

Zoe Nechvatal

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EDUCATION

Miami University, Farmer School of Business <ul style="list-style-type: none">Bachelors in BusinessBusiness UndeclaredMerit Scholarship recipient	Oxford, OH Expected Graduation 2029
Olmsted Falls High School <ul style="list-style-type: none">Lorain County Community College, dual credit program in French and history coursesNational Honors Society	Olmsted Falls, OH Graduation 2025 4.07

RELEVANT EXPERIENCE

- Angelina's Pizza** Olmsted Falls, OH
Cashier Jun 2022 - Aug 2025
- Trained new employees on company expectations and operating stations to focus management attention on store operations
 - Maintained a clean environment by upholding company policy and employee expectations
- Cuyahoga Soil & Water Conservation District** Cleveland, OH
High School Intern Nov 2024 - May 2025
- Designed 4 fliers and promotional materials through Canva for the District's educational program
 - Tabled at events and managed customer sign-ups and communication to ensure more participation

COURSES & PROJECT EXPERIENCE

- Business Computing** Aug 2025 - Dec 2025
Miami Required Course
- Challenged to evaluate data from multiple perspectives using personal computer productivity tools including Excel
 - Navigated electronic spreadsheets and database software
- Business Principles and Management** Aug 2022 - Jun 2023
Mendz
- Spearheaded business proposals and organized team activities to create a scholarship winning mock product
 - Designed and wrote the winning ThinkBig competition business proposal earning a \$3,000 scholarship
 - Believe In Ohio Business Plan Competition \$11,000 Team Scholarship Awardee

INVOLVEMENT

- Girl Scouts of North East Ohio** Jul 2025 - Sept 2025
Gold Award: Judean's Garden
- Developed a multi-sensory busy board improving cognitive stimulation and social interaction for seniors at Rockport
 - Implemented a Hydroponic garden that resulted in a lettuce yield of 28 heads
- Webpage Manager** Feb 2021 - Jun 2025
Historical Society Of Olmsted Falls
- Designed and promoted 6 society events with marketing materials to increase attendance
 - Managed webpage as well as social media platforms including Facebook to attract more followers
- Learning About Business Alumni** Jun 2024
Mini MBA program
- Led team as the CEO of the company, organising and overseeing team operations
 - Managed meetings, lectures and business challenges while encouraging collaboration and communication

SKILLS / CERTIFICATIONS

- ServSafe Certified
- Excel
- Google Platforms
- Writing
- Canva
- Microsoft Powerpoint