



MICHAEL BRADEN PATTON

braden.patton@yahoo.com | +1 276-235-0430 | Woodlawn, VA, United States

Education

Bachelor of Business Administration - Management & Marketing

Radford University | Radford, VA

- Dean's List – Fall 2024, Spring 2025

Expected Graduation: May 2028

GPA: 4.0

Experience

Education Abroad Student Assistant

Radford University | McGlothlin Center for Global Education and Engagement | Radford, VA

- Assist students with study abroad applications and program inquiries.
- Coordinates events and information sessions for international programs.
- Supports administrative tasks, including record keeping and communication with partner universities.

August 2025 - Current

Peer Instructor

Radford University | Student Connection Programs | Radford, VA

- Co-teach University 100 courses, assisting with classroom management and instruction.
- Guide and mentor students on assignments, participation, and academic skills.

August 2025 – Current

Quest Assistant

Radford University | Student Connection Programs | Radford, VA

- Supported student orientation programs and guided incoming students through campus resources.
- Assisted with event setup, registration, and facilitating group activities.

May 2025 – July 2025

Beach Lifeguard Ranger

Virginia Department of Conservation and Recreation | Dublin, VA

- Performed rescues for distressed swimmers and documented incident reports.
- Provided medical assistance and supervised patrons, enforcing park rules.

May 2025 – September 2025

June 2024 – September 2024

Master of Business Student Assistant

Radford University | MBA Program Office | Radford, VA

- Provided guidance to visitors and answered calls, directing them to appropriate staff.
- Completed program-related projects supporting MBA office operations.

October 2024 – May 2025

Attendant Care Provider

Public Partnerships, LLC | Galax, VA

- Assisted clients with daily living activities including dressing, grooming, and meals.
- Administered medications and provided transportation to appointments.
- Maintained financial records for day-to-day client spending.

July 2017 – February 2023

Residential Direct Support Professional II

Mount Rogers Community Services | Wytheville, VA

- Assisted disabled individuals with daily care, hygiene, and nutrition.
- Administered medication and maintained accurate records in compliance with agency protocols.
- Purchased and managed supplies, documented services, and communicated with program administrators.

May 2018 – June 2022

Campus Involvement

Delta Sigma Pi - Omicron Pi Chapter

Radford University | Radford, VA

- Professional organization organized to foster the study of business in universities.

March 2025 – Current

Skills & Certifications

Computer Software: Microsoft Office (Word, Excel, PowerPoint)

- Career Readiness Certification – March 2015
- Emerging Leaders Certification – February 2025
- Lifeguarding with CPR/AED for Professional Rescuers by American Red Cross – Expires June 2026