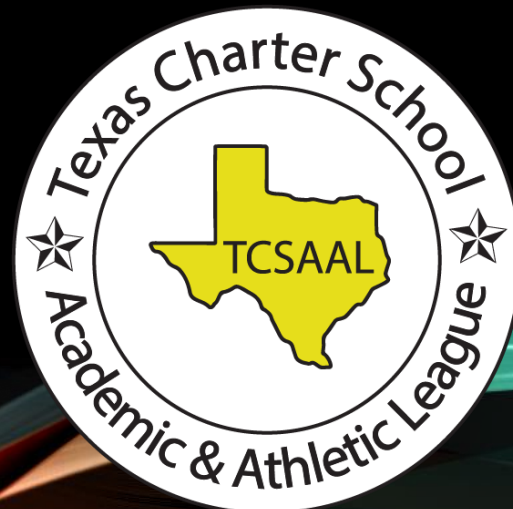


# HOW TO NAVIGATE YOUR TCSAAL RSPORTZ COACH ACCOUNT

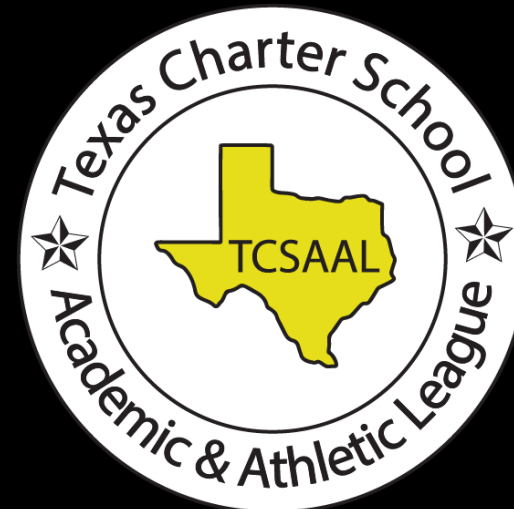
2018 TCSAAL Coaches Conference – August 29, 2018  
Dell Diamond – Round Rock, TX





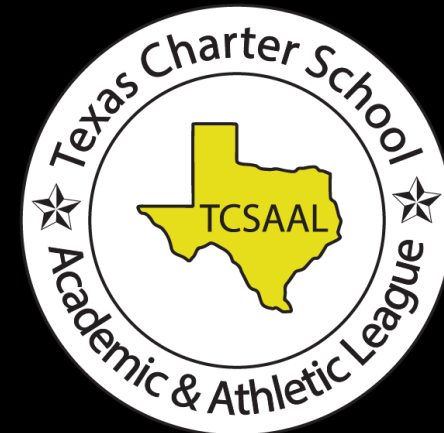
# WHAT IS RSPORTZ?

- [www.texascharter.rsportz.com](http://www.texascharter.rsportz.com)
- RSportz is our website partner that helps to bring you everything you need to know for all of your athletic teams
  - Game Schedules & Results
  - Team Rosters & Statistics
- The Website also contains...
  - TCSAAL Handbook
  - TCSAAL Rules & Documents for All Activities
  - Playoff Information for All Activities
  - Archived Seasons and Results
  - TCSAAL News and Announcements




# HOW DO I GET STARTED?



- TCSAAL Assigns the Athletic Director or Primary Contact to each Team
- Notification Emails
  - Account Creation
  - Each Time You Are Added to a Team
- Once assigned to your team, you can add/edit all of the following:
  - Additional Coaches/Staff
  - Scorekeepers
  - Student-Athletes
  - Campus/Team Logo
  - Team Colors
  - Game Results





# MY MEMBER DASHBOARD







## Texas Charter



### Upcoming Games




TUE Sep 18 5:00 PM	Game #2
 Cowboys	HOME
VS	
 Stars	AWAY
Central Texas: Austin TBD - TBD ATX Gym 1	
Coaches Conference Presentation TCSAAL Volleyball	
Test Division - Female - 6th-8th Grade - Central Texas	
<a href="#">Head-to-head stats</a>	

SUN Sep 23 5:00 PM	Game #3
 Cowboys	HOME
VS	
 Rangers	AWAY
Central Texas: Austin TBD - TBD ATX Gym 1	
Coaches Conference Presentation TCSAAL Volleyball	
Test Division - Female - 6th-8th Grade - Central Texas	
<a href="#">Head-to-head stats</a>	

