

Jules Maddalena
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Summary of Qualifications: I am an energetic college student pursuing a master of arts degree in history. I have an exceptional work ethic and a willingness to learn. I can quickly build rapport through exceptional communication skills and teamwork. I have strong analytical skills and attention to detail. I am committed to preserving historical documentation and supporting the facilitation of historical education.

EDUCATION

Master of Arts, History - Southern New Hampshire University – anticipated graduation date: March 2026

Bachelor of Science, University of South Florida, Tampa FL – graduated August 2023

PUBLICATIONS

Journal of Coordination Chemistry: Proton affinity and gas-phase basicity of pyrogallol and phloroglucinol: a computational study

PROFESSIONAL EXPERIENCES

USAA, Tampa, Florida

June 2023 – March 2024

Insurance Professional (Full Time)– responsibilities included writing and binding insurance policies, leading team meetings, and onboarding new team members. I received the Standards of Excellence award in December 2023.

Poly Material APP, Tampa, Florida

August 2021 – August 2022

Lab Professional (Part-Time)– responsibilities included creating laboratory procedures and manuals for incoming employees, writing research proposals, presenting research, and categorizing and organizing lab records.

SKILLS

- Data Management
- Curriculum Development
- Event Management
- Digital Preservation
- Project Management
- Grant Writing
- Detail Oriented
- Collection Management

COMMUNITY SERVICE

- Habitat for Humanity
- Tampa Bay History Museum
- USF Special Collection Department
- Volunteering at Clarence Boswell Elementary School
- Celebrate Birthdays
- Tutoring: Chemistry, Math, History, and GED exams
- St. Vincent DePaul Food Pantry

