

# RICARIA JACOBS

Alpharetta, GA  
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An analytical, organized, and detail-oriented individual seeking a position in which to utilize my education, relationships, and organizational skills to provide superior, top-notch instruction and permit career growth.

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## EXPERIENCE

### **SOCIAL MEDIA MANAGER**

AMVETS Post 911

Atlanta, GA

APRIL 2021 – JUNE 2022

Managing social media for a developing veteran's organization. Developed strategies that increased audience. Communicated with other businesses and organizations. Informed audience of upcoming events. Captured the essence of organization in photos and videos. Analyzed data across platforms. Created more platforms for organization. Received educational grant.

### **FOOD AND BEVERAGE RUNNER**

Studio Movie Grill

Alpharetta, GA

JUNE 2024 – JULY 2024

Delivering food and drink orders to costumers quickly and efficiently. Maintaining a clean and organized Popcorn and Drink Station. Greeting guests in a friendly and courteous manner.

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## EDUCATION

### **ALPHARETTA HIGH SCHOOL**

Graduated (05/2024)

Alpharetta, GA

- GPA 3.3

### **GEORGIA STATE UNIVERSITY**

Expected Graduation (05/2028)

Atlanta, GA

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## SKILLS

- Computer skills in Microsoft •
  - Efficiency and Projected Time Management •
  - Agility •
  - Stop the Bleed Certified
- Teamwork  
Exceptional communication  
Problem Solving Strategies
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## EXTRACURRICULAR INVOLVEMENTS

- Campbelltown Road trash clean up – *July 2018 to present.*
- First Chair Violinist – *May 2019 to May 2020*
- Giving Clothes to homeless – *February 2020 to present*
- Photography and Video editor of AHS Meridian – *August 2021 to May 2022*
- Volunteer