TUE Sep 25 5:00 PM	Game #5
 Cowboys	HOME
VS	
 Bulls	AWAY
Central Texas: Austin TBD - TBD ATX Field 1	
Coaches Conference Presentation TCSAAL Flag Football	
Test Division - Coed - Varsity - Central Texas	
<a href="#">Head-to-head stats</a>	

### My ID Card

Coach

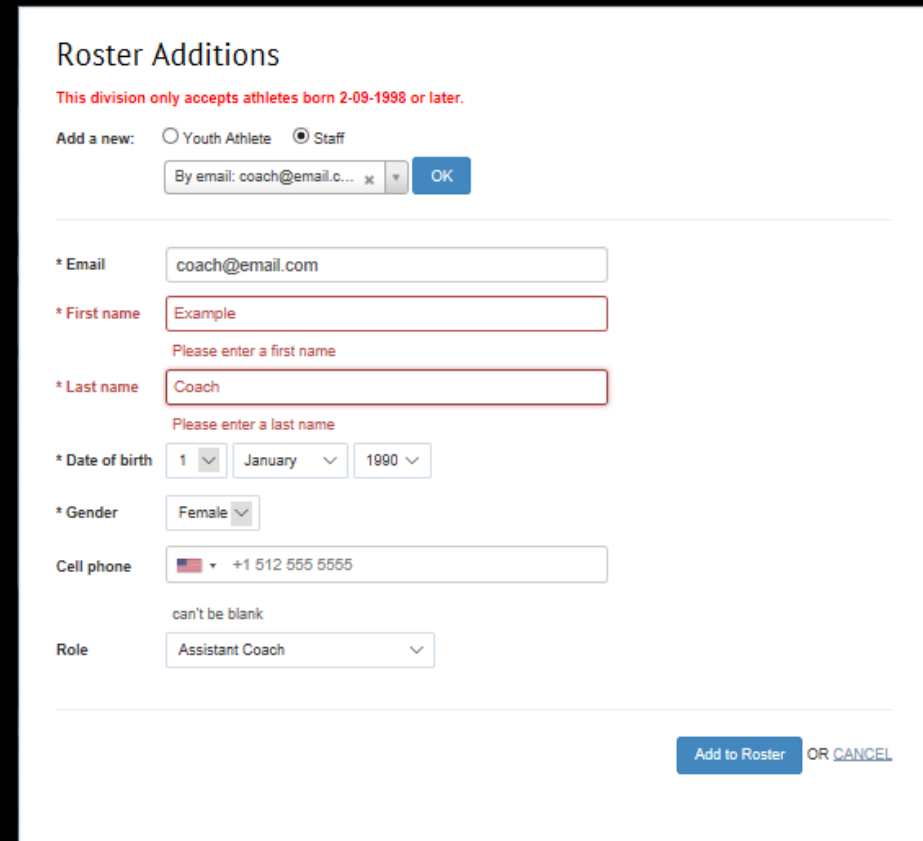
[Download ID Card](#)

### My Registrations

<a href="#">Coaches Conference Presentation TCSAAL Flag Football - Test Division</a> Sep 17, 2018 - Oct 27, 2018 Test Division - Coed - Varsity - Central Texas ★ Cowboys Team Info <a href="#">Manage team &amp; roster</a>	<a href="#">Coaches Conference Presentation TCSAAL Volleyball - Test Division</a> Sep 17, 2018 - Oct 27, 2018 Test Division - Female - 6th-8th Grade - Central Texas ★ Cowboys Team Info <a href="#">Manage team &amp; roster</a> Texas Charter School Academic & Athletic League
---	---

# ADDING STAFF TO YOUR TEAM

- From your Dashboard, click 'Manage Team & Roster' underneath the team you wish to add a Staff Member to.
- On the next page you will see the 'Roster Additions Panel' (see image)
- Click the bubble next to 'Staff' and enter their email address. Click OK.
- Blank Fields will appear to enter their information and to select their role for the team.



**Roster Additions**

This division only accepts athletes born 2-09-1998 or later.

Add a new:  Youth Athlete  Staff

By email: coach@email.c...

