

# Elizabeth Collins

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## Education

**The University of Iowa** | Iowa City, IA

Anticipated December 2025

*Bachelor of Business Administration, Economics*

- GPA: 3.62/4.0

## Work Experience

**Farmer Mac** | Johnston, IA

May 2024 - Present

*Intern - Loan Accounting & Reporting*

- Posted 20+ USDA payments into Rockport servicing system daily
- Recorded 10-15 USDA accounts receivable transactions each morning
- Facilitated team of four on various tasks required to complete projects

**Housing & Dining** | The University of Iowa | Iowa City, IA

January 2024 - May 2024

*Dining Assistant*

- Ensured food in station (Grill or International) stayed full throughout 5-hour shift
- Cooperated with chef and 3-4 coworkers to keep station mess-free 3 days a week
- Mentored and trained 2 co-workers to organize and finish closing tasks

**Kohl's** | Ankeny, IA

November 2023 - January 2024

*Seasonal Sales Associate*

- Processed 200+ register transactions accurately through various method (cash, check, credit)
- Arranged clothing throughout store to guarantee were organized and in proper place twice a week
- Cooperated with 4-5 coworkers to verify tasks to be completed

**Barks & Wags** | Bondurant, IA

January 2021 - October 2023

*Kennel Attendant*

- Communicated with 10+ clients daily to efficiently ensure proper times and payments
- Supervised 20 canines between two rooms to guarantee safety

**Jaharis Biology Lab** | Carroll University | Waukesha, WI

September 2021 - May 2023

*Lab Assistant*

- Collaborated with 3 coworkers to confirm projects met deadlines
- Spoke with supervisor and 3 professors to learn and finish variety of tasks

**Campfire** | Colfax, IA

November 2018 - March 2020

*Childcare Worker*

- Communicated with supervisor to plan and implement activities for 15 elementary-aged children daily
- Encouraged 10-15 children to be patient and work with others