

NANA YAA GYAMFUAH GYAMFI

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MS - 39759

POSTSECONDARY EDUCATION

- **MA, Foreign Language** 2024 - Present
Mississippi State University, Starkville, MS
- **BA, Political Science & French** 2018- Jul. 2023
University of Ghana, Legon
- **Diploma, French** 2021-2022
University of Abomey Calavi; CEBELAE, Benin

TEACHING EXPERIENCE

Mississippi State University Aug. 2024- Present

Teaching Assistant

- Teach and supervise French (1) and French (2) classes
- Assist professors evaluate assignments and provide appropriate feedback to 35+ students

Lycée Français International School, Accra, Ghana Aug. 2023- July 2024

Teaching Assistant

- Assisted teachers in managing a classroom of about 30 primary school students, improving overall class engagement
- Conducted one-on-one or small group French language sessions for students, resulting in an improvement in their grades over time
- Collaborated to deliver interactive lesson plans that incorporate multimedia and hands-on activities to enhance student comprehension and participation.
- Administered and graded weekly quizzes and exams for 3 different classes.

GAEC Basic School, Accra, Ghana Nov. 2022- Mar. 2023

Teaching Assistant

- Assisted teachers in managing Mathematics and English classes which yielded improvements in student result
- Administered graded quizzes and exams to students
- Collaborated with teachers to administer Mathematics and English language syllabus

ADMINISTRATIVE EXPERIENCE

ABSA Bank, Accra, Ghana Aug. 2022- Oct. 2022

Customer Experience Associate

- Conducted data cleansing and enrichment activities, resulting in a 15% increase in the accuracy of customer records and improved marketing campaign targeting

- Consistently promoted financial products to existing customers, resulting in a 20% increase in branch sales and customer loyalty
- Implemented a proactive communication strategy that led to a 30% decrease in customer complaints and inquiries related to account issues

Silver Star Tower, Accra, Ghana

Aug. 2020- Oct. 2020

Administrative Assistant

- Successfully managed daily administrative tasks, including scheduling, document preparation, and correspondence, resulting in a 20% increase in office efficiency
- Assisted in budget planning and management
- Provided administrative support for major projects, leading to an improvement in project timelines and efficiency

LEADERSHIP & VOLUNTEERING

- Participant in Spring 2025 Graduate Research Symposium, Mississippi State University:

Delivered an oral presentation on "*Foreign Aid: The 'Messiah' or a Mirage in Africa's Development?*", analyzing its impact on economic growth and policymaking in Africa. Proposed a framework for more effective aid utilization to promote sustainable development.

- Language Emissary, Department of Classical and Modern Languages & Literatures, Mississippi State University

Represent the department by engaging with students and faculty, assisting with recruitment efforts, leading campus tours, organizing events, and promoting language programs at university functions.

- Representative of Ghana and ECOWAS parliament in the first edition of the regional youth parliament organized by Assemblée Parlementaire de la Francophonie (APF), Cotonou Benin:

From this experience, I gained insight into the parliamentary cooperation within the parliaments of the Francophone region. My participation expanded my understanding of international parliamentary cooperation and fostered a spirit of diplomacy and collaboration. I garnered valuable skills in diplomacy, negotiation, and international relations. This served as an inspiration to be an engaged agent of positive change on the international stage

- Deputy Speaker, Parliament of the French Students Association of the University of Ghana:

I organized parliamentary sessions to discuss and address the concerns of French students at the University of Ghana. This allowed us to collectively work toward resolving issues and enhancing the well-being of French students.

- Active member, On Y Va Organization

Participation in workshops to encourage students on the importance of the French language. These workshops serve as an invaluable resource for students, inspiring them to appreciate the French language and its relevance in both academic and professional contexts.

- Gender Agenda, Vice President

Wesley Girls' High School, Cape Coast.

I created awareness of girl child education at Kakumdo. I participated in awareness campaigns emphasizing the significance of education for girls and the role they can play in society.

ACADEMIC PROJECTS

- Mini-memoire entitled "*Le rôle des parents dans l'éducation des enfants à l'école point de vue de quelques parents et enfants Béninois*" under the supervision of Mr. Alexis Paraiso at the University of Abomey Calavi CEBELAE ; Bénin in 2022.
- Oral Presentation: "*Foreign Aid: The 'Messiah' or a Mirage in Africa's Development?*" – Spring 2025 Graduate Research Symposium, Mississippi State University.

WORKSHOPS/ACHIEVEMENTS/AWARDS

- 1st Runner-Up, Oral Presentation – Spring 2025 Graduate Research Symposium, Mississippi State University. Recognized for outstanding research and presentation in the College of Education, Arts and Sciences, and Business.
- Best Student for Exchange Program in Cotonou, Benin
- Certificate of completion of Entrepreneurial Skills, Money Skills, People Skills and Work Skills workshop
- Certificate of participation in the Youth Development and Bilingualism Seminar and Workshop by the Embassy of France in Ghana.

RELEVANT SKILLS

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|--------------------------|--------------------------|------------------------------|
| ✓ Teaching & Instruction | ✓ Research Design | ✓ Lesson planning |
| ✓ SPSS | ✓ Intellectual Curiosity | ✓ Lesson delivery |
| ✓ Microsoft Office | ✓ Google Workspace | ✓ Search Engine Optimization |

LANGUAGES

- English – Native language
- French – Proficient

INTERESTS/HOBBIES

- | | | |
|--------------------------|------------|---------------------------------|
| ✓ International Politics | ✓ Teaching | ✓ Networking |
| ✓ Public Speaking | ✓ Soccer | ✓ Sustainable Development Goals |

REFEREES

Dr. Keith Moser

Professor of French Literature, Classical and Modern Languages & Literatures

Mississippi State University

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Dr. Charles Amo-Agyemang

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Mr. André Alexis Paraiso

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