

Haley Eli

(512) 750-9232 | haleyeli.cctx@gmail.com | San Marcos, TX

EDUCATION

Texas State University _____ **Class of 2028**

Bachelor of Business Administration, Major in Management

Bachelor of Arts, Major in Philosophy

GPA: 3.75, Minor in International Business & Honors Studies

STRENGTHS & SKILLS

- Data Entry & Filing
- Interpersonal Communication
- Organization & Planning
- Google & Microsoft Suite
- Customer Service
- Time Management & Scheduling

EXPERIENCE

Personal Stylist & Sales Associate _____ **July 2025 - Present**

Two P's & Calli's Boutique, San Marcos, Texas

- Provides utmost customer service to all clientele, ensuring their fashion needs are met in a friendly and timely manner through attentive listening and detailed care.
- Assists with visual merchandising and regular upkeep, maintaining the store's welcoming and presentable manner with a rapidly shifting inventory.

College & Career Center Mentor _____ **August 2024 - May 2025**

Mary Carroll High School (Human Resources Department)

Corpus Christi Independent School District, Texas

- Managed clerical duties, including logging of student records, answering incoming calls, and resolving technical issues with the graduation process.
- Lead classroom seminars instructing students how to navigate the Federal Student Aid website, document scanning, and other various application software.
- Assisted students in applying for financial aid, crafting admissions essays, filling out applications, registering for exams, scheduling college tours, and communicating with university representatives & military recruiters.

EXPERIENCE

IRS Advanced Certified Tax Preparer_____ **January - April 2025**

Coastal Bend VITA Coalition, Corpus Christi, Texas

- Assisted the IRS' Volunteer Income Tax Assistance program on-site at a community-based location to help low-income individuals and those affected by tax illiteracy file their tax returns at no cost.
- Performed quality review of tax returns before submission to guarantee accuracy & greeted taxpayers upon arrival, ensuring they had with them all the necessary documents.

First Year Islander Conference_____ **January - April 2024**

Texas A&M University - Corpus Christi, Texas

- Collaborated with a team to research the topic of ethical dilemmas posed by the involvement of children in social media over the span of the semester using organization, research, and time management skills.
- Utilized critical thinking & professional communication to articulate findings to a panel, answer audience questions, and refute counterarguments regarding our presentation.

Retail Sales Associate_____ **February 2022 - April 2024**

Third Coast Beach Company, Port Aransas, Texas

- Served as a retail salesperson, assisting customers in navigating merchandise.
- Collaborated with a team in a fast-paced environment to ensure our stock could continually meet the high demand during tourist-heavy seasons.
- Assisted in general store upkeep: restocking inventory, keeping store clean and presentable, and checking in new inventory.

ACTIVITIES & AWARDS

Outstanding Housley Student Award_____ **December 2025**

TXST Honors College_____ **March 2025 - Present**

National Society of Collegiate Scholars_____ **March 2024 - Present**

TAMU-CC Honors Program_____ **April 2024 - May 2025**

IRS Certified Advanced VITA Assistor_____ **January 2025 - April 2025**

TAMU-CC Outstanding College of Business Student Award_____ **April 2024**

TAMU-CC Dean's List_____ **Fall 2023 & Fall 2024**