

AJAMU AKIL PAGE  
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## **PROFESSIONAL SUMMARY**

Workforce and continuing education leader with extensive experience directing Allied Health enrollment, adult education, re-entry programming, instructional coordination, and compliance-driven operations. Bachelor of Arts in Psychology, completed March 2026, Summa Cum Laude. Strong record of designing, implementing, and improving operational processes to increase efficiency, ensure regulatory compliance, and enhance student outcomes. Proven ability to manage high-volume enrollment pipelines, streamline documentation workflows, and strengthen cross-functional collaboration across education, healthcare, and public-sector systems. Recognized for emotional intelligence, systems thinking, and operational reliability in complex environments.

## **EDUCATION**

Bachelor of Arts in Psychology, Summa Cum Laude  
Southern New Hampshire University | March 1, 2026

Full Stack Developer Certification  
Codex Academy | 2023

Medical Assistant Diploma  
Bryman College | 2000

Undergraduate Studies in Chemistry and Allied Health  
Delgado Community College | 1996 – 1999  
Oakwood University | 1996 – 1999  
Southern University at New Orleans | 1996 – 1999

## **HONORS AND AFFILIATIONS**

Alpha Sigma Lambda Honor Society

## **PROFESSIONAL EXPERIENCE**

*Dallas College – Workforce Center at RedBird*  
*Workforce Continuing Education Coordinator | January 2025 – Present*

- Direct daily workforce center operations, ensuring instructional readiness, operational continuity, and compliance with institutional standards.
- Lead end-to-end Allied Health enrollment and onboarding processes, supporting high-volume student pipelines from inquiry through program participation.

- Manage Salesforce application workflows, weekly CASAS testing schedules, and enrollment documentation to support accurate placement and reporting.
- Oversee roster submissions and compliance documentation in coordination with the Data Team, ensuring audit readiness, data integrity, and reporting accuracy.
- Coordinate course setup and operational logistics for community partner programming, ISD camps, and professional development initiatives.
- Serve as a certified test proctor and support campus-wide testing initiatives to meet program and regulatory requirements.
- Collaborate cross-functionally with faculty, workforce leadership, and external partners to align enrollment, instruction, and student success outcomes.

*Dallas College – Continuing Education*

*Part-Time Adjunct, Pharmacy Technician Clinical | January 2025 – Present*

- Monitor clinical hour compliance and documentation for pharmacy technician students, ensuring adherence to program standards, partner requirements, and accreditation expectations.
- Review and grade clinical assignments in Brightspace to support student accountability and learning outcomes.
- Verify student timesheets and clinical submissions, maintaining accurate records and escalation protocols when deficiencies arise.
- Coordinate with program leadership to ensure clinical operations align with institutional policies and external partner expectations.

*Plaquemines Parish Sheriff's Office – Re-Entry Program*

*Educational Counselor / HiSET Instructor | September 2016 – January 2025*

- Delivered adult education, HiSET/GED instruction, and re-entry counseling in coordination with the Louisiana Department of Corrections.
- Designed and implemented individualized education plans addressing academic gaps, learning barriers, and readiness for post-release transition.
- Led life-skills instruction and transition planning to support justice-involved individuals preparing for community reintegration.

- Coordinated documentation assistance, community resources, and individualized counseling to support successful post-release outcomes.
- Maintained accurate educational records and compliance documentation in a highly regulated correctional environment.

*Ochsner Medical Center – Jefferson, Louisiana*  
*Arrhythmia Diagnostic Tech / Medical Assistant – Electrophysiology & Cardiology | January 2001 – September 2012*

- Performed pacemaker and defibrillator interrogations, EKG interpretation, patient triage, scheduling, and clinical documentation.
- Assisted physicians during electrophysiology and cardiology procedures while maintaining strict healthcare compliance standards.
- Supported staff training and workflow adoption during the implementation of the EPIC electronic medical records system.
- Ensured adherence to patient safety protocols, documentation accuracy, and clinical quality standards.

## **CORE SKILLS**

Workforce Operations • Allied Health Enrollment • Student Success Strategy • Program Coordination Compliance & Documentation • Adult Education • Re-Entry Services • Emotional Intelligence Leadership & Collaboration • Salesforce • CASAS Testing • Brightspace Healthcare & Education Systems • Cross-Functional Communication