

# Nancy K. Moluh

240-584-2401 | n.k.moluh@email.msmary.edu | Silver Spring, MD

## SUMMARY:

Exceptionally patient, flexible, responsible, open-minded, and helpful. Trained in customer service and ensuring customer satisfaction. Recognizes the significance of listening, reaffirming, and aiding customers with any needs or feedback. Has endless hours of expertise and efficiency with spreadsheet functions, proper file formats, and site navigation.

## EDUCATION:

### **Mount St. Mary's University**

16300 Old Emmitsburg Road, Emmitsburg, Maryland 21727

*August 2024 - present*

- Biochemistry Major, Data Science Minor, Pre-Med, expected to graduate in Fall 2027

### **Thomas Edison School of Technology (Vocational School)**

12501 Dalewood Drive, Silver Spring, Maryland 20906

*August 2022 - June 2024*

- The Academy of Health Professions: Courses on human anatomy, physiology, and pathology. Kinesthetically learning skills and procedures an MA performs (blood draws, blood pressure, suture removal, running an EKG) and CNA skills.

### **Notable/Relevant Courses, Extracurriculars, & Honors**

- Honors Student (3.4+ GPA)
- 100+ Service Hours
- Student-Athlete (2023-present)
- Theatre Stage Crew (2021-2023)
- Undergrad. Research Assistant
- SkillsUSA Chapter Vice President (2023-2024)
- Medical Health Science, Organic Chemistry
- Medical Math SkillsUSA National Medalist (2023)
- Chess Club, President (2024-present)
- NCAA D1 Women's Rugby (2024-present)
- Spanish 100 & French 200 Courses
- Genetics, Biostatistics, Anatomy I
- Calculus I, II, Multivariable, & Physics
- National Recognition Award (Collegeboard)
- HIPAA Trained

## CERTIFICATIONS:

**Certified Nursing Assistant (CNA)**, Maryland Board of Nursing

*August 2024*

**High School Diploma**, James Hubert Blake High School

*June 2024*

**STOP THE BLEED Training Certificate**, Uniformed Services University

**Certified Clinical Medical Assistant (CCMA)**, National Healthcareer Association

*June 2023*

**CPR Certification**, American Heart Association

**Basic Life Support (BLS & AED Use)**, American Heart Association

## COMPUTER SKILLS:

Proficient with Google Suite & Microsoft Office. Familiar with coding logic and R.

## EXPERIENCE:

**UG Research Fellow**, Frederick National Lab. for Cancer Research – Frederick, MD

*Expected to start June 2026*

- Will assist in developing computational models of early ovarian cancer progression using bioinformatics tools and R

**Resident Assistant**, Mount St. Mary's University Residence Life – Emmitsburg, MD

*Expected to start May 2026*

- Will facilitate community-building events for a diverse group of residents, fostering positive and inclusive living
- Will mediate roommate conflicts and enforce residential policies, resulting in a safe and supportive environment

**Laboratory Aide**, Mount St. Mary's University Science Dept. – Emmitsburg, MD

*August 2025 - present*

- Sets up and guides lab activities while ensuring lab safety
- General Chemistry, Bioorganic Chem., Physics Labs

**Peer Tutor**, Mount St. Mary's University Learning Services – Emmitsburg, MD

*October 2024 - present*

- Mentors a few students in improving their understanding of Introductory Biology, Chemistries, and Anatomy
- Aids and advises fellow students with creating improvements in study habits and analyzing work ethic

**Cashier & Front End Clerk**, Giant Food – Silver Spring, MD

*March 2024 - August 2024; May 2025 - August 2025*

- Checked out customers with EFT & cash at the register
- Created an atmosphere of amiability for a positive customer experience
- Processed buy-backs and helped with other store operations as a member of the front-end team
- Actively listened to customers and processed requests

**Nursing Assistant Student Intern**, Holy Cross Hospital – Silver Spring, MD

*January 2024 - May 2024*

- Assisted nursing staff with duties and patient activities of daily living (ambulation, hygiene, range of motion, etc.)
- Observed & aided various units: Acute and Med/Surg mostly, L&D, Transport, Supply, NICU, Pre-Op, Peds, Colleague Health
- Provided a supportive listening ear to patients
- Fulfilled patient requests within scope of practice

**Volunteer**, Shepherd's Table – Silver Spring, MD

*June 2022 - August 2022*

- Assisted in serving the local homeless and poverty-stricken population
- Entertained and assisted visitors & their families while ensuring the dining area was clean

## OTHER SKILLS:

Distinguished knowledge of math, Google Sheets & Excel functions, presentation skills, anatomy & physiology, and general math (calculus, physics, geometry, chess theory, etc.). Has working knowledge of French and Spanish.