

Cherish Miles

Buffalo, NY 14214

cherishmiles2007@icloud.com

+1 301 404 0138

Authorized to work in the US for any employer

Work Experience

Target Team Member

Target-Buffalo, NY

November 2024 to Present

- Cashier
- Exchanges>Returns
- Fulfillment
- Packaging orders

Cashier

Foot Locker-New York, NY

July 2024 to September 2024

- Handling refunds/exchanges
- Greeting customers
- Ringing up sales
- Collecting payment
- Bagging items
- Distributing receipts/change

Clerical

NYPD-New York, NY

June 2024 to August 2024

- Support the team in completing various projects through effective communication and administrative tasks.
- Handle basic document creation, filing, and copying.
- Utilize computer software for assigned tasks.
- Assist with client/customer sign-in for meetings and community events.
- Participate in relevant events with the NYPD Options Teams as directed by the supervisor.

Filing Clerk

Directions for Our Youth-New York, NY

February 2024 to May 2024

Filing/Clerk Assistant

- Assisted in school-wide mail-outs, answering phone calls and greeting students.
- Maintained good relationship with office staff and teachers.
- Organized and filed important student records.

Sales Associate

American Eagle Outfitters-New York, NY

July 2023 to February 2024

Greeting customers, responding to questions, improving engagement with merchandise and providing outstanding customer service. Operating cash registers, managing financial transactions, and balancing drawers. Achieving established goals. Directing customers to merchandise within the store.

After School Counselor

Kids in the Game-New York, NY

December 2022 to February 2023

- Assisted students with their work
- Engaging students in activities
- Created weekly plans for students
- Collaborating with other staff

Education

Bachelor of Criminal Justice in Criminology

University at Buffalo - Buffalo, NY

August 2024 to Present

High school

Satellite Academy High School - New York, NY

March 2022 to June 2024

Skills

- English
- Experience with children
- Cash handling
- Cash register
- Public speaking
- Customer service
- Leadership
- Communication skills
- Guest services
- Sales
- Experience working with students
- Restaurant experience
- POS
- Clerical experience
- English
- Typing
- Organizational Skills

- Teaching
- Hospitality
- First aid
- CPR
- Basic math
- Childcare
- Retail math
- Retail sales
- Computer skills
- Math
- Food service
- Phone etiquette
- Product demos
- Classroom experience
- Bilingual
- Classroom management
- Swimming
- Merchandising

Certifications and Licenses

CPR Certification

First Aid Certification

AED Certification