



Olivia Elston

Experience

2023-Present

Miami University Football Office | *Oxford, OH*

Intern

- Expand my network within the industry by working in multiple areas of football such as recruiting, operations and analytics
- Gain a better understanding of the operational side of football
- Develop my knowledge of recruiting in college football
- Work with compliance on gameday, assist with recruits and help check them in

April 2023-July 2023

Dry Goods USA | *Ann Arbor, MI*

Sales Associate

- Demonstrated customer service, while performing other tasks i.e. opening fitting rooms, offering opinions, checking customers out, sizing store, etc.
- Provided various selling services to customers in person and over the telephone about specific clothing items housed in store
- Employed communication and a professional attitude when greeting and interacting with various customers, and working with coworkers in a unified environment
- Reached various sales goals set every month

July 2022-August 2022

Univeristy of Michigan Football | *Ann Arbor, MI*

Intern

- Reported to the Director of On-Campus Recruiting and Operations with brainstorming ideas for numerous recruiting events
- Created credentials for recruits and families

April 2021-August 2021

Knollwood Country Club | *Granger, IN*

Lifeguard

- Entrusted with the safety of country club members in and around the pool during use
- Communicated and informed members of rules and safety around the pool
- Delegated with the task of organizing the pool deck, pool, bathrooms, etc. after working the closing shift

Reference

Kass Jahnke

Director of Football Research & Innovation, Miami Univeristy

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Contact

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Address

1037 8th Street
Manhattan Beach, CA 90266

Education

Projected to graduate May 2027

Bachelor's Degree

Miami University, *Oxford, OH*

2023

High School Diploma

Saline High School, *Saline, MI*

Skills

- Creativity
- Attention to Detail
- Customer Service
- Communication
- Time Management

Organizations

Alpha Lambda Delta

Women In Sports Leadership Club