

DAVID LERNER

Philadelphia, PA 19121
832-577-0262 | dvlerner@icloud.com
www.linkedin.com/in/davidnlerner

Education

La Salle University, Philadelphia, PA Expected: June 2025
Bachelor of Science in Business Administration GPA 3.93/4.0
Major: **Business Administration** Minor: **Spanish**
Dean's List, Delta Sigma Pi-Vice President of Professional Activities, Phi Theta Kappa Honor Society

Houston Community College, Houston, TX June 2014
Associates of Arts
Phi Theta Kappa Honor Society, Best Rhythm Section Award: Community College Jazz Competition

Professional Experience

US General Service Administration, Philadelphia, PA June 2024 – Present
Public Buildings Service - Portfolio Manager

- Propose strategies for the Mid-Atlantic region, the City of Baltimore, and individual federal building occupancies to comply with strict regulations and rules, while also meeting client agencies' missions.
- Analyze the civil-level federal real estate portfolio housing needs to utilize available funding best.
- Design budgets for small, medium, and large-level projects for building improvements and maintenance, including elevators, HVAC, green upgrades, fire-safety compliance, security upgrades, land surveys, and building shell components.
- Update and query large databases through proprietary software interfaces to ensure the accuracy of information and financial projections.
- Conduct special measures interviews with coworkers and managers to better understand their specialties, department roles, and needs.
- Build and maintain strong relationships with multiple department representatives fostering a strong specialized team to rely on.
- Collaborate in the creation of multiple presentations and documents for federal judges, senator clerks, regional department heads, and client agencies.
- Assist with the forecast analysis of the Fiscal Year 2024 in Google Sheets and Slides.

Additional Work Experience

Music Entrepreneur & Teacher, Houston, TX & Philadelphia PA June 2018 – June 2024

- Directed the creation and launch of the Music Tales app, available for iOS and Android.
- Presented "Music Technology in the Classroom" session at the 2022 Texas Music Educators Association (TMEA) Conference.
- Manage a complex schedule and positive client relationships for performing drums and percussion professionally for musical theatre shows, Celtic, religious, and other original music groups.
- Produce engaging music education video content for YouTube and other social media platforms.
- Cross-curricular project management - Synchronized lessons and themes, including soundwave, writing, and art projects with teachers across multiple subjects.
- Led third-grade classes through a year-long project that culminated in an end-of-year music performance including student-composed music, story, and artwork.
- Presented the "Fun Project Based Learning in the Music Classroom" professional development session at The Village School STEAM Summit 2015.

Skills

Proficient in Spanish
Microsoft 365 Office (Word, Excel, PowerPoint, Access), Google Online Workspace
Media Software: Final Cut Pro X, InShot, iMovie, Logic Pro, GarageBand, Studio One, Photoshop, and Gimp.