

Poet Kenworthy

Plainfield, IN 46168

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Professional Summary

Hardworking professional offers hospitality experience and enthusiasm for helping others. Familiar with organizing seating for individuals or parties to maximize guest satisfaction. Comfortable working in fast-paced environments to handle demanding workload.

Work Experience

Hostess and Server

Stone Creek-Plainfield, IN

February 2023 to Present

- Trained and supervised new employees on customer service training
- Answered phone calls and talking with customers
- Cleaned space for friendly environment
- Provided customer service

Manager

Murphy Aquatic Park-Avon, IN

May 2022 to Present

- Answered guests questions
- Set up for events, working late nights
- Cleaning facility
- Provided life-saving treatments
- Updated and cleaned the pool
- Dealing with chemicals
- Handling money transactions

Intern

Hendricks Regional Health-Danville, IN

July 2023 to May 2024

- Helped patients take medications
- Answered questions patients had about certain medicines/treatments
- Helped other teammates in emergencies
- Provided health care

Swim Instructor

Plainfield Community Aquatics-Plainfield, IN

August 2020 to May 2024

- Promoted a positive, fun environment, focusing on the positive effects of swimming on the cardiovascular system

Engaged students by providing an interactive and insatiable learning environment through demonstrations and games

Managed customer service requests and worked with administrators to update open classes

Handled an average of 8 swim classes per week, which included 5 students per class

Waitress

Greek's Pizzeria-Plainfield, IN

July 2021 to July 2022

Maintained a clean work station by restocking supplies, wiping down counters.

Organized take-out orders efficiently according to customer requests.

Bussed tables as needed during peak hours.

Greeted customers and provided menus.

Education

Nursing (BSN)

Miami University-Oxford-Oxford, OH

August 2024 to Present

High School

Plainfield High School-Plainfield, IN

May 2024 to May 2024

Skills

- Heavy lifting
- Microsoft Excel
- Physical examinations
- Lifeguard
- Restaurant Experience (4 years)
- Sports Coaching (4 years)
- Cash register
- Nannying (2 years)
- Childcare (4 years)
- Swimming (10+ years)
- Microsoft Word
- Guest services
- Order management system
- Customer service
- Host/Hostess (2 years)
- Basic life support
- Copywriting
- Communication skills

- Time management
- Microsoft Outlook
- First-Aid
- Babysitting (3 years)
- Cleaning
- CPR
- Cash handling

Languages

- English

Certifications and Licenses

BLS Certification

Driver's License

Lifeguard Training

CPR Certification

First Aid Certification

AED Certification