---

\* Email

\* First name   
Please enter a first name

\* Last name   
Please enter a last name

\* Date of birth

\* Gender

Cell phone

can't be blank

Role

OR [CANCEL](#)

# ADDING SCOREKEEPERS TO YOUR TEAM

- Scorekeepers are not added by TCSAAL. They must be added by the Primary Contact/AD to each team.
- From your Dashboard, click 'Manage Team & Roster' underneath the team you wish to add a Scorekeeper to.
- On the next page you will see the 'Team Spirit Panel' (see image)
- Click the Blue (+) Sign next to 'Add' and blank fields will appear to enter your scorekeeper's information.

Team Spirit

Jersey Home color #041cba Away color #b5a5b5

Team Logo  Your uploaded team logo would be best at 200 x 200 pixels, .png or .jpg file format, and 500KB or smaller.

Score Keeper Texas Charter Add

Search account

By email: scorekeeper@tcs...

Email  
scorekeeper@tcsaal.com

First name

Last name

Cell phone  
 +1 201-555-5555

OR Cancel

# ADDING STUDENT-ATHLETES TO YOUR TEAM

- From your Dashboard, click 'Manage Team & Roster' underneath the team you wish to add a Student-Athlete to.
- On the next page you will see the 'Roster Additions Panel' (see image)
- Click the bubble next to 'Youth Athlete' and enter their email address (see next slide for more information) Click OK.

The screenshot displays the interface for the 'Cowboys Test Division - 8 Athletes' team. At the top, there are navigation links for 'Texas Charter School Academic & Athletic League', 'Activities', and 'Coaches Conference Presentation TCSAAL Flag Football: Test Division'. The team's logo and name are prominently displayed. Below this, a statistics bar shows: 1 Played (in a bubble), 1 PLAYED, 1 WINS, 0 LOSSES, and 0 TIES. On the left, a sidebar menu includes 'Team Roster', 'Team Schedule', 'Manage Team', and 'Photos'. The main content area is titled 'Roster Additions' and features a red warning: 'This division only accepts athletes born 2-09-1998 or later.' Below this, there are radio buttons for 'Youth Athlete' (selected) and 'Staff'. An 'Add a new:' section contains an 'Enter Email' input field with a search icon and an 'OK' button. A dropdown menu is open, showing three email addresses: 'sampleemail@email.com', 'By email: sampleemail@email.com', and 'sampleemail@email.com'. At the bottom, an 'UPCOMING GAMES' section shows a game on 'TUE Sep 25, 2018' at '5:00 PM' in 'Central Texas: Austin TBD - TBD ATX Field 1'.

# ADDING STUDENT-ATHLETES TO YOUR TEAM

- If you have email addresses for your student-athletes:
  - Enter the email address for the student, Click OK.
  - Blank Fields appear to enter the student's and their parents information.
  - You can also add a position and jersey number for each student-athlete.
  - Click 'Add to Roster' and repeat for each student-athlete.
- If you do **NOT** have email addresses for your student-athletes
  - You can use a correctly formatted, but not functional email address.
  - Must be unique for each student-athlete.
  - If you are utilizing this method, we recommend using the students name and your campus name in their "email address"
  - Example: johndoe@intelligence.edu



# ADDING STUDENT-ATHLETES TO YOUR TEAM

## Roster Additions

**This division only accepts athletes born 2-09-1998 or later.**

Add a new:  Youth Athlete  Staff

By email: sampleemail@... x OK

---

### Parent information

\* Email

\* Parent first name

\* Parent last name

\* Cell phone

---

### Child information

Add new

\* First name

\* Last name

\* Date of birth

\* Gender

Position

Jersey number

Role

Add a new:  Youth Athlete  Staff

By email: sampleemail@... x OK

---

### Parent information

\* Email

\* Parent first name

\* Parent last name

\* Cell phone

---

### Child information

Add new

\* First name

\* Last name

\* Date of birth

\* Gender

Position

Jersey number

Role

OR

# REPORTING GAME SCORES

- You must have Scorekeeper access for each team (see slide 6) before you can report scores.
- In the top right corner of any page, you will see your name displayed (if logged in). Click your name and you should have three options
  - My Member Dashboard
  - Score Texas Charter...
  - Logout
- Click 'Score Texas Charter...' and you will see a page similar to the image displayed on the top right.
- Find the game you wish to score, and click the button to the right of that game, then click 'Score.' The next screen will be similar to the image displayed on the bottom right. Click 'Scores Only'
- While all score reporting is somewhat similar, there are different formats for each sport.

