

# Haley Eli

(512) 750-9232 | [haleyeli.cctx@gmail.com](mailto:haleyeli.cctx@gmail.com) | San Marcos, TX

## **EDUCATION**

**Texas State University** \_\_\_\_\_ **Class of 2028**

Bachelor of Business Administration, Major in Management

Bachelor of Arts, Major in Philosophy

GPA: 3.75, Minor in International Business & Honors Studies

## **STRENGTHS & SKILLS**

- Data Entry & Filing
- Interpersonal Communication
- Organization & Planning
- Google & Microsoft Suite
- Customer Service
- Time Management & Scheduling

## **EXPERIENCE**

**Personal Stylist & Sales Associate** \_\_\_\_\_ **July 2025 - Present**

Two P's & Calli's Boutique, San Marcos, Texas

- Provides utmost customer service to all clientele, ensuring their fashion needs are met in a friendly and timely manner through attentive listening and detailed care.
- Assists with visual merchandising and regular upkeep, maintaining the store's welcoming and presentable manner with a rapidly shifting inventory.

**College & Career Center Mentor** \_\_\_\_\_ **August 2024 - May 2025**

Mary Carroll High School (Human Resources Department)

Corpus Christi Independent School District, Texas

- Managed clerical duties, including logging of student records, answering incoming calls, and resolving technical issues with the graduation process.
- Lead classroom seminars instructing students how to navigate the Federal Student Aid website, document scanning, and other various application software.
- Assisted students in applying for financial aid, crafting admissions essays, filling out applications, registering for exams, scheduling college tours, and communicating with university representatives & military recruiters.

## **EXPERIENCE**

### **IRS Advanced Certified Tax Preparer\_\_\_\_\_January - April 2025**

Coastal Bend VITA Coalition, Corpus Christi, Texas

- Assisted the IRS' Volunteer Income Tax Assistance program on-site at a community-based location to help low-income individuals and those affected by tax illiteracy file their tax returns at no cost.
- Performed quality review of tax returns before submission to guarantee accuracy & greeted taxpayers upon arrival, ensuring they had with them all the necessary documents.

### **First Year Islander Conference\_\_\_\_\_January - April 2024**

Texas A&M University - Corpus Christi, Texas

- Collaborated with a team to research the topic of ethical dilemmas posed by the involvement of children in social media over the span of the semester using organization, research, and time management skills.
- Utilized critical thinking & professional communication to articulate findings to a panel, answer audience questions, and refute counterarguments regarding our presentation.

### **Retail Sales Associate\_\_\_\_\_February 2022 - April 2024**

Third Coast Beach Company, Port Aransas, Texas

- Served as a retail salesperson, assisting customers in navigating merchandise.
- Collaborated with a team in a fast-paced environment to ensure our stock could continually meet the high demand during tourist-heavy seasons.
- Assisted in general store upkeep: restocking inventory, keeping store clean and presentable, and checking in new inventory.

## **ACTIVITIES & AWARDS**

### **Outstanding Housley Student Award\_\_\_\_\_December 2025**

### **TXST Honors College\_\_\_\_\_March 2025 - Present**

### **National Society of Collegiate Scholars\_\_\_\_\_March 2024 - Present**

### **TAMU-CC Honors Program\_\_\_\_\_April 2024 - May 2025**

### **IRS Certified Advanced VITA Assistor\_\_\_\_\_January 2025 - April 2025**

### **TAMU-CC Outstanding College of Business Student Award\_\_\_\_\_April 2024**

### **TAMU-CC Dean's List\_\_\_\_\_Fall 2023 & Fall 2024**