Create Your MyNCBI Account

Go to www.Pubmed.gov

Open “My NCBI”, top right corner of PubMed screen, click “Register for an NCBI account.” Respond appropriately. This is your account. Please write down the User ID and Password as RMUoHP doesn’t have a record and will be unable to support you should you lose that information.

After signing up, you will be returned to the PubMed homepage.

Next, Manage Your Filters

Click on MyNCBI again – on the PubMed homepage click on the center of the three NCBI hyperlinks (your name, MyNCBI, sign out).

On the right hand side, 3rd square down, under “Filters”, click on the hyperlink, “Manage Filters” found under the Filters box.

On the right hand side: Under Select Category, move the dot initially marking “Popular” to “LinkOut”

The Boxes underneath will change; click on the blue hyperlink “Libraries”

You’ll get an alphabet grouping; choose the “Q-S”, let the list populate. Go down the list to “Rocky Mountain University of Health Professions”. Be sure to find the one in Utah. Place a check in each box on the left. Your filters are now set to show journals available through RMU’s library.

Questions? Please call or email us!

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