

Alana Wilson
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Work Experience:

Tour Guide

Gateway Arch (St. Louis, MO)

January 2023- September 2023

- Maintain customer service while giving multiple lengthy speeches to guests
- Responsible for the safety of myself and guests as I send them up and down the arch.
- Provide information with a friendly face and friendly attitude.

I received a congratulatory pin and meeting for my multiple guest compliments

Summer Camp Counselor

LINK STL (St. Louis, MO)

June 2022- August 2022 then again June 2024 to August 2024

- Care for children ages 4-14
- Keep them safe, happy, and fed
- Consistent observations of them from drop off until pick up

Youth Ambassador

STL Youth Jobs (St. Louis, MO)

May 2024- August 2024

- Meet with students and give them guidance to finding their job placements
- Meet weekly to discuss staff events
- Participate and Volunteer in Non-Profit events
- Gain experience speaking with podcasts, lunches with corporate, etc

Server

Gateway Arch Riverboats (St. Louis, MO)

April 2024- Present (taking a break for college)

- Organize utensils
- Set up each table correctly and identically
- Take food and drink orders with a smile and bright attitude
- Serve food and drinks with fast and friendly service
- Clean behind myself and guests as the dinner cruise comes to an end

Cashier/Customer Service/Culinary Worker

Six Flags, Domino's, and Wingstop (St. Louis, MO)

May 2021- November 2023

- Taking orders and providing them fast and nice service
- Using computerized registers
- Handling cash and card payments
- Make sure cleanliness is up to order with myself and my peers

In-Home Caregiver

Home Instead (Springfield, MO)

September 2024- Current

- Taking care elderly people who cannot do it on their own
- Spending time with and keeping them company
- Changing bedding if necessary
- Cooking for them if necessary
- Helping with bathing and giving bathroom assistance if necessary

Education

- High school Diploma (Kipp Saint Louis College Preparatory High School/ August 2020- May 2024)
- Psychology (BS) Degree (Missouri State University/ August 2024- Present)

Skills

- Food Service (3 years)
- English/Some Sign Language
- Food Preparation (2 years)
- Cashiering (2 years)
- Kitchen Experience
- Food Safety
- Cooking
- Cash Handling (3 years)
- Food Production
- Food Handling
- Culinary Experience (3 years)
- Meal Preparation
- Cleaning Experience
- Serving Experience
- Management
- Communication skills
- Customer service

Certifications and Licenses

Food Handler Certification

Additional Information

I am comprehensive. I learn very fast and I am a very good and thorough worker. I will catch on quickly while still asking questions to better understand my job.