The image shows two screenshots of the TCSAAL website. The top screenshot displays the 'Games' page with a table of upcoming and past games. The bottom screenshot shows the 'Match #2' scoring interface for a game between the Home Cowboys and Away Stars.

**Games Page:**

TEXAS CHARTER SCHOOL ACADEMIC & ATHLETIC LEAGUE

Games

Pre-game Score sheets Post-game Score sheets Rosters

FILTER Competition Division Site Context Status

Game Number From: Earliest To: Last Date Sort by Division TBD Find OR RESET

#	DIVISION	COMPETITION	HOME	AWAY	START	PLAY SURF	STATUS	ACTIONS
2	Test Division	Coaches Conference Presentation TCSAAL Flag Football	Stars 29	vs Cowboys 36	Sep 18, 2018 5:00 PM	TBD ATX Field 1	Played Regular season	WIN
2	Test Division	Coaches Conference Presentation TCSAAL Volleyball	Cowboys	vs Stars	Sep 18, 2018 5:00 PM	TBD ATX Gym 1	Scheduled Regular season	
3	Test Division	Coaches Conference Presentation TCSAAL Volleyball	Cowboys	vs Rangers	Sep 23, 2018 5:00 PM	TBD ATX Gym 1	Scheduled Regular season	

Displaying all 16

**Match #2 (Change Scoring Method)**

Home Cowboys -

Away Stars -

Scores Only Forfeit CANCEL

# REPORTING FLAG FOOTBALL GAME SCORES

- Your next page will look similar to the top right image.
- Scroll down to the bottom of the page to find the blank box score (bottom right image) and insert the score (quarter-by-quarter) for the appropriate teams.
- After you've ensured the result is correct, click 'Save & Finalize.' This publishes to the website immediately and reflects in the division standings as well.

The screenshot displays the TCSAAL website interface for reporting game scores. The page title is "Game #5 (Scores Only)" and it is dated "Sep 25, 2018 at TBD ATX Field 1". The game is between the "Home Cowboys" and the "Away Bulls". The interface includes a "Mark Attendance" section for the Cowboys team, listing athletes Dak Prescott and Ezekiel Elliott, both marked as "Playing". Below this is a table for entering scores by quarter.

TEAM	Q1 QUARTER	Q2/H1 QUARTER	Q3 QUARTER	Q4/H2 QUARTER	OT QUARTER	F
Cowboys	0	0	0	0	0	0
Bulls	0	0	0	0	0	0

At the bottom of the page, there are buttons for "RESET SCORES", "Save & Finalize", and "OR CANCEL".

# REPORTING VOLLEYBALL MATCH SCORES

- Your next page will look similar to the top right image.
- Scroll down to the bottom of the page to find the blank box score (bottom right image) and insert the score (number of points per set) for the appropriate teams.
- After you've ensured the result is correct, click 'Save Scores.' Click "Finalize" to submit the score as final. This publishes to the website immediately and reflects in the division standings as well.

TEXAS CHARTER SCHOOL ACADEMIC & ATHLETIC LEAGUE

(Scores Only)

Sep 18, 2018  
at TBD ATX Gym 1

TCSAAL Volleyball / Coaches Conference Presentation / Test Division - Female - 6th-8th Grade - Central Texas / Game #2

Home Cowboys - Away Stars -

### Add Scores

	WIN	COWBOYS		STARS	WIN
1.	0	<input type="text" value="0"/>	-	<input type="text" value="0"/>	0
2.	0	<input type="text" value="0"/>	-	<input type="text" value="0"/>	0
3.	0	<input type="text" value="0"/>	-	<input type="text" value="0"/>	0
4.	0	<input type="text" value="0"/>	-	<input type="text" value="0"/>	0
5.	0	<input type="text" value="0"/>	-	<input type="text" value="0"/>	0

[RESET SCORES](#) [+ Add Round](#) [Save Scores](#) OR [Cancel](#)

Declare Winner

Accept **Cowboys** and **Stars** as tied.

[Finalize](#)

# QUESTIONS?

Please email any questions to Jordan Hatch,  
[centraltx@texascharter.org](mailto:centraltx@texascharter.